

FEES AND CHARGES

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Lines coloured grey are statutory fees and not set by the Council

VAT INDICATORS

SS Standard rated sales
 SZ Zero rated sales
 SO Sales outside the scope of VAT
 SE Sales exempt from VAT

Note: Fees and charges are inclusive of VAT where appropriate. The Council reserve the right to change the VAT indicator should the relevant legislation change.

LOCAL LAND CHARGES

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
Local Land Charges					
Local Land Charge 1/Con 29 (Full Search)					
Part 1					
Standard enquiries**					
- One parcel of land	62.50	65.00	2.50	4%	SS
- Each additional parcel	31.40	33.00	1.60	5%	SS
Part 2					
Optional enquiry (printed enquiry)	15.00	15.00	0.00	0%	SS
Each additional enquiry	15.00	15.00	0.00	0%	SS
Local Land Charge 1 Only					
Whole or Part of the Register	15.00	15.00	0.00	0%	SO
Each additional parcel	10.00	10.00	0.00	0%	SO
** Includes £15.00 fee paid to Hertfordshire County Council for answering highways questions. The Council reserves the right to increase its fees if Hertfordshire County Council increase this fee.					
Common Land Registration	17.50	17.50	0.00	0%	SS

COUNCIL MINUTES AND ELECTORAL REGISTRATION

	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23	2023/24	2022/23	2022/23	
	£	£	£	%	
Register of Electors					
Paper*					
- base fee	10.00	10.00	0.00	0%	SO
- additional charge per 1,000 (or part) elector names	5.00	5.00	0.00	0%	SO
Data*					
- base fee	20.00	20.00	0.00	0%	SO
- additional charge per 1,000 (or part) elector names	1.50	1.50	0.00	0%	SO
Confirmation of current register residence	15.00	16.00	1.00	7%	SS
Street Index to register	19.50	20.00	0.50	3%	SO
Marked Register and Marked Postal Voters List					
Paper *					
- base fee	10.00	10.00	0.00	0%	SO
- additional charge per 1,000 (or part) elector names	2.00	2.00	0.00	0%	SO
Data*					
- base fee	10.00	10.00	0.00	0%	SO
- additional charge per 1,000 (or part) elector names	1.00	1.00	0.00	0%	SO

* Statutory charges

LEGAL

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
Land/Licence Transactions					
Licence to Assign and/or for change of use	565.00	622.00	57.00	10.1%	SS
Licence to Assign with Rent Deposit or AGA	670.00	737.00	67.00	10.0%	SS
All three documents	770.00	847.00	77.00	10.0%	SS
Licence to Underlet	615.00	677.00	62.00	10.1%	SS
Licence for Alterations	560.00	616.00	56.00	10.0%	SS
Registration Fee -					
Notice of Assignment	93.00	103.00	10.00	10.8%	SO
Notice Assignment and Charge combined	93.00	103.00	10.00	10.8%	SO
Charges for new Lease by agreement with Legal Services per hour	103.00	114.00	11.00	10.7%	SS
Transfers of land for £1,000 or less no contract	670.00	737.00	67.00	10.0%	SS
Registered Title	770.00	847.00	77.00	10.0%	SS
Unregistered Title					
Grazing Licences	515.00	567.00	52.00	10.1%	SS
Deeds of Grant Easements	515.00	567.00	52.00	10.1%	SS
Small Standard Licences for Rights of Way, Cultivating highway land	410.00	451.00	41.00	10.0%	SS
Simple Deeds of Variation/Rectification	460.00	506.00	46.00	10.0%	SS
Postponement Fee	82.00	90.00	8.00	9.8%	SS
Providing DS1 (if not included in a redemption fee)	82.00	90.00	8.00	9.8%	SS
Leasehold Enquiries	103.00	113.00	10.00	9.7%	SS
Administration and copying charges for providing copy RTB/JV Leases	41.00	45.00	4.00	9.8%	SS
Section 38 Agreements					
To prepare an agreement for a developer normal hourly rate per hour. For a copy of a completed agreement £40.00 plus £4.50 per plan up to A3 plus £35.00 per plan over A3 size					SS
Section 106 Agreements					
To prepare an agreement for a developer normal hourly rate per hour. To check a standard form unilateral agreement sent out with the planning decision notification £180. For a copy of a completed agreement £35.00 plus £5 per plan up to A3 plus £32.00 per plan over A3 size					SS
S106 Unilateral Undertakings	290.00	319.00	29.00	10.0%	SS

PLANNING FEES

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
FEES FOR PLANNING APPLICATIONS					
All applications for planning permission with the exception of those types of application set out in H below are required by Government legislation to be accompanied by a fee. If the need for more detailed information arises the Town and Country Planning (Fees Applications, Deemed Applications, Requests and Site Visits)(England) Regulations (2012)(as amended) should be consulted.					
TYPE OF APPLICATION					
A. OUTLINE APPLICATIONS FOR THE ERECTION OF BUILDINGS					
Per 0.1 hectare (or part thereof) of site area, subject to a maximum of £9,527.75 12/13	462.00	462.00	0.00	0.0%	SO
Per 0.1 hectare over 2.5 hectares, subject to a maximum of £125,000 in total	138.00	138.00	0.00	0.0%	SO
B. APPLICATIONS FOR THE APPROVAL OF DETAILS RESERVED BY AN OUTLINE PERMISSION					
(i) Where the same applicant's earlier reserved matters applications under the same outline approval have incurred total fees equalling that for a full application for this entire scheme.	462.00	462.00	0.00	0.0%	SO
(ii) In all other cases - a sum calculated in accordance with Category C below					
C. FULL APPLICATIONS FOR THE ERECTION OF BUILDINGS					
(i) Dwelling houses (up to and including 50)	462.00	462.00	0.00	0.0%	SO
Per dwelling over 50 (maximum of £250,000)	138.00	138.00	0.00	0.0%	SO
(ii) Agricultural buildings					
Not more than 465m2	96.00	96.00	0.00	0.0%	SO
465 - 540m2	462.00	462.00	0.00	0.0%	SO
More than 540m2 but not more than 4,215m2	462.00	462.00	0.00	0.0%	SO
Over 4,215m2 for each 75m2, subject to a maximum of £250,000	138.00	138.00	0.00	0.0%	SO
(iii) Agricultural glasshouses and poly-tunnels					
Not more than 465m2	96.00	96.00	0.00	0.0%	SO
Exceeding 465m2	2,580.00	2,580.00	0.00	0.0%	SO
(iv) The enlargement, improvement or other alteration of existing dwelling houses					
(a) relating to 1 dwelling	206.00	206.00	0.00	0.0%	SO
(b) relating to 2 or more dwelling houses	407.00	407.00	0.00	0.0%	SO
(v) The erection of a building within the curtilage of an existing dwelling house for purposes ancillary to the enjoyment of the dwelling	206.00	206.00	0.00	0.0%	SO
(vi) The erection of buildings not falling within category C (i) - (iv)					
Where the gross floor space is:-					
(a) Where no new floor space is created	234.00	234.00	0.00	0.0%	SO
(b) Not more than 40m2	234.00	234.00	0.00	0.0%	SO
(c) 40 - 75m2	462.00	462.00	0.00	0.0%	SO
(d) more than 75m2 but no more than 3,750m2	462.00	462.00	0.00	0.0%	SO
Over 3,750m2 for each 75m2, subject to a maximum of £250,000	138.00	138.00	0.00	0.0%	SO

PLANNING FEES

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
D. ENGINEERING OR OTHER OPERATION NOT FALLING IN CATEGORIES A-C					
(i) Winning and working of minerals:-					
Per 0.1 hectare (not more than 15 hectares)	234.00	234.00	0.00	0.0%	SO
For each 0.1 hectare in excess of 15 hectare up to a maximum of £65,000	138.00	138.00	0.00	0.0%	SO
(ii) Gates, fences, walls along a boundary of a dwelling house	206.00	206.00	0.00	0.0%	SO
(iii) Erection, alteration or replacement of plant and machinery					
Per 0.1 hectare not more than 5 hectares	462.00	462.00	0.00	0.0%	SO
More than 5 hectares subject to a maximum of £250,000	138.00	138.00	0.00	0.0%	SO
(iv) Car parks, service road and other access for a single undertaking carrying on an existing use	234.00	234.00	0.00	0.0%	SO
(v) Operations not falling within (i) - (iv) Per 0.1 hectare subject to a maximum of £250,000	234.00	234.00	0.00	0.0%	SO
E. CHANGES OF USE					
(i) Change of use of a building to use as one or more separate dwelling houses					
Not more than 50 dwellings	462.00	462.00	0.00	0.0%	SO
Per extra dwelling over 50, subject to a maximum of £250,000	138.00	138.00	0.00	0.0%	SO
(ii) Use of land for the disposal of refuse waste materials or for the deposit of material remaining after minerals have been extracted from land or the use of land for the storage of minerals in the open.					
Per 0.1 hectare for the site area, or subject to a maximum of £29,112.25	234.00	234.00	0.00	0.0%	SO
Per 0.1 ha over 15 has, subject to a maximum of £65,000	138.00	138.00	0.00	0.0%	SO
(iii) Any change of use of a building or of land not falling within (i) or (ii)	462.00	462.00	0.00	0.0%	SO
F. OTHER APPLICATIONS					
(i) Applications to remove or vary a condition previously imposed or to renew a temporary planning permission or renew an unimplemented permission which would otherwise lapse because of an imposed time limit	234.00	234.00	0.00	0.0%	SO
(ii) Applications involving more than one category of development - higher of fees calculated in accordance with above categories EXCEPT when dwelling houses are involved, when the fee appropriate to that category is added to the higher of the fees appropriate to the other category	0.00	0.00	0.00	0.0%	SO
(iii) Alternative applications made simultaneously or developments not wholly within this Borough - special provisions apply; contact the Council for advice	0.00	0.00	0.00	0.0%	SO
G. ADVERTISEMENTS					
(i) Advertisements displayed on business premises (with qualifications) or displaying directions to business premises	132.00	132.00	0.00	0.0%	SO
(ii) All other advertisements	462.00	462.00	0.00	0.0%	SO

PLANNING FEES

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
H. CERTIFICATES OF LAWFUL USE OR DEVELOPMENT					
(i) Existing use of buildings or other land or existing operations in, on, over or under land - as for planning permission	0.00	0.00	0.00	0.0%	SO
(ii) Failure to comply with any condition or limitation subject to which planning permission has been granted	0.00	0.00	0.00	0.0%	SO
(iii) Proposed use of buildings or other land or proposed operations in, on, over or under land - half the amount that would be payable for planning permission.	0.00	0.00	0.00	0.0%	SO
I. CONFIRMATION OF COMPLIANCE WITH CONDITION(S) ATTACHED TO ANY OTHER GRANT OF PLANNING PERMISSION					
Application for removal or variation of a condition following grant of planning permission	234.00	234.00	0.00	0.0%	SO
Request for confirmation that one or more planning conditions have been complied with - Householder	34.00	34.00	0.00	0.0%	SO
Request for confirmation that one or more planning conditions have been complied with - All other apps	116.00	116.00	0.00	0.0%	SO
J. PRIOR NOTIFICATION APPLICATIONS					
Where an application is made for the determination as to whether the prior approval of the Council will be required to the sitting, design and external appearance of a building or the siting and means of construction of a private way under Part 6, Part 7 or Part 31 of Schedule 2 to the General Permitted Development Order relating to certain agricultural and forestry developments or installation of a radio mast, radio equipment housing over 2m³ or a public call box, a fee shall be paid to that authority.	96.00	96.00	0.00	0.0%	SO
For an application under Part 24	462.00	462.00	0.00	0.0%	SO
Householder - Request for confirmation that one or more planning conditions have been complied with	34.00	34.00	0.00	0.0%	SO
Other - Request for confirmation that one or more planning conditions have been complied with	116.00	116.00	0.00	0.0%	SO
Prior approval					
Agricultural and forestry buildings & operations or demolition of buildings	96.00	96.00	0.00	0.0%	SO
Telecommunications code systems operations	462.00	462.00	0.00	0.0%	SO
Proposed change of use to state funded school or registered nursery	96.00	96.00	0.00	0.0%	SO
Proposed change of use of agricultural building to a state-funded school or registered nursery	96.00	96.00	0.00	0.0%	SO
Proposed change of use of agricultural building to a flexible use within shops, financial and professional services, restaurants and cafes, business, storage or distribution, hotels or assembly or leisure	96.00	96.00	0.00	0.0%	SO

