

DECISION NO:	<i>For Member Services use only</i>
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Concurrence No:	066483
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Action under delegated authority of Chief Executive	X
Action under delegated authority of Director of Finance and Cabinet Member for Finance	
Action taken by Chief Executive in consultation with Cabinet Member(s)	

Subject: **CCTV PROCUREMENT - WALTHAM CROSS AND CHESHUNT TOWN CENTRES**

Signature and designation of officer(s) taking action:

	11/08/21		11/08/2021
Chief Executive	Date	Director of Finance	Date
		Procurement Officer	10.08.2021 Date

Name of Cabinet Member(s) Consulted:

I have been consulted and concur with the proposals set out below:

Councillor	Signature:	Date:
Councillor	Signature:	Date:

Name of any member who has declared a conflict of interest in relation to this decision: _____

THIS DOCUMENT WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE

The report overleaf sets out the decision to be taken, the reasons for the decision, and the details of alternative options, if any, considered and rejected. Officer decisions are available for public inspection, both at the Borough Offices and on the Council's website.

Officer decisions are kept for a period of six years at the Borough Offices and for six months on the website after the decision is made. Background papers are available for four years.

RECOMMENDED that:

An exception to Contract Standing is authorised to procure new CCTV camera systems for Waltham Cross and Cheshunt Town Centres without a formal tender.

Purpose

To authorise the procurement of new CCTV systems for Waltham Cross and Cheshunt town centres, plus installation of two new CCTV cameras to cover the Theobalds area. The cameras will be monitored 24/7 by the Hertfordshire CCTV Partnership, who currently monitor the CCTV system in Hoddesdon town centre.

Financial, Legal and Risk Management Implications

Quotations for new systems were obtained from the existing service provider Videcom UK Ltd and the Hertfordshire CCTV Partnership. The Hertfordshire CCTV Partnership provided the best quote of £58,846.57 for the capital element of the supply, with a £16,423 ongoing annual revenue cost.

Approval is sought for an exceptions to Contract Standing Orders in accordance with clauses 3.10 (iii) and (v) to procure the new systems without a formal tender process as The Hertfordshire CCTV Partnership has the unique benefit of having a Police officer to assist with the CCTV monitoring at their control centre in Stevenage, this officer directs incidents and liaises directly with local police, which is considered to add significant value.

The capital element of the procurement will be funded from a previously approved S106 budget allocated for community safety projects. The annual revenue costs will be met from existing budgets.

Recommendation

To authorise an exemption to Contract Standing Orders to procure the new town centre CCTV systems with 24/7 monitoring.

Contribution to the Council's Objectives and Environmental Sustainability Priorities

Corporate Objective 12. Sustainable living in an attractive environment – Promote community safety and reduce fear of crime.

Contact Officer: Peter Linkson

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Date 6/08/2021

Action reported to the Cabinet on:
