

POLICY AND RESOURCES COMMITTEE

9 February 2010

GENERAL FUND REVENUE ESTIMATES 2010/11

Director of Resources

Purpose

- (a) to set out the financial framework within which the 2010/11 estimates have been prepared and to provide members with an overview of how the estimates have been prepared and presented;
- (b) to determine (i) the 2010/11 estimate for the provision of specified services; and (ii) the staffing requirements to deliver the committee's services; and
- (c) to advise the Council of the committee's proposed budget requirements.

For members' information, the following appendices relate to this item:

- *Appendix A – Revenue estimates 2010/11*
- *Appendix B - Performance indicators*

(A) 2010/11 ESTIMATES – GENERAL CONTEXT AND OVERVIEW

Medium Term Financial Plan

The Council's current Medium Term Financial Plan covering the period 2009/10 to 2011/12 sets the framework for the Council's business and service planning and preparation of the detailed estimates for the forthcoming financial year. The plan was prepared in the context of the current economic situation and its implications for the Council's financial position, with prudence and sustainability being over-riding factors. The plan identified a need for the Council to achieve savings of over £1.1 million by 2011/12.

The Medium Term Financial Plan sets key parameters and assumptions such as levels of Government support and inflation. The 2010/11 local government finance settlement was published in December 2007 as part of the three year settlement announced in the Comprehensive Spending Review (CSR07). An increase in formula grant support of 1.1% over 2009/10 will be received, which equates to £78,000 in cash terms. As this grant funds almost two thirds of the Council's net budget requirement, it has a significant impact on the estimates for 2010/11.

CSR07 also set a requirement for local authorities to achieve efficiency savings of 3.0% per annum over the three years 2008/09 to 2010/11. The requirement for 2010/11 was increased further to 4.0% in this year's Budget. An additional 0.5% efficiency saving is also targeted for the authorities in Hertfordshire as part of the Pathfinder scheme.

Current Financial Position

The outturn for 2008/09 resulted in a surplus of £51,000 and general fund balances (i.e. balances that are not earmarked for specific purposes) as at 31 March 2009 of £6.1 million. In the current year (2009/10) however, an adverse variance from budget of just under £200,000 is currently forecast. This is due mainly to the impact of the recession on a number of sources of income, as well as significantly increased costs of concessionary travel. Regard has been had to the latest forecasts for the current year in formulating the estimates for 2010/11.

Key assumptions

Pay awards and inflation: For 2010/11, the pay award has been assumed at 0.5%, which reflects the overprovision made in the current year (estimated 2.0% increase against actual 1.25% increase). A managed vacancy factor of 3% is included in the budget, which reflects the savings that result from temporary vacancies that occur while positions are being filled. No across the board allowance has been made for general cost inflation, as this was also overprovided in the current year. There is a risk, however, that should the retail price index begin to increase during 2010/11, this may lead to increases in costs that are not budgeted.

Pension contributions: The Council may in future consider a further voluntary increase in its employer pension contribution rate, however no allowance has been made in the estimates at this stage.

VAT: The rate of VAT reverted to 17.5% on 1 January 2010. It has been assumed that there will be no further change to the rate during 2010/11.

General election: It has been assumed that any changes to local government financing arrangements that arise as a result of the 2010 general election will not impact on the 2010/11 financial year.

Central support services and capital charges: The estimates presented at *Appendix 'A'* currently include internal costs (other than central support services charges) and capital charges at their 2009/10 level, but exclude central support services charges.

Presentation and analysis of movements in budgets from 2009/10 to 2010/11

As discussed earlier, there are limited minor changes such as across the board inflationary increases etc in the 2010/11 estimates. As a result, the majority of changes from the previous year relate to quite specific decisions or influences. In order to focus on the key movements, the estimates have been presented at a higher level than previously. Consistent with the budget monitoring information that committees have received for some time, budgets have been presented both by service area and subjectively, with movements from the 2009/10 budget analysed into the categories described below, which it is hoped better reflect the reasons for changes. Explanations are provided for significant movements.

- **Inflation:** This represent costs which cannot be avoided, e.g. annual contract increases, general price inflation, pay awards, changes to tax, national insurance and superannuation rates.

- **Increases in fees and charges:** To improve transparency, increases (or decreases) in the level of fees and charges are shown separately from cost inflation.
- **Changes in demand for services:** These represent the effect on the cost of providing services or the income generated, resulting from an increase or decrease in customer take up of services.
- **Removal of one-off costs:** Certain costs, for example local elections, do not occur every year. The removal of such costs is shown in this category.
- **Legislative / statutory changes:** Changes in legislation or other statutory regulations may result in changes in costs or income.
- **New initiatives:** This represents the full year effect of service developments that have been committed to or are proposed.
- **Efficiency Savings:** These can arise from efficiency improvements e.g. as a result of service reviews, more effective service provision, reorganisation of service delivery or economies in the procurement of council services.
- **Transfers and accounting changes:** These represent movements in budgets due to changes in accounting methods and transfers within and between cost centres, as well as movements in internal costs.
- **Salary growth** - This category contains movements in salaries for reasons other than the standard salary inflation allowance, for example salary progression arrangements, competency based increases and posts recruited to on salaries that are higher than were previously paid.

(B) POLICY AND RESOURCES COMMITTEE

Key issues impacting on the 2010/11 revenue estimates

The reasons for the proposed changes in the committee's estimates for 2010/11 are detailed at *Appendix 'A'*. The most significant changes are as follows:

Local Elections

Borough Council elections take place in three out of every four years. As there was no election in 2009, there was no need to make budgetary provision in 2009/10, hence in 2010/11, growth is shown. The increasing take up of postal voting is also resulting in increased costs of election administration.

Community Transport

The budget for concessionary travel in 2010/11 has had to be increased by almost £300,000 which reflects the county-wide transport consultant's initial cost projections for 2010/11. Since the extension of concessionary travel nationally in 2008/09, costs have increased considerably, particularly due to the changes in local authorities' responsibility for pay for journeys. Although costs for 2010/11 are likely to be broadly in line with those now being projected for the current year, the full effects of the national scheme on costs did not become apparent until after the 2009/10 budget had been finalised, hence the budgetary effect is only being seen in 2010/11.

Concessionary travel is partly funded by a special Government grant. The Government recently consulted on revisions to the allocation of this special grant to better reflect authorities' actual costs and it has now been confirmed that the Borough Council will receive approximately £180,000 of additional funding in 2010/11. The additional grant has been included in the estimates.

Commercial Property

The Council's policy of taking back units at Fairways as part of the Greater Brookfield development project will result in a loss of rental and service charge income in 2010/11. This is partly offset by the fact that units on the Hoddesdon Industrial Centre Phase IV are now fully let. It should be noted, however, that commercial property income is sensitive to economic conditions and needs to be closely monitored as an area of budget risk.

Human resource estimates

The committee's staffing requirements for 2010/11 are set out below. Overall, staffing requirements have reduced slightly compared with the 2009/10 estimates.

	2009/10		2010/11		Change from 2009/10 Inc / (Dec)	
	Budget £	FTE	Budget £	FTE	Budget £	FTE
Chief Executive & Director of Resources	271,850	3.0	272,838	3.0	988	0.0
Local Elections	6,750	0.4	4,745	0.4	(2,005)	0.0
Community Planning & Economic Development	217,650	5.4	253,734	6.3	36,084	0.9
Community Safety	114,850	3.4	114,769	3.4	(81)	0.0
Members and Mayoral Expenses	3,950	0.3	5,386	0.3	1,436	0.0
Corporate Communications	129,100	3.6	103,677	2.3	(25,423)	(1.3)
Community Transport	3,250	0.1	3,286	0.1	36	0.0
Commercial Property	218,800	4.7	221,353	4.7	2,553	0.0
TOTAL	966,200	20.9	979,788	20.5	13,588	(0.4)

Overall Revenue Estimates and Council Tax Setting

A summary of the estimates for the Council as a whole is presented elsewhere on tonight's agenda, together with recommendations on the level of revenue contributions to capital and to reserves and confirmation of likely levels of council tax for recommendation to the full Council on 23 February 2010.

Conclusion

The committee is proposing a net budget before support costs for 2010/11 of £1,584,599 compared with £1,403,675 in 2009/10, a net increase of £180,924 (12.9%).

RECOMMENDED that the Committee:

- (a) considers the estimates and supporting information; and**
- (b) advises the Council of its requirements.**

Contact Officer:
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List of Background Papers
Estimate working papers held by the Resources
department.

**SUMMARY OF PROPOSED REVENUE ESTIMATES FOR 2010/11
POLICY & RESOURCES COMMITTEE**

APPENDIX A

	Chief Executive & Director of Resources	Local Elections	Community Planning & Economic Development	Community Safety	Members' & Mayoral Expenses	Corporate Communications	Corporate & Democratic Core	Grants to Voluntary Organisations	Community Transport	Commercial Property	Budget 2010/11
	£	£	£	£	£	£	£	£	£	£	£
EXPENDITURE											
Direct Operating Costs											
Employees	272,838	3,995	254,334	114,769	6,236	104,677	0	0	3,286	221,353	981,488
Land & Building Related	0	5,000	0	1,050	0	4,150	0	101,520	0	470,694	582,414
Transport & Plant	500	0	900	900	15,800	400	0	0	0	1,600	20,100
Supplies & Services	21,360	20,200	39,750	217,550	291,710	78,700	163,850	238,750	2,500	35,750	1,110,120
Elections	0	96,000	0	0	0	0	0	0	0	0	96,000
Agency & Contracted Services	0	0	0	0	0	0	0	0	936,500	65,200	1,001,700
Provisions	0	0	0	0	0	0	0	0	0	0	0
Total Direct Operating Costs	294,698	125,195	294,984	334,269	313,746	187,927	163,850	340,270	942,286	794,597	3,791,822
Internal Costs	0	0	0	7,600	200	2,400	0	93,709	0	17,490	121,399
Capital Charges	0	0	537,980	117,900	0	0	0	100,000	0	154,970	910,850
GROSS EXPENDITURE	294,698	125,195	832,964	459,769	313,946	190,327	163,850	533,979	942,286	967,057	4,824,071
INCOME											
External Income											
Government Grants	0	0	0	0	0	0	0	0	0	0	0
Other Contributions & Grants	0	(63,650)	(13,850)	(96,850)	0	(18,100)	0	0	(33,400)	(2,300)	(228,150)
Rents	0	0	0	0	0	0	0	0	0	(2,712,445)	(2,712,445)
Fees & Charges	0	0	0	0	(200)	(1,200)	0	0	0	(80,750)	(82,150)
Total External Income	0	(63,650)	(13,850)	(96,850)	(200)	(19,300)	0	0	(33,400)	(2,795,495)	(3,022,745)
Internal Income	0	0	0	0	0	0	0	0	0	(216,727)	(216,727)
GROSS INCOME	0	(63,650)	(13,850)	(96,850)	(200)	(19,300)	0	0	(33,400)	(3,012,222)	(3,239,472)
NET EXPENDITURE (Excl support costs)	294,698	61,545	819,114	362,919	313,746	171,027	163,850	533,979	908,886	(2,045,165)	1,584,599

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**REVENUE ESTIMATES 2010/11 – ANALYSIS OF MOVEMENT FROM 2009/10
POLICY & RESOURCES COMMITTEE (BY SERVICE AREA EXCL SUPPORT COSTS)**

APPENDIX A

	Actual 2008/09	Budget 2009/10	Inflation	Increases in fees and charges	Changes in demand for services	Removal of one-off costs	Legislative/ statutory changes	New initiatives	Efficiency savings	Revenue implications of approved capital projects	Accounting changes	Salary growth	Budget 2010/11	Change from 2009/10
Chief Executive & Director of Resources	296,451	299,450	2,760	0	0	0	0	0	(5,740)	0	(1,772)	0	294,698	(4,752)
Local Elections	64,653	3,750	58	0	7,200	0	¹ 54,400	0	(3,863)	0	0	0	61,545	57,795
Community Planning & Economic Development	(168,085)	772,530	2,623	0	500	0	0	³ 10,000	0	0	(102)	⁴ 33,563	819,114	46,584
Community Safety	404,667	355,700	1,279	0	7,300	0	0	0	0	0	(1,360)	0	362,919	7,219
Members' & Mayoral Expenses	295,650	313,510	269	0	0	0	0	0	(1,477)	0	0	1,444	313,746	236
Corporate Communications, Civic Awareness and Liaison with other Agencies	163,094	188,450	1,023	0	(1,800)	0	0	0	⁵ (27,646)	0	⁶ 11,000	0	171,027	(17,423)
Corporate & Democratic Core	209,153	163,850	0	0	0	0	0	0	0	0	0	0	163,850	0
Grants to Voluntary Organisations	451,914	516,515	5,105	0	9,109	(4,750)	0	8,000	0	0	0	0	533,979	17,464
Community Transport	1,013,383	781,150	34	0	⁷ 112,500	0	0	⁸ 15,200	0	0	2	0	908,886	127,736
Commercial Property *	1,791,530	(1,991,230)	5,795	⁹ (42,365)	¹⁰ (141,577)	0	¹¹ 14,854	¹² 85,400	¹³ (26,750)	¹⁴ 50,850	1	(143)	(2,045,165)	(53,935)
NET COST OF SERVICES	4,522,409	1,403,675	18,946	(42,365)	(6,768)	(4,750)	69,254	118,600	(65,476)	50,850	7,769	34,864	1,584,599	180,924

