

FEES AND CHARGES

	Page
Local Land Charges	2
Council Minutes and Electoral Registration	3
Legal	4
Planning	5
Building Control	12
Local Licensing	13
Temporary Accommodation	17
Other Council Services	18
Car Parking	21
Economic Development	22
Waste and Recycling Services	23
Cemetery Services	24
Parks and Open Spaces	26
Community Activities	28
Borough Offices Hire	29
Spotlight	30
Cheshunt Park Golf Course	31
Broxbourne Sport and Broxbourne Leisure and Culture	34
Broxbourne Sport and Broxbourne Leisure and Culture - Concessionary Qualifications	40

Lines coloured grey are statutory fees and not set by the Council

VAT INDICATORS

SS Standard rated sales
 SZ Zero rated sales
 SO Sales outside the scope of VAT
 SE Sales exempt from VAT

Note: Fees and charges are inclusive of VAT where appropriate. The Council reserve the right to change the VAT indicator should the relevant legislation change.

LOCAL LAND CHARGES

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT Indicator
Local Land Charges					
Local Land Charge 1/Con 29 (Full Search)					
Part 1					
Standard enquiries**					
- One parcel of land	60.00	62.50	2.50	4%	SS
- Each additional parcel	30.00	31.40	1.40	5%	SS
Part 2					
Optional enquiry (printed enquiry)	15.00	15.00	0.00	0%	SS
Each additional enquiry	15.00	15.00	0.00	0%	SS
Local Land Charge 1 Only					
Whole or Part of the Register	15.00	15.00	0.00	0%	SO
Each additional parcel	10.00	10.00	0.00	0%	SO
Common Land Registration	15.00	17.50	2.50	17%	SS

** Includes £15.00 fee paid to Hertfordshire County Council for answering highways questions. The Council reserves the right to increase its fees if Hertfordshire County Council increase this fee.

COUNCIL MINUTES AND ELECTORAL REGISTRATION

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT Indicator
Council Minutes, etc.					
- per meeting	8.50	8.50	0.00	0%	SZ
- per annum	112.00	112.00	0.00	0%	SZ
Register of Electors					
Paper*					
- base fee	10.00	10.00	0.00	0%	SO
- additional charge per 1,000 (or part) elector names	5.00	5.00	0.00	0%	SO
Data*					
- base fee	20.00	20.00	0.00	0%	SO
- additional charge per 1,000 (or part) elector names	1.50	1.50	0.00	0%	SO
Confirmation of current register residence	15.00	15.00	0.00	0%	SS
Street Index to register	19.50	19.50	0.00	0%	SO
Marked Register and Marked Postal Voters List					
Paper *					
- base fee	10.00	10.00	0.00	0%	SO
- additional charge per 1,000 (or part) elector names	2.00	2.00	0.00	0%	SO
Data*					
- base fee	10.00	10.00	0.00	0%	SO
- additional charge per 1,000 (or part) elector names	1.00	1.00	0.00	0%	SO

* Statutory charges

LEGAL

	Actual	Fee	Change from	Change from	VAT
	2020/21	2021/22	2020/21	2020/21	Indicator
	£	£	£	%	
Land/Licence Transactions					
Licence to Assign and/or for change of use	500.00	550.00	50.00	10%	SS
Licence to Assign with Rent Deposit or AGA	600.00	650.00	50.00	8%	SS
All three documents	700.00	750.00	50.00	7%	SS
Licence to Underlet	550.00	600.00	50.00	9%	SS
Licence for Alterations	500.00	550.00	50.00	10%	SS
Registration Fee -					
Notice of Assignment	80.00	90.00	10.00	13%	SO
Notice Assignment and Charge combined	80.00	90.00	10.00	13%	SO
Charges for new Lease by agreement with Legal Services per hour					
	100.00	100.00	0.00	0%	SS
Transfers of land for £1,000 or less no contract					
Registered Title	600.00	650.00	50.00	8%	SS
Unregistered Title	700.00	750.00	50.00	7%	SS
Grazing Licences					
Deeds of Grant Easements	450.00	500.00	50.00	11%	SS
Deeds of Grant Easements					
	450.00	500.00	50.00	11%	SS
Small Standard Licences for Rights of Way, Cultivating highway land					
	350.00	400.00	50.00	14%	SS
Simple Deeds of Variation/Rectification					
	400.00	450.00	50.00	13%	SS
Postponement Fee					
	80.00	80.00	0.00	0%	SS
Providing DS1 (if not included in a redemption fee)					
	80.00	1.00	(79.00)	(99%)	SS
Leasehold Enquiries					
	100.00	100.00	0.00	0%	SS
Administration and copying charges for providing copy RTB/JV Leases					
	40.00	40.00	0.00	0%	SS
Section 38 Agreements					
To prepare an agreement for a developer normal hourly rate per hour. For a copy of a completed agreement £40.00 plus £4.50 per plan up to A3 plus £35.00 per plan over A3 size					SS
Section 106 Agreements					
To prepare an agreement for a developer normal hourly rate per hour. To check a standard form unilateral agreement sent out with the planning decision notification £180. For a copy of a completed agreement £35.00 plus £5 per plan up to A3 plus £32.00 per plan over A3 size					SS
S106 Unilateral Undertakings	175.00	275.00	100.00	57%	SS

PLANNING FEES

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT indicator
FEES FOR PLANNING APPLICATIONS					
All applications for planning permission with the exception of those types of application set out in H below are required by Government legislation to be accompanied by a fee. If the need for more detailed information arises the Town and Country Planning (Fees Applications, Deemed Applications, Requests and Site Visits)(England) Regulations (2012)(as amended) should be consulted.					
TYPE OF APPLICATION					
A. OUTLINE APPLICATIONS FOR THE ERECTION OF BUILDINGS					
Per 0.1 hectare (or part thereof) of site area, subject to a maximum of £9,527.75 12/13	462.00	462.00	0.00	0%	SO
Per 0.1 hectare over 2.5 hectares, subject to a maximum of £125,000 in total	138.00	138.00	0.00	0%	SO
B. APPLICATIONS FOR THE APPROVAL OF DETAILS RESERVED BY AN OUTLINE PERMISSION					
(i) Where the same applicant's earlier reserved matters applications under the same outline approval have incurred total fees equalling that for a full application for this entire scheme.	462.00	462.00	0.00	0%	SO
(ii) In all other cases - a sum calculated in accordance with Category C below					
C. FULL APPLICATIONS FOR THE ERECTION OF BUILDINGS					
(i) Dwelling houses (up to and including 50)	462.00	462.00	0.00	0%	SO
Per dwelling over 50 (maximum of £250,000)	138.00	138.00	0.00	0%	SO
(ii) Agricultural buildings					
Not more than 465m2	96.00	96.00	0.00	0%	SO
465 - 540m2	462.00	462.00	0.00	0%	SO
More than 540m2 but not more than 4,215m2	462.00	462.00	0.00	0%	SO
Over 4,215m2 for each 75m2, subject to a maximum of £250,000	138.00	138.00	0.00	0%	SO
(iii) Agricultural glasshouses and poly-tunnels					
Not more than 465m2	96.00	96.00	0.00	0%	SO
Exceeding 465m2	2,580.00	2,580.00	0.00	0%	SO
(iv) The enlargement, improvement or other alteration of existing dwelling houses					
(a) relating to 1 dwelling	206.00	206.00	0.00	0%	SO
(b) relating to 2 or more dwelling houses	407.00	407.00	0.00	0%	SO
(v) The erection of a building within the curtilage of an existing dwelling house for purposes ancillary to the enjoyment of the dwelling					
(vi) The erection of buildings not falling within category C (i) - (iv)					
Where the gross floor space is:-					
(a) Where no new floor space is created	234.00	1.00	-233.00	(100%)	SO
(b) Not more than 40m2	234.00	234.00	0.00	0%	SO
(c) 40 - 75m2	462.00	462.00	0.00	0%	SO
(d) more than 75m2 but no more than 3,750m2	462.00	462.00	0.00	0%	SO
Over 3,750m2 for each 75m2, subject to a maximum of £250,000	138.00	138.00	0.00	0%	SO

PLANNING FEES

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT indicator
D. ENGINEERING OR OTHER OPERATION NOT FALLING IN CATEGORIES A-C					
(i) Winning and working of minerals:-					
Per 0.1 hectare (not more than 15 hectares)	234.00	234.00	0.00	0%	SO
For each 0.1 hectare in excess of 15 hectare up to a maximum of £65,000	138.00	138.00	0.00	0%	SO
(ii) Gates, fences, walls along a boundary of a dwelling house					
	206.00	206.00	0.00	0%	SO
(iii) Erection, alteration or replacement of plant and machinery					
Per 0.1 hectare not more than 5 hectares	462.00	462.00	0.00	0%	SO
More than 5 hectares subject to a maximum of £250,000	138.00	138.00	0.00	0%	SO
(iv) Car parks, service road and other access for a single undertaking carrying on an existing use					
	234.00	234.00	0.00	0%	SO
(v) Operations not falling within (i) - (iv) Per 0.1 hectare subject to a maximum of £250,000					
	234.00	234.00	0.00	0%	SO
E. CHANGES OF USE					
(i) Change of use of a building to use as one or more separate dwelling houses					
Not more than 50 dwellings	462.00	462.00	0.00	0%	SO
Per extra dwelling over 50, subject to a maximum of £250,000	138.00	138.00	0.00	0%	SO
(ii) Use of land for the disposal of refuse waste materials or for the deposit of material remaining after minerals have been extracted from land or the use of land for the storage of minerals in the open.					
Per 0.1 hectare for the site area, or subject to a maximum of £29,112.25	234.00	234.00	0.00	0%	SO
Per 0.1 ha over 15 has, subject to a maximum of £65,000	138.00	138.00	0.00	0%	SO
(iii) Any change of use of a building or of land not falling within (i) or (ii)					
	462.00	462.00	0.00	0%	SO
F. OTHER APPLICATIONS					
(i) Applications to remove or vary a condition previously imposed or to renew a temporary planning permission or renew an unimplemented permission which would otherwise lapse because of an imposed time limit					
	234.00	234.00	0.00	0%	SO
(ii) Applications involving more than one category of development - higher of fees calculated in accordance with above categories EXCEPT when dwelling houses are involved, when the fee appropriate to that category is added to the higher of the fees appropriate to the other category					
	0.00	0.00	0.00	0%	SO
(iii) Alternative applications made simultaneously or developments not wholly within this Borough - special provisions apply; contact the Council for advice					
	0.00	0.00	0.00	0%	SO
G. ADVERTISEMENTS					
(i) Advertisements displayed on business premises (with qualifications) or displaying directions to business premises					
	132.00	132.00	0.00	0%	SO
(ii) All other advertisements					
	462.00	462.00	0.00	0%	SO

PLANNING FEES

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT indicator
H. CERTIFICATES OF LAWFUL USE OR DEVELOPMENT					
(i) Existing use of buildings or other land or existing operations in, on, over or under land - as for planning permission	0.00	0.00	0.00	0%	SO
(ii) Failure to comply with any condition or limitation subject to which planning permission has been granted	0.00	0.00	0.00	0%	SO
(iii) Proposed use of buildings or other land or proposed operations in, on, over or under land - half the amount that would be payable for planning permission.	0.00	0.00	0.00	0%	SO
I. CONFIRMATION OF COMPLIANCE WITH CONDITION(S) ATTACHED TO ANY OTHER GRANT OF PLANNING PERMISSION					
Application for removal or variation of a condition following grant of planning permission	234.00	234.00	0.00	0%	SO
Request for confirmation that one or more planning conditions have been complied with - Householder	34.00	34.00	0.00	0%	SO
Request for confirmation that one or more planning conditions have been complied with - All other apps	116.00	116.00	0.00	0%	SO
J. PRIOR NOTIFICATION APPLICATIONS					
Where an application is made for the determination as to whether the prior approval of the Council will be required to the siting, design and external appearance of a building or the siting and means of construction of a private way under Part 6, Part 7 or Part 31 of Schedule 2 to the General Permitted Development Order relating to certain agricultural and forestry developments or installation of a radio mast, radio equipment housing over 2m ³ or a public call box, a fee shall be paid to that authority.	96.00	96.00	0.00	0%	SO
For an application under Part 24	462.00	462.00	0.00	0%	SO
Householder - Request for confirmation that one or more planning conditions have been complied with	34.00	34.00	0.00	0%	SO
Other - Request for confirmation that one or more planning conditions have been complied with	116.00	116.00	0.00	0%	SO
Prior approval					
Agricultural and forestry buildings & operations or demolition of buildings	96.00	96.00	0.00	0%	SO
Telecommunications code systems operations	462.00	462.00	0.00	0%	SO
Proposed change of use to state funded school or registered nursery	96.00	96.00	0.00	0%	SO
Proposed change of use of agricultural building to a state-funded school or registered nursery	96.00	96.00	0.00	0%	SO
Proposed change of use of agricultural building to a flexible use within shops, financial and professional services, restaurants and cafes, business, storage or distribution, hotels or assembly or leisure	96.00	96.00	0.00	0%	SO

PLANNING FEES

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT indicator
Prior approval continued					
Proposed change of use of a building from office (use class B1) use to a use falling within use class C3 (dwelling house)	96.00	96.00	0.00	0%	SO
Proposed change of use of Agricultural building to a dwelling house (use class C3) where there are no associated building engineers.	96.00	96.00	0.00	0%	SO
Proposed change of use of agricultural building to a dwelling house (use class C3), and associated building operations	206.00	206.00	0.00	0%	SO
Proposed change of use of a building from a retail (use class A1 or A2) use or a mixed retail and residential use to a use falling within Use Class C3 (dwelling house) where there are no associated building operations	96.00	96.00	0.00	0%	SO
Proposed change of use of a building from a retail (use class A1 or A2) use or a mixed retail and residential use to a use falling within use class C3 (dwelling house) (and associated building operations	206.00	206.00	0.00	0%	SO
Notification of prior approval for a change of use from storage or distribution buildings (Class B8) and any land within its curtilage to dwelling houses (Class C3)	96.00	96.00	0.00	0%	SO
Notification of prior approval for a change of use from amusement arcades/centres and casinos (sui generis uses) and any land within its curtilage to dwelling house (class C3)	96.00	96.00	0.00	0%	SO
Notification of prior approval for a change of use from amusement/arcades/centres and casinos, (sui generis uses) and any land within its curtilage to dwelling houses (Class C3) and associated building operations	206.00	206.00	0.00	0%	SO
Notification for prior approval for a change of use from shops (class C1), financial and professional services (class A2), betting offices, pay day loan shops and casinos (sui generis uses) to restaurants and cafes	96.00	96.00	0.00	0%	SO
Notification for prior approval for a change of use from shops (class C1), financial and professional services (class A2), betting offices, pay day loan shops and casinos (sui generis uses) to restaurants and cafes and associated building operations	206.00	206.00	0.00	0%	SO
Notification for prior approval for a change of use from shops (class C1), financial and professional services (class A2), betting offices, pay day loan shops and casinos (sui generis uses) to assembly and leisure uses (class D2)	96.00	96.00	0.00	0%	SO
Installation of PV equipment on non-domestic buildings	96.00	96.00	0.00	0%	SO
The erection of click and collect facilities within the land area of a shop	96.00	96.00	0.00	0%	SO
Temporary use of buildings or land for film-making purposes	96.00	96.00	0.00	0%	SO
Provision of temporary school buildings on vacant commercial land for state funded schools	96.00	96.00	0.00	0%	SO
Construction of new dwellinghouses					
Not more than 50 (each)	n/a	334.00	NEW	n/a	SO
More than 50 - fee	n/a	16,525.00	NEW	n/a	SO
and for each dwellinghouse in excess of 50. Maximum fee will be £300,000.	n/a	100.00	NEW	n/a	SO

PLANNING FEES

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT indicator
Application for a non-material amendment following a grant of permission					
Householder Developments	34.00	34.00	0.00	0%	SO
Other Developments	234.00	234.00	0.00	0%	SO
K. NO FEE IS PAYABLE IN RESPECT OF THE FOLLOWING CLASSES OF APPLICATION					
(i) Extension and alterations to registered disabled person's dwelling to improve their access to or within the dwelling or to provide facilities for greater safety, health or comfort and for applications to improve access to public buildings including shops and cinemas. Any such application should be accompanied by evidence that the resident or proposed resident is a registered disabled person to whom Section 29 of the National Assistance Act, 1948 applies or a child who is disabled for the purposes of Part 3 of the Children Act 1989.	0.00	0.00	0.00	0%	SO
(ii) Any application for development which would not have required planning permission were it not for either a direction made under Article 4 of the General Permitted Development Order or a condition imposed upon specific planning permission taking away or limiting the permitted development rights.	0.00	0.00	0.00	0%	SO
(iii) Application for development within 12 months of submission of the application, refusal, withdrawal or approval of an earlier application of similar character on the same site for the same applicant. NB: This exemption can be claimed once.	0.00	0.00	0.00	0%	SO
Permission in Principle Applications					
Applications seeking permission in principle. Charge per 0.1 Hectare	402.00	402.00	0.00	0%	SO
Technical Details Consent					
Per new dwelling	462.00	462.00	0.00	0%	SS
PLANNING PUBLICATIONS & OTHER CHARGES					
Fees - Planning professional services (per hour)	107.00	110.00	3.00	3%	SS
High Hedge Complaints	219.00	224.50	5.50	3%	SS
SUPPLY & PHOTOCOPY (per item unless indicated otherwise)					
- Decision Notices / Planning Applications	19.70	20.20	0.50	3%	SS
- Section 106 agreement	39.80	40.50	0.70	2%	SS
- Plans (up to and including A3)	5.10	5.20	0.10	2%	SS
- Plans (larger than A3)	38.50	39.50	1.00	3%	SS
- Misc. A4 documents (other than those specified above):					
: Minimum charge (up to 6 sheets)	2.35	2.40	0.05	2%	SS
Tree Preservation Orders (per document) posted	33.00	33.80	0.80	2%	SS
Tree Preservation Orders (per document) emailed	16.50	17.00	0.50	3%	SS
Completion Certificates (post facto)	33.50	34.35	0.85	3%	SS

PLANNING FEES

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT indicator
PUBLICATIONS					
Local Plan*					
Written Statement + Policies Map - plus £3.00 p&p	40.80	41.80	1.00	2%	SS
Written statement only	25.80	26.45	0.65	3%	SS
Proposals map only plus £1.00 p&p	18.10	18.55	0.45	2%	SS
Borough wide supplementary planning guidance, plus £1 p&p	12.00	12.30	0.30	3%	SS
Local Plan Inspector's Report plus £3.00 p&p	30.40	31.15	0.75	2%	SS
Previous local plans and reports (where available) plus £3.00	30.40	31.15	0.75	2%	SS
Supplementary Planning Guidance and Development Briefs	12.00	12.30	0.30	3%	SS
Consultant and Technical Studies (incl p&p)	107.00	109.70	2.70	3%	SS
*Applies to latest version and previous versions at Draft, Submission, and Main Modifications stages					
Existing Properties					
Change of house name or adding an alias name	0.00	0.00	0.00	0%	SO
Division of existing property 1-5 units	86.70	89.00	2.30	3%	SO
Division of existing property into more than 5 units	114.00	117.00	3.00	3%	SO
New Properties					
1 Plot	57.00	58.50	1.50	3%	SO
2-5 Plots	114.00	116.85	2.85	2%	SO
6-25 Plots	228.00	233.70	5.70	2%	SO
26-75 Plots	572.00	586.30	14.30	2%	SO
76+ Plots	802.00	822.00	20.00	2%	SO
Additional charge where this includes naming a building	171.00	175.00	4.00	2%	SO
New Streets					
Additional change to house numbering where this includes naming of a street	168.00	172.00	4.00	2%	SO
Existing Street					
Renaming of street where requested by resident	0.00	0.00	0.00	0%	SO
Scanning & Emailing Documents					
Plans (up to and including A3)	2.50	2.55	0.05	2%	SS
Plans (larger than A3)	19.00	19.50	0.50	3%	SS
Decision Notices	8.25	8.50	0.25	3%	SS
S106 Agreements	19.80	20.30	0.50	3%	SS

PLANNING FEES

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT indicator
Pre-Planning Advice & Guidance					
Band A charge per meeting and written advice - Largescale Major proposals of 200 dwellings or more; Sites over 0.5ha; Development of more than 10,000m2 (including change of use).			Price on application		SS
Band B charge per meeting and written advice - Smallscale Major proposals of 10-199 dwellings or more; Sites over 0.5ha; Development of more than 100m2 (including change of use).			Price on application		SS
Band C charge per meeting and written advice- Minor proposals of fewer than 10 dwellings; Business, employment offices, industry, leisure, retail, agriculture less than 1,000m2; Servicing, distribution, education, telecoms equipment/apparatus; Change of use less than 1,000m2			Price on application		SS
Band D - Other proposals domestic/extensions/resident/householders/advertisements			Price on application		SS
Written advice is charged at the above fees					
Planning Performance Agreements			Price on application		

Exemptions - the above charges do not apply to registered charities for development relating to their charitable works or where works are required to meet the needs of a persons disability.

BUILDING CONTROL FEES

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT indicator
The Building Control function is now performed by Hertfordshire Building Control Ltd					
https://www.hertfordshirebc.co.uk/					
OTHER FEES					
Charge for viewing archived building regulation plans, per hour, (may be waived for certain applicants such as school children)	34.20	35.20	1.00	3%	SS
Written response to solicitor's enquiries*	44.00	45.00	1.00	2%	SS
* in lieu of completion certificates or decision notices					
Copies of documents					
Building Control Completion Certificates (post facto)	32.25	33.00	0.75	2%	SS
Building Control Completion Certificates (email)	16.10	16.50	0.40	3%	SS
Building Regulations Approvals (post facto)	19.00	19.50	0.50	3%	SS
Building Regulations Approvals (email)	9.55	10.00	0.45	4%	SS

Hertfordshire Building Control Ltd are only responsible for providing information for the last 6 years any information before that lies with Broxbourne Council. A fee is charged for providing copies of achieved completion certificates and approvals by the Planning team.

LOCAL LICENSING

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT Indicator
ENVIRONMENTAL HEALTH					
The Animal Welfare Act 2006					
The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2019					
Higher Tier Activities					
New Licence					
Dog Daycare Centres (6 or more dogs)	320.00	450.00	130.00	41%	SO
Commercial Kennels for Dogs	320.00	450.00	130.00	41%	SO
Dog Breeding	320.00	450.00	130.00	41%	SO
Boarding for Cats (Catteries)	320.00	450.00	130.00	41%	SO
Hiring out Horses	320.00	450.00	130.00	41%	SO
Selling Animals as Pets (Pet Shops)	320.00	450.00	130.00	41%	SO
Renewal for all Higher Tier Activities	320.00	397.00	77.00	24%	SO
Lower Tier Activities					
New Licence					
Day Care for Dogs (5 or less dogs)	320.00	381.00	61.00	19%	SO
Home Boarding for Dogs	320.00	381.00	61.00	19%	SO
Keeping or Training Animals for Exhibition	320.00	381.00	61.00	19%	SO
Renewal for all Lower Tier Activities	320.00	336.00	16.00	5%	SO
Additional Fees (Applicable to all Higher and Lower Tier Animal Activity Licences)					
Additional Activity	New	45.00	45.00	New	SO
Variation of Licence	75.00	156.00	81.00	108%	SO
Re-rating Visit	New	156.00	156.38	New	SO
Compliance Visits (where greater than one visit required in licensable period - Lower Tier)	88.00	99.00	11.00	13%	SO
Compliance Visits (where greater than one visit required in licensable period - Higher Tier)	88.00	127.00	39.00	44%	SO
Transfer of Licence	33.00	50.00	17.00	52%	SO
Copy of Licence	15.00	30.00	15.00	100%	SO
Dangerous Wild Animals Act, 1976					
2 Year Licence	POA	566.00 100%	na	na	SO
Zoo Licensing Act, 1981					
- Licence					
a) New application*					SO
b) Renewal (every 6 years)*		Price on application			SO
c) Transfer Licence*					SO
d) Annual Inspection *					SO
* plus veterinary inspector's fee					
Health Certificate					
Food hygiene Re rating Re visit	250.00	257.00	7.00	3%	SO
Fees Per Application , plus disbursements	140.00	144.00	4.00	3%	SO
Environmental health professional fees, per hour	123.00	126.00	3.00	2%	SO
Acupuncture, Tattooing, Ear Piercing & Electrolysis					
- Registration					
a) Applicant	278.00	285.00	7.00	3%	SO
b) Premises	278.00	285.00	7.00	3%	SO
- Amendment to existing registration	102.00	105.00	3.00	3%	SO
- Amendment to existing ear piercing registration	43.00	44.00	1.00	2%	SO

LOCAL LICENSING

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT Indicator
ISSUE OF PERMITS - STATUTORY					
Skip licence - up to 7 days (set by Herts County Council)	38.00	38.00	0.00	0%	SO
-for each additional 7 days	18.00	18.00	0.00	0%	SO
Scaffolding/hoarding (set by Herts County Council)					
- up to first 14 days	94.00	94.00	0.00	0%	SO
- thereafter per week or part thereof	42.00	42.00	0.00	0%	SO
NB These charges are set by the County Council and all requests for skip and scaffold licences will have to be charged at HCC rates which might change periodically.					
Control of Sex Establishments					
- Annual Licence					
a) New application	1,070.00	1,100.00	30.00	3%	SO
b) Renewal	1,070.00	1,100.00	30.00	3%	SO
- Transfer Licence	1,070.00	1,100.00	30.00	3%	SO
Street Trading	520.00	533.00	13.00	3%	SO
Street Café Pavement Licence - annual licence fee	100.00	100.00	0.00	0%	SO
Caravan Site Licence		Price on application			SO
TAXI & PRIVATE HIRE LICENSING					
Driver licence (3 year duration)					
a) New application	140.00	140.00	0.00	0%	SO
b) Renewal	120.00	120.00	0.00	0%	SO
Change of Licence Type	20.00	20.00	0.00	0%	SO
Replacement of lost badge	20.00	20.00	0.00	0%	SO
Knowledge Test	40.00	40.00	0.00	0%	SO
Knowledge Test - Fast Track - Additional Fee	15.00	15.00	0.00	0%	SO
Annual vehicle licence					
a) New application	160.00	160.00	0.00	0%	SO
b) Renewal	150.00	150.00	0.00	0%	SO
c) Wheelchair Accessible/Hybrid/Electric					
(1) New application	80.00	80.00	0.00	0%	SO
(2) Renewal	75.00	75.00	0.00	0%	SO
Plate for temporary vehicle/Mid-year vehicle change	60.00	60.00	0.00	0%	SO
Change of licence type	35.00	35.00	0.00	0%	SO
Replacement of lost plate	25.00	25.00	0.00	0%	SO
Extra plate for trailer	30.00	30.00	0.00	0%	SO
Executive/Special Event Disc	5.00	5.00	0.00	0%	SO
Operator's Licence (5 year duration)					
a) New application	200.00	200.00	0.00	0%	SO
b) Renewal	200.00	200.00	0.00	0%	SO

LOCAL LICENSING

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT Indicator
Scrap Metal Dealers					
a) Site licence (3 years)	300.00	320.00	20.00	7%	SO
b) Collectors licence (3 years)	200.00	210.00	10.00	5%	SO
c) Licence variation	50.00	55.00	5.00	10%	SO
Housing Act 2004 (not statutory)					
Service of improvement or prohibition notices	415.00	550.00	135.00	33%	SO
HMO licence (up to 10 hours investigation and preparation)	675.00	775.00	100.00	15%	SO
Per additional room over five bedrooms	75.00	75.00	0.00	0%	SO
Liquor, Entertainment & Refreshment Licensing (Statutory unless otherwise stated)					
New applications					
Band A = Premises where rateable value of £0 to £4,300	100.00	100.00	0.00	0%	SO
Band B = Premises where rateable value of £4,301 to £33,000	190.00	190.00	0.00	0%	SO
Band C = Premises where rateable value of £33,001 to £87,000	315.00	315.00	0.00	0%	SO
Band D = Premises where rateable value of £87,001 to £125,000	450.00	450.00	0.00	0%	SO
Band E = Premises where rateable value of £125,001 and above	635.00	635.00	0.00	0%	SO
Renewals					
Band A = Premises where rateable value of £0 to £4,300	70.00	70.00	0.00	0%	SO
Band B = Premises where rateable value of £4,301 to £33,000	180.00	180.00	0.00	0%	SO
Band C = Premises where rateable value of £33,001 to £87,000	295.00	295.00	0.00	0%	SO
Band D = Premises where rateable value of £87,001 to £125,000	320.00	320.00	0.00	0%	SO
Band E = Premises where rateable value of £125,001 and above	350.00	350.00	0.00	0%	SO
Permitted, temporary activities, personal licences & miscellaneous					
Section 25 (theft, loss, etc. of premises licence or summary)	10.50	10.50	0.00	0%	SO
Section 29 (application for a provisional statement where premises being built, etc)	315.00	315.00	0.00	0%	SO
Section 33 (notification of change of name or address)	10.50	10.50	0.00	0%	SO
Section 37 (application to vary licence to specify individual as premises supervisor)	23.00	23.00	0.00	0%	SO
Section 42 (application for transfer of premises licence)	23.00	23.00	0.00	0%	SO
Section 47 (interim authority notice following death, etc. of licence holder)	23.00	23.00	0.00	0%	SO
Section 79 (theft, loss, etc. of certificate or summary)	10.50	10.50	0.00	0%	SO
Section 82 (notification of change of name or alteration of rules of club)	10.50	10.50	0.00	0%	SO
Section 82 (1) or (2) (change of name or alteration of rules of club)	10.50	10.50	0.00	0%	SO
Section 100 (temporary event notice)	21.00	21.00	0.00	0%	SO
Section 110 (theft, loss, etc. of temporary event notice)	10.50	10.50	0.00	0%	SO
Section 117 (application for a grant or renewal of personal licence)	37.00	37.00	0.00	0%	SO
Section 126 (theft, loss, etc. of personal licence)	10.50	10.50	0.00	0%	SO
Section 127 (duty to notify change of name or address)	10.50	10.50	0.00	0%	SO
Section 178 (right of freeholder etc., to be notified of licensing matters)	21.00	21.00	0.00	0%	SO

LOCAL LICENSING

	Actual	Fee	Change from	Change from	VAT Indicator
	2020/21	2021/22	2020/21	2020/21	
	£	£	£	%	
Gaming Act 2005 (Statutory)					
- Bingo Club					
a) New Application	2625.00	2625.00	0.00	0%	SO
b) Annual Fee	750.00	750.00	0.00	0%	SO
c) Variation	1315.00	1315.00	0.00	0%	SO
- Adult Gaming Centres					
a) New Application	1,500.00	1,500.00	0.00	0%	SO
b) Annual Fee	750.00	750.00	0.00	0%	SO
c) Variation	750.00	750.00	0.00	0%	SO
- Family Entertainment Centres					
a) New Application	1,500.00	1,500.00	0.00	0%	SO
b) Annual Fee	750.00	750.00	0.00	0%	SO
c) Variation	750.00	750.00	0.00	0%	SO
- Betting Premises					
a) New Application	1,500.00	1,500.00	0.00	0%	SO
b) Annual Fee	450.00	450.00	0.00	0%	SO
c) Variation	450.00	450.00	0.00	0%	SO
Lottery Registration (Statutory)					
Annual permit					
a) New Application	40.00	40.00	0.00	0%	SO
b) Renewal	20.00	20.00	0.00	0%	SO
Gaming Machines (Statutory)					
Licensed premises machine notification (up to 2 machines)	50.00	50.00	0.00	0%	SO
Licensed premises gaming machine permit application (more than 2 machines)	150.00	150.00	0.00	0%	SO
Annual fee	50.00	50.00	0.00	0%	SO
Club premises machine permit application	100.00	100.00	0.00	0%	SO
Annual fee	50.00	50.00	0.00	0%	SO

TEMPORARY ACCOMMODATION

	Actual	Fee	Change from	Change from	VAT Indicator
	2020/21	2021/22	2020/21	2020/21	
	£	£	£	%	
COUNCIL HOSTELS: RENTS AND SERVICE CHARGES					
Rents					
Rate per week					
- Size 1 small	190.00	200.00	10.00	5%	SO
- Size 2 medium	210.00	220.00	10.00	5%	SO
- Size 3 large	225.00	235.00	10.00	4%	SO
- Size 4 extra large	225.00	235.00	10.00	4%	SO
- 2 bed flat	273.00	286.00	13.00	5%	SO
Templefields - 1 Bed	200.00	210.00	10.00	5%	SO
Templefields - 2 Bed	235.00	245.00	10.00	4%	SO
Service Charges					
Service Charge per day	3.15	3.30	0.15	5%	SO
OTHER NIGHTLY PAID: RENTS AND SERVICE CHARGES					
Rents					
Charged on a cost recovery basis		Variable			SO
Other Nightly Paid Service Charges					
Service charge per day	4.25	4.35	0.10	2%	SO
OTHER SERVICES					
Lock out charge	40.00	40.00	0.00	0%	SS

OTHER COUNCIL SERVICES

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT Indicator
ABANDONED VEHICLES (Statutory)					
Fees shown are the maximum allowed, this will vary depending on classification of vehicle					
- Removal	250.00	250.00	0.00	0%	SO
- Storage per day	20.00	20.00	0.00	0%	SO
- Disposal	75.00	75.00	0.00	0%	SO
VEHICLE REMOVED AND DISPOSED OF AT OWNER'S REQUEST					
	42.00	43.00	1.00	2%	SS
FIXED PENALTY NOTICES					
Fixed Penalty Notices	300.00	300.00	0.00	0%	SO
Fixed Penalty Notices (if paid within 10 days)	100.00	100.00	0.00	0%	SO
Fixed Penalty Notices for littering	100.00	100.00	0.00	0%	SO
Fixed Penalty Notices for littering (if paid within 10 days)	75.00	75.00	0.00	0%	SO
Public Space Protection Order fines	100.00	103.00	3.00	3%	SO
FLY TIPPING					
Charge for returning fly posters - per poster	35.00	36.00	1.00	3%	SS
Fixed Penalty Notice for Fly Tipping	300.00	400.00	100.00	33%	SS
Fixed Penalty Notice for Fly Tipping (if paid within 10 days)	200.00	300.00	100.00	50%	SS
CCTV download (for insurance)	10.00	10.00	0.00	0%	SS
MARKETS					
- Stall space per day, paying by cash/cheque - Waltham Cross	26.00	26.00	0.00	0%	SS
- Stall space per day, paying by direct debit - Waltham Cross	23.65	23.65	0.00	0%	SS
- Stall space per day, paying by cash/cheque - Hoddesdon	24.00	24.00	0.00	0%	SS
- Stall space per day, paying by direct debit - Hoddesdon	21.80	21.80	0.00	0%	SS
- Farmers' market trader, per day	10.00	10.00	0.00	0%	SS
- Casual trader per day	32.00	32.00	0.00	0%	SS
Special pricing arrangements are offered during the year at all markets to encourage new and retain existing traders (e.g. winter attendance discounts pay for 4 weeks and the 5th week is free and 10% discount if fees paid by direct debit)					
			Price on application		
Note: The normal daily pitch fee will be charged for non attendance					
100%					
STRAY DOGS					
Collection / Return of dog (per dog)	50.00	50.00	0.00	0%	SO
Kennel Admission fee	10.00	10.00	0.00	0%	SO

Note: Collection fee is the statutory collection fee as prescribed in the Environmental Protection (stray dogs) Regulations 1992

OTHER COUNCIL SERVICES

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT Indicator
GRAPHIC DESIGN					
Graphic Design services		Price on application			SS
OFFICE SERVICES					
Printing services		Price on application			SS
Stationery purchases		Price on application			SS
ENGINEERING FEES					
- Traffic Regulation Orders		Price on application			SS
- Traffic Regulation Orders not exceeding 5 days		Price on application			SS
- Confirming local land search & review of adoption certificates	36.00	36.00	0.00	0%	SO
- Copies of Traffic Regulation Orders	45.00	45.00	0.00	0%	SS
- Copies of s38 / s278 highway agreements	45.00	45.00	0.00	0%	SS
- Plans (up to and including A3)	5.00	5.00	0.00	0%	SS
- Plans (larger than A3)	36.00	36.00	0.00	0%	SS
- Cost per hour on consultancy matters	90.00	90.00	0.00	0%	SS
The following fees are set by Hertfordshire County Council					
- Temporary Traffic Regulation Orders		Price on application			SS
- Temporary Traffic Regulation Orders not exceeding 5 days		Price on application			SS
ROADWORKS					
Vehicle Crossings - charges are set by the County Council and all requests for a vehicle crossover will be charged at HCC rate					
LAND ENQUIRIES BY UTILITY COMPANIES					
Surveyor fees per hour	105.00	125.00	20.00	19%	SS
Administration staff fees per hour	50.00	60.00	10.00	20%	SS
ENVIRONMENTAL HEALTH					
Contaminated Land					
- Individual entry from contaminated land register - ICO charge	11.50	12.00	0.50	4%	SE
- Environmental information enquiries (per domestic dwelling - where permissible)	108.00	111.00	3.00	3%	SE
Other environmental information enquiries (incl. commercial and/or development land) per hour - where permissible	112.00	115.00	3.00	3%	SS

OTHER COUNCIL SERVICES

	Actual	Fee	Change from	Change from	VAT
	2020/21	2021/22	2020/21	2020/21	Indicator
	£	£	£	%	
PRIVATE WATER SUPPLY TESTING (Externally determined)					
(Statutory Guidance applies in relation to maximum charges and explanation of charging scheme)					
Risk Assessment					
Maximum Charge	500.00	500.00	0.00	0%	SS
Note: Hourly rate for Technical Officer £51, typical charge £250					
Sampling - visit and taking of a sample	100.00	100.00	0.00	0%	SS
Investigation					
Visit carried out in the event of a test failure but can be substituted by risk assessment - standard charge at statutory maximum	100.00	100.00	0.00	0%	SS
Authorisation					
Application by owner to breach standard temporarily whilst remedial work is carried out	100.00	100.00	0.00	0%	SS
Note: Hourly rate for Technical Officer £51, actual charge £100 representing up to 2 hours work					
Analysis					
Regulation 10 (Domestic Supplies) Maximum Charge	25.00	25.00	0.00	0%	SS
Check Monitoring (Commercial Supplies) Maximum charge	100.00	100.00	0.00	0%	SS
Note: Typical charge £50					
Audit Monitoring (Commercial Supplies) - Maximum Charge	500.00	500.00	0.00	0%	SS
Typical charge £250 plus Check Monitoring fee of £50					

Note: For all of the above, hourly rate for Technical Officer £51, laboratory fees at actual cost.

CAR PARKING

	Actual	Fee	Change from	Change from	VAT Indicator
	2020/21	2021/22	2020/21	2020/21	
	£	£	£	%	
CAR PARKING CHARGES					
Short stay - General					
- Up to 1 hour	1.00	1.10	0.10	10%	SS
- Up to 2 hours	1.90	2.00	0.10	5%	SS
- Up to 3 hours	2.70	2.80	0.10	4%	SS
- Up to 4 hours	3.70	3.80	0.10	3%	SS
- Over 4 hours	5.00	5.10	0.10	2%	SS
- 4 to 6 hours - Windmill Lane Only	5.00	5.10	0.10	2%	SS
Cheshunt Country Walk, Old Mill & Meadows & Pindar					
- Up to 2 hours	1.90	2.00	0.10	5%	SS
- Up to 3 hours	2.70	2.80	0.10	4%	SS
- Up to 4 hours	3.70	3.80	0.10	3%	SS
- Over 4 hours	5.00	5.10	0.10	2%	SS
Broxbourne Borough Offices					
- Up to 2 hours	0.00	0.00	0.00	0%	SS
- Up to 3 hours	2.70	2.80	0.10	4%	SS
- Up to 4 hours	3.70	3.80	0.10	3%	SS
- Up to 5 hours	4.70	4.80	0.10	2%	SS
- Up to 6 hours	5.70	5.80	0.10	2%	SS
- Over 6 hours	10.50	10.60	0.10	1%	SS
On Street Parking					
- Up to 30 mins	0.00	0.00	0.00	0%	SS
- Up to 1 Hour (maximum stay)	1.00	1.10	0.10	10%	SS
Season tickets					
13 weekly	260.00	270.00	10.00	4%	SS
Annual	690.00	720.00	30.00	4%	SS
Leased bays					
26 weekly	400.00	415.00	15.00	4%	SS
Annual	740.00	770.00	30.00	4%	SS
Car park permits					
Business parking permit (3 months)	144.00	150.00	6.00	4%	SS
Business parking permit (6 months)	268.00	280.00	12.00	4%	SS
Business parking permit (12 months)	460.00	480.00	20.00	4%	SS
Dispensation parking permit (daily)	30.00	31.00	1.00	3%	SS
Dispensation parking permit (weekly)	110.00	113.00	3.00	3%	SS
Penalty Charge Notices (statutory)					
Lower level charge	50.00	50.00	0.00	0%	SO
Lower level charge paid early	25.00	25.00	0.00	0%	SO
Higher level charge	70.00	70.00	0.00	0%	SO
Higher level charge paid early	35.00	35.00	0.00	0%	SO

