



**BOROUGH OF
BROXBOURNE**

www.broxbourne.gov.uk

PLATINUM JUBILEE GRANTS APPLICATION FORM

GROUP / ORGANISATION DETAILS	
Group/Organisation name	
Group address (or meeting premises)	
Applicant name	
Applicant address	
Telephone number(s)	
Email address	
EVENT / ACTIVITY DETAILS	
Event/Activity name	
When and where will the event/activity be held?	

<p>Description of the event/activity (Continue on another sheet if necessary. 200 words max.)</p>	
<p>Is the event/activity open to the whole community?</p>	
<p>Estimated attendance of the event/activity</p>	
<p>How many volunteers will be involved?</p> <p>What will they be doing?</p>	
<p>FUNDING</p>	
<p>What is the estimated total cost of the event/activity?</p>	
<p>How much grant are you applying for? (£500 maximum)</p>	
<p>How will this funding be matched?</p>	

<p>Does the event/activity have any other sources of income? Please specify.</p>	

BREAKDOWN OF COSTS (Continue on another sheet if necessary)	
ITEM	COST

DECLARATION			
<p>I declare that:</p> <ul style="list-style-type: none"> • I have read and understood the accompanying guidance notes; • The information in this application form is correct to the best of my knowledge; • If successful, my group/organisation will only use the small grant for purposes listed in this application; • I will forward a copy of all receipts relating to the event/activity to Broxbourne Council; • I understand that the decision of the Council in relation to the determination of grants is final. 			
SIGNATURE			
FULL NAME		DATE	

I enclose: (please tick as appropriate)

- **A copy of my organisation's constitution** ☐
- **A signed letter of support from my group members** ☐

Please post or e-mail the completed form and any additional information to:
grants@broxbourne.gov.uk