* The Actual outturn for 2008/09 includes £3.8million of impairment charges

Explanation of Significant Movements from 2009/10 (by service area)

Appendix A

Service Area	Ref	Movement £	Details of Significant Movements
Local Elections	1	54,400	<i>Legislative/statutory changes</i> <ul style="list-style-type: none"> There was no Borough Council election in 2009/10 but an election will take place in 2010/11, hence there is budgetary growth. An increase in the take up of postal voting has increased costs compared to prior years
Community Planning and Economic Development	3	10,000	<i>New Initiatives</i> <ul style="list-style-type: none"> Additional budget to promote town centre events.
	4	33,563	<i>Salary Growth</i> <ul style="list-style-type: none"> New, previously unbudgeted post (Major Projects and Development Manager).
Corporate Communications	5	(27,646)	<i>Efficiency Savings</i> <ul style="list-style-type: none"> Budgetary provision remained in 2009/10 for a vacant Communications Assistant post which is had previously been decided would be deleted. The budget has been removed in 2010/11.
	6	11,000	<i>Accounting Changes</i> <ul style="list-style-type: none"> The recharge of the Section 106 co-ordinator recharge to the Planning and Licensing Committee has now ceased.
Community Transport	7	112,500	<i>Changes for demand in services</i> <ul style="list-style-type: none"> As detailed in the introductory report, there is a significant increase in the cost of concessionary travel.
	8	15,200	<i>New Initiatives</i> <ul style="list-style-type: none"> This is the cost of the Council's contribution to running the health shuttle service for 2010/11. During 2009/10 the service was fully funded by backdated contributions from the Primary Care Trust.

Service Area	Ref	Movement £	Details of Significant Movements
Commercial Property	9	(42,365)	<i>Increases in fees and charges</i> <ul style="list-style-type: none"> • Review of lease renewals and new lettings
	10	(141,577)	<i>Changes for demand in services</i> <ul style="list-style-type: none"> • More units let than anticipated and rent reviews; offset by voids anticipated
	11	14,854	<i>Legislative/statutory changes</i> <ul style="list-style-type: none"> • There will be an increase in National Non Domestic Rates costs in 2010/11, partly due to the empty units at Fairways.
	12	85,400	<i>New Initiatives</i> <ul style="list-style-type: none"> • Following a 30 year whole life costing survey it has come to light that there is a considerable volume of repairs that require urgent attention.
	13	(26,750)	<i>Efficiency Savings</i> <ul style="list-style-type: none"> • This represents a saving on the casual staff budget as part of the Environmental Services restructure.
	14	50,850	<i>Revenue Implications of Approved Capital Programmes</i> <ul style="list-style-type: none"> • The Council's policy of taking back units at Fairways as part of Greater Brookfield project will result in a loss of rental and service charge income.

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**REVENUE ESTIMATES 2010/11 – ANALYSIS OF MOVEMENT FROM 2009/10
POLICY & RESOURCES COMMITTEE (BY CATEGORY OF INCOME AND EXPENDITURE)**

APPENDIX A

	Actual 2008/09	Budget 2009/10	Inflation	Increases in fees and charges	Changes in demand for services	Removal of one-off costs	Legislative/ statutory changes	New initiatives	Efficiency savings	Revenue implications of approved capital projects	Transfers in/out	Accounting changes	Salary growth	Budget 2010/11	Change from 2009/10
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
EXPENDITURE															
Direct Operating Costs															
Employees	936,744	987,950	10,541	0	0	0	(3,350)	0	1 (45,286)	0	0	(3,231)	2 34,864	981,488	(6,462)
Land & Building Related	414,945	492,710	4,550	0	3 (19,050)	0	4 19,854	5 86,400	(2,050)	0	0	0	0	582,414	89,704
Transport & Plant	20,950	19,900	200	0	0	0	0	0	0	0	0	0	0	20,100	200
Supplies & Services incl Elections	1,333,333	1,159,455	(295)	0	7,450	(4,750)	6 19,900	7 27,000	8 (12,640)	0	10,000	0	0	1,206,120	46,665
Agency & Contracted Services	1,049,697	845,950	550	0	9 122,100	0	0	10 48,600	(5,500)	0	(10,000)	0	0	1,001,700	155,750
Provisions	63,410	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Direct Operating Costs	5,152,412	4,665,420	15,251	0	117,950	(9,500)	56,304	189,000	(78,116)	0	10,000	(3,231)	34,864	4,997,942	332,522
Internal Costs	126,542	127,590	3,400	0	(9,591)	0	0	0	0	0	0	0	0	121,399	(6,191)
Capital Charges	3,655,561	910,850	0	0	0	0	0	0	0	0	0	0	0	910,850	0
GROSS EXPENDITURE	8,934,515	5,703,860	18,651	0	108,359	(9,500)	56,304	189,000	(78,116)	0	10,000	(3,231)	34,864	6,030,191	326,331
INCOME															
External Income															
Government Grants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Contributions & Grants	(153,625)	(220,100)	0	0	2,500	0	11 32,850	12 (43,400)	0	0	0	0	0	(228,150)	(8,050)
Rents	(2,667,754)	(2,629,130)	0	13 (37,375)	14 (90,290)	0	0	0	0	15 44,350	0	0	0	(2,712,445)	(83,315)
Sales	(1)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fees & Charges	(46,842)	(48,200)	0	0	16 (40,450)	0	0	0	0	6,500	0	0	0	(82,150)	(33,950)
Total External Income	(2,868,223)	(2,897,430)	0	(37,375)	(128,240)	0	32,850	(43,400)	0	50,850	0	0	0	(3,022,745)	(125,315)
Internal Income	(210,550)	(243,300)	0	(4,990)	20,563	0	0	0	0	0	0	17 11,000	0	(216,727)	26,573
GROSS INCOME	(3,078,773)	(3,140,730)	0	(42,365)	(107,677)	0	32,850	(43,400)	0	50,850	0	11,000	0	(3,239,472)	(98,742)
NET EXPENDITURE (Excl support costs)	4,522,409	1,403,675	18,946	(42,365)	(6,768)	(4,750)	69,254	118,600	(65,476)	50,850	0	7,769	34,864	1,584,599	180,924

Explanation of Significant Movements from 2009/10 (by category of income and expenditure)

Appendix A

Area of Change	Ref	Movement £	Details of Significant Movements
Employees	1	(45,286)	<p><i>Efficiency Savings</i></p> <ul style="list-style-type: none"> Budgetary provision remained in 2009/10 for a vacant Communications Assistant post which it had previously been decided would be deleted. The budget has been removed in 2010/11. There is a reduction in the casual staff budget for Property Services as part of the Environmental Services restructure
	2	34,864	<p><i>Salary Growth</i></p> <ul style="list-style-type: none"> A new post of Major projects and Development Manager has been created.
Land and Building Related Costs	3	(19,050)	<p><i>Changes in demand for services</i></p> <ul style="list-style-type: none"> This represents a reduction in the planned and responsive repairs programme for commercial property. A new programme of repairs has been scheduled as shown on item 5 below following a whole life costing survey.
	4	19,854	<p><i>Legislative/statutory changes</i></p> <ul style="list-style-type: none"> This relates to increases in National-Non Domestic Rates charges.
	5	86,400	<p><i>New Initiatives</i></p> <ul style="list-style-type: none"> Following a 30 year whole life costing survey it has come to light that there is a considerable volume of repairs that require urgent attention.
Supplies and Services including Elections	6	19,900	<p><i>Legislative/statutory changes</i></p> <ul style="list-style-type: none"> This movement reflects the elections taking place in 2010/11. In 2009/10 there were county council and European elections the cost of which were funded by the County Council and Home Office respectively. In 2010/11 there will be a parliamentary and local election. The costs of the local election are met by the council.
	7	27,000	<p><i>New Initiatives</i></p> <ul style="list-style-type: none"> The current economic situation has led to an increased dependency from external voluntary organisations. Additional budget included to promote town centre events
	8	(12,640)	<p><i>Efficiency Savings</i></p> <ul style="list-style-type: none"> Changes to national and regional local government bodies have resulted in reduced subscriptions being payable. Savings anticipated on consultancy costs relating to property valuations.

Area of Change	Ref	Movement £	Details of Significant Movements
Agency and Contracted Services	9	122,100	<i>Changes for demand in services</i> <ul style="list-style-type: none"> As detailed in the introductory report, there is a significant increase in the cost of concessionary travel.
	10	48,600	<i>New Initiatives</i> <ul style="list-style-type: none"> This is the cost of the Council's contribution to running the health shuttle service for 2010/11. During 2009/10 the service was fully funded from backdated contributions from the Primary Care Trust.
Other Contributions and Grants	11	32,850	<i>Legislative/statutory changes</i> <ul style="list-style-type: none"> This movement reflects the elections taking place in 2010/11. In 2009/10 there were county council and European elections the cost of which were funded by the County Council and Home Office respectively. In 2010/11 there will be a parliamentary and local election. The costs of the local election are met by the council.
	12	(43,400)	<i>New Initiatives</i> <ul style="list-style-type: none"> This grant relates to the contribution from the Primary Care Trust and County Council for the hospital shuttle service. Additional monies will be received towards health improvement initiatives.
Rents	13	(37,375)	<i>Increases in fees and charges</i> <ul style="list-style-type: none"> Increased income is expected from lease and rent reviews at Fairley Cross hall and house.
	14	(90,290)	<i>Changes in demand for services</i> <ul style="list-style-type: none"> Increased income is anticipated from lettings and rent reviews at Hoddesdon Industrial Centre.
	15	44,350	<i>Revenue Implications of approved capital schemes</i> <ul style="list-style-type: none"> There will be a reduction in income at the Fairways trading estate in preparation for the development of the site in the future
Fees and Charges	16	(40,450)	<i>Changes in demand for services</i> <ul style="list-style-type: none"> The increased income for service charges will partially reimburse the cost of planned repairs at flats

LOCAL ELECTIONS

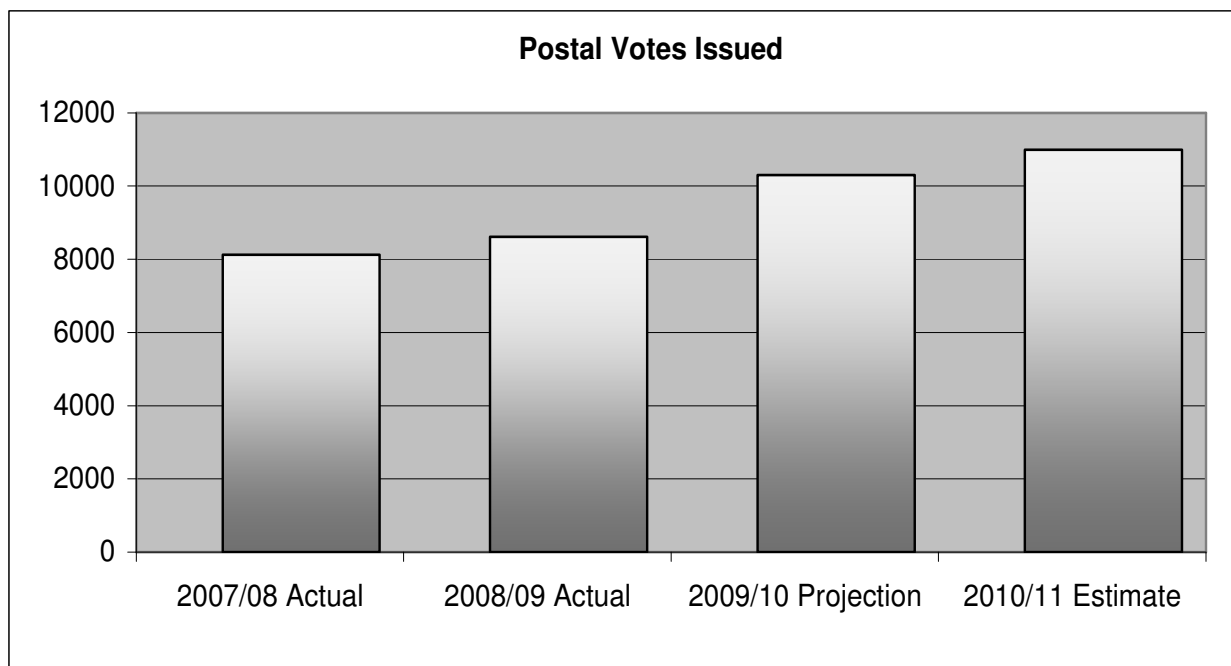
	2007/08 Actual	2008/09 Actual	2009/10 Projection	2010/11 Estimate
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LOCAL PERFORMANCE INDICATORS