ECONOMIC DEVELOPMENT

	Actual	Fee	Change from	Change from	VAT Indicator
	2020/21	2021/22	2020/21	2020/21	
	£	£	£	%	
FILMING in Council owned locations					
Less than One Hour	0.00	0.00	0.00	0%	SS
Up to 4 Hours	350.00	350.00	0.00	0%	SS
4 - 6 Hours (half day)	600.00	600.00	0.00	0%	SS
Over 6 hours (full day)	1,000.00	1,000.00	0.00	0%	SS
Multiple Days		Price on application			SS
SPONSORSHIP					
ROUNABOUTS					
Level 1	2,500.00	2,600.00	100.00	4%	SS
Level 2	2,250.00	2,350.00	100.00	4%	SS
Level 3	2,000.00	2,100.00	100.00	5%	SS
Price per sign 3 or 4 per roundabout depending on location	125.00	135.00	10.00	8%	SS
LAMP COLUMN BANNERS (On Council Land)					
1 year	500.00	600.00	100.00	20%	SS
2 years	750.00	840.00	90.00	12%	SS
3 years	1,000.00	1,100.00	100.00	10%	SS
FESTIVE LIGHTING					
Per Motif for one season	250.00	250.00	0.00	0%	SS
Christmas Tree for one season	1,500.00	1,500.00	0.00	0%	SS
EVENTS					
Per Event		Price on application			SS
DISTRIBUTION OF PROMOTIONAL MATERIAL					
The framework is based on a scoring criteria about number of days, size of promotion, local independent/national chain, etc.					
Score 1-5	10.00	15.00	5.00	50%	SS
Score 6-9	25.00	35.00	10.00	40%	SS
Score 10-15	100.00	16.00	(84.00)	(84%)	SS
Score 16-20	250.00	300.00	50.00	20%	SS
Score 21+	500.00	570.00	70.00	14%	SS
ADVERTISING IN COUNCIL PUBLICATIONS					
		Price on application			SS

WASTE AND RECYCLING SERVICES

	Actual	Fee	Change from	Change from	VAT Indicator
	2020/21	2021/22	2020/21	2020/21	
	£	£	£	%	
DOMESTIC REFUSE AND RECYCLING					
Additional kerbside recycling boxes (first 2 additional boxes free of charge)	3.50	3.50	0.00	0%	SS
GREEN WASTE COLLECTIONS					
Full year subscription (per bin)	42.00	48.00	6.00	14%	SO
Full year subscription via Direct Debit (per bin)	34.00	40.00	6.00	18%	SO
DOMESTIC BULKY WASTE COLLECTIONS					
One item	30.00	31.00	1.00	3%	SO
Two items	40.00	41.00	1.00	3%	SO
Three items	50.00	51.00	1.00	2%	SO
1/2 van	77.00	79.00	2.00	3%	SO
3/4 van	98.00	100.00	2.00	2%	SO
Full van	118.00	121.00	3.00	3%	SO
Concession rates					
One item	22.50	23.25	0.75	3%	SO
Two items	30.00	30.75	0.75	3%	SO
Three items	37.50	38.25	0.75	2%	SO

Concessions (based on 25% discount)

Where stated - available to people over 75 and those on the following benefits: income support, job seekers allowance, employment support allowance (income related), pension credit or disability living allowance/personal independence payment (all ratings) or an equivalent award of Universal Credit.

CEMETERY SERVICES

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT Indicator
Non-resident charges are four times the fees listed. It should be noted, graves in Hoddesdon cemetery cannot be purchased by non-residents. Non-residents who have moved from the borough within the last 10 years may be eligible for resident rates (further details on application)					
Purchase of exclusive rights of burial (100 years)					
Conventional graves					
Full space	1,230.00	1,267.00	37.00	3%	SO
Half space - 18 and over (cremated remains only)	770.00	793.00	23.00	3%	SO
Half space - under 18 years	118.00	122.00	4.00	3%	SO
Lawn graves					
Full space	900.00	927.00	27.00	3%	SO
Half space - 18 and over (cremated remains only)	620.00	639.00	19.00	3%	SO
Half space - under 18 years	74.00	76.00	2.00	3%	SO
Restricted graves - (subject to availability)					
Full space	565.00	582.00	17.00	3%	SO
Mausoleum chambers - (subject to availability)					
Per chamber (including inscription on granite plaque) Top or bottom row	9,250.00	9,528.00	278.00	3%	SO
Per chamber (including inscription on granite plaque) Middle row	10,250.00	10,558.00	308.00	3%	SO
Per chamber (including inscription on granite plaque) Non resident	12,500.00	12,875.00	375.00	3%	SO
Burial Chambers (Cheshunt only)					
Per chamber for two people, includes memorial	11,000.00	11,330.00	330.00	3%	SO
Walled graves and vaults					
Right to construct, excavation and construction					
- Single space (one person)			Price on application		SO
- Single space (two people)			Price on application		SO
- Double space (two people)			Price on application		SO
- Double space (four people)			Price on application		SO
Interment					
18 years and over					
One interment - full space	770.00	1.00	-769.00	-100%	SO
Two interments - full space	1,025.00	1,056.00	31.00	3%	SO
Three interments - full space	1,280.00	1,318.00	38.00	3%	SO
Four interments - full space			Price on application		SO
Interment in walled grave or immurement in mausoleum	555.00	572.00	17.00	3%	SO
Interment on Saturday (additional fee):-					
- Full space	650.00	670.00	20.00	3%	SO
- Half space	325.00	335.00	10.00	3%	SO
Under 18 years					
Non resident/Borough resident (government pay)	150.00	155.00	5.00	3%	SO
Cremated remains (+25% for each multiple interments / same plot)					
Purchase of exclusive rights of burial (30 years)	515.00	530.00	15.00	3%	SO
Lease of columbarium niche (30 years)	500.00	515.00	15.00	3%	SO
Interment of cremated remains					
- 18 years and over	205.00	211.00	6.00	3%	SO
- Under 18 years	60.00	62.00	2.00	3%	SO
- Scattered cremated remains on a grave or flower bed	35.00	36.00	1.00	3%	SO
- Garden of rest - strew cremated remains under turf or topsoil	60.00	62.00	2.00	3%	SO
Interment of ashes in columbarium	190.00	196.00	6.00	3%	SO

CEMETERY SERVICES

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT Indicator
Pre-purchase of exclusive rights of burial (100 years)					
Conventional graves					
Full space	1,700.00	1,751.00	51.00	3%	SO
Half space	1,085.00	1,118.00	33.00	3%	SO
Lawn graves					
Full space	1,290.00	1,329.00	39.00	3%	SO
Half space	835.00	860.00	25.00	3%	SO
Pre-purchase ashes only	725.00	747.00	22.00	3%	SO
Transfer of Deeds	65.00	67.00	2.00	3%	SO
Soil for memorial					
- Full space (pro rata for Half, Double, Treble etc.)	70.00	72.00	2.00	3%	SO
Grave maintenance (all prices include VAT)					
Full plot					
- maintenance only (no plants)	100.00	103.00	3.00	3%	SS
- perennial planting with maintenance	150.00	155.00	5.00	3%	SS
- re-turfing grave	50.00	51.50	1.50	3%	SS
Half plot					
- maintenance only (no plants)	55.00	56.50	1.50	3%	SS
- perennial planting with maintenance	80.00	82.00	2.00	3%	SS
- re-turfing grave	30.00	31.00	1.00	3%	SS
Memorial cleansing					
Full plot	70.00	72.00	2.00	3%	SS
Half plot	40.00	41.00	1.00	3%	SS
Other charges					
Memorial wall - commemorative wall plaque	230.00	237.00	7.00	3%	SS
Commerative bench plaque (10 year period)	290.00	299.00	9.00	3%	SS
Use of Chapel only (interment elsewhere) (1/2 hour service)	150.00	155.00	5.00	3%	SO
Use of Chapel (interment in cemetery) (1/2 hour service)	n/a	100.00	NEW	n/a	SO
Levelling a memorial to correct sinkage/settlement for a single space memorial on one piece foundation			Price on application		SS
Remove memorial and turf over or make garden			Price on application		SS
Grave Extension supply/install			Price on application		SS
Exhumation of full interments			Price on application		SS
Exhumation of cremated remains	250.00	258.00	8.00	3%	SS
Memorial surrounds					
Block paving					
- 6ft.6 x 2ft.6			Price on application		SS
- 7ft.0 x 3ft.0			Price on application		SS
Concrete paving full space			Price on application		SS
Other sizes/options available on request					
Memorial cross/marker	90.00	93.00	3.00	3%	SS

PARKS AND OPEN SPACES

	Actual 2020/21 £	Fee 2021/22 £	Change from 2020/21 £	Change from 2020/21 %	VAT Indicator
Subject to availability and social distancing measures being in place					
OUTDOOR SPORTS PITCHES					
- A 5% 'bulk' booking discount applies for leagues, associations and clubs purchasing over £2,000 worth of pitches per season.					
Please note: There is currently no use of Pavillion Areas due to Covid measures. Toilet access only.					
Football Adults					
- Pitch with changing facilities - per season (36 matches)	1,815.00	1,860.00	45.00	2%	SS
- per match	87.00	89.00	2.00	2%	SS
- Pitch without shower facilities - per season (36 matches)	1,230.00	1,260.00	30.00	2%	SS
- per match	67.50	69.00	1.50	2%	SS
Football - Youth & Juniors (excluding Sunday am)					
Youth/juniors playing on adult, 9v9 or junior pitches					
- Pitch with shower facilities - per season (36 matches)	1,230.00	1,260.00	30.00	2%	SS
- per match	58.50	60.00	1.50	3%	SS
- Pitch without shower facilities - per season (36 matches)	800.00	820.00	20.00	3%	SS
- per match	46.00	47.00	1.00	2%	SS
Mini Soccer					
- Pitch with shower facilities - per season (36 matches)	515.00	528.00	13.00	3%	SS
- per match	28.50	29.00	0.50	2%	SS
- Pitch without shower facilities - per season (36 matches)	328.00	336.00	8.00	2%	SS
- per match	20.50	21.00	0.50	2%	SS
Outdoor Fitness Classes					
- per month per site	61.50	63.00	1.50	2%	SS
Wormley All Weather Pitch					
Peak times Sept - Apr					
Off peak times May - Aug. Fri/Sat and Sun pm all year. Sept - Apr prior to 5.30pm)					
Netball					
Per Court Per hour		1.00			
- Peak	22.60	23.00	0.40	2%	SS
- Off Peak	16.50	17.00	0.50	3%	SS
- Off Peak Junior	14.50	15.00	0.50	3%	SS
Whole Area (7 courts)					
- Peak	123.00	126.00	3.00	2%	SS
- Off Peak	87.00	89.00	2.00	2%	SS
- Off Peak Junior	71.75	73.50	1.75	2%	SS
5-a-side					
Per Pitch Per hour					
- Peak	41.00	42.00	1.00	2%	SS
- Off Peak	28.00	29.00	1.00	4%	SS
- Off Peak Junior	23.00	24.00	1.00	4%	SS
Whole Area (4 pitches)					
- Peak	123.00	126.00	3.00	2%	SS
- Off Peak	87.00	89.00	2.00	2%	SS
- Off Peak Junior	71.75	73.50	1.75	2%	SS
Additional field parking/staffing for special events		Price on application			SS
Commemorative trees and benches		Price on application			SS
Commerative bench plaque (10 year period)	290.00	297.00	7.00	2%	SS

