



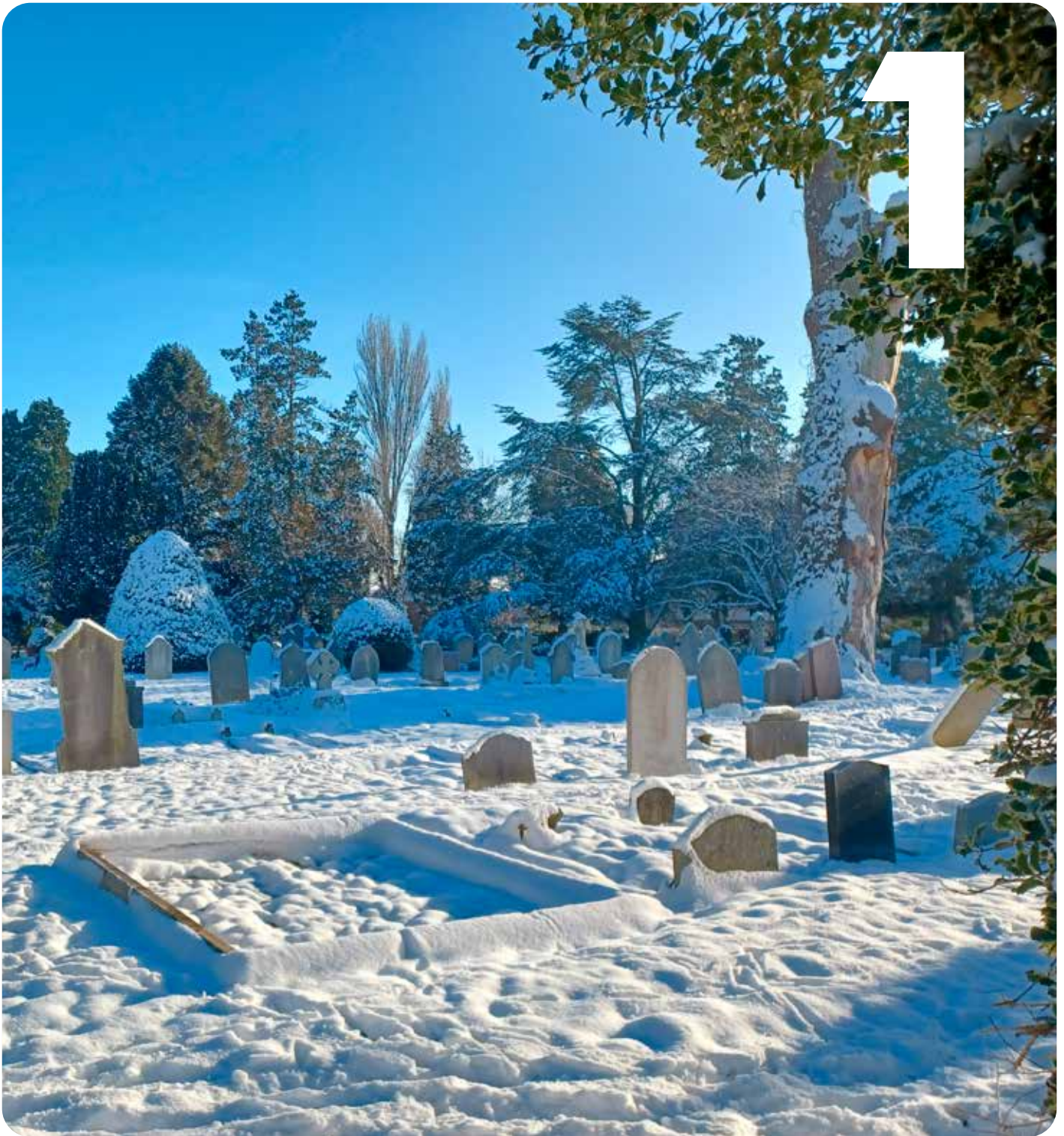
# MANAGEMENT AND MAINTENANCE PLAN CHESHUNT CEMETERY 2026



**BOROUGH OF  
BROXBOURNE**  
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## INTRODUCTION

This plan is a comprehensive account of present and future management issues for Cheshunt Cemetery between 2024 and 2029.

The Management Plan aims to ensure that the improvements and sustainability of the cemetery take place in a well organised and structured manner and that available resources are managed in a way that achieves the vision of the cemetery.