PLANNING FEES

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
Prior approval continued					
Proposed change of use of a building from office (use class B1) use to a use falling within use class C3 (dwelling house)	96.00	96.00	0.00	0.0%	SO
Proposed change of use of Agricultural building to a dwelling house (use class C3) where there are no associated building engineers.	96.00	96.00	0.00	0.0%	SO
Proposed change of use of agricultural building to a dwelling house (use class C3), and associated building operations	206.00	206.00	0.00	0.0%	SO
Proposed change of use of a building from a retail (use class A1 or A2) use or a mixed retail and residential use to a use falling within Use Class C3 (dwelling house) where there are no associated building operations	96.00	96.00	0.00	0.0%	SO
Proposed change of use of a building from a retail (use class A1 or A2) use or a mixed retail and residential use to a use falling within use class C3 (dwelling house) and associated building operations	206.00	206.00	0.00	0.0%	SO
Notification of prior approval for a change of use from storage or distribution buildings (Class B8) and any land within its curtilage to dwelling houses (Class C3)	96.00	96.00	0.00	0.0%	SO
Notification of prior approval for a change of use from amusement arcades/centres and casinos (sui generis uses) and any land within its curtilage to dwelling house (class C3)	96.00	96.00	0.00	0.0%	SO
Notification of prior approval for a change of use from amusement/arcades/centres and casinos, (sui generis uses) and any land within its curtilage to dwelling houses (Class C3) and associated building operations	206.00	206.00	0.00	0.0%	SO
Notification for prior approval for a change of use from shops (class C1), financial and professional services (class A2), betting offices, pay day loan shops and casinos (sui generis uses) to restaurants and cafes	96.00	96.00	0.00	0.0%	SO
Notification for prior approval for a change of use from shops (class C1), financial and professional services (class A2), betting offices, pay day loan shops and casinos (sui generis uses) to restaurants and cafes and associated building operations	206.00	206.00	0.00	0.0%	SO
Notification for prior approval for a change of use from shops (class C1), financial and professional services (class A2), betting offices, pay day loan shops and casinos (sui generis uses) to assembly and leisure uses (class D2)	96.00	96.00	0.00	0.0%	SO
Installation of PV equipment on non-domestic buildings	96.00	96.00	0.00	0.0%	SO
The erection of click and collect facilities within the land area of a shop	96.00	96.00	0.00	0.0%	SO
Temporary use of buildings or land for film-making purposes	96.00	96.00	0.00	0.0%	SO
Provision of temporary school buildings on vacant commercial land for state funded schools	96.00	96.00	0.00	0.0%	SO
Construction of new dwellinghouses					
Not more than 50 (each)	334.00	334.00	0.00	0.0%	SO
More than 50 - fee	16,525.00	16,525.00	0.00	0.0%	SO
and for each dwellinghouse in excess of 50. Maximum fee will be £300,000.	100.00	100.00	0.00	0.0%	SO

PLANNING FEES

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
Application for a non-material amendment following a grant of permission					
Householder Developments	34.00	34.00	0.00	0.0%	SO
Other Developments	234.00	234.00	0.00	0.0%	SO
K. NO FEE IS PAYABLE IN RESPECT OF THE FOLLOWING CLASSES OF APPLICATION					
(i) Extension and alterations to registered disabled person's dwelling to improve their access to or within the dwelling or to provide facilities for greater safety, health or comfort and for applications to improve access to public buildings including shops and cinemas. Any such application should be accompanied by evidence that the resident or proposed resident is a registered disabled person to whom Section 29 of the National Assistance Act, 1948 applies or a child who is disabled for the purposes of Part 3 of the Children Act 1989.	0.00	0.00	0.00	0.0%	SO
(ii) Any application for development which would not have required planning permission were it not for either a direction made under Article 4 of the General Permitted Development Order or a condition imposed upon specific planning permission taking away or limiting the permitted development rights.	0.00	0.00	0.00	0.0%	SO
(iii) Application for development within 12 months of submission of the application, refusal, withdrawal or approval of an earlier application of similar character on the same site for the same applicant. NB: This exemption can be claimed once.	0.00	0.00	0.00	0.0%	SO
Permission in Principle Applications					
Applications seeking permission in principle. Charge per 0.1 Hectare	402.00	402.00	0.00	0.0%	SO
Technical Details Consent					
Per new dwelling	462.00	462.00	0.00	0.0%	SS
PLANNING PUBLICATIONS & OTHER CHARGES					
Fees - Planning professional services (per hour)	125.00	144.00	19.00	15.2%	SS
High Hedge Complaints	250.00	287.50	37.50	15.0%	SS
SUPPLY & PHOTOCOPY (per item unless indicated otherwise)					
- Decision Notices / Planning Applications	20.70	23.00	2.30	11.1%	SS
- Section 106 agreement	41.50	45.50	4.00	9.6%	SS
- Plans (up to and including A3)	5.30	6.00	0.70	13.2%	SS
- Plans (larger than A3)	40.50	44.50	4.00	9.9%	SS
- Misc. A4 documents (other than those specified above):					
: Minimum charge (up to 6 sheets)	2.45	2.70	0.25	10.0%	SS
Tree Preservation Orders (per document) posted	34.65	38.00	3.35	9.7%	SS
Tree Preservation Orders (per document) emailed	17.40	19.00	1.60	9.2%	SS
Completion Certificates (post facto)	35.20	39.00	3.80	10.8%	SS

PLANNING FEES

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
PUBLICATIONS					
Local Plan*					
Written Statement + Policies Map - plus £3.00 p&p	42.85	47.00	4.15	9.7%	SS
Written statement only	27.10	30.00	2.90	10.7%	SS
Proposals map only plus £1.00 p&p	19.00	21.00	2.00	10.5%	SS
Borough wide supplementary planning guidance, plus £1 p&p	12.60	14.00	1.40	11.1%	SS
Local Plan Inspector's Report plus £3.00 p&p	31.90	35.00	3.10	9.7%	SS
Previous local plans and reports (where available) plus £3.00	31.90	35.00	3.10	9.7%	SS
Supplementary Planning Guidance and Development Briefs	12.60	14.00	1.40	11.1%	SS
Consultant and Technical Studies (incl p&p)	112.45	123.50	11.05	9.8%	SS
*Applies to latest version and previous versions at Draft, Submission, and Main Modifications stages					
Existing Properties					
Change of house name or adding an alias name	0.00	0.00	0.00	0.0%	SO
Division of existing property 1-5 units	93.45	107.50	14.05	15.0%	SO
Division of existing property into more than 5 units	122.85	141.50	18.65	15.2%	SO
New Properties					
1 Plot	61.45	71.00	9.55	15.5%	SO
2-5 Plots	122.70	141.00	18.30	14.9%	SO
6-25 Plots	245.40	282.00	36.60	14.9%	SO
26-75 Plots	615.60	708.00	92.40	15.0%	SO
76+ Plots	863.10	993.00	129.90	15.1%	SO
Additional charge where this includes naming a building	183.75	211.50	27.75	15.1%	SO
New Streets					
Additional change to house numbering where this includes naming of a street	180.60	208.00	27.40	15.2%	SO
Existing Street					
Renaming of street where requested by resident	0.00	0.00	0.00	0.0%	SO
Scanning & Emailing Documents					
Plans (up to and including A3)	2.60	2.60	0.00	0.0%	SS
Plans (larger than A3)	20.00	21.00	1.00	5.0%	SS
Decision Notices	8.70	9.00	0.30	3.4%	SS
S106 Agreements	20.80	22.00	1.20	5.8%	SS

PLANNING FEES

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
Pre-Planning Advice & Guidance					
Band A					
i) Major proposals of 10-24 dwellings/ development of 1,000-2,499sq.m/ other development of sites over 0.5 ha;	1,800.00	2,070.00	270.00	15.0%	SS
ii) Major proposals of 25-49 dwellings/development of 2,500-4,999sq.m;	2,700.00	3,105.00	405.00	15.0%	SS
iii) Major proposals of 50-99 dwellings/development of 5,000-9,999sq.m;	5,200.00	5,980.00	780.00	15.0%	SS
iv) Major proposals of 100-199 dwellings/development of 10,000-19,999sq.m;	7,500.00	8,625.00	1,125.00	15.0%	SS
Major proposals of 200+ dwellings/development of 20,000sq.m+		Price on Application			SS
Band B					
i) Minor proposals of 1 dwelling/development less than 150sq.m;	285.00	328.00	43.00	15.1%	SS
ii) Minor proposals of 2-9 dwellings/development of 150-999sq.m;	500.00	575.00	75.00	15.0%	SS
Band C					
i) Household; Advertisements	85.00	93.50	8.50	10.0%	SS
* Note - Borough residents may obtain limited advice through the Duty Planner service free of charge					
Optional Additional Service Fees					
Band A (i)					
Written Advice		Included in pre-planning advice			
Site Visit (inspection only, no advice provided)	150.00	172.50	22.50	15.0%	SS
Meeting Via Microsoft TEAMS (upto 30 mins)		1 x meeting with 1 x attending officer included in pre-planning advice			
Meeting Via Microsoft TEAMS (upto 60 mins)		1 x meeting with 1 x attending officer included in pre-planning advice			
In person meeting (at Council premises, otherwise travelling time will be chargeable – upto 60 mins)		1 x meeting with 1 x attending officer included in pre-planning advice			
Additional Officer attendance (per officer/per hour)	120.00	138.00	18.00	15.0%	SS
*Wider engagement on public benefits attended by up to 5 Officers/Members (via MS Teams up to 60 mins)	500.00	575.00	75.00	15.0%	SS
*Wider engagement on public benefits attended by up to 5 Officers/Members (in person up to 60 mins)	750.00	862.50	112.50	15.0%	SS
Wider engagement on public benefits attended by more than 5 Officers/Members up to 60 mins)	1,000.00	1,150.00	150.00	15.0%	SS
Band A (ii)					
Written Advice		Included in pre-planning advice			
Site Visit (inspection only, no advice provided)	150.00	172.50	22.50	15.0%	SS
Meeting Via Microsoft TEAMS (upto 30 mins)		1 x meeting with 1 x attending officer included in pre-planning advice			
Meeting Via Microsoft TEAMS (upto 60 mins)		1 x meeting with 1 x attending officer included in pre-planning advice			
In person meeting (at Council premises, otherwise travelling time will be chargeable – upto 60 mins)		1 x meeting with 1 x attending officer included in pre-planning advice			
Additional Officer attendance (per officer/per hour)	120.00	138.00	18.00	15.0%	SS
*Wider engagement on public benefits attended by up to 5 Officers/Members (via MS Teams up to 60 mins)	500.00	575.00	75.00	15.0%	SS
*Wider engagement on public benefits attended by up to 5 Officers/Members (in person up to 60 mins)	750.00	862.50	112.50	15.0%	SS
Wider engagement on public benefits attended by more than 5 Officers/Members up to 60 mins)	1,000.00	1,150.00	150.00	15.0%	SS