PARKS AND OPEN SPACES

	Actual	Fee	Change from	Change from	VAT Indicator
	2020/21	2021/22	2020/21	2020/21	
	£	£	£	%	
Subject to availability and social distancing measures being in place					
ALLOTMENTS - (only available to residents)					
Rent of Allotments (per pole or 5m per annum, actual length may vary by 0.6%)					
- General	8.25	8.50	0.25	3%	SO
- Concession for individuals in receipt of pension credit	5.75	5.90	0.15	3%	SO
Key purchase (per key) - all sites	12.00	12.30	0.30	3%	SO
Tenancy set up fee (including initial key)	32.00	33.00	1.00	3%	SO
Beehive Licence per plot (annual fee)	10.00	10.25	0.25	3%	SO
Fairs/Carnivals/Fetes at Open Spaces - (per day or part day on site)					
Commercial Fun Fairs - Non Operational	308.00	340.00	32.00	10%	SS
Commercial Fun Fairs - Operational - Weekend	470.00	515.00	45.00	10%	SS
Commercial Fun Fairs - Operational - Mon to Fri	390.00	430.00	40.00	10%	SS
Family Funfairs (as above less 20%) Finish at 8pm.					
Non Operational	245.00	272.00	27.00	11%	SS
Operational - Weekend	375.00	412.00	37.00	10%	SS
Operational - Mon to Fri	310.00	344.00	34.00	11%	SS
Commercial Fun Fairs - Associated with Council Proms					
Circuses - Non Operational	155.00	170.00	15.00	10%	SS
Circuses - Operational.	400.00	440.00	40.00	10%	SS
Large Assoc./Charity Events i.e. Carnivals, Dog Shows	265.00	290.00	25.00	9%	SS
Small Association Events i.e. Fetes, Barbecues	135.00	140.00	5.00	4%	SS
Damage /Reinstatement Deposits					
Commercial Fun Fairs/Circuses	750.00	750.00	0.00	0%	SO
All utilities or additional equipment/staff					SS
Concessionaires i.e. hot dog/ice cream vans per event					SS
Special seasonal licence to carry out periodic visits to parks and open spaces specified					SE

COMMUNITY ACTIVITIES

	Actual	Fee	Change from	Change from	VAT Indicator
	2020/21	2021/22	2020/21	2020/21	
	£	£	£	%	
COMMUNITY DEVELOPMENT					
Subject to availability and social distancing measures being in place					
PLAY SCHEMES					
Booked in advance					
Day Rate (8.30am - 5.30pm)	22.00	22.50	0.50	2%	SE
Half Day (8.30am - 12:30pm or 1:30pm - 5.30pm)	12.50	13.00	0.50	4%	SE
Turn up on the day					
Day Rate (8.30am - 5.30pm)	26.00	26.50	0.50	2%	SE
Staff Day Rate - on the day only (8.30am - 5.30pm)	13.50	13.75	0.25	2%	SE
Discount for five days booked in one week (per week)	5.00	5.00	0.00	0%	SE
Early drop off / late pick up					
Early drop off (8am - 8.30am)	3.25	3.35	0.10	3%	SE
Late pick up (5.30pm - 6pm)	3.25	3.35	0.10	3%	SE
Late pick up (unarranged)					
Late pick up (per half hour after paid for session)	6.00	6.25	0.25	4%	SE
ACTIVE HERTS					
Attendance at Active Herts sessions after initial 6 week period	3.00	3.50	0.50	17%	SS

BOROUGH OFFICES HIRE

	Actual	Fee	Change from	Change from	VAT Indicator
	2020/21	2021/22	2020/21	2020/21	
	£	£	£	%	
Hire of Accommodation (hourly charges unless otherwise stated)					
Borough Offices					
Off Peak					
-Council Chamber	29.00	30.00	1.00	3%	SS
-Committee Room	24.00	25.00	1.00	4%	SS
Peak					
-Council Chamber	37.00	38.00	1.00	3%	SS
-Committee Room	30.00	31.00	1.00	3%	SS
Tea and Coffee - per cup	0.50	0.50	0.00	0%	SS
Hire of					
-Data Projector	14.00	14.50	0.50	4%	SS
-Screen	8.00	8.50	0.50	6%	SS
Flip Chart (supplied with paper, but not pens)	9.00	9.50	0.50	6%	SS
Laptop	14.00	14.50	0.50	4%	SS

Off Peak	Monday to Friday 9am to 6pm
Peak	Monday to Friday 6pm to midnight Saturday, Sunday and Bank Holidays

Huntingdon Suite					
- Peak per hour	35.00	36.00	1.00	3%	SS
- Off peak per hour	27.00	27.50	0.50	2%	SS
- All day hire on Friday/ Saturday 9am - 12 midnight (flat rate)	435.00	37.00	(398.00)	-91%	SS
Spanish Ambassador's Suite					
- Peak per hour	28.00	28.50	0.50	2%	SS
- Off peak per hour	23.00	23.50	0.50	2%	SS
- Use for Civil ceremonies (flat rate)	185.00	190.00	5.00	3%	SS
Beaufort Suite					
- Peak per hour	44.00	44.50	0.50	1%	SS
- Off peak per hour	29.00	29.50	0.50	2%	SS
- Use for Civil ceremonies (flat rate)	273.00	280.00	7.00	3%	SS
- All day hire on Friday/Saturday 9am - 12 midnight (flat rate)	600.00	610.00	10.00	2%	SS

Off Peak	Monday to Thursday (excluding Bank Holidays)
Peak	All day Friday through to Sunday and Bank Holidays Discounts available for regular bookings. Minimum Hire - 2 hours

SPOTLIGHT

BROXBOURNE LEISURE AND CULTURE

The Spotlight is currently closed due to the restrictions in place as a result of the Covid-19 pandemic.

The fees and charges will be agreed once the consultants' review has taken place and the arrangements for reopening in 2021 have been agreed.

CHESHUNT PARK GOLF COURSE

BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.

These fees apply from 1 January 2021

	Actual 2020 £	Fee from 1 January 2021 £	Change from 2020 £	Change from 2020 %	VAT Indicator
<u>Rounds of Golf (Weekend and bank/public holidays)</u>					
Time band 1 (Open up to 11.00)					
Visitor	30.00	31.00	1.00	3%	SS
Member's Guest (1 guest per member)	26.25	27.00	0.75	3%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0.00	0%	SS
Company 2nd -3rd Guest	26.25	27.00	0.75	3%	SS
CGC & CPGC Matchday Visiting Team Fee Per Player / Captain's Day Visitors (During Club Allocated Tee Times Only)	20.25	20.25	0.00	0%	SS
Time band 2 (From 11.01 to 14.00)					
Visitor	26.00	27.00	1.00	4%	SS
Member's Guest (1 guest per member)	22.75	23.50	0.75	3%	SS
CGC & CPGC Matchday Visiting Team Fee Per Player / Captain's Day Visitors (During Club Allocated Tee Times Only)	18.20	19.00	0.80	4%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0.00	0%	SS
Company 2nd -3rd Guest	22.75	23.50	0.75	3%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	21.00	21.60	0.60	3%	SS
Time band 3 (From 14.01 until 16.30)					
Visitor	20.00	20.50	0.50	3%	SS
Member's Guest (1 guest per member)/Senior visitor	17.50	18.00	0.50	3%	SS
CGC & CPGC Matchday Visiting Team Fee Per Player / Captain's Day Visitors (During Club Allocated Tee Times Only)	16.00	16.50	0.50	3%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0.00	n/a	SS
Company 2nd -3rd Guest	16.00	16.50	0.50	3%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	16.00	16.50	0.50	3%	SS
Time band 4 (From 16.30 until close)					
Visitor	15.00	15.00	0.00	0%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0.00	0%	SS
Company 2nd -3rd Guest	13.50	13.50	0.00	0%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	13.50	13.50	0.00	0%	SS
<u>Rounds of Golf (Midweek - excluding bank/public holidays)</u>					
Time band 1 (Open up to 11.00)					
Visitor	25.00	26.00	1.00	4%	SS
Company 1st Guest	0.00	0.00	0.00	0%	SS
Company 2nd -3rd Guest	22.00	22.75	0.75	3%	SS
CGC & CPGC Matchday Visiting Team Fee Per Player / Captain's Day Visitors (During Club Allocated Tee Times Only)	16.00	16.50	0.50	3%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	20.00	20.50	0.50	3%	SS

CHESHUNT PARK GOLF COURSE

BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.

These fees apply from 1 January 2021

	Actual 2020 £	Fee from 1 January 2021 £	Change from 2020 £	Change from 2020 %	VAT Indicator
Time band 2 (From 11.01 - 14.00)					
Visitor	20.00	21.00	1.00	5%	SS
Member's Guest (1 guest per member)/Senior visitor	17.50	18.50	1.00	6%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0.00	0%	SS
Company 2nd -3rd Guest	17.50	18.50	1.00	6%	SS
CGC & CPGC Matchday Visiting Team Fee Per Player / Captain's Day Visitors (During Club Allocated Tee Times Only)	14.00	15.00	1.00	7%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	16.00	17.00	1.00	6%	SS
Active Herts (must provide proof of being on scheme)	6.50	7.00	0.50	8%	SS
Time band 3 (From 14.01 - 16.30)					
Visitor	16.00	17.00	1.00	6%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0.00	0%	SS
Company 2nd -3rd Guest	14.00	15.00	1.00	7%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	13.00	14.00	1.00	8%	SS
Active Herts (must provide proof of being on scheme)	6.50	7.00	0.50	8%	SS
Time band 4 (From 16.31 until close)					
Visitor	12.50	13.50	1.00	8%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0.00	0%	SS
Company 2nd -3rd Guest	12.50	13.50	1.00	8%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	12.50	13.50	1.00	8%	SS
Active Herts (must provide proof of being on scheme)	6.50	7.00	0.50	8%	SS
Junior rate (under 18 years)	12.50	13.50	1.00	8%	SS
Juniors can only play during band 3 and 4 at Weekends and 2,3 and 4 in Midweek					
Band 4 becomes band 3 during winter months (Oct - Mar) when the clocks change in October and the band times change as follows:					
(Weekend and bank/public holidays)					
Band 1: Open to 10.30am (Senior discounts n/a)					
Band 2: 10.31 to 12pm (Senior discounts n/a)					
Band 3: 12.01pm until close (Senior above band 4 rate applies)					
(Midweek - excluding bank/public holidays)					
Band 1: Open to 10.30am (Senior discounts n/a)					
Band 2: 10.31 to 12pm (Senior above band 2 rate applies)					
Band 3: 12.01pm until close (Senior above band 4 rate applies)					
Summer 9 hole golf and buggy (Only available May - Aug from 16.00 - 17.30)					
Buggy and 9 holes (1-2 people)	25.00	27.00	2.00	8%	SS
Membership Cards					
Replacement membership card	2.50	2.50	0.00	0%	SS

CHESHUNT PARK GOLF COURSE

BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.