# Cheshunt Cemetery Management Review Site Description

## Legend

- Bench
- Bin
- Gate
- Information panel
- Watering facilities
- Hedgerow
- Climbing plants
- Trees
- Amenity grassland
- Tall ruderal
- Baby memorial garden
- Building
- Compound
- Cremated remains
- Graves
- Hedge
- Lawn burials
- Path
- Planting beds
- SuDS



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Date  
October 2023  
Rev  
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## Current Site Description



## THE EXISTING CEMETERY

# THE EXISTING CEMETERY

## Aims and objectives – mission statement

To work with our partners and the community in the provision of a high quality, responsive and effective cemetery service to meet the changing needs of our customers and to provide the best possible balance of value for money and quality, both to the Council taxpayer and the bereaved.

## 2.1 History of the Cemetery

Cheshunt Cemetery currently covers an area of approximately 25 acres.

The original 6 acre cemetery, known as ‘the old cemetery’, opened in 1855 as an extension to St Mary’s Churchyard.

The first extension occurred in 1929 to the west of Dark Lane. This land was donated by Admiral of the Fleet, Sir Hedworth Meux, who is interred in the southeast corner of this area.

In 1968, the cemetery was further extended to introduce new lawn graves in this cemetery, where just headstones could be installed. However, due to public demand, part of this area was given back over to conventional graves.

The next extension was added to the far western end of the cemetery in 1992 to incorporate both conventional and lawn graves. Many conventional graves in this area have been converted into brick walled graves.

In 2014, land adjacent to the western end of the cemetery was landscaped ready for use. This new extension would feature both conventional and lawn grave areas along with burial chambers and mausoleum chambers. The first 4 community mausoleum blocks containing 144 chambers were opened for sale in February 2015 and the second 3 blocks (also containing 144 chambers) were completed in spring 2017 (see important buildings and structures section for further details).

19 sunken sandstone finished burial chambers were installed in front of Mausoleum Block G in 2019. In 2024, a further 18 granite finish burial chambers were installed in front of Mausoleum Block C and D.

The cemetery was originally managed and maintained by Cheshunt Burial Board, a Partnership between the Parish Council, the Church and local funeral directors. In June 1929 responsibility transferred to Cheshunt Urban District Council. With the merger of Cheshunt and Hoddesdon Urban District Councils this was further transferred to Broxbourne Borough Council on the 1 January 1975.

As at the end of December 2025, there are 30,630 people interred within Cheshunt cemetery.

## 2.2 Topography

### Topography

Cheshunt Cemetery is approximately 25 acres in size and lies between Bury Green Road, Dark Lane, Cromwell Avenue, Barrow Lane, Lieutenant Ellis Way and Meux Close.

### Key buildings:

#### Listed buildings

Two Grade II listed buildings are in the cemetery grounds: The Chapel and The Lodge, both of which are decorative, early Gothic style structures.

#### The Chapel

This was constructed ready for the opening of the cemetery in 1855 and is still used for services when required.

#### The Lodge

This was also constructed for the opening in 1855 and was used as a dwelling until the mid 20th century. For the next 50 years, it served as a mess room and office, but was restored as a dwelling in 2006, providing an on-site security presence.

### Important buildings and structures:

#### The Hearse House

In the days of Cheshunt Burial Board, this housed the community horse-drawn hearse, but has been used for storage since the 1920s. It is believed to be one of the few remaining hearse houses in the country.

#### Mausoleum

The Borough of Broxbourne has, for many years, been home to a large Italian community; attracted here mostly between 1945 and the 1960s to work in the nurseries and the Borough’s extensive area of greenhouses. The local Italian residents, not wanting to be either buried in the earth or cremated, opted for interment in a walled grave and over 250 walled graves have been constructed at the Borough’s cemeteries since 1984. However, the first choice of interment would be in a private or community mausoleum, often described as “a little chapel with shelves to put the coffins on” to replicate what is done in Italy or Sicily.

For the benefit of the Italian community, and any other residents who prefer this option, the Council constructed community mausoleums on land, previously used for grazing, adjoining the existing western end of the cemetery. Four connected blocks (A–D) were built, each block was 12 chambers wide by 3 chambers high. Even though the work was not fully completed, these first 4 blocks were opened for sale in February 2015 and the 144 separate chambers were all sold within 48 hours. The work was completed in November 2015 and the chambers were immediately used.

Two columbarium walls providing 200 cremated remains niches and a commemorative plaque wall were also created along with these initial mausoleum blocks.