Election Turnout	31.1%	32.6%	34.2%	35.0%
Percentage return of Electoral Registration Forms	93.0%	91.0%	89.0%	90.0%

STATISTICS

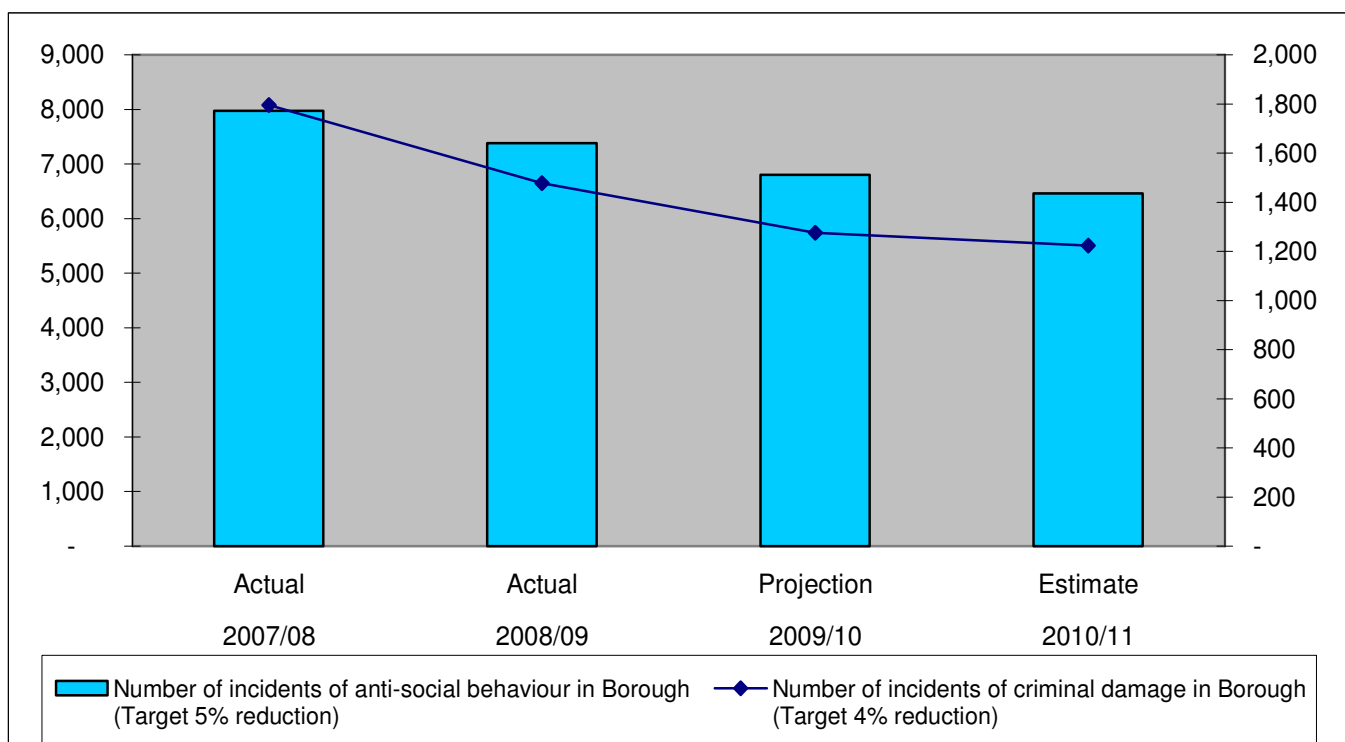
Size of Electoral Roll	68,451	69,094	69,200	69,200
Postal Votes Issued	8,122	8,612	10,296	11,000



COMMUNITY SAFETY

LOCAL PERFORMANCE INDICATORS

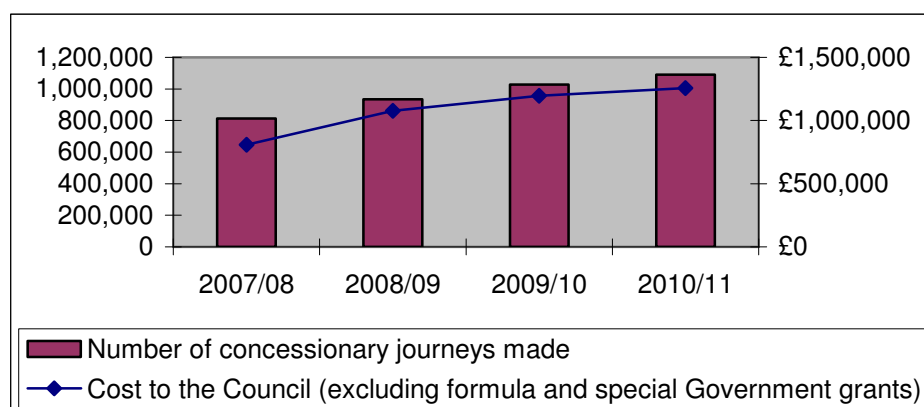
	2007/08 Actual	2008/09 Actual	2009/10 Projection	2010/11 Estimate
Number of incidents of anti-social behaviour in Borough (Target 5% reduction)	7,974	7,380	6,800	6,460
Number of incidents of criminal damage in Borough (Target 4% reduction)	1,796	1,478	1,275	1,224
Number of Anti Social Behaviour Orders issued	8	9	8	8
Number of Acceptable Behaviour Contracts signed	53	38	40	40



COMMUNITY TRANSPORT

	2007/08 Actual	2008/09 Actual	2009/10 Projection	2010/11 Estimate
STATISTICS				
Concessionary Travel				
Passes in circulation (as at 31 March)	10,135	13,176	14,073	14,852
Passes in circulation as a percentage of the eligible population	52.5%	62.6%	65.8%	69.1%
Number of concessionary journeys made	813,709	933,792	1,027,529	1,089,774
Journeys per pass	80	71	73	73
Travel value per pass	£137.36	£127.84	£119.69	£113.42
Cost to the Council (excluding formula and special Government grants)	£809,537	£1,077,352	£1,196,254	£1,255,872
Cost per journey	£0.99	£1.15	£1.16	£1.15

Note: Prior to 2008/09, the concessionary travel scheme was county-wide. Since 2008/09, the scheme has covered national travel.