PLANNING FEES

	Actual Fee	Proposed Fee	Change from	Change from	VAT
	2022/23	2023/24	2022/23	2022/23	Indicator
	£	£	£	%	
Band A (iii)					
Written Advice			Included in pre-planning advice		
Site Visit (inspection only, no advice provided)			Included in pre-planning advice		
Meeting Via Microsoft TEAMS (upto 30 mins)			Up to 2 x meetings with 2 x attending officers included in pre-planning advice		
Meeting Via Microsoft TEAMS (upto 60 mins)			Up to 2 x meetings with 2 x attending officers included in pre-planning advice		
In person meeting (at Council premises, otherwise travelling time will be chargeable – upto 60 mins)			Up to 2 x meetings with 2 x attending officers included in pre-planning advice		
Additional Officer attendance (per officer/per hour)	120.00	138.00	18.00	15.0%	SS
*Wider engagement on public benefits attended by up to 5 Officers/Members (via MS Teams up to 60 mins)	500.00	575.00	75.00	15.0%	SS
*Wider engagement on public benefits attended by up to 5 Officers/Members (in person up to 60 mins)	750.00	862.50	112.50	15.0%	SS
Wider engagement on public benefits attended by more than 5 Officers/Members up to 60 mins)	1,000.00	1,150.00	150.00	15.0%	SS
Band A (iv)					
Written Advice			Included in pre-planning advice		
Site Visit (inspection only, no advice provided)			Included in pre-planning advice		
Meeting Via Microsoft TEAMS (upto 30 mins)			Up to 2 x meetings with 3 x attending officers included in pre-planning advice		
Meeting Via Microsoft TEAMS (upto 60 mins)			Up to 2 x meetings with 3 x attending officers included in pre-planning advice		
In person meeting (at Council premises, otherwise travelling time will be chargeable – upto 60 mins)			Up to 2 x meetings with 3 x attending officers included in pre-planning advice		
Additional Officer attendance (per officer/per hour)	120.00	138.00	18.00	15.0%	SS
*Wider engagement on public benefits attended by up to 5 Officers/Members (via MS Teams up to 60 mins)	500.00	575.00	75.00	15.0%	SS
*Wider engagement on public benefits attended by up to 5 Officers/Members (in person up to 60 mins)	750.00	862.50	112.50	15.0%	SS
Wider engagement on public benefits attended by more than 5 Officers/Members up to 60 mins)	1,000.00	1,150.00	150.00	15.0%	SS
Band B (i)					
Written Advice			Included in pre-planning advice		
Site Visit (inspection only, no advice provided)	150.00	172.50	22.50	15.0%	SS
Meeting Via Microsoft TEAMS (upto 30 mins)			1 x meeting with 1 x attending officer included in pre-planning advice		
Meeting Via Microsoft TEAMS (upto 60 mins)	150.00	172.50	22.50	15.0%	SS
In person meeting (at Council premises, otherwise travelling time will be chargeable – upto 60 mins)	150.00	172.50	22.50	15.0%	SS
Additional Officer attendance (per officer/per hour)	120.00	138.00	18.00	15.0%	SS
*Wider engagement on public benefits attended by up to 5 Officers/Members (via MS Teams up to 60 mins)	500.00	575.00	75.00	15.0%	SS
*Wider engagement on public benefits attended by up to 5 Officers/Members (in person up to 60 mins)	750.00	862.50	112.50	15.0%	SS
Wider engagement on public benefits attended by more than 5 Officers/Members up to 60 mins)			Not offered		
Band B (ii)					
Written Advice			Included in pre-planning advice		
Site Visit (inspection only, no advice provided)	150.00	172.50	22.50	15.0%	SS
Meeting Via Microsoft TEAMS (upto 30 mins)			1 x meeting with 1 x attending officer included in pre-planning advice		
Meeting Via Microsoft TEAMS (upto 60 mins)			1 x meeting with 1 x attending officer included in pre-planning advice		
In person meeting (at Council premises, otherwise travelling time will be chargeable – upto 60 mins)			1 x meeting with 1 x attending officer included in pre-planning advice		
Additional Officer attendance (per officer/per hour)	120.00	138.00	18.00	15.0%	SS
*Wider engagement on public benefits attended by up to 5 Officers/Members (via MS Teams up to 60 mins)	500.00	575.00	75.00	15.0%	SS
*Wider engagement on public benefits attended by up to 5 Officers/Members (in person up to 60 mins)	750.00	862.50	112.50	15.0%	SS
Wider engagement on public benefits attended by more than 5 Officers/Members up to 60 mins)			Not offered		

PLANNING FEES

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
Band C					
Written Advice		Included in pre-planning advice			
Site Visit (inspection only, no advice provided)	150.00	172.50	22.50	15.0%	SS
Meeting Via Microsoft TEAMS (upto 30 mins)	120.00	138.00	18.00	15.0%	SS
Meeting Via Microsoft TEAMS (upto 60 mins)	150.00	172.50	22.50	15.0%	SS
In person meeting (at Council premises, otherwise travelling time will be chargeable – upto 60 mins)	150.00	172.50	22.50	15.0%	SS
Additional Officer attendance (per officer/per hour)	120.00	138.00	18.00	15.0%	SS
*Wider engagement on public benefits attended by up to 5 Officers/Members (via MS Teams up to 60 mins)	500.00	575.00	75.00	15.0%	SS
*Wider engagement on public benefits attended by up to 5 Officers/Members (in person up to 60 mins)	750.00	862.50	112.50	15.0%	SS
Wider engagement on public benefits attended by more than 5 Officers/Members up to 60 mins)		Not offered			
Planning Performance Agreements		Price on Application			SS
S106 Monitoring Fee					
Minor Developments (Less than 10 units) and/or 1000sqm commercial floor space	£100/house	£115/house	15.00	15.0%	SO
	100/sqm up to 1000sqm	£115/sqm up to 1000sqm	15.00	15.0%	SO
					SO
Major (small) development 10-100 units and or 1000sqm - 10,000sqm commerical floorspace	£100 per house up to 10 units	£115 per house up to 10 units	15.00	15.0%	SO
	£75 per each addtl unit up to 100 units	£86 per each addtl unit up to 100 units	11.00	14.7%	SO
	£100 per 100sqm up to 1000sqm	£115 per house up to 10 units	15.00	15.0%	SO
	£75 -100sqm above 1000sqm up to 10,000sqm	£86 per each addtl unit up to 100 units	11.00	14.7%	SO
Major (large) development (100-250 units) and/or 10,000 75,000sqm commercial floor space		Agreed by negotiation			SO
Exceptional site (250+ units) and or +75,000sqm commerical floor space		Agreed by negotiation			SO

BUILDING CONTROL FEES

Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
2022/23	2023/24	2022/23	2022/23	
£	£	£	%	

The Building Control function is now performed by Hertfordshire Building Control Ltd

<https://www.hertfordshirebc.co.uk/>

OTHER FEES

Charge for viewing archived building regulation plans, per hour, (may be waived for certain applicants such as school children)	36.00	39.50	3.50	9.7%	SS
Written response to solicitor's enquiries*	46.00	50.50	4.50	9.8%	SS

* in lieu of completion certificates or decision notices

Copies of documents

Building Control Completion Certificates (post facto)	34.00	37.50	3.50	10.3%	SS
Building Control Completion Certificates (email)	17.00	19.00	2.00	11.8%	SS
Building Regulations Approvals (post facto)	20.00	22.00	2.00	10.0%	SS
Building Regulations Approvals (email)	10.50	11.50	1.00	8.7%	SS

Hertfordshire Building Control Ltd are only responsible for providing information for the last 6 years any information before that lies with Broxbourne Council. A fee is charged for providing copies of achieved completion certificates and approvals by the Planning team.

LOCAL LICENSING

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
ENVIRONMENTAL HEALTH					
The Animal Welfare Act 2006					
The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2019					
Higher Tier Activities					
New Licence					
Dog Daycare Centres (6 or more dogs)	465.75	512.50	46.75	10.0%	SO
Commercial Kennels for Dogs	465.75	512.50	46.75	10.0%	SO
Dog Breeding	465.75	512.50	46.75	10.0%	SO
Boarding for Cats (Catteries)	465.75	512.50	46.75	10.0%	SO
Hiring out Horses	465.75	512.50	46.75	10.0%	SO
Selling Animals as Pets (Pet Shops)	465.75	512.50	46.75	10.0%	SO
Renewal for all Higher Tier Activities	410.90	452.00	41.10	10.0%	SO
Lower Tier Activities					
New Licence					
Day Care for Dogs (5 or less dogs)	394.35	434.00	39.65	10.1%	SO
Home Boarding for Dogs	394.35	434.00	39.65	10.1%	SO
Keeping or Training Animals for Exhibition	394.35	434.00	39.65	10.1%	SO
Renewal for all Lower Tier Activities	347.75	382.50	34.75	10.0%	SO
Additional Fees (Applicable to all Higher and Lower Tier Animal Activity Licences)					
Additional Activity	46.60	51.50	4.90	10.5%	SO
Variation of Licence	161.45	177.50	16.05	9.9%	SO
Re-rating Visit	161.45	177.50	16.05	9.9%	SO
Compliance Visits (where greater than one visit required in licensable period - Lower Tier)	102.50	113.00	10.50	10.2%	SO
Compliance Visits (where greater than one visit required in licensable period - Higher Tier)	131.45	144.50	13.05	9.9%	SO
Transfer of Licence	51.75	57.00	5.25	10.1%	SO
Copy of Licence	31.05	34.00	2.95	9.5%	SO
Dangerous Wild Animals Act, 1976					
2 Year Licence	585.80	643.50	57.70	9.8%	SO
Zoo Licensing Act, 1981					
- Licence					
a) New application*					SO
b) Renewal (every 6 years)*		Price on application			SO
c) Transfer Licence*					SO
d) Annual Inspection *					SO
* plus veterinary inspector's fee					
Health Certificate					
Food hygiene Re rating Re visit	263.00	289.50	26.50	10.1%	SO
Fees Per Application , plus disbursements	147.00	162.00	15.00	10.2%	SO
Environmental health professional fees, per hour	129.00	142.00	13.00	10.1%	SO
Acupuncture, Tattooing, Ear Piercing & Electrolysis					
- Registration					
a) Applicant	292.00	321.50	29.50	10.1%	SO
b) Premises	292.00	321.50	29.50	10.1%	SO
- Amendment to existing registration	107.00	118.00	11.00	10.3%	SO
- Amendment to existing ear piercing registration	45.00	49.50	4.50	10.0%	SO

LOCAL LICENSING

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
ISSUE OF PERMITS - STATUTORY					
Skip licence - up to 7 days (set by Herts County Council)	39.00	39.00	0.00	0.0%	SO
-for each additional 7 days	18.00	18.00	0.00	0.0%	SO
Scaffolding/hoarding (set by Herts County Council)					
- up to first 14 days	96.00	96.00	0.00	0.0%	SO
- thereafter per week or part thereof	43.00	43.00	0.00	0.0%	SO
NB These charges are set by the County Council and all requests for skip and scaffold licences will have to be charged at HCC rates which might change periodically.					
Control of Sex Establishments					
- Annual Licence					
a) New application	1,100.00	1,210.00	110.00	10.0%	SO
b) Renewal	1,100.00	1,210.00	110.00	10.0%	SO
- Transfer Licence	1,100.00	1,210.00	110.00	10.0%	SO
Street Trading	533.00	586.50	53.50	10.0%	SO
Street Café Pavement Licence - annual licence fee	100.00	100.00	0.00	0.0%	SO
Caravan Site Licence		Price on application			SO
TAXI & PRIVATE HIRE LICENSING					
Driver licence (3 year duration)					
a) New application	140.00	148.50	8.50	6.1%	SO
b) Renewal	120.00	127.50	7.50	6.3%	SO
Change of Licence Type	20.00	21.50	1.50	7.5%	SO
Replacement of lost badge	20.00	21.50	1.50	7.5%	SO
Knowledge Test	40.00	42.50	2.50	6.3%	SO
Knowledge Test - Fast Track - Additional Fee	15.00	16.00	1.00	6.7%	SO
Annual Vehicle Licence					
a)New application	160.00	169.50	9.50	5.9%	SO
b) Renewal	150.00	160.00	10.00	6.7%	SO
c)Wheelchair accessible/hybrid/electric under 7 years	New	75.00	75.00	New	SO
d)Wheelchair accessible over 7 years	New	115.00	75.00	New	SO
1) New application	80.00	85.00	5.00	6.3%	SO
(2) Renewal under 7 years	75.00	79.50	4.50	6.0%	SO
Plate for temporary vehicle/Mid-year vehicle change	60.00	63.50	3.50	5.8%	SO
Change of licence type	35.00	60.00	25.00	71.4%	SO
Replacement of lost plate	25.00	27.00	2.00	8.0%	SO
Extra plate for trailer	30.00	32.00	2.00	6.7%	SO
Executive/Special Event Disc	5.00	5.50	0.50	10.0%	SO
Copy of Licence	New	15.00	15.00	New	SO
Operator's Licence (5 year duration)					
a) New application	200.00	220.00	20.00	10.0%	SO
b) Renewal	200.00	220.00	20.00	10.0%	SO