In April 2017, a second phase of mausoleum chambers was completed with another 144 chambers over 3 blocks (E–G). Each block being 16 chambers wide by 3 chambers high. The majority of these chambers were sold immediately, and they were fully sold by September 2019.

## 2.3 Operational overview

### Security

The cemetery opens at 7.30am every day of the year and closes at set monthly times, as indicated on gateway notices and the Council's website.

Security issues are taken very seriously and are monitored through the Council's partnership meetings, local safety forums with the police, anti-social behaviour and nuisance monitors and other agencies. The Council, in partnership with the Lee Valley Regional Park Authority, has engaged a parks patrol company (Parkguard) to patrol key sites of the Borough, of which Cheshunt Cemetery is one (see Appendix Q for report).

Cemetery staff carry out patrols of the grounds and the chapel is covered by CCTV, which acts as a deterrent to vandalism.

### Public Space Protection Order for the Control of Dogs

In 2020, the Borough of Broxbourne adopted the Public Space Protection Order for the Control of Dogs. This requires dog owners to clear up any faeces and in specific locations, including fenced play areas, dogs are banned (see Appendix P).

Bagged dog waste can be disposed of in any litter or dog waste bin in the Borough.

### Maintenance and management operations

Current grounds maintenance services in the Borough of Broxbourne are carried out in-house by Environmental Services.

The majority of the cemetery is managed to standard grass criteria, i.e. fortnightly cut with arisings spread evenly over the cut area.

The cremated remains burial areas are maintained to fine grass standards, i.e. weekly cut, arisings removed.

Hedge cutting is carried out on a regular basis.

## 2.4 Planning context

### Open Space

Cheshunt Cemetery is designated as open space within the Local Plan 2018-2033. Policy ORC2: Loss of Open Space, Leisure, Sport and Recreational Facilities states that designated facilities will be protected from development unless the following criteria is met:

- (a) an assessment has been undertaken, which clearly shows the open space, facility, buildings or land to be surplus to requirements; and
- (b) the development is for alternative sports and recreational provision, the needs for which clearly outweigh the loss; or
- (c) the loss resulting from the proposed development would be replaced by equivalent or better provision in terms of quantity and quality in a suitable location.

### Listed Buildings

The Cemetery Mortuary Chapel is a statutory listed building, listed Grade II. Grade II listed, meaning that a building or structure is of special interest warranting every effort to preserve them. Nationally, over 90% of all listed buildings are of this grade. The designation is a material consideration in the determining of planning applications.

Policy HE1: General Strategy for the Historic Environment and Policy HE2: Development affecting the Historic Environment states that the Council will seek to ensure that development not only avoids harm, but also improves the setting of Broxbourne's historic environment, and better reveals the significance of heritage assets. Proposals must also have regard to the Broxbourne Historic Environment Strategy Supplementary Planning Document, once adopted.



## MANAGEMENT AND STRUCTURE

This section describes the manner in which the management of the cemetery is accomplished.

- The organisation of responsibility
- The role and manner of consultation with stakeholders and between the various functions of the cemetery management (maintenance and burials).

### 3.1 Staffing levels

The following staff are responsible for managing and maintaining Cheshunt Cemetery:

- One Cemeteries Manager;
- One Assistant Cemeteries Manager;
- Two part-time Administration Assistants;
- One Site Supervisor;
- Three Grave diggers/Gardeners;
- One full-time Gardener;
- One part-time Gardener;

### 3.2 Staff roles and duties

Defined as follows:

**Main grounds maintenance duties:**

Grounds maintenance team.

**Grave digging:** Grave digger/gardening team.

**Community liaison:** Cemetery Manager, Green Spaces Manager, and the Friends of Cheshunt Cemetery Group.

**Educational programme:** No formal educational programme at present.

**Tree inspections/tree works:** Arboricultural Officer, Maydencroft.

**Site security:** Emergency call out/Parkguard.

### 3.3 Consultation between staff and stakeholders

There is an active Friends of Cemeteries Group who meet with Council officers to oversee the implementation of the Management Plan.

On a day-to-day basis, the Friends report any issues or problems to the staff on site.



## MAINTENANCE REGIMES

This section of the plan, in conjunction with the maps, provides an outline of the operations needed to maintain the various landscape types found in the Cemetery.

All operations are carried out to the standard set out in the Grounds Maintenance Specification.