These fees apply from 1 January 2021

	Actual 2020 £	Fee from 1 January 2021 £	Change from 2020 £	Change from 2020 %	VAT Indicator
Other Charges					
Buggy hire - Visitor	25.50	26.00	0.50	2%	SS
Buggy hire - Member	20.50	21.00	0.50	2%	SS
Buggy hire - Registered disabled	17.50	18.00	0.50	3%	SS
Trolley Hire	5.25	5.50	0.25	5%	SS
Club hire - half set	15.25	15.50	0.25	2%	SS
Club hire - half set Active Hearts	7.50	8.00	0.50	7%	SS
Full member locker hire (annual fee)	61.50	63.00	1.50	2%	SS
Bucket of balls for driving range (25 balls)	3.00	3.10	0.10	3%	SS
Bucket of balls for driving range (50 balls)	5.00	5.10	0.10	2%	SS
Bucket of balls for driving range (100 balls)	6.50	6.60	0.10	2%	SS
Bucket of balls for driving range Juniors (25 balls)	2.25	2.30	0.05	2%	SS
Bucket of balls for driving range Juniors (50 balls)	3.75	3.85	0.10	3%	SS
Bucket of balls for driving range Juniors (100 balls)	5.00	5.10	0.10	2%	SS
Golf Course Membership (excluding golf union fees which are recharged at cost)					
7 Day Adult - Golf & Leisure	870.00	895.00	25.00	3%	SS
7 Day Senior / Registered Disabled - Golf & Leisure	720.00	745.00	25.00	3%	SS
7 Day - Intermediate (18-24)	350.00	360.00	10.00	3%	SS
7 Day - Juniors (under 18)	110.00	112.00	2.00	2%	SS
5 Day - Adult (Monday to Friday only)	690.00	710.00	20.00	3%	SS
5 Day - Concession (Monday to Friday only, Senior and registered disabled)	590.00	610.00	20.00	3%	SS
Company Golf & Leisure membership (per member - min of 2 members)	680.00	705.00	25.00	4%	SS
The following membership types are only available for existing members to renew if they are already on the rate and still qualify at time of renewal.					
5 Day - Joint Concession	870.00	1,098.00	228.00	26%	SS
5 Day - Over 75s	375.00	425.00	50.00	13%	SS
Room Hire charges					
Main Bar (Weekend nights Friday/Saturday 18.00 - 00.00 and Sunday 18.00 - 23.00)					
Friday	350.00	360.00	10.00	3%	SS
Saturday	450.00	465.00	15.00	3%	SS
Sunday	350.00	360.00	10.00	3%	SS
Main Bar (Weekend days 12.00 - 16.00)					
Saturday or Sunday	350.00	360.00	10.00	3%	SS
Main Bar Additional Hours (Friday, Saturday, Sunday)					
Rate per hour Saturday	68.00	70.00	2.00	3%	SS
Midweek Main Bar (Monday - Friday day time)					
Rate per hour	48.00	50.00	2.00	4%	SS
Small Bar Weekday (Monday to Friday day time)					
Rate per hour	18.00	18.50	0.50	3%	SS
Small Bar Weekend (Saturday and Sunday)					
Rate per hour	48.00	50.00	2.00	4%	SS
Damage/Additional cleaning deposit	250.00	250.00	0.00	0%	SO

LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.
Subject to availability and social distancing measures being in place

	Actual	Fee	Change from	Change from	VAT Indicator
	2020/21	2021/22	2020/21	2020/21	
	£	£	£	%	
<u>ASTROTURF</u>					
LTLC 5-a-side pitch - per hour					
- Adult	35.40	35.40	0.00	0%	SS
- Junior (weekends & before 4.30pm weekdays)	18.80	18.80	0.00	0%	SS
- Block booking (summer term)	17.80	17.80	0.00	0%	SS
JWSC 5-a-side pitch - per hour					
- Adult	45.00	45.00	0.00	0%	SS
- Junior (weekends & before 4.30pm weekdays)	21.90	21.90	0.00	0%	SS
- Block booking	50.00	50.00	0.00	0%	SS
- Block booking (summer term)	20.30	20.30	0.00	0%	SS
JWSC Astroturf - per hour					
- Full pitch - Adult	128.80	128.80	0.00	0%	SS
- Full pitch - Junior (weekends & before 4.30pm weekdays)	64.00	64.00	0.00	0%	SS
- Full pitch - Block booking	143.00	143.00	0.00	0%	SS
- Full pitch - Block booking (summer term)	57.00	57.00	0.00	0%	SS
- Half pitch - Adult	83.50	83.50	0.00	0%	SS
- Half pitch - Junior (weekends & before 4.30pm weekdays)	41.50	41.50	0.00	0%	SS
- Half pitch - Block booking	93.00	93.00	0.00	0%	SS
- Half pitch - Block booking (summer term)	37.50	37.50	0.00	0%	SS
- Quarter pitch - Adult	44.50	44.50	0.00	0%	SS
- Quarter pitch - Junior (weekends & before 4.30pm weekdays)	22.50	22.50	0.00	0%	SS
- Quarter pitch - Block booking	44.50	44.50	0.00	0%	SS
- Quarter pitch - Block booking (summer term)	22.50	22.50	0.00	0%	SS
<u>CHILDREN'S ACTIVITIES</u>					
- Junior activities per hour	5.00	1.00	(4.00)	(80%)	SE
- Bouncy Castle session	1.85	1.85	0.00	0%	SS
- Casual astroturf (16 & under)	1.75	1.75	0.00	0%	SS
- Casual astroturf (17/18)	4.10	4.10	0.00	0%	SS
- Face painting	2.50	2.50	0.00	0%	SS
- Themed dance day	14.00	14.00	0.00	0%	SE
Children's Parties per head					
- Party - Activity & food	11.50	11.50	0.00	0%	SS
- Party - Scrambles Softplay & food	8.70	8.70	0.00	0%	SS
- Party - Crèche & food	11.20	11.20	0.00	0%	SS
- Party - Room hire	23.00	23.00	0.00	0%	SS
- Party - no coach option (JW only)	62.50	62.50	0.00	0%	SS
Crèche (LTLC)					
- 60 mins (with a workout)	3.80	3.80	0.00	0%	SE
- 75 mins (with a workout)	4.10	4.10	0.00	0%	SE
- 120 mins (with a workout)	7.00	7.00	0.00	0%	SE
Scrambles Softplay (JWSC)					
- per hour	3.15	3.15	0.00	0%	SS
- Under 1 (under six months free if accompanying paying child)	1.75	1.75	0.00	0%	SS
- 6 for the price of 5	15.75	15.75	0.00	0%	SS
- exclusive hire (1.5 hours)	140.00	140.00	0.00	0%	SS

LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.
Subject to availability and social distancing measures being in place

	Actual	Fee	Change from	Change from	VAT Indicator
	2020/21	2021/22	2020/21	2020/21	
	£	£	£	%	
<u>FIT&WELL</u>					
Gym					
- Adult	8.75	8.75	0.00	0%	SS
- Youth (youth fitness times)/Active Youth	4.90	4.90	0.00	0%	SS
- GP referral discount card (including swim)	4.40	4.40	0.00	0%	SS
- Leisure Over 50s session	6.30	6.30	0.00	0%	SS
- Induction	33.00	33.00	0.00	0%	SE
- Induction - Group	26.00	26.00	0.00	0%	SE
- Induction - Youth/Active Youth	19.00	19.00	0.00	0%	SE
- Induction - School student	7.90	7.90	0.00	0%	SE
Exercise Classes					
- Adult (up to 40 mins plus 5 mins changeover)	5.80	5.80	0.00	0%	SE
- Adult (up to 55 mins plus 5 mins changeover)	7.70	7.70	0.00	0%	SE
- Youth (youth classes only)	4.90	4.90	0.00	0%	SE
- Leisure 50s	6.30	6.30	0.00	0%	SE
- Specialist (cardiac rehab/GP referral etc.)	4.40	4.40	0.00	0%	SE
- Pilates/yoga (premium) class (up to 70 mins plus changeover)	9.40	9.40	0.00	0%	SE
- Pilates/yoga (premium) class (30 mins)	4.70	4.70	0.00	0%	SE
Fit&Well Exercise Studio (per hour)	47.80	47.80	0.00	0%	SS
Personal Training					
- Personal Training session (60 mins)	37.60	37.60	0.00	0%	SE
- Personal Training - youth (60 mins)	34.00	34.00	0.00	0%	SE
- Personal Training - 4 sessions (60 mins)	130.00	130.00	0.00	0%	SE
- Personal Training - 4 sessions, 2 person/couple (60 mins)	220.00	220.00	0.00	0%	SE
- Personal Training - youth - 6 sessions (60 mins)	170.00	170.00	0.00	0%	SE
- Personal Training - 8 sessions (60 mins)	245.00	245.00	0.00	0%	SE
- Personal Training - 16 sessions (60 mins)	450.00	450.00	0.00	0%	SE
- Personal Training session (30 mins)	19.20	19.20	0.00	0%	SE
- Personal Training - youth (30 mins)	17.10	17.10	0.00	0%	SE
- Personal Training - 6 sessions (30 mins)	96.00	96.00	0.00	0%	SE
- Personal Training - youth - 6 sessions (30 mins)	85.50	85.50	0.00	0%	SE
- Personal Training session on powerplate (30 mins)	19.20	19.20	0.00	0%	SE
- Personal Training on powerplate (30 mins) - 6 sessions	96.00	96.00	0.00	0%	SE

LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.
Subject to availability and social distancing measures being in place

