

DECISION NO:	<i>For Member Services use only</i>
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Concurrence No:	066481
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Action under delegated authority of Chief Executive	X
Action under delegated authority of Director of Finance and Cabinet Member for Finance	
Action taken by Chief Executive in consultation with Cabinet Member(s)	

Subject: Exception to Contract Standing Orders for the Delivery of Bespoke Training to the Parking Enforcement Team

Signature and designation of officer(s) taking action:

12/07/2021	09/07/21
Chief Executive	Director of Finance
Date	Date
	<div style="text-align: right; margin-right: 50px;">06/07/21</div> <div style="border-top: 1px solid black; text-align: center;">Head of Finance</div>
	Date

Name of Cabinet Member(s) Consulted:

I have been consulted and concur with the proposals set out below:

Councillor Paul Mason
Cabinet Member for Finance and Business Services

12/07/2021

Signature: _____ Date: _____

Councillor
Cabinet Member for

Signature: _____ Date: _____

Name of any member who has declared a conflict of interest in relation to this decision: _____

THIS DOCUMENT WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE

The report overleaf sets out the decision to be taken, the reasons for the decision, and the details of alternative options, if any, considered and rejected. Officer decisions are available for public inspection, both at the Borough Offices and on the Council's website.

Officer decisions are kept for a period of six years at the Borough Offices and for six months on the website after the decision is made. Background papers are available for four years.

RECOMMENDED that: An exception to Contract Standing Orders be agreed to deliver a bespoke training package to the Parking Enforcement team.

Purpose

To seek agreement for an exception to contract standing orders for the delivery of a bespoke training package to the Parking Enforcement team.

The Proposal

In line with the Council's commitment to have a well trained workforce and high-performing teams, a specific and targeted training programme has been identified for the Civil Enforcement team. Marston Holdings is a national company that delivers training specifically geared towards Civil Enforcement. The training can be delivered on-site in September at a cost of £3,000.

This is specialised, vocational training and therefore the companies with the skills and knowledge to deliver it are limited. Three parking specialist companies were approached, two responded and one stated that they were unable to offer the training.

On this basis an exception to contract standing orders under clause 3.10 (v) where the goods, works or services are of a specialist nature or are obtainable from only one or a limited number of suppliers and there are no other satisfactory alternatives is requested.

Financial, Legal and Risk Management Implications

Existing budget provision has been identified. There are no legal implications and the training outcomes will help to reduce future risks by developing the skills of the team.

Alternative Options Considered and Rejected

An alternative option is to not carry out this training, however, the targeted programme will greatly benefit the Council's Civil Enforcement officers both individually and as a team.

The Council could use a non-specialist company to deliver the training but this has been rejected as it will not adequately meet the needs of the team.

Contribution to the Council's Objectives and Environmental Sustainability Priorities

- Improve the quality of the services
- Engage effectively with residents

Conclusion

An exception to contract standing orders be agreed due to the specialised nature of the training required.

Action reported to the Cabinet on:
