

**DECISION NO:**

*For Member Services use only*

Concurrence No: 066473

**Action under delegated authority of Chief Executive**

**Action under delegated authority of Director of Finance and Cabinet Member for Finance**

**X**

**Action taken by Chief Executive in consultation with Cabinet Member(s)**

Subject: Replacement Food Chiller Display at Laura Trott Leisure Centre

Signature and designation of officer(s) taking action:

22/06/21

\_\_\_\_\_  
Chief Executive Date 24/06/2021

\_\_\_\_\_  
Director of Finance Date

\_\_\_\_\_  
Head of Finance Date 14/06/21

**Name of Cabinet Member(s)  
Consulted:**

I have been consulted and concur with  
the proposals set out below:

\_\_\_\_\_  
Councillor Paul Mason  
Cabinet Member for Finance and Business  
Services

\_\_\_\_\_  
Signature: Date: 25/06/2021

\_\_\_\_\_  
Councillor  
Cabinet Member for

\_\_\_\_\_  
Signature: Date:

Name of any member who has declared a  
conflict of interest in relation to this decision: \_\_\_\_\_

**THIS DOCUMENT WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE**

**The report overleaf sets out the decision to be taken, the reasons for the decision, and the details of alternative options, if any, considered and rejected. Officer decisions are available for public inspection, both at the Borough Offices and on the Council's website.**

**Officer decisions are kept for a period of six years at the Borough Offices and for six months on the website after the decision is made. Background papers are available for four years.**

**RECOMMENDED that:**

- a) the acquisition of a chiller for Laura Trott Leisure Centre using equipment replacement budget be approved;
- b) an exception to contract standing orders to purchase from HCL be agreed.

**Purpose**

To seek approval to purchase a new food chiller for Laura Trott Leisure Centre (LTLC) to be funded from the 2021/22 Broxbourne Leisure and Culture Equipment Replacement Budget and requested as an exception to contract standing orders.

**The Proposal**

Herts Catering Limited (HCL) took over the catering services at Laura Trott Leisure Centre (LTLC) and John Warner Sports Centre (JWSC) on 1 July 2020. Due to COVID-19 the catering services have been severely restricted with the service at LTLC opening up for takeaway only on 12 April 2021. HCL is now planning the next phase of expanding the service but has advised that the food display chiller at LTLC is beyond economical repair.

This is a key piece of equipment enabling the customer to see items from the menu as well as keeping the food at the required temperature. Under the terms of the lease the Council is responsible for replacement of major equipment allowing HCL to deliver the service.

Three quotes have been obtained as follows:

- HCL – Stainless steel display chiller with security shutter (includes installation and removal of old chiller) - £4,368
- Nisbets – 1500mm Williams multi deck display (does not include installation or removal of old chiller) - £4,199.99
- Marstens – Williams white display chiller (includes installation and removal of old chiller) - £4,299

The quotes are very similar apart from Nisbets which does not include installation and removal of existing chiller. Although the HCL chiller is slightly more expensive (£70), the process of purchasing from HCL will be simpler as they are already on site to arrange access and installation, therefore an exception to contract standing order is required.

It is therefore recommended that a new food chiller display is purchased through HCL at a cost of £4,368 and is funded from the 2021/22 Broxbourne Leisure and Culture Equipment Replacement.

**Financial, Legal and Risk Management Implications**

It is the responsibility of the Council to provide appropriate equipment to HCL to deliver the catering service as part of the contract. Failure to do so will not only be a breach of the contract but will risk HCL not being able to deliver good quality food and this in turn could affect income generation.

**Alternative Options Considered and Rejected**

Do nothing, which will affect the ability for HCL to provide good quality food and generate income.

## Contribution to the Council's Objectives and Environmental Sustainability Priorities

- help residents to lead a healthy lifestyle
- Maintain a stable financial position

### Conclusion

To approve the purchase of a replacement food chiller display for LTLC at a cost of £4,368 to be funded from the 2021/22 Broxbourne Leisure and Culture Equipment Replacement Budget. This will leave a remaining balance of £125,632.

Contact Officer: Kirsten  
Ballard

Ext: 2255

Date  
26/05/2021

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Action reported to the Cabinet on:

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Facility	BLMSO equipment replacement 2021-22	Planned expenditure £
CPGC		
CPGC		
CPGC		
<b>CPGC Total</b>		<b>£0</b>
Spotlight		£0
Spotlight		£0
<b>Spotlight total</b>		<b>£0</b>
LTLC	Food Chiller for F&B	£4,368
LTLC		
<b>LTLC Total</b>		<b>£4,368</b>
JWSC		
JWSC		
JWSC		
JWSC		
<b>JWSC Total</b>		<b>£0</b>
<b>Grand total</b>		<b>£4,368</b>
Agreed budget including c/f		<b>£130,000</b>
Remaining Budget		<b>£125,632</b>