Dial-A-Ride

Total residents of Broxbourne registered with dial-a-ride (as at 1st April)	822	967	1,020	1,050
Number of journeys	5,792	6,699	6,650	6,700
Cost to the Council per journey	£6.15	£5.43	£5.56	£5.52

Hospital Shuttle Service

Number of journeys made	1,339	2,736*	3,150	3,250
Total cost per journey (funded by Hertfordshire County Council, Broxbourne Borough Council and the Primary Care Trust)	£23.90	£11.70	£16.19	£14.95

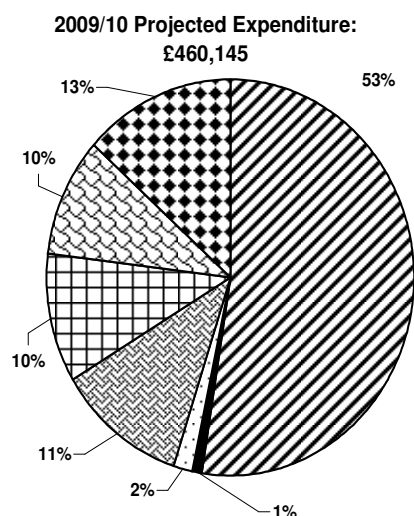
* The hospital shuttle service was expanded in January 2008. Prior to this, the service ran to Chase Farm Hospital only.

POLICY AND RESOURCES COMMITTEE PERFORMANCE INDICATORS

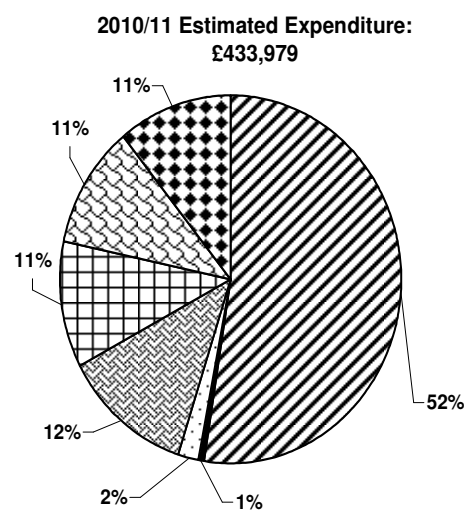
APPENDIX B

GRANTS TO VOLUNTARY ORGANISATIONS

	2007/08 Actual £	2008/09 Actual £	2009/10 Projection £	2010/11 Estimate £
Value of awards				
Cash Grants	219,576	229,507	243,577	227,750
BHA Rent Relief	-	4,282	3,000	3,000
Contribution to External Organisations	4,500	0	8,000	8,000
	<u>224,076</u>	<u>233,789</u>	<u>254,577</u>	<u>238,750</u>
NNDR relief	45,532	50,330	52,884	53,000
	44,634	48,236	48,520	48,520
Next Step: Rent/NNDR/ Service Charge	<u>90,166</u>	<u>98,566</u>	<u>101,404</u>	<u>101,520</u>
Facility concessions	47,754	42,309	46,197	46,200
Grant aided rent	43,952	38,400	61,217	47,509
	<u>91,706</u>	<u>80,709</u>	<u>107,414</u>	<u>93,709</u>
Total Value of awards	<u>405,948</u>	<u>413,064</u>	<u>463,395</u>	<u>433,979</u>
Number of grant applications awarded				
Cash Grants	34	30	23	25
NNDR relief	46	46	53	53
Facility concessions	45	45	43	41
Grant aided rent	11	11	14	12
Other	1	1	2	2
Total number of grant applications	<u>137</u>	<u>133</u>	<u>135</u>	<u>133</u>



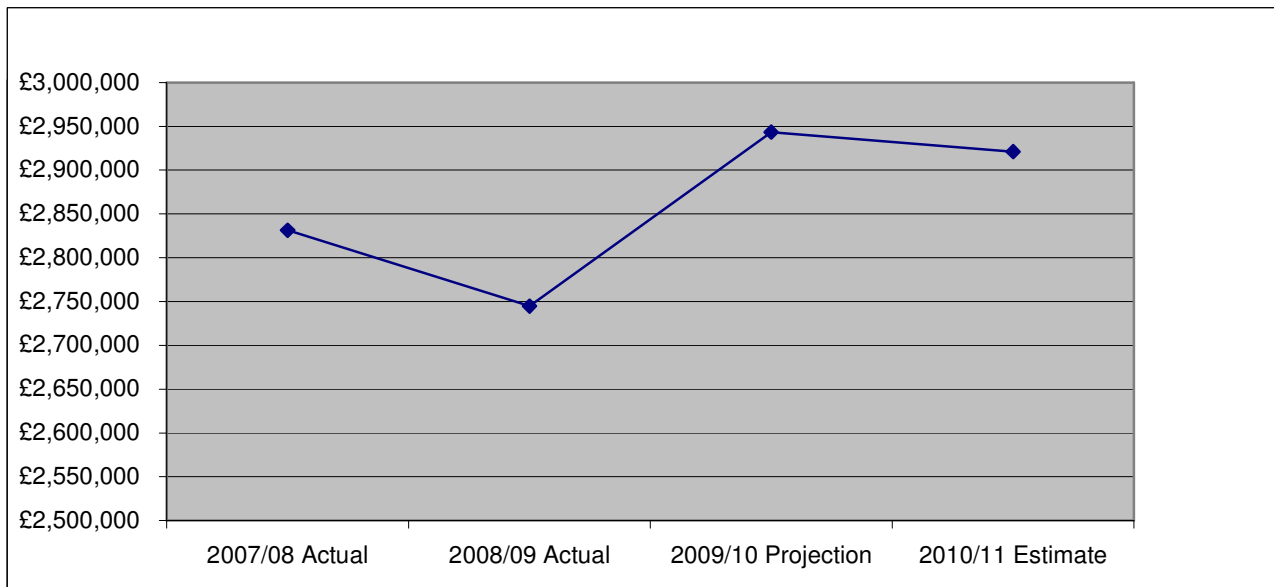
- ▣ Cash Grants
- BHA Rent Relief
- Contribution to External Organisations
- ▤ NNDR relief
- ▥ Next Step: Rent/NNDR/ Service Charge
- ▦ Facility concessions
- ▧ Grant aided rent