LOCAL LICENSING

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
Scrap Metal Dealers					
a) Site licence (3 years)	320.00	350.00	30.00	9.4%	SO
b) Collectors licence (3 years)	210.00	225.00	15.00	7.1%	SO
c) Licence variation	55.00	60.00	5.00	9.1%	SO
Housing Act 2004 (not statutory)					
Service of improvement or prohibition notices	577.50	664.00	86.50	15.0%	SO
HMO licence (up to 10 hours investigation)	975.00	1,400.00	425.00	43.6%	SO
Per additional room over five bedrooms	78.75	90.50	11.75	14.9%	SO
Liquor, Entertainment & Refreshment Licensing (Statutory unless otherwise stated)					
New applications					
Band A = Premises where rateable value of £0 to £4,300	100.00	100.00	0.00	0.0%	SO
Band B = Premises where rateable value of £4,301 to £33,000	190.00	190.00	0.00	0.0%	SO
Band C = Premises where rateable value of £33,001 to £87,000	315.00	315.00	0.00	0.0%	SO
Band D = Premises where rateable value of £87,001 to £125,000	450.00	450.00	0.00	0.0%	SO
Band E = Premises where rateable value of £125,001 and above	635.00	635.00	0.00	0.0%	SO
Renewals					
Band A = Premises where rateable value of £0 to £4,300	70.00	70.00	0.00	0.0%	SO
Band B = Premises where rateable value of £4,301 to £33,000	180.00	180.00	0.00	0.0%	SO
Band C = Premises where rateable value of £33,001 to £87,000	295.00	295.00	0.00	0.0%	SO
Band D = Premises where rateable value of £87,001 to £125,000	320.00	320.00	0.00	0.0%	SO
Band E = Premises where rateable value of £125,001 and above	350.00	350.00	0.00	0.0%	SO
Permitted, temporary activities, personal licences & miscellaneous					
Section 25 (theft, loss, etc. of premises licence or summary)	10.50	10.50	0.00	0.0%	SO
Section 29 (application for a provisional statement where premises being built, etc)	315.00	315.00	0.00	0.0%	SO
Section 33 (notification of change of name or address)	10.50	10.50	0.00	0.0%	SO
Section 37 (application to vary licence to specify individual as premises supervisor)	23.00	23.00	0.00	0.0%	SO
Section 42 (application for transfer of premises licence)	23.00	23.00	0.00	0.0%	SO
Section 47 (interim authority notice following death, etc. of licence holder)	23.00	23.00	0.00	0.0%	SO
Section 79 (theft, loss, etc. of certificate or summary)	10.50	10.50	0.00	0.0%	SO
Section 82 (notification of change of name or alteration of rules of club)	10.50	10.50	0.00	0.0%	SO
Section 82 (1) or (2) (change of name or alteration of rules of club)	10.50	10.50	0.00	0.0%	SO
Section 100 (temporary event notice)	21.00	21.00	0.00	0.0%	SO
Section 110 (theft, loss, etc. of temporary event notice)	10.50	10.50	0.00	0.0%	SO
Section 117 (application for a grant or renewal of personal licence)	37.00	37.00	0.00	0.0%	SO
Section 126 (theft, loss, etc. of personal licence)	10.50	10.50	0.00	0.0%	SO
Section 127 (duty to notify change of name or address)	10.50	10.50	0.00	0.0%	SO
Section 178 (right of freeholder etc., to be notified of licensing matters)	21.00	21.00	0.00	0.0%	SO

LOCAL LICENSING

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
Gaming Act 2005 (Statutory)					
- Bingo Club					
a) New Application	2625.00	2625.00	0.00	0.0%	SO
b) Annual Fee	750.00	750.00	0.00	0.0%	SO
c) Variation	1315.00	1315.00	0.00	0.0%	SO
- Adult Gaming Centres					
a) New Application	1,500.00	1,500.00	0.00	0.0%	SO
b) Annual Fee	750.00	750.00	0.00	0.0%	SO
c) Variation	750.00	750.00	0.00	0.0%	SO
- Family Entertainment Centres					
a) New Application	1,500.00	1,500.00	0.00	0.0%	SO
b) Annual Fee	750.00	750.00	0.00	0.0%	SO
c) Variation	750.00	750.00	0.00	0.0%	SO
- Betting Premises					
a) New Application	1,500.00	1,500.00	0.00	0.0%	SO
b) Annual Fee	450.00	450.00	0.00	0.0%	SO
c) Variation	450.00	450.00	0.00	0.0%	SO
Lottery Registration (Statutory)					
Annual permit					
a) New Application	40.00	40.00	0.00	0.0%	SO
b) Renewal	20.00	20.00	0.00	0.0%	SO
Gaming Machines (Statutory)					
Licensed premises machine notification (up to 2 machines)	50.00	50.00	0.00	0.0%	SO
Licensed premises gaming machine permit application (more than 2 machines)	150.00	150.00	0.00	0.0%	SO
Annual fee	50.00	50.00	0.00	0.0%	SO
Club premises machine permit application	100.00	100.00	0.00	0.0%	SO
Annual fee	50.00	50.00	0.00	0.0%	SO

TEMPORARY ACCOMMODATION

	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23	2023/24	2022/23	2022/23	
	£	£	£	%	
COUNCIL HOSTELS: RENTS AND SERVICE CHARGES					
Rents					
Rate per week					
- Size 1 small	210.00	231.00	21.00	10.0%	SO
- Size 2 medium	231.00	254.00	23.00	10.0%	SO
- Size 3 large	246.75	271.50	24.75	10.0%	SO
- Size 4 extra large	246.75	271.50	24.75	10.0%	SO
- 2 bed flat	300.30	330.50	30.20	10.1%	SO
- 15a Burford Street (3 bedroom)	New	350.00	350.00	New	SO
Service Charges					
Service Charge per day	3.50	3.85	0.35	10.0%	SO
OTHER NIGHTLY PAID: RENTS AND SERVICE CHARGES					
Room Charges					
Charged on cost basis					
Other Nightly Paid Service Charges					
Service charge per day	4.55	5.00	0.45	9.9%	SO
OTHER SERVICES					
Lock out charge*	200.00	250.00	50.00	25.0%	SS
*This fee is the maximum which may be varied at the discretion of the Director of Finance.					

OTHER COUNCIL SERVICES

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
ABANDONED VEHICLES (Statutory)					
The prescribed sum for determining the charges recoverable for the removal of vehicles starts from £150. Disposal and Storage fees are charged separately.					
- Removal	250.00	250.00	0.00	0.0%	SO
- Storage per day	20.00	20.00	0.00	0.0%	SO
VEHICLE REMOVED AND DISPOSED OF AT OWNER'S REQUEST					
	44.00	48.50	4.50	10.2%	SS
FIXED PENALTY NOTICES					
Fixed Penalty Notices (Duty of Care)	300.00	300.00	0.00	0.0%	SO
Fixed Penalty Notices (if paid within 10 days)	200.00	200.00	0.00	0.0%	SO
Fixed Penalty Notices for littering	100.00	100.00	0.00	0.0%	SO
Fixed Penalty Notices for littering (if paid within 10 days)	75.00	75.00	0.00	0.0%	SO
Public Space Protection Order fines	100.00	100.00	0.00	0.0%	SO
FLY TIPPING					
Charge for returning fly posters - per poster	37.00	37.00	0.00	0.0%	SS
Fixed Penalty Notice for Fly Tipping	400.00	400.00	0.00	0.0%	SO
Fixed Penalty Notice for Fly Tipping (if paid within 10 days)	300.00	300.00	0.00	0.0%	SO
CCTV download (for insurance)					
	10.00	10.00	0.00	0.0%	SS
MARKETS					
- Stall space per day, paying by cash/cheque - Waltham Cross	26.00	26.00	0.00	0.0%	SS
- Stall space per day, paying by direct debit - Waltham Cross	23.65	23.65	0.00	0.0%	SS
- Stall space per day, paying by cash/cheque - Hoddesdon	24.00	24.00	0.00	0.0%	SS
- Stall space per day, paying by direct debit - Hoddesdon	21.80	21.80	0.00	0.0%	SS
- Farmers' market trader, per day	10.00	10.00	0.00	0.0%	SS
- Casual trader per day	32.00	32.00	0.00	0.0%	SS
Special pricing arrangements are offered during the year at all markets to encourage new and retain existing traders (e.g. winter attendance discounts pay for 4 weeks and the 5th week is free and 10% discount if fees paid by direct debit)			Price on application		
Note: The normal daily pitch fee will be charged for non attendance					
STRAY DOGS					
Collection / Return of dog (per dog)	50.00	50.00	0.00	0.0%	SO
Kennel Admission fee	10.00	10.00	0.00	0.0%	SO
Note: Collection fee is the statutory collection fee as prescribed in the Environmental Protection (stray dogs) Regulations 1992					

OTHER COUNCIL SERVICES

	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23	2023/24	2022/23	2022/23	
	£	£	£	%	
GRAPHIC DESIGN					
Graphic Design services		Price on application			SS
OFFICE SERVICES					
Printing services		Price on application			SS
Stationery purchases		Price on application			SS
ENGINEERING FEES					
- Traffic Regulation Orders		Price on application			SS
- Traffic Regulation Orders not exceeding 5 days		Price on application			SS
- Confirming local land search & review of adoption	36.00	39.50	3.50	9.7%	SO
- Copies of Traffic Regulation Orders	45.00	49.50	4.50	10.0%	SS
- Copies of s38 / s278 highway agreements	45.00	49.50	4.50	10.0%	SS
- Plans (up to and including A3)	5.00	5.50	0.50	10.0%	SS
- Plans (larger than A3)	36.00	39.50	3.50	9.7%	SS
- Cost per hour on consultancy matters	90.00	99.00	9.00	10.0%	SS
The following fees are set by Hertfordshire County					
- Temporary Traffic Regulation Orders		Price on application			SO
- Temporary Traffic Regulation Orders not exceeding 5 days		Price on application			SO
ROADWORKS					
Vehicle Crossings - charges are set by the County Council and all requests for a vehicle crossover will be charged at HCC rate					
LAND ENQUIRIES BY UTILITY COMPANIES					
Surveyor fees per hour	137.50	158.00	20.50	14.9%	SS
Administration staff fees per hour	66.00	76.00	10.00	15.2%	SS
ENVIRONMENTAL HEALTH					
Contaminated Land					
- Individual entry from contaminated land register - ICO	12.50	14.00	1.50	12.0%	SE
- Environmental information enquiries (per domestic dwelling - where permissible)	114.00	125.50	11.50	10.1%	SE
Other environmental information enquiries (incl. commercial and/or development land) per hour - where permissible	118.00	130.00	12.00	10.2%	SS

OTHER COUNCIL SERVICES

	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23	2023/24	2022/23	2022/23	
	£	£	£	%	
PRIVATE WATER SUPPLY TESTING (Externally determined)					
(Statutory Guidance applies in relation to maximum charges and explanation of charging scheme)					
Risk Assessment					
Maximum Charge	500.00	525.00	25.00	5.0%	SS
Note: Hourly rate for Technical Officer £51, typical charge £250					
Sampling - visit and taking of a sample	100.00	105.00	5.00	5.0%	SS
Investigation					
Visit carried out in the event of a test failure but can be substituted by risk assessment - standard charge at statutory maximum	100.00	105.00	5.00	5.0%	SS
Authorisation					
Application by owner to breach standard temporarily whilst remedial work is carried out	100.00	105.00	5.00	5.0%	SS
Note: Hourly rate for Technical Officer £51, actual charge £100 representing up to 2 hours work					
Analysis					
Regulation 10 (Domestic Supplies) Maximum Charge	25.00	26.20	1.20	4.8%	SS
Check Monitoring (Commercial Supplies) Maximum charge	100.00	105.00	5.00	5.0%	SS
Note: Typical charge £50					
Audit Monitoring (Commercial Supplies) - Maximum Charge	500.00	525.00	25.00	5.0%	SS
Typical charge £250 plus Check Monitoring fee of £50					

Note: For all of the above, hourly rate for Technical Officer £51, laboratory fees at actual cost.

SECTION 38

Price on application

Fit and Proper Person Test	New	568.00	568.00	New	SS
Set up register (10 hours @ 12.77/hour) £128					
Making application forms available (12 hours @ £12.77/hour) £153					
Training - officials time (7 hours @ £12.77/hour) £89					
Approx. cost of training £198					
Engineering Fees					
Cost per hour for engineering consultancy services (Head of Service)	New	140.00	140.00	New	SS

CAR PARKING

	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23	2023/24	2022/23	2022/23	
	£	£	£	%	
CAR PARKING CHARGES					
Short stay - General					
- Up to 1 hour	1.20	1.30	0.10	8.3%	SS
- Up to 2 hours	2.20	2.30	0.10	4.5%	SS
- Up to 3 hours	3.10	3.20	0.10	3.2%	SS
- Up to 4 hours	4.00	4.10	0.10	2.5%	SS
- Over 4 hours	5.50	5.60	0.10	1.8%	SS
- 4 to 6 hours - Windmill Lane Only	5.50	5.60	0.10	1.8%	SS
Broxbourne Borough Offices					
- Up to 1 hour	0.00	0.00	0.00	0.0%	SS
- Up to 2 hours	0.00	2.30	2.30	100.0%	SS
- Up to 3 hours	3.10	3.20	0.10	3.2%	SS
- Up to 4 hours	4.00	4.10	0.10	2.5%	SS
- Up to 5 hours	5.20	5.30	0.10	1.9%	SS
- Up to 6 hours	6.20	6.30	0.10	1.6%	SS
- Over 6 hours	11.00	11.10	0.10	0.9%	SS
On Street Parking					
- Up to 30 mins	0.00	0.00	0.00	0.0%	SS
- Up to 1 Hour (maximum stay)	1.20	1.30	0.10	8.3%	SS
Season tickets					
13 weekly	270.00	290.00	20.00	7.4%	SS
Annual	720.00	760.00	40.00	5.6%	SS
Leased bays					
26 weekly	415.00	440.00	25.00	6.0%	SS
Annual	770.00	810.00	40.00	5.2%	SS
Car park permits					
Business parking permit (3 months)	150.00	160.00	10.00	6.7%	SS
Business parking permit (6 months)	280.00	300.00	20.00	7.1%	SS
Business parking permit (12 months)	480.00	500.00	20.00	4.2%	SS
Dispensation parking permit (daily)	31.00	33.00	2.00	6.5%	SS
Dispensation parking permit (weekly)	113.00	120.00	7.00	6.2%	SS
Penalty Charge Notices (statutory)					
Lower level charge	50.00	50.00	0.00	0.0%	SO
Lower level charge paid early	25.00	25.00	0.00	0.0%	SO
Higher level charge	70.00	70.00	0.00	0.0%	SO
Higher level charge paid early	35.00	35.00	0.00	0.0%	SO

ECONOMIC DEVELOPMENT

	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23	2023/24	2022/23	2022/23	
	£	£	£	%	
FILMING in Council owned locations					
Administration Fee	New	60.00	60.00	New	SS
Less than One Hour	0.00	0.00	0.00	0.0%	SS
Up to 4 Hours	350.00	385.00	35.00	10.0%	SS
4 - 6 Hours (half day)	600.00	660.00	60.00	10.0%	SS
Over 6 hours (full day)	1,000.00	1,100.00	100.00	10.0%	SS
Car parking hire based on £16 per bay per day	New	16.00	16.00	New	SS
Multiple Days		Price on application			SS
SPONSORSHIP					
ROUNDAABOUTS					
Level 1	2,600.00	2,600.00	0.00	0.0%	SS
Level 2	2,350.00	2,350.00	0.00	0.0%	SS
Level 3	2,100.00	2,100.00	0.00	0.0%	SS
Price per sign 3 or 4 per roundabout depending on location	1,350.00	1,350.00	0.00	0.0%	SS
FLOWER BED SPONSORSHIP	New	550.00	550.00	New	SS
LAMP COLUMN BANNERS (On Council Land)		Minimum number 8 per promotion			
1 year per column	600.00	750.00	150.00	25.0%	SS
2 years per column	840.00	1,000.00	160.00	19.0%	SS
3 years per column	1,100.00	1,300.00	200.00	18.2%	SS
FESTIVE LIGHTING					
Per Motif for one season	250.00	270.00	20.00	8.0%	SS
Christmas Tree for one season	1,500.00	1,750.00	250.00	16.7%	SS
EVENTS					
Per Event		Price on application			SS
PROMOTIONAL ACTIVITIES					
The framework is based on a scoring criteria about number of days, size of promotion, local independent/national chain, etc.					
Score 1-5	15.00	15.00	0.00	0.0%	SS
Score 6-9	35.00	35.00	0.00	0.0%	SS
Score 10-15	130.00	130.00	0.00	0.0%	SS
Score 16-20	300.00	300.00	0.00	0.0%	SS
Score 21+	570.00	570.00	0.00	0.0%	SS
ADVERTISING IN COUNCIL PUBLICATIONS		Price on application			SS

WASTE AND RECYCLING SERVICES

	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23	2023/24	2022/23	2022/23	
	£	£	£	%	
GREEN WASTE COLLECTIONS					
Full year subscription (per bin)	48.00	50.00	2.00	4.2%	SO
Full year subscription via Direct Debit (per bin)	42.00	46.00	4.00	9.5%	SO
DOMESTIC BULKY WASTE COLLECTIONS					
One item	31.75	33.50	1.75	5.5%	SO
Two items	42.00	44.00	2.00	4.8%	SO
Three items	52.25	55.00	2.75	5.3%	SO
1/2 van	81.00	85.00	4.00	4.9%	SO
3/4 van	102.50	107.50	5.00	4.9%	SO
Full van	124.00	130.00	6.00	4.8%	SO
Concession rates *					
One item	23.80	25.00	1.20	5.0%	SO
Two items	31.50	33.00	1.50	4.8%	SO
Three items	39.00	41.00	2.00	5.1%	SO

*** Concessions (based on 25% discount)**

Where stated - available to people over 75 and those on the following benefits: income support, job seekers allowance, employment support allowance (income related), pension credit or disability living allowance/personal independence payment (all ratings) or an equivalent award of Universal Credit.

CEMETERY SERVICES

	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23 £	2023/24 £	2022/23 £	2022/23 %	
Non-resident charges are four times the fees listed. It should be noted, graves in Hoddesdon cemetery cannot be purchased by non-residents. Non-residents who have moved from the borough within the last 10 years may be eligible for resident rates (further details on application)					
Purchase of exclusive rights of burial (100 years)					
Conventional graves					
Full space	1,393.70	1,519.00	125.30	9%	SO
Half space - 18 and over (cremated remains only)	832.65	907.50	74.85	9%	SO
Half space - under 18 years	128.10	140.00	11.90	9%	SO
Lawn graves					
Full space	1,019.70	1,111.50	91.80	9%	SO
Half space - 18 and over (cremated remains only)	670.95	731.50	60.55	9%	SO
Half space - under 18 years	79.80	87.00	7.20	9%	SO
Restricted graves - (subject to availability)					
Full space	600.00	654.00	54.00	9%	SO
Burial Chambers (Cheshunt only)					
Per chamber for two people, includes memorial	11,670.00	12,720.50	1,050.50	9%	SO
Purchase per chamber, non-resident	14,000.00	15,260.00	1,260.00	9%	SO
Walled graves and vaults					
Right to construct, excavation and construction					
- Single space (one person)		Price on application			SO
- Single space (two people)		Price on application			SO
- Double space (two people)		Price on application			SO
- Double space (four people)		Price on application			SO
Interment					
18 years and over (+25% for each multiple interment in same plot/time)					
One interment - full space	872.30	951.00	78.70	9%	SO
Two interments - full space	1,144.00	1,247.00	103.00	9%	SO
Three interments - full space	1,423.44	1,551.50	128.06	9%	SO
Four interments - full space		Price on application			SO
Interment in walled grave or immurement in mausoleum	600.60	655.00	54.40	9%	SO
Interment on Saturday (additional fee):-					
- Full space	690.00	752.00	62.00	9%	SO
- Half space	345.00	376.00	31.00	9%	SO
Under 18 years					
Non resident (waived for borough residents)	160.00	174.50	14.50	9%	SO
Cremated remains (+25% for each multiple interments / same plot)					
Purchase of exclusive rights of burial (30 years)	546.00	595.50	49.50	9%	SO
Lease of columbarium niche (30 years)	530.00	578.00	48.00	9%	SO
Interment of cremated remains					
- 18 years and over	218.00	238.00	20.00	9%	SO
- Under 18 years non-resident. Waived for residents.	64.00	70.00	6.00	9%	SO
- Scattered cremated remains on a grave or flower bed	37.00	40.50	3.50	9%	SO
- Garden of rest - strew cremated remains under turf or topsoil	64.00	70.00	6.00	9%	SO
Interment of ashes in columbarium	201.88	220.00	18.12	9%	SO

CEMETERY SERVICES

	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23 £	2023/24 £	2022/23 £	2022/23 %	
Pre-purchase of exclusive rights of burial (100 years)					
Conventional graves					
Full space	1,838.55	2,004.00	165.45	9%	SO
Half space	1,151.54	1,255.00	103.46	9%	SO
Lawn graves					
Full space	1,395.45	1,521.00	125.55	9%	SO
Half space	903.00	984.50	81.50	9%	SO
Pre-purchase ashes only	769.41	839.00	69.59	9%	SO
Transfer of Deeds - amendment/voluntary	90.00	98.00	8.00	9%	SO
Transfer of deeds, owner deceased	50.00	54.50	4.50	9%	SO
Soil for memorial					
- Full space (pro rata for Half, Double, Treble etc.)	74.00	81.00	7.00	9%	SO
Grave maintenance (all prices include VAT)					
Full plot					
- maintenance only (no plants)	106.00	115.50	9.50	9%	SS
- perennial planting with maintenance	160.00	174.50	14.50	9%	SS
- re-turfing grave	53.00	58.00	5.00	9%	SS
Half plot					
- maintenance only (no plants)	58.00	63.00	5.00	9%	SS
- perennial planting with maintenance	84.50	92.00	7.50	9%	SS
- re-turfing grave	32.00	35.00	3.00	9%	SS
Memorial cleansing					
Full plot	74.00	81.00	7.00	9%	SS
Half plot	42.50	46.50	4.00	9%	SS
Other charges					
Memorial wall - commemorative wall plaque	244.00	266.00	22.00	9%	SS
Commemorative bench plaque (10 year period)	308.00	336.00	28.00	9%	SS
Use of Chapel only (interment elsewhere) (1/2 hour service)	160.00	174.50	14.50	9%	SO
Use of Chapel (interment in cemetery) (1/2 hour service)	103.00	112.50	9.50	9%	SO
Levelling a memorial to correct sinkage/settlement for a single space memorial on one piece foundation		Price on application			SS
Remove memorial and turf over or make garden		Price on application			SS
Grave Extension supply/install, where possible	3,350.00	3,651.50	301.50	9%	SS
Exhumation of full interments		Price on application			SS
Exhumation of cremated remains	266.00	290.00	24.00	9%	SS
Memorial surrounds					
Block paving					
- 6ft.6 x 2ft.6		Price on application			SS
- 7ft.0 x 3ft.0		Price on application			SS
Concrete paving full space		Price on application			SS
Other sizes/options available on request					
Memorial cross/marker	96.00	105.00	9.00	9%	SS

PARKS AND OPEN SPACES

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
Subject to availability and social distancing measures being in place					
OUTDOOR SPORTS PITCHES					
- A 5% 'bulk' booking discount applies for leagues, associations and clubs purchasing over £2,000 worth of pitches per season.					
Football Adults					
- Pitch with changing facilities - per season (36 matches)	1,910.00	1,990.00	80.00	4.2%	SS
- per match	95.00	100.00	5.00	5.3%	SS
- Pitch without shower facilities - per season (36 matches)	1,300.00	1,360.00	60.00	4.6%	SS
- per match	75.00	80.00	5.00	6.7%	SS
Football - Youth & Juniors (excluding Sunday am)					
Youth/juniors playing on adult, 9v9 or junior pitches					
- Pitch with shower facilities - per season (36 matches)	1,300.00	1,350.00	50.00	3.8%	SS
- per match	63.00	65.00	2.00	3.2%	SS
- Pitch without shower facilities - per season (36 matches)	900.00	950.00	50.00	5.6%	SS
- per match	50.00	55.00	5.00	10.0%	SS
Mini Soccer					
- Pitch with shower facilities - per season (36 matches)	550.00	575.00	25.00	4.5%	SS
- per match	30.00	32.00	2.00	6.7%	SS
- Pitch without shower facilities - per season (36 matches)	350.00	375.00	25.00	7.1%	SS
- per match	25.00	26.00	1.00	4.0%	SS
Outdoor Fitness Classes					
- per month per site	65.00	70.00	5.00	7.7%	SS
Wormley All Weather Pitch					
Peak times Sept - May					
Off peak times June - Aug. Fri/Sat and Sun pm all year. Sept - May prior to 5.30pm)					
Netball					
Per Court Per hour					
- Peak	24.00	25.00	1.00	4.2%	SS
- Off Peak	18.00	19.00	1.00	5.6%	SS
- Off Peak Junior	16.00	17.00	1.00	6.3%	SS
Whole Area (7 courts)					
- Peak	130.00	140.00	10.00	7.7%	SS
- Off Peak	92.00	99.00	7.00	7.6%	SS
- Off Peak Junior	75.00	79.00	4.00	5.3%	SS
5-a-side					
Per Pitch Per hour					
- Peak	44.00	46.00	2.00	4.5%	SS
- Off Peak	31.00	33.00	2.00	6.5%	SS
- Off Peak Junior	26.00	27.00	1.00	3.8%	SS
Whole Area (4 pitches)					
- Peak	130.00	140.00	10.00	7.7%	SS
- Off Peak	92.00	99.00	7.00	7.6%	SS
- Off Peak Junior	75.00	79.00	4.00	5.3%	SS
Additional field parking/staffing for special events		Price on application			SS
Commemorative trees and benches					
Commerative bench plaque (10 year period)	308.00	Price on application 339.00	31.00	10.1%	SS