	Actual	Fee	Change from	Change from	VAT Indicator
	2020/21	2021/22	2020/21	2020/21	
	£	£	£	%	
<u>FIT&WELL MEMBERSHIPS</u>					
<u>DUAL CENTRE (LTLC & JWSC) - new memberships only - current members stay on price when they joined</u>					
Direct Debit option - continuous membership with a minimum membership of 4 months (one month notice after 3 months membership)					
Individual	47.00	47.00	0.00	0%	SS
Concession (15% discount)	39.95	39.95	0.00	0%	SS
Corporate (10% discount)	42.30	42.30	0.00	0%	SS
Active Youth (16 yrs and under)	23.50	23.50	0.00	0%	SS
ANNUAL option					
12 x monthly DD fee					
Individual	564.00	564.00	0.00	0%	SS
Concession	479.40	479.40	0.00	0%	SS
Corporate	507.60	507.60	0.00	0%	SS
Active Youth (16 yrs & under)	282.00	282.00	0.00	0%	SS
SHORT TERM FIT&WELL MEMBERSHIPS (no joining or induction fee payable)					
Student Summer Holiday - one month	39.95	39.95	0.00	0%	SS
(Sold from 1st August to 31st August, December and Easter)					
Student Summer Holiday - two months	79.90	79.90	0.00	0%	SS
(Sold from 1st July to 31st August)					
Student Summer Holiday - three months	119.85	119.85	0.00	0%	SS
(Sold from 1st June to 31st July)					
Student Summer Holiday - four months	159.80	159.80	0.00	0%	SS
(Sold from 1st May to 30th June)					
Referral - three months (GP, probation, HYJS)	99.90	99.90	0.00	0%	SS
Hertfordshire Youth Justice Service - three months (14-15 yrs)	70.50	70.50	0.00	0%	SS
<u>SINGLE SITE (JWSC only) - new memberships only - current members stay on price when they joined</u>					
Direct Debit option - continuous membership with a minimum membership of 4 months (one month notice after 3 months membership)					
Individual	39.95	39.95	0.00	0%	SS
ANNUAL option					
12 x monthly DD fee					
Individual	479.40	479.40	0.00	0%	SS
SHORT TERM FIT&WELL MEMBERSHIPS (no joining or induction fee payable)					
JWSC school pupil summer holiday	39.95	39.95	0.00	0%	SS
FIT&WELL JOINING FEE - for both sites					
Adult	30.00	30.00	0.00	0%	SS
Concession	30.00	30.00	0.00	0%	SS
Corporate	30.00	30.00	0.00	0%	SS
Youth - one youth can join with no joining fee for each parent who is a Fit&Well member	15.00	15.00	0.00	0%	SS
Replacement membership card/replacement locker card	2.50	2.50	0.00	0%	SS
Administration fee for membership debt collection	25.00	25.00	0.00	0%	SS

LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.
Subject to availability and social distancing measures being in place

	Actual	Fee	Change from	Change from	VAT
	2020/21	2021/22	2020/21	2020/21	Indicator
	£	£	£	%	
MISCELLANEOUS					
Locker Hire					
- Locker hire	0.20	0.20	0.00	0%	SS
- Replacement Locker card	5.00	5.00	0.00	0%	SS
Health Suite - including swim (per session)					
- Adult	8.70	8.70	0.00	0%	SS
- Concession	8.00	8.00	0.00	0%	SS
- Leisure 50s (specific sessions)	5.80	5.80	0.00	0%	SS
- Health Suite with activity	4.80	4.80	0.00	0%	SS
Squash Court (Per 40 Minutes)					
- Adult	11.00	11.00	0.00	0%	SS
- Junior (off peak times only)	5.00	5.00	0.00	0%	SS
- Adult - 6 sessions for the price of 5	55.00	55.00	0.00	0%	SS
JWSC outdoor cricket nets (2 nets)					
- per hour - new area	30.00	30.00	0.00	0%	SS
Leisure over 50s					
- Bowls per session	4.90	4.90	0.00	0%	SS
- Activity per session	5.50	5.50	0.00	0%	SS
Leisure 50 activity/bowls books - 6 sessions for the price of 5					
- Leisure 50s	27.50	27.50	0.00	0%	SS
Short Mat Bowls - 2 hours	3.90	3.90	0.00	0%	SS
Short Mat Bowls - 2 hours (FoB)	3.60	3.60	0.00	0%	SS
Equipment Hire					
- Rackets	2.40	2.50	0.10	4%	SS
- Refundable deposit	5.00	5.00	0.00	0%	SS
- Chair - each	0.90	0.90	0.00	0%	SS
- Table - each	2.50	2.50	0.00	0%	SS
- Barrier - each	2.40	2.40	0.00	0%	SS
Meeting Room per hour (large - LT MPR, bar for meeting))	26.00	26.00	0.00	0%	SS
Meeting Room per hour (medium - JW classroom, LT activity space)	20.00	20.00	0.00	0%	SS
Bar Area (per hour)					
LTLC	34.00	34.00	0.00	0%	SS
JWSC	34.00	34.00	0.00	0%	SS
Minimum hire period of six hours on Friday/Saturday evening					

Damage deposit for events

Up to 100% of the value of the booking at the manager's discretion.

LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.
Subject to availability and social distancing measures being in place

	Actual	Fee	Change from	Change from	VAT Indicator
	2020/21	2021/22	2020/21	2020/21	
	£	£	£	%	
<u>TRAINING COURSES</u>					
National Pool Lifeguarding Qualification (with AED)	295.00	295.00	0.00	0%	SE
National Pool Lifeguarding Qualification (without AED)	262.90	262.90	0.00	0%	SE
First Aid at Work	224.00	224.00	0.00	0%	SE
First Aid at Work - renewal	178.20	178.20	0.00	0%	SE
First Aid at Work - refresher	39.30	39.30	0.00	0%	SE
Emergency first aid	122.60	122.60	0.00	0%	SE
ASA level 1 - from 1st January 2018	412.40	412.40	0.00	0%	SE
ASA level 2 - from 1st January 2018	680.10	680.10	0.00	0%	SE
ASA Coaching Aquatic Pre-Fundamentals (QCF) - 1/1/2018	289.60	289.60	0.00	0%	SE
<u>SPORTS HALL</u>					
Badminton - (Per hour, per court)					
- Adult	12.20	12.20	0.00	0%	SS
- Adult (block booking)	14.50	14.50	0.00	0%	SS
- Junior (off peak times only)	7.80	7.80	0.00	0%	SS
- Club	7.10	7.10	0.00	0%	SS
Badminton - 6 sessions for the price of 5	61.00	61.00	0.00	0%	SS
Table Tennis - (Per hour, per table)					
- Adult	12.20	12.20	0.00	0%	SS
- Junior (off peak times only)	7.80	7.80	0.00	0%	SS
Second table on court	6.20	6.20	0.00	0%	SS
Table tennis - 6 sessions for the price of 5	61.00	61.00	0.00	0%	SS
LTLC Olympic Hall (6 courts) JWSC Sports Hall (4 courts)					
- Per hour/per court	21.20	21.20	0.00	0%	SS
- Per hour/whole hall (LTLC - including bleachers)	165.00	165.00	0.00	0%	SS
- Per hour/whole hall (LTLC - excluding bleachers)	119.00	119.00	0.00	0%	SS
JWSC Cricket Nets (four nets) per hour	74.00	74.00	0.00	0%	SS

LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.
Subject to availability and social distancing measures being in place

	Actual	Fee	Change from	Change from	VAT Indicator
	2020/21	2021/22	2020/21	2020/21	
	£	£	£	%	
<u>SWIMMING</u>					
Casual swimming					
- Adult	5.40	5.40	0.00	0%	SS
- Junior	2.95	2.95	0.00	0%	SS
- Concession (other than junior)	3.25	3.25	0.00	0%	SS
- Family swim (two adults + up to two children or one adult and up to three children)	12.40	12.40	0.00	0%	SS
- Parent/guardian plus under three	2.95	2.95	0.00	0%	SS
- Fun toy swim	3.25	3.25	0.00	0%	SS
- Leisure 50s	3.25	3.25	0.00	0%	SS
- Swim and socialise	4.20	4.20	0.00	0%	SS
- Child under three		free			
- Designated disabled session (customer and carer). In any other public swim session the disabled person pays the normal price but a carer attending purely to aid the disabled person is allowed in free of charge)		free			
Book of Swimming Tickets (6 tickets for the price of 5)					
- Adult	27.00	27.00	0.00	0%	SS
- Junior	14.75	14.75	0.00	0%	SS
- Concessionary	16.25	16.25	0.00	0%	SS
- Leisure Club over 50s	16.25	16.25	0.00	0%	SS
Swimming Lessons / Courses					
Adult lesson (30 mins), youth lifesaving & swim trainer					
- 50 weeks cash block - including free casual swimming	400.00	400.00	0.00	0%	SE
- Direct Debit membership (per month) - including free casual swimming for Youth & Swim Trainer	37.00	37.00	0.00	0%	SE
Junior lesson (30 mins)					
- 50 weeks cash block - including free casual swimming	315.00	315.00	0.00	0%	SE
- Direct Debit membership (per month) - including free casual swimming	29.20	29.20	0.00	0%	SE
Re-joining fee if more than one DD membership cancellation	25.50	25.50	0.00	0%	SS
- School Swimming (30 mins) with instruction/per child - from 1st September 2018	2.75	2.75	0.00	0%	SE
- Individual course (6 x 30 mins) (1 to 1)	139.50	139.50	0.00	0%	SE
- Individual course (6 x 30 mins) (1 to 2)	217.50	217.50	0.00	0%	SE
- Individual course (6 x 30 mins) (1 to 3)	247.10	247.10	0.00	0%	SE
Pool Hire (per hour)					
Pool Parties - main pool	170.00	170.00	0.00	0%	SS
Pool Parties - JWSC learner pool on its own	113.80	113.80	0.00	0%	SS
Pool Parties - JWSC learner pool in addition to main pool	28.65	28.65	0.00	0%	SS
Gala Pool Hire	135.60	135.60	0.00	0%	SS
Club Hire Training - single lane	19.35	19.35	0.00	0%	SS
Club Hire Training - multiple lanes - per lane	14.75	14.75	0.00	0%	SS

BROXBOURNE SPORT AND BROXBOURNE LESIURE AND CULTURE CONCESSIONARY QUALIFICATIONS

Category	Proof required	Renewal date	Expiry date
Young people 16 or under	Passport or birth certificate	N/A	17th birthday
People in full time education	Student ID card or school letter	August 31 at end of academic year that proof relates to	
Income based job seekers	Notice of entitlement to income based job seekers allowance	Last date of period specified on notice	
Low income families	Notice of entitlement to income support	Last date of period specified on notice	
Disabled persons	Notice of entitlement showing allowance for disability	Last date of period specified on notice	
Persons aged 65 or above	Passport, driving licence or birth certificate	N/A	None
War pensioner or widow	Notice of entitlement	N/A	None
Hertfordshire Additional Needs Database (HAND) member	Membership card	N/A	20th birthday
Ex-service personnel	Proof of service	N/A	