## 4.1 Maintenance operations

Current grounds maintenance services in the Borough of Broxbourne are carried out in-house by Environmental Services.

This includes:

- Standard grass cutting
- Fine grass cutting (box mowing)
- Path and hard surface cleaning
- Litter emptying and litter clearance
- Seasonal bed planting and maintenance
- Rose and shrub bed maintenance
- Hedge maintenance
- Decorative (shaped) tree maintenance
- Grave maintenance

## 4.2 Grave digging operations

This includes:

- Locate designated space and mark out
- Remove turf/runaway
- Dig grave and shore up
- Prepare for funeral and dress grave
- Back fill, tidy up and remove equipment
- Lay out floral tributes, remove after two to three weeks, top-up as necessary
- Turf lawn graves after 30 to 52 weeks.
- Top up sunken graves
- Top soil and grass seed or turf lawn graves after 30 to 52 weeks.

- Set cutting heights to achieve the named specification. This will mean setting the machines correctly and having different cutting heights throughout the year according to the weather and/or ground conditions
- Immediately report any conditions that prevent the outcome being met or the specified tasks from being undertaken
- Catch up on any work that is behind schedule no later than seven days from the original programme unless specifically authorised by the authorised officer
- Clear arisings if necessary once an obstruction is removed
- Remove any litter prior to cutting (or after cutting if it has not been noticed prior to cutting)
- Remove all arisings from adjacent hard standing as soon as is practicable unless to do so would be hazardous (e.g. on fast moving roads)
- Not commence cutting, where bulbs are planted within grass areas, until the plants have flowered and they have died down naturally after flowering. At least 6 weeks will be allowed for this to occur. After this period, arisings on the immediate patch shall be raked up and removed from site. The area shall subsequently be maintained to the specification of the surrounding grass area
- Always check cutting heights for suitability before any cutting operation, and remove any obstructions from site. After cutting the site shall be left clear of unwanted debris and/or litter

## 4.3 Grass maintenance operations:

Cut the grass according to the relevant specification, as stated below:

	<b>Specification 1</b> <b>10mm – Box Mow</b>	<b>Specification 2</b> <b>20mm</b>	<b>Specification 3</b> <b>25mm</b>	<b>Specification 4</b> <b>40mm</b>	<b>Specification 5</b> <b>50mm</b>	<b>Specification 6</b> <b>2 cuts p.a.</b>	<b>Specification 7</b> <b>1 cut p.a.</b>
<b>Output timing</b>	10mm - 25mm Box mow	20mm - 60mm	25mm – 75mm	40mm - 120mm	50mm - 200mm	N/A	N/A
<b>Categories</b>	Formal areas Lawns	Football pitches Open spaces Recreation grounds	Verges Open spaces Grass footpaths	Verges	Scrub areas	Scrub areas	Conservation areas Scrub areas Bank areas

## 4.4 Hedges

Neat, tidy, vigorous, dense hedges, of an appropriate height and profile for their location. Hedges that retain their barrier or other design intention, in a way that does not obstruct sightlines or overhang footpaths and roads, or encroach onto other maintained areas, unless that is the intention of the design.

This includes:

- Cut sponsored or high amenity hedges cleanly, and without jagged broken wood or torn bark remaining after pruning operations
- Check to ensure that there are no nesting birds or other protected wildlife in the hedge. In the event that any are found, the Authorised Officer should be informed and the hedge left to be cut at a later date
- Maintain the hedge to the height and profile of previous cutting operations. This may require cutting of one or two sides (tops are to be cut in both cases). It may be required to gradually adjust the height to a more appropriate level and profile over time.
- Treat damage to sponsored or high amenity hedges in a recognised horticultural manner (e.g. by tying in, pruning, staking) within 48 hours of being reported
- ‘Tip’ any new hedges to encourage dense growth, until they reach the required height
- Hand-weed new unestablished hedges
- Immediately retrain or remove individual rogue side shoots appearing between scheduled cuts that are found protruding from the required shape and form, that are likely to be a hazard. All uncharacteristic (e.g. reverting growth in variegated stock) diseased or dead wood shall also be removed.
- Ensure that all clippings and any other unwanted material from work on sponsored or high amenity hedges, including those lodging on the top or in the sides of the hedge, are removed and treated as green waste as far as is practicable. At the end of any maintenance visit, all litter, rubbish and weeds (except when they have just been treated with herbicide) shall be removed from the hedge base leaving the soil surface level and free from litter.
- Treat the bases of hedge according to the standard and the location. For example, hedges in formal areas should have a soil-base free from weeds and litter, whereas hedges in scrub areas may have no ‘bed’ at all. Hedges in formal areas may be regarded as shrubs within a bed to all intents and purposes.