PARKS AND OPEN SPACES

	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23	2023/24	2022/23	2022/23	
	£	£	£	%	
Subject to availability and social distancing measures being in place					
ALLOTMENTS - (only available to residents)					
Rent of Allotments (per pole or 5m per annum, actual length may vary by 0.6%)					
- General	9.00	10.00	1.00	11.1%	SO
- Concession for individuals in receipt of pension credit (25% discount)	6.10	7.50	1.40	23.0%	SO
Key purchase (per key) - all sites	12.50	14.00	1.50	12.0%	SO
Tenancy set up fee (including initial key)	34.00	37.50	3.50	10.3%	SO
Fairs/Carnivals/Fetes at Open Spaces - (per day or part day on site)					
Commercial Fun Fairs - Non Operational	350.00	402.50	52.50	15.0%	SS
Commercial Fun Fairs - Operational - Weekend	530.00	609.50	79.50	15.0%	SS
Commercial Fun Fairs - Operational - Mon to Fri	445.00	512.00	67.00	15.1%	SS
Family Funfairs (as above less 20%) Finish at 8pm.					
Non Operational	280.00	322.00	42.00	15.0%	SS
Operational - Weekend	424.00	488.00	64.00	15.1%	SS
Operational - Mon to Fri	356.00	409.50	53.50	15.0%	SS
Commercial Fun Fairs - Associated with Council Proms					
Circuses - Non Operational	180.00	207.00	27.00	15.0%	SS
Circuses - Operational.	450.00	517.50	67.50	15.0%	SS
Large Assoc./Charity Events i.e. Carnivals, Dog Shows	300.00	345.00	45.00	15.0%	SS
Small Association Events i.e. Fetes, Barbecues	150.00	172.50	22.50	15.0%	SS
Damage /Reinstatement Deposits					
Commercial Fun Fairs/Circuses	750.00	862.50	112.50	15.0%	SO
All utilities or additional equipment/staff		Price on application			SS
Concessionaires i.e. hot dog/ice cream vans per event		Price on application			SS
Special seasonal licence to carry out periodic visits to parks and open spaces specified		Price on application			SE

COMMUNITY ACTIVITIES

	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23	2023/24	2022/23	2022/23	
	£	£	£	%	
COMMUNITY DEVELOPMENT					
Subject to availability and social distancing measures being in place					
PLAY SCHEMES					
Booked in advance					
Day Rate (8.30am - 5.30pm)	23.65	25.30	1.65	7.0%	SE
Half Day (8.30am - 12:30pm or 1:30pm - 5.30pm)	13.65	14.60	0.95	7.0%	SE
Turn up on the day					
Day Rate (8.30am - 5.30pm)	27.85	29.80	1.95	7.0%	SE
Staff Day Rate - on the day only (8.30am - 5.30pm)	14.45	15.50	1.05	7.3%	SE
Sibling Discount	2.00	2.25	0.25	12.5%	SE
Early drop off / late pick up					
Early drop off (8am - 8.30am)	3.55	3.80	0.25	7.0%	SE
Late pick up (5.30pm - 6pm)	3.55	3.80	0.25	7.0%	SE
Late pick up (unarranged)					
Late pick up (per half hour after paid for session)	6.55	7.20	0.65	9.9%	SE
ACTIVE HERTS					
Attendance at Active Herts sessions after initial 6 week period	4.00	4.00	0.00	0.0%	SS

BOROUGH OFFICES HIRE

	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23	2023/24	2022/23	2022/23	
	£	£	£	%	
Hire of Accommodation (hourly charges unless otherwise stated)					
Borough Offices					
Off Peak					
-Council Chamber	31.00	32.50	1.50	4.8%	SS
-Committee Room	26.00	27.50	1.50	5.8%	SS
Peak					
-Council Chamber	39.00	41.00	2.00	5.1%	SS
-Committee Room	32.00	33.50	1.50	4.7%	SS
Tea and Coffee - per cup	1.00	1.05	0.05	5.0%	SS
Hire of					
-Data Projector/AV Equipment	16.00	17.00	1.00	6.3%	SS
-Screen	9.00	9.50	0.50	5.6%	SS
Flip Chart (supplied with paper, but not pens)	10.00	10.50	0.50	5.0%	SS
Laptop	15.00	16.00	1.00	6.7%	SS

Off Peak	Monday to Friday 9am to 6pm
Peak	Monday to Friday 6pm to midnight
	Saturday, Sunday and Bank Holidays

Huntingdon Suite					
- Peak per hour	36.00	38.00	2.00	5.6%	SS
- Off peak per hour	28.00	29.50	1.50	5.4%	SS
- All day hire on Friday/ Saturday 9am - 12 midnight (flat rate)	450.00	472.50	22.50	5.0%	SS
Spanish Ambassador's Suite					
- Peak per hour	29.00	30.50	1.50	5.2%	SS
- Off peak per hour	24.00	25.50	1.50	6.3%	SS
Beaufort Suite					
- Peak per hour	45.00	47.50	2.50	5.6%	SS
- Off peak per hour	30.00	31.50	1.50	5.0%	SS
- All day hire on Friday/Saturday 9am - 12 midnight (flat rate)	620.00	651.00	31.00	5.0%	SS

Off Peak	Monday to Thursday (excluding Bank Holidays)
Peak	All day Friday through to Sunday and Bank Holidays Discounts available for regular bookings. Minimum Hire - 2 hours

SPOTLIGHT

BROXBOURNE LEISURE AND CULTURE

All prices are maximum which may be varied at the discretion of the Director of Finance.

	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
FOR Theatrical Productions					
Monday - Thursday					
Full Capacity					
Main Auditorium - per hour	New	95.00	95.00	New	SS
Main Auditorium - Performance	New	775.00	775.00	New	SS
Dinant Room - per hour	New	48.00	48.00	New	SS
Bar Area - per hour	New	55.00	55.00	New	SS
Reduced capacity					
Main Auditorium - per hour	New	70.00	70.00	New	SS
Main Auditorium - Performance	New	625.00	625.00	New	SS
Dinant Room - per hour	New	48.00	48.00	New	SS
Bar Area - per hour	New	55.00	55.00	New	SS
Friday - Sunday					
Full Capacity					
Main Auditorium - per hour	New	105.00	105.00	New	SS
Main Auditorium - Performance	New	875.00	875.00	New	SS
Dinant Room - per hour	New	48.00	48.00	New	SS
Bar Area - per hour	New	65.00	65.00	New	SS
Reduced capacity					
Main Auditorium - per hour	New	80.00	80.00	New	SS
Main Auditorium - Performance	New	725.00	725.00	New	SS
Dinant Room - per hour	New	48.00	48.00	New	SS
Bar Area - per hour	New	65.00	65.00	New	SS
FOR Conferences and Events					
Monday - Thursday					
Main Auditorium - per hour	New	80.00	80.00	New	SS
Dinant Room - per hour	New	48.00	48.00	New	SS
Bar Area - per hour	New	55.00	55.00	New	SS
Friday - Sunday					
Main Auditorium - per hour	New	105.00	105.00	New	SS
Dinant Room - per hour	New	58.00	58.00	New	SS
Bar Area - per hour	New	65.00	65.00	New	SS
Cinema					
- Cinema Standard (FoB 50p discount)	7.50	8.00	0.50	7%	SS
- Adult (Family film)	7.00	7.50	0.50	7%	SS
- Child (Family film)	6.50	7.00	0.50	8%	SS
Deposits					
Theatrical use	New	500.00	500.00	New	SS
Conference/Event use	New	250.00	250.00	New	SS
Box Office Commission Percentages /Charges					
Ticket printing for Non Box Office sales (per 100 tickets, min charge £18.00)	20.00	20	0.00	0%	SS
Box Office Commission	New	0.10	0.10	New	SS
Miscellaneous Hire Charges					
Tech packages available, price on application					
Spotlight Friends membership (Max charge set throughout the year)					
Individual	25.00	25.00	0.00	0%	SS
Joint	New	30.00	30.00	New	SS
Replacement Friends of Broxbourne Card	5.00	5.00	0.00	0%	SS
SESSIONAL ACTIVITIES					
Line Dancing - 1 hour	7.70	8.00	0.30	4%	SE
Line Dancing - 1 hour (FoB)	7.20	7.50	0.30	4%	SE
Line Dancing - 2 hour	15.40	16.00	0.60	4%	SE
Line Dancing - 2 hour (FoB)	14.40	15.00	0.60	4%	SE
PRIVATE HIRE MARKETING COSTS					
What's On brochure (A5)					
1/3 page	100.00	125.00	25.00	25%	SS
2/3 page	125.00	150.00	25.00	20%	SS
Full page	New	275.00	275.00	New	SS
Borough poster boards (maximum 8)	30.00	30.00	0.00	0%	SS
Spotlight carpark and foyer poster boards (maximum 4)	20.00	20.00	0.00	0%	SS
Monthly E-newsletter to our GDPR approved database approx. 7k – admin costs £60	60.00	75.00	15.00	25%	SS
One off 'On sale' post across all social platforms - admin cost £60 plus boost (amount to be confirmed by private hirer).	60.00	75.00	15.00	25%	SS

CHESHUNT PARK GOLF COURSE

BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.

	Actual	Proposed	Change	Change	VAT
	2022/23	Fee	from	from	Indicator
	£	2023/24	2022/23	2022/23	
		£	£	%	
<u>Rounds of Golf (Weekend and bank/public holidays)</u>					
Time band 1 (Open up to 11.00)					
Visitor	32.00	35.20	3.20	10.0%	SS
Member's Guest (1 guest per member)	28.00	30.80	2.80	10.0%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0.00	0.0%	SS
Company 2nd -3rd Guest	28.00	30.80	2.80	10.0%	SS
CGC & CPGC Matchday Visiting Team Fee Per Player / Captain's Day Visitors (During Club Allocated Tee Times Only)	21.25	23.40	2.15	10.1%	SS
Time band 2 (From 11.01 to 14.00)					
Visitor	28.00	30.80	2.80	10.0%	SS
Member's Guest (1 guest per member)	26.00	28.60	2.60	10.0%	SS
CGC & CPGC Matchday Visiting Team Fee Per Player / Captain's Day Visitors (During Club Allocated Tee Times Only)	20.00	22.00	2.00	10.0%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0.00	0.0%	SS
Company 2nd -3rd Guest	24.50	27.00	2.50	10.2%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	22.60	25.00	2.40	10.6%	SS
Time band 3 (From 14.01 until 16.30)					
Visitor	21.50	23.70	2.20	10.2%	SS
Member's Guest (1 guest per member)/Senior visitor	19.00	20.90	1.90	10.0%	SS
CGC & CPGC Matchday Visiting Team Fee Per Player / Captain's Day Visitors (During Club Allocated Tee Times Only)	17.50	19.30	1.80	10.3%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0.00	n/a	SS
Company 2nd -3rd Guest	17.50	19.30	1.80	10.3%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	17.50	20.00	2.50	14.3%	SS
Time band 4 (From 16.30 until close)					
Visitor	16.00	17.60	1.60	10.0%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0.00	0%	SS
Company 2nd -3rd Guest	14.50	16.00	1.50	10.3%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	14.50	16.00	1.50	10.3%	SS
<u>Rounds of Golf (Midweek - excluding bank/public holidays)</u>					
Time band 1 (Open up to 11.00)					
Visitor	27.00	29.70	2.70	10.0%	SS
Company 1st Guest	0.00	0.00	0.00	0%	SS
Company 2nd -3rd Guest	23.75	26.10	2.35	9.9%	SS
CGC & CPGC Matchday Visiting Team Fee Per Player / Captain's Day Visitors (During Club Allocated Tee Times Only)	17.50	19.30	1.80	10.3%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	21.50	23.70	2.20	10.2%	SS