COMMERCIAL PROPERTY

PERFORMANCE INDICATORS

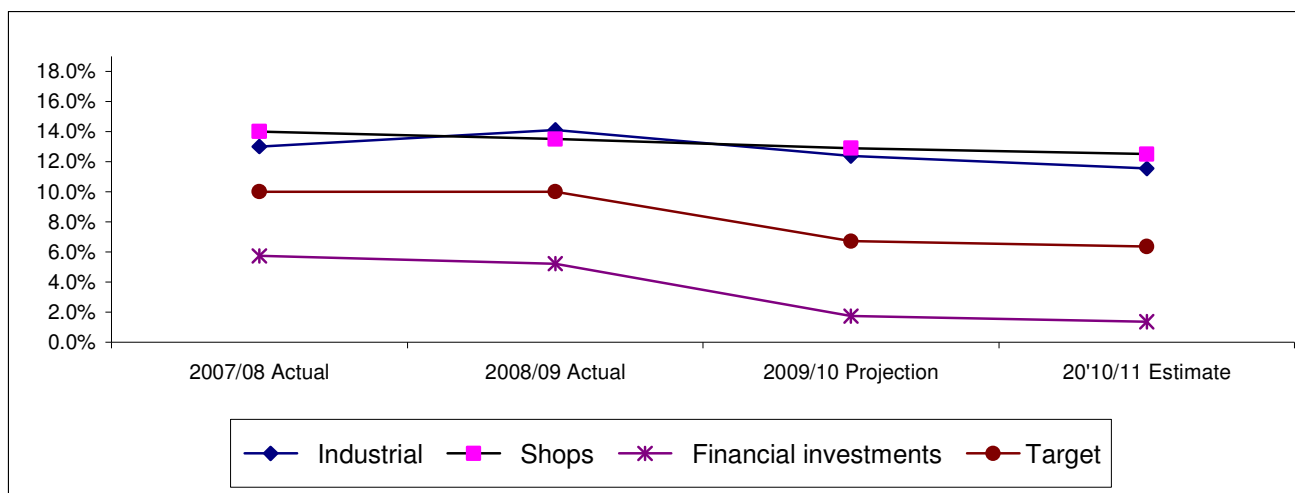
Total Rent Income



The increase in income in 2009/10 was due to the completion and successful letting of units at Hoddesdon Industrial Estate (HIC) phase IV.

N.B. rent income received does not include rental income from the Old Building at Bishops' College or the Fertility Clinic as this income falls within the remit of the Finance and Personnel Committee.

Return on Investment v Target

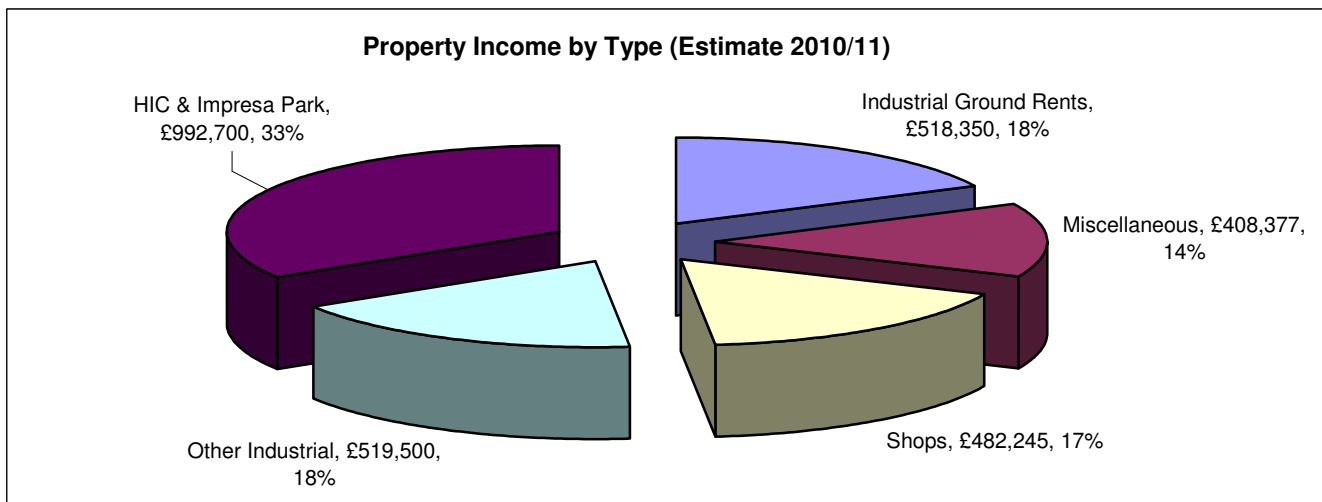


In each of the years shown, the service has exceeded its targets for return on investment (target is IRR > 5% above the return on the Council's financial investments). The basis for these calculations is the subject of further analysis.

COMMERCIAL PROPERTY

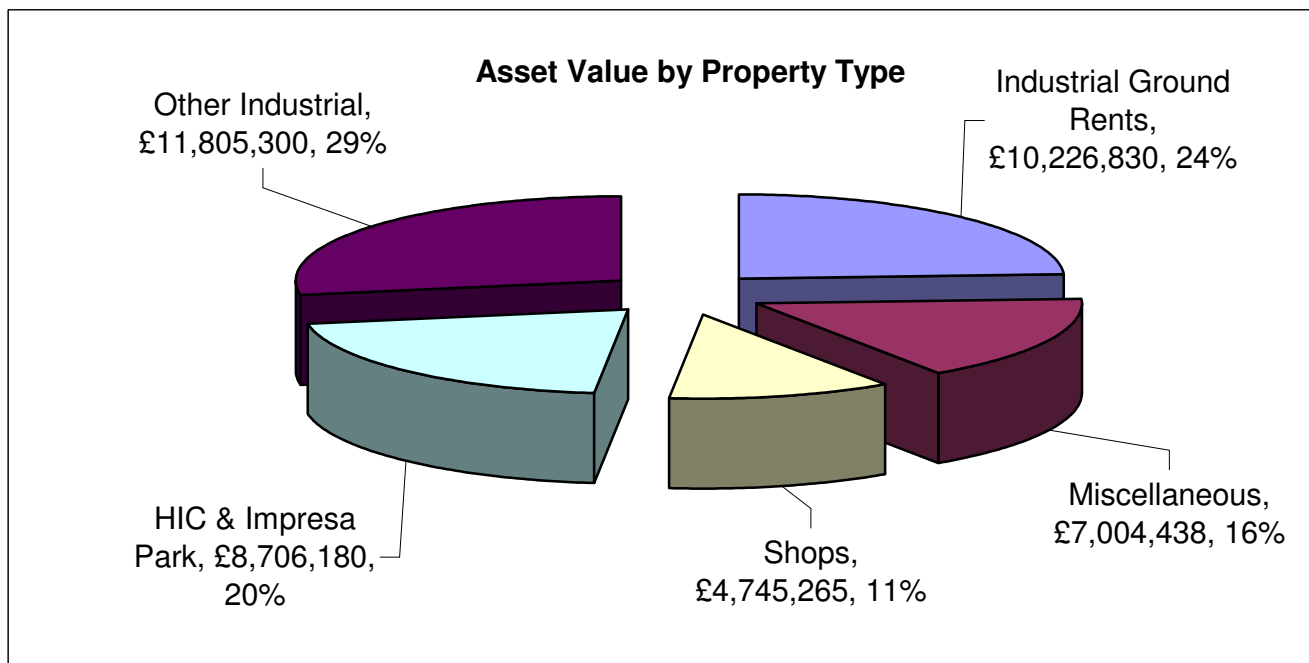
Income from Commercial Property

The chart below shows how commercial property income is spread across the various sectors.



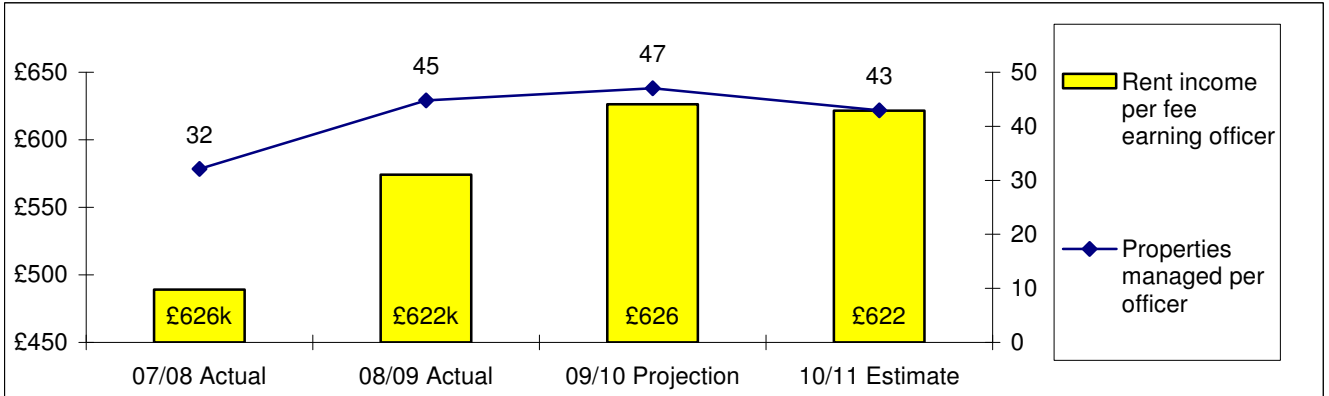
Property Assets

The following chart shows how commercial properties, which account for 24% of the Council's assets are spread between sectors.



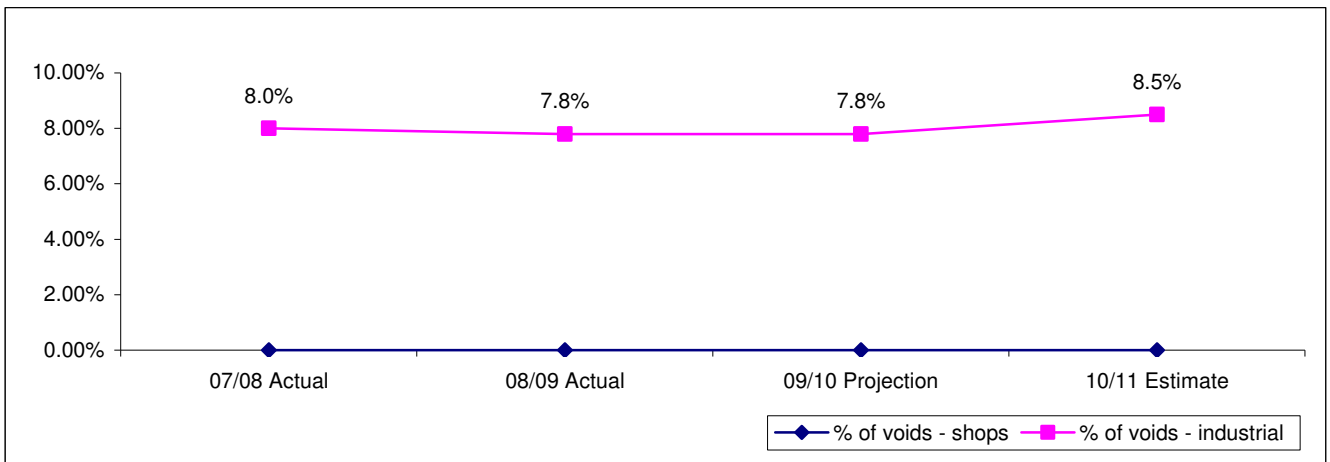
COMMERCIAL PROPERTY

Rent Income (£'000) & No. of Properties Managed per officer (FTE 4.7)



The number of properties increased between 2007/08 and 2008/09 as a result of the completion of HIC 4. The number of properties will be reduced in 2010/11 as units at Spurling works have been removed from the investment portfolio as this site is soon to be demolished.

Percentage of void units (Industrial & Shops)



Industrial voids remain steady and are anticipated to increase slightly next year. The shop lettings have remained remarkably resilient through the recession at 0%.