## 4.5 Site Care

The term ‘Site Care’ has been used to define a group of related operations that are necessary to get and keep the sites within the contract area ready and fit for use. Another way of describing much of this specification would be to say that it is concerned with removing all unwanted material from the site, whereas nearly all of the other specifications deal with maintaining the wanted material. There is some inevitable overlap; for example, the grass cutting specification also refers to the removal of litter prior to cutting grass, but this specification is relevant to the removal of litter at other times, for example, in between grass cuts. This specification also includes work that is necessary to make sure that the site is ready for use, such as looking after street furniture.

Site care specification includes, but is not limited to, the emptying of bins, general clearance and disposal of litter, cleaning and clearing of paths and hard surfaces, maintenance of street furniture, and the general tidiness of the area.

A clean, safe, tidy, ready-to-use and appropriately-maintained area, with all unwanted material removed.

This includes:

- Clear the area of litter (e.g. grass area, path or shrub bed) prior to undertaking any maintenance task on that area.
- Appropriately dispose of litter, recycling any items wherever and whenever possible.
- Empty and clean bins, at the time specified, to ensure that they remain clean, do not smell or attract unwanted insects or animals, or become overfull or insanitary.
- Prioritise sites so that those that are most littered, or become dirty quickest, are visited most often.
- Submit a litter collection, cleansing and bin emptying schedule to the Authorised Officer at the beginning of every contract year.
- Adhere to the schedule unless agreed otherwise with the Authorised Officer.
- If deemed necessary to meet the stated outcome, clean all paths, hard surfaces, ditches and gullies at the same time as the general litter and refuse clearance is being carried out, by sweeping, blowing, raking or otherwise as appropriate to the surface and site conditions, removing all arisings from site and disposing of them appropriately.
- Clear leaves and snow from the specified area.
- Clean and maintain signs, gates, fences, bollards, benches, seats and other street furniture and all equipment provided to enhance visitors’ experience or to ensure or improve their safety.
- Report any damaged equipment, signs, bins, potholes, loose slabs, and leaking pipes as soon as they are found.

## 4.6 Graffiti

Environmental services will assist with the removal of graffiti in the Cemetery. Incidents are reported by the Cemetery Manager/Assistant Manager, Cemetery Supervisor, burial/grounds maintenance staff, members of the public.

Graffiti shall be removed from walls, fences and benches as soon as possible by scrub cleaning, jet wash or by the use of solvents. Where cleaning methods fail to remove graffiti on painted areas, these shall be over-coated with a matching paint and bare timber shall be scraped clean and treated to match existing timber surface.

Broxbourne Council is committed to combating the negative impact of anti-social behaviour related activities such as graffiti have on the environment. The Council will remove all racist or offensive graffiti from Council owned buildings and items including parks and open spaces furniture within one working day of it being reported.

## 4.7 Tree Management

### Tree planting and maintenance

- Where trees reach the end of their useful life and are to be replaced, native species should be considered as a priority. Native species such as oak, birch or scots pine would be suitable, commemorative trees can be more ornamental types such as Rowan (as recently planted).
- Plants will be supplied to conform to BS3936 and BS8545. Plants are to be grown in the UK and to be of UK provenance, sourced from Seed Provenance Zone 402 (with Zones 405 and 406 also acceptable) and below Elevation Zone of 300m.
- Tree planting will take place between November and March. New trees to be mulched and kept weed free from within 1m of each plant.
- Stakes and guards to be maintained and mulch to be reapplied as required.

### Dead wood habitat

- Use wood from broadleaved trees, particularly oak or fruiting trees with bark still attached.
- Pile twigs and thick branches within dense areas of trees where it is unobtrusive.
- In shady areas partially bury branches vertically in the soil (particularly good for stag beetles).
- Allow plants to grow over the piles to retain moisture.

### Existing Trees maintenance

- Conflict resolution around boundaries, trimming of overhanging growth, clearance of growth that has extended over roofs of structures and removal of conflicts with lighting.
- Regular “walk through” inspections by the Arboriculture Officer following reports of defective trees and/or following storms.
- All trees are plotted and logged on Ezytreev management system, Hoddesdon Cemetery was surveyed in May 2025 and will be due again in 2028.
- All work to be carried out will be to a minimum of British Standard 3998:2010.