CHESHUNT PARK GOLF COURSE

BROXBOURNE SPORT

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	Actual	Proposed	Change	Change	VAT
	2022/23	2023/24	from	from	Indicator
	£	£	2022/23	2022/23	
			£	%	
Time band 2 (From 11.01 - 14.00)					
Visitor	24.00	26.40	2.40	10.0%	SS
Member's Guest (1 guest per member)/Senior visitor	22.00	24.20	2.20	10.0%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0.00	0%	SS
Company 2nd -3rd Guest	19.50	21.50	2.00	10.3%	SS
CGC & CPGC Matchday Visiting Team Fee Per Player /					
Captain's Day Visitors (During Club Allocated Tee Times	16.00	17.60	1.60	10.0%	SS
Only)					
Societies (Minimum 8 players. If 12 booked then organiser	19.00	20.90	1.90	10.0%	SS
goes free)					
Active Herts (must provide proof of being on scheme)	8.00	8.80	0.80	10.0%	SS
Time band 3 (From 14.01 - 16.30)					
Visitor	18.00	19.80	1.80	10.0%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0.00	0%	SS
Company 2nd -3rd Guest	16.00	17.60	1.60	10.0%	SS
Societies (Minimum 8 players. If 12 booked then organiser	15.00	16.50	1.50	10.0%	SS
goes free)					
Active Herts (must provide proof of being on scheme)	8.00	8.80	0.80	10.0%	SS
Time band 4 (From 16.31 until close)					
Visitor	14.50	16.00	1.50	10.3%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0.00	0%	SS
Company 2nd -3rd Guest	14.50	16.00	1.50	10.3%	SS
Societies (Minimum 8 players. If 12 booked then organiser	14.50	16.00	1.50	10.3%	SS
goes free)					
Active Herts (must provide proof of being on scheme)	8.00	8.80	0.80	10.0%	SS
Junior rate (under 18 years)	14.50	16.00	1.50	10.3%	SS
Juniors can only play during band 3 and 4 at Weekends					
and 2,3 and 4 in Midweek					
Band 4 becomes band 3 during winter months (Oct - Mar) when the clocks change in October and the band times change as follows:					
(Weekend and bank/public holidays)					
Band 1: Open to 10.30am (Senior discounts n/a)					
Band 2: 10.31 to 12pm (Senior discounts n/a)					
Band 3: 12.01pm until close (Senior above band 4 rate					
applies)					
(Midweek - excluding bank/public holidays)					
Band 1: Open to 10.30am (Senior discounts n/a)					
Band 2: 10.31 to 12pm (Senior above band 2 rate applies)					
Band 3: 12.01pm until close (Senior above band 4 rate					
applies)					
Summer 9 hole golf and buggy (Only available May - Aug from					
16.00 - 17.30)					
Buggy and 9 holes (1-2 people)	30.00	33.00	3.00	10.0%	SS
Membership Cards					
Replacement membership card	3.00	3.00	0.00	0.0%	SS

CHESHUNT PARK GOLF COURSE

BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.

	Actual	Proposed	Change	Change	VAT
	2022/23	2023/24	from	from	Indicator
	£	£	2022/23	2022/23	
			£	%	
Other Charges					
Buggy hire - Visitor	28.00	30.80	2.80	10.0%	SS
Buggy hire - Member	23.00	25.30	2.30	10.0%	SS
Buggy hire - Registered disabled	20.00	22.00	2.00	10.0%	SS
Trolley Hire	6.50	7.20	0.70	10.8%	SS
Club hire - half set	16.50	18.20	1.70	10.3%	SS
Club hire - half set Active Hearts	9.00	9.90	0.90	10.0%	SS
Full member locker hire (annual fee)	63.00	69.30	6.30	10.0%	SS
Bucket of balls for driving range (25 balls)	3.50	4.50	1.00	28.6%	SS
Bucket of balls for driving range (50 balls)	5.50	6.50	1.00	18.2%	SS
Bucket of balls for driving range (75 balls)		8.50			
Bucket of balls for driving range (100 balls)	7.00	10.50	3.50	50.0%	SS
Bucket of balls for driving range Juniors (25 balls)	3.00	discontinued			SS
Bucket of balls for driving range Juniors (50 balls)	4.50	discontinued			SS
Bucket of balls for driving range Juniors (100 balls)	5.50	discontinued			SS
Junior bucket of balls (16 years and under get 20% discount purchased from the shop)					
Golf Course Membership (excluding golf union fees which are recharged at cost)					
7 Day Adult - Golf & Leisure	918.00	1,009.80	91.80	10.0%	SS
7 Day Senior / Registered Disabled - Golf & Leisure	765.00	841.50	76.50	10.0%	SS
7 Day - Intermediate (18-24)	375.00	412.50	37.50	10.0%	SS
7 Day - Juniors (under 18)	115.00	126.50	11.50	10.0%	SS
5 Day - Adult (Monday to Friday only)	730.00	803.00	73.00	10.0%	SS
5 Day - Concession (Monday to Friday only, Senior and registered disabled)	630.00	693.00	63.00	10.0%	SS
5 day Off Peak - Adult (Monday to Friday after 11am, excludes bank holidays)	New	470.00	470.00	New	SS
Company Golf & Leisure hole sponsorship (per member - min of 2 sponsorships)	730.00	850.00	120.00	16.4%	SS
The following membership types are only available for existing members to renew if they are already on the rate and still qualify at time of renewal.					
5 Day - Joint Concession	1,134.00	1,247.40	113.40	10.0%	SS
5 Day - Over 75s	500.00	575.00	75.00	15.0%	SS
Room Hire charges					
Main Bar (Weekend nights Friday/Saturday 18.00 - 00.00 and Sunday 18.00 - 23.00)					
Friday	370.00	377.40	7.40	2.0%	SS
Saturday	475.00	484.50	9.50	2.0%	SS
Sunday	370.00	377.40	7.40	2.0%	SS
Main Bar (Weekend days 12.00 - 16.00)					
Saturday or Sunday	370.00	377.40	7.40	2.0%	SS
Main Bar Additional Hours (Friday, Saturday, Sunday)					
Rate per hour Saturday	75.00	76.50	1.50	2.0%	SS
Midweek Main Bar (Monday - Friday day time)					
Rate per hour	55.00	56.10	1.10	2.0%	SS
Small Bar Weekday (Monday to Friday day time)					
Rate per hour	19.00	25.00	6.00	31.6%	SS
Small Bar Weekend (Saturday and Sunday)					
Rate per hour	55.00	56.10	1.10	2.0%	SS
Damage/Additional cleaning deposit	250.00	255.00	5.00	2.0%	SO

LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

BROXBOURNE SPORT

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	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23 £	2023/24 £	2022/23 £	2022/23 %	
<u>ASTROTURF</u>					
LTLC 5-a-side pitch - per hour					
- Adult	36.10	36.80	0.70	2.0%	SS
- Junior (weekends & before 4.30pm weekdays)	19.20	19.60	0.40	2.1%	SS
- Block booking for junior teams (summer term)	18.20	18.60	0.40	2.2%	SS
JWSC 5-a-side pitch - per hour					
- Adult	45.90	46.80	0.90	2.0%	SS
- Junior (weekends & before 4.30pm weekdays)	22.30	22.75	0.45	2.0%	SS
- Block booking	51.00	52.00	1.00	2.0%	SS
- Block booking for junior teams (summer term)	20.70	21.10	0.40	2.0%	SS
JWSC Astroturf - per hour					
- Full pitch - Adult	131.30	134.00	2.70	2.1%	SS
- Full pitch - Junior (weekends & before 4.30pm weekdays)	65.20	66.50	1.30	2.0%	SS
- Full pitch - Block booking	145.80	148.80	3.00	2.1%	SS
- Full pitch - Block booking (summer term)	58.10	59.30	1.20	2.1%	SS
- Half pitch - Adult	85.10	86.80	1.70	2.0%	SS
- Half pitch - Junior (weekends & before 4.30pm weekdays)	42.30	43.15	0.85	2.0%	SS
- Half pitch - Block booking	94.90	96.80	1.90	2.0%	SS
- Block booking for junior teams (summer term)	38.25	39.00	0.75	2.0%	SS
- Quarter pitch - Adult	45.40	46.30	0.90	2.0%	SS
- Quarter pitch - Junior (weekends & before 4.30pm weekdays)	23.00	23.50	0.50	2.2%	SS
- Quarter pitch - Block booking	45.40	46.30	0.90	2.0%	SS
- Block booking for junior teams (summer term)	20.70	21.10	0.40	1.9%	SS
<u>CHILDREN'S ACTIVITIES</u>					
- Junior activities per hour	5.10	5.20	0.10	2.0%	SE
- Casual astroturf (16 & under)	1.90	2.00	0.10	5.3%	SS
- Casual astroturf (17/18)	4.20	4.30	0.10	2.4%	SS
Children's Parties per head					
- Party - Activity & food	11.80	12.00	0.20	1.7%	SS
Party - Activity without food (JWSC only)	8.00	8.00	0.00	0.0%	SS
Party - Scrambles without food	5.20	5.20	0.00	0.0%	SS
- Party - Scrambles Softplay & food	9.00	9.20	0.20	2.2%	SS
- Party - Room hire	23.50	24.00	0.50	2.1%	SS
- Party - no coach option	64.00	65.30	1.30	2.0%	SS
Scrambles Softplay (JWSC)					
- per hour	3.20	3.30	0.10	3.1%	SS
- Under 1 (under six months free if accompanying paying child)	1.80	1.85	0.05	2.8%	SS
- 6 for the price of 5	16.25	16.60	0.35	2.2%	SS
- exclusive hire (1.5 hours)	144.00	146.90	2.90	2.0%	SS

LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

BROXBOURNE SPORT

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	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23 £	2023/24 £	2022/23 £	2022/23 %	
<u>FIT&WELL</u>					
Gym					
- Adult	8.75	8.95	0.20	2.3%	SS
- Youth (youth fitness times)/Active Youth	4.90	5.00	0.10	2.0%	SS
- GP referral discount card (including swim)	4.40	4.50	0.10	2.3%	SS
- Leisure Over 50s session	6.30	6.45	0.15	2.4%	SS
- Induction	33.00	33.70	0.70	2.1%	SE
- Induction - Group	26.00	26.50	0.50	1.9%	SE
- Induction - Youth/Active Youth	19.00	19.40	0.40	2.1%	SE
- Induction - School student	7.90	8.10	0.20	2.5%	SE
Exercise Classes					
- Adult (up to 40 mins plus 5 mins changeover)	5.90	6.00	0.10	1.7%	SE
- Adult (up to 55 mins plus 5 mins changeover)	7.85	8.00	0.15	1.9%	SE
- Youth (youth classes only)	5.00	5.10	0.10	2.0%	SE
- Leisure 50s	6.40	6.50	0.10	1.6%	SE
- Specialist (cardiac rehab/GP referral etc.)	4.50	4.60	0.10	2.2%	SE
- Pilates/yoga premium class 60 mins	10.00	10.20	0.20	2.0%	SE
Holistic Studio (Studio Escape)					
6 Week Course 1x 60 mins class per week non-member	60.00	60.00	0.00	0.0%	
6 Week Course 1x 60 mins class per week member	48.00	48.00	0.00	0.0%	
6 Week Course 1x 90 mins class per week non-member	90.00	90.00	0.00	0.0%	
6 Week Course 1x 90 mins class per week member	72.00	72.00	0.00	0.0%	
Fit&Well Exercise Studio (per hour)	48.80	49.80	1.00	2.0%	SS
Personal Training					
- Personal Training session (60 mins)	38.40	39.20	0.80	2.1%	SE
- Personal Training - youth (60 mins)	34.00	34.70	0.70	2.1%	SE
- Personal Training - 4 sessions (60 mins)	130.00	132.60	2.60	2.0%	SE
- Personal Training - 4 sessions, 2 person/couple (60 mins)	220.00	224.40	4.40	2.0%	SE
- Personal Training - youth - 6 sessions (60 mins)	170.00	173.40	3.40	2.0%	SE
- Personal Training - 8 sessions (60 mins)	245.00	249.90	4.90	2.0%	SE
- Personal Training - 16 sessions (60 mins)	450.00	459.00	9.00	2.0%	SE
- Personal Training session (30 mins)	19.20	19.60	0.40	2.1%	SE
- Personal Training - youth (30 mins)	17.10	17.50	0.40	2.3%	SE
- Personal Training - 6 sessions (30 mins)	96.00	98.00	2.00	2.1%	SE
- Personal Training - youth - 6 sessions (30 mins)	85.50	87.20	1.70	2.0%	SE
- Personal Training session on powerplate (30 mins)	19.20	19.60	0.40	2.1%	SE
- Personal Training on powerplate (30 mins) - 6 sessions	96.00	98.00	2.00	2.1%	SE

LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

BROXBOURNE SPORT

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	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23 £	2023/24 £	2022/23 £	2022/23 %	
<u>FIT&WELL MEMBERSHIPS</u>					
<u>DUAL CENTRE (LTLC & JWSC) - new memberships only - current members stay on price when they joined</u>					
Direct Debit option - continuous membership with a minimum membership of 1 month or 4 months (one month notice after 3 months membership)					
Individual (one month)	47.00	47.00	0.00	0.0%	SS
Individual (four month)	39.00	39.00	0.00	0.0%	SS
Concession	35.00	35.00	0.00	0.0%	SS
Corporate	35.00	35.00	0.00	0.0%	SS
Active Youth (16 yrs and under)	23.50	23.50	0.00	0.0%	SS
Group Membership - 2 person	69.00	69.00	0.00	0.0%	SS
Group membership - 4 person	99.00	99.00	0.00	0.0%	SS
Virtual class registration	4.99	4.99	0.00	0.0%	SS
ANNUAL option					
12 x monthly DD fee					
Individual	468.00	468.00	0.00	0.0%	SS
Concession	420.00	420.00	0.00	0.0%	SS
Corporate	420.00	420.00	0.00	0.0%	SS
Active Youth (16 yrs & under)	282.00	282.00	0.00	0.0%	SS
SHORT TERM FIT&WELL MEMBERSHIPS (no joining or induction fee payable)					
Student Summer Holiday - one month	35.00	35.00	0.00	0.0%	SS
(Sold from 1st August to 31st August, December and Easter)					
Student Summer Holiday - two months	70.00	70.00	0.00	0.0%	SS
(Sold from 1st July to 31st August)					
Student Summer Holiday - three months	105.00	105.00	0.00	0.0%	SS
(Sold from 1st June to 31st July)					
Student Summer Holiday - four months	140.00	140.00	0.00	0.0%	SS
(Sold from 1st May to 30th June)					
Referral - three months (GP, probation, HYJS)	99.90	99.90	0.00	0.0%	SS
Hertfordshire Youth Justice Service - three months (14-15 yrs)	70.50	70.50	0.00	0.0%	SS
<u>SINGLE SITE (JWSC only) - new memberships only - current members stay on price when they joined</u>					
Direct Debit option - continuous membership with a minimum membership of 4 months (one month notice after 3 months membership)					
Individual (four months)	34.95	34.95	0.00	0.0%	SS
Individual (one month)	39.95	39.95	0.00	0.0%	SS
ANNUAL option					
12 x monthly DD fee					
Individual	419.40	419.40	0.00	0.0%	SS
SHORT TERM FIT&WELL MEMBERSHIPS (no joining or induction fee payable)					
JWSC school pupil summer holiday	35.00	35.00	0.00	0.0%	SS
FIT&WELL JOINING FEE - for both sites					
Adult	30.00	30.00	0.00	0.0%	SS
Concession	30.00	30.00	0.00	0.0%	SS
Corporate	30.00	30.00	0.00	0.0%	SS
Youth - one youth can join with no joining fee for each parent who is a Fit&Well member	15.00	15.00	0.00	0.0%	SS
Replacement membership card/replacement locker card	2.50	2.50	0.00	0.0%	SS
Suspend membership - monthly fee	10.00	10.00	0.00	0.0%	SS
Administration fee for membership debt collection	25.00	25.00	0.00	0.0%	SS
Administration fee for membership changes	10.00	10.00	0.00	0.0%	SS

LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

BROXBOURNE SPORT

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	Actual Fee 2022/23 £	Proposed Fee 2023/24 £	Change from 2022/23 £	Change from 2022/23 %	VAT Indicator
<u>MISCELLANEOUS</u>					
Locker Hire					
- Locker hire	0.20	0.20	0.00	0.0%	SS
- Replacement Locker card	5.00	5.00	0.00	0.0%	SS
Health Suite - including swim (per session)					
- Adult	8.90	9.10	0.20	2.0%	SS
- Concession	8.00	8.20	0.20	2.5%	SS
- Leisure 50s (specific sessions)	5.90	6.00	0.10	1.7%	SS
- Health Suite with activity	5.00	5.10	0.10	2.0%	SS
Squash Court (Per 40 Minutes)					
- Adult	11.20	11.45	0.25	2.2%	SS
- Junior (off peak times only)	5.10	5.20	0.10	2.0%	SS
- Adult - 6 sessions for the price of 5	56.10	57.25	1.15	2.0%	SS
JWSC outdoor cricket nets (2 nets)					
- per hour - new area	31.00	31.60	0.60	1.9%	SS
Leisure over 50s					
- Bowls per session	5.00	5.10	0.10	2.0%	SS
- Activity per session	5.60	5.70	0.10	1.8%	SS
Leisure 50 activity/bowls books - 6 sessions for the price of 5					
- Leisure 50s	28.00	29.60	1.60	5.7%	SS
Short Mat Bowls - 2 hours	4.00	4.10	0.10	2.5%	SS
Short Mat Bowls - 2 hours (FoB)	3.70	3.80	0.10	2.7%	SS
Equipment Hire					
- Rackets	2.50	2.55	0.05	2.0%	SS
- Refundable deposit	5.00	5.10	0.10	2.0%	SS
- Chair - each	0.90	0.95	0.05	5.6%	SS
- Table - each	2.50	2.55	0.05	2.0%	SS
- Barrier - each	2.40	2.45	0.05	2.0%	SS
Meeting Room per hour (large - LT MPR, bar for meeting))	26.50	27.00	0.50	1.9%	SS
Meeting Room per hour (medium - JW classroom, LT activity space)	20.40	20.80	0.40	2.0%	SS
Bar Area (per hour)					
LTLC	34.80	35.50	0.70	2.0%	SS
JWSC	34.80	35.50	0.70	2.0%	SS
Minimum hire period of six hours on Friday/Saturday evening					

Damage deposit for events

Up to 100% of the value of the booking at the manager's discretion.

LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

BROXBOURNE SPORT

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	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23 £	2023/24 £	2022/23 £	2022/23 %	
<u>TRAINING COURSES</u>					
National Pool Lifeguarding Qualification (with AED)	295.00	300.00	5.00	1.7%	SE
National Pool Lifeguarding Qualification (without AED)	262.90	270.00	7.10	2.7%	SE
First Aid at Work	224.00	230.00	6.00	2.7%	SE
First Aid at Work - renewal	178.20	182.00	3.80	2.1%	SE
First Aid at Work - refresher	39.30	40.00	0.70	1.8%	SE
Emergency first aid	122.60	125.00	2.40	2.0%	SE
ASA level 1 - from 1st January 2018	412.40	420.00	7.60	1.8%	SE
ASA level 2 - from 1st January 2018	680.10	695.00	14.90	2.2%	SE
ASA Coaching Aquatic Pre-Fundamentals (QCF) - 1/1/2018	289.60	295.00	5.40	1.9%	SE
<u>SPORTS HALL</u>					
Badminton - (Per hour, per court)					
- Adult	12.50	12.75	0.25	2.0%	SS
- Adult (block booking)	14.80	15.10	0.30	2.0%	SS
- Junior (off peak times only)	7.95	8.10	0.15	1.9%	SS
- Club	7.25	7.40	0.15	2.0%	SS
Badminton - 6 sessions for the price of 5	62.20	63.75	1.55	2.5%	SS
Table Tennis - (Per hour, per table)					
- Adult	12.45	12.70	0.25	2.0%	SS
- Junior (off peak times only)	7.95	8.10	0.15	1.9%	SS
Second table on court	6.30	6.45	0.15	2.4%	SS
Table tennis - 6 sessions for the price of 5	62.20	63.50	1.30	2.1%	SS
LTLC Olympic Hall (6 courts) JWSC Sports Hall (4 courts)					
- Per hour/per court	21.60	22.00	0.40	1.9%	SS
- Per hour/whole hall (LTLC - including bleachers)	168.00	171.00	3.00	1.8%	SS
- Per hour/whole hall (LTLC - excluding bleachers)	121.40	124.00	2.60	2.1%	SS
JWSC Cricket Nets (four nets) per hour	75.60	77.10	1.50	2.0%	SS

LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.
Subject to availability and social distancing measures being in place

	Actual Fee	Proposed Fee	Change from	Change from	VAT Indicator
	2022/23 £	2023/24 £	2022/23 £	2022/23 %	
SWIMMING					
Casual swimming					
- Adult	5.50	5.65	0.15	2.7%	SS
- Junior	3.00	3.05	0.05	1.7%	SS
- Concession (other than junior)	3.30	3.40	0.10	3.0%	SS
- Family swim (two adults + up to two children or one adult and up to three children)	12.60	12.85	0.25	2.0%	SS
- Parent/guardian plus under three	3.00	3.05	0.05	1.7%	SS
- Fun toy swim	3.30	3.40	0.10	3.0%	SS
- Leisure 50s	3.30	3.40	0.10	3.0%	SS
- Swim and socialise	4.30	4.40	0.10	2.3%	SS
- Child under three		free			
- Designated disabled session (customer and carer). In any other public swim session the disabled person pays the normal price but a carer attending purely to aid the disabled person is allowed in free of charge)		free			
Book of Swimming Tickets (6 tickets for the price of 5)					
- Adult	27.50	28.25	0.75	2.7%	SS
- Junior	15.00	15.25	0.25	1.7%	SS
- Concessionary	16.50	17.00	0.50	3.0%	SS
- Leisure Club over 50s	16.50	17.00	0.50	3.0%	SS
Swimming Lessons / Courses					
Adult lesson (30 mins), youth lifesaving & swim trainer					
- 50 weeks cash block - including free casual swimming	408.00	416.00	8.00	2.0%	SE
- Direct Debit membership (per month) - including free casual swimming for Youth & Swim Trainer	37.75	38.50	0.75	2.0%	SE
Junior lesson (30 mins)					
- 50 weeks cash block - including free casual swimming	321.00	327.50	6.50	2.0%	SE
- Direct Debit membership (per month) - including free casual swimming	29.80	30.40	0.60	2.0%	SE
Re-joining fee if more than one DD membership cancellation	25.50	26.00	0.50	2.0%	SS
- School Swimming (30 mins) with instruction/per child - from 1st September 2018	2.80	2.90	0.10	3.6%	SE
- Individual course (6 x 30 mins) (1 to 1)	142.30	145.15	2.85	2.0%	SE
- Individual course (6 x 30 mins) (1 to 2)	221.90	226.50	4.60	2.1%	SE
- Individual course (6 x 30 mins) (1 to 3)	252.00	257.00	5.00	2.0%	SE
Pool Hire (per hour)					
Pool Parties - main pool	173.50	177.00	3.50	2.0%	SS
Pool Parties - JWSC learner pool on its own	116.00	118.50	2.50	2.2%	SS
Pool Parties - JWSC learner pool in addition to main pool	29.20	29.80	0.60	2.1%	SS
Gala Pool Hire	138.30	141.00	2.70	2.0%	SS
Club Hire Training - single lane	19.70	20.10	0.40	2.0%	SS
Club Hire Training - multiple lanes - per lane	15.10	15.40	0.30	2.0%	SS

BROXBOURNE SPORT AND BROXBOURNE LEISURE AND CULTURE CONCESSIONARY QUALIFICATIONS

Category	Proof required	Renewal date	Expiry date
Young people 16 or under	Passport or birth certificate	N/A	17th birthday
People in full time education	Student ID card or school letter	August 31 at end of academic year that proof relates to	
Income based job seekers	Notice of entitlement to income based job seekers allowance	Last date of period specified on notice	
Low income families	Notice of entitlement to income support	Last date of period specified on notice	
Disabled persons	Notice of entitlement showing allowance for disability	Last date of period specified on notice	
Persons aged 65 or above	Passport, driving licence or birth certificate	N/A	None
War pensioner or widow	Notice of entitlement	N/A	None
Hertfordshire Additional Needs Database (HAND) member	Membership card	N/A	20th birthday
Ex-service personnel	Proof of service	N/A	