## VISION AND OBJECTIVES

The following section highlights the key points of the Management Plan and how these aims will be achieved:

## 5 Introduction

The Cheshunt Cemetery five-year Management Plan seeks to set out a structured framework for the overall management of the cemetery.

The following key points show how the vision relates to critical aspects of the cemetery and its use. Each priority is stated with a highlighted main goal, followed by objectives as to how this should be achieved.

1. A welcoming place
2. Healthy, safe and secure
3. Clean and well maintained
4. Environmental management
5. Biodiversity, landscape and heritage
6. Community Involvement
7. Marketing and communication
8. Management.

### 5.1 A welcoming place

#### Green Flag criteria:

- Welcome
- Good and safe access
- Signage
- Equal access for all.

**Aim:** To ensure that the cemetery offers a full range of burial services to its users and a wider service to that of just a cemetery; for the community to meet, socialise, educate and value.

#### Objectives:

- 5.1.1 To further develop facilities of the cemetery, including pathways and signage.
- 5.1.2 Ensure that all cemetery users feel safe within the grounds.
- 5.1.3 All maintenance operations to be completed to ensure a welcoming appearance.
- 5.1.4 To address any equality issues, such as access/usage including wheelchairs, hearing loop, signage.
- 5.1.5 To ensure the opening and closing times are clearly stated and regularly updated.

### 5.2 Healthy, safe and secure

#### Green Flag criteria:

- Appropriate provision of quality facilities and activities
- Safe equipment and facilities
- Personal security
- Control of dogs/dog fouling

**Aim:** To improve health and safety measures in the cemetery to ensure a safe and comforting experience for visitors and staff.

#### Objectives:

- 5.2.1 To ensure that all fire extinguishers are in place and inspected at the required intervals.
- 5.2.2 To ensure that all risks are assessed and risk assessments reviewed regularly.
- 5.2.3 To have procedures in place to deal with vandalism, carry out repairs and remove graffiti as promptly as possible.
- 5.2.4 To ensure regular patrols are carried out at vulnerable times by staff and Parkguard if required.
- 5.2.5 Continue with periodic memorial testing, based on approved risk assessment.
- 5.2.6 Continue with periodic footpath inspections.

### 5.3 Clean and well maintained.

#### Green Flag criteria:

- Litter and waste management
- Horticultural maintenance
- Arboricultural maintenance
- Building, walls and infrastructure maintenance
- Equipment maintenance

**Aim:** To improve the management and maintenance standards within the cemetery.

#### Objectives:

- 5.3.1 The regular maintenance to the approved standard of grass areas for cremated remains, lawn and conventional areas.
- 5.3.2 The planting, establishment and maintenance of seasonal bedding schemes.
- 5.3.3 Regular maintenance to the approved standards of rose, shrub, hedgerows and maintained grave areas.
- 5.3.4 Sweeping and keeping all paths clear and weed-free, paved and hard standing areas.
- 5.3.5 Routine winter maintenance tasks such as leaf clearance, pruning of decorative trees, topiary yews, shrubs, hedges and roses.
- 5.3.6 Reinstatement as necessary of damaged areas following an interment, topping up of sunken graves.
- 5.3.7 Phased removal of dead roses/shrubs/bushes in lawn grave planter boxes.

- 5.3.8 To review survey of all trees and continue an appropriate tree maintenance programme.
- 5.3.9 Ensure that all recently planted trees that have not survived are replaced with an alternative/ appropriate species.
- 5.3.10 Gap up hedges where necessary.
- 5.3.11 Landscape area around new sunken burial chambers.

## 5.4 Environmental Management

### Green Flag criteria:

- Managing environmental impact
- Waste minimisation
- Chemical use
- Peat use
- Climate change adaption strategies.

**Aim:** To reduce the cemetery's carbon footprint and its impact on the environment and improve its biodiversity.

### Objectives:

- 5.4.1 To ensure permanent planting on the site is regularly topped up with mulch to reduce pesticide usage.
- 5.4.2 To ensure that all available organic material is composted on site and used as a soil improver for lawn graves.
- 5.4.3 Maximise green waste recycling.
- 5.4.4 Continue water harvesting, using water butts on buildings for irrigation of seasonal displays, yew tree planting and maintained graves.
- 5.4.5 To review the vehicle fleet and ensure it is as efficient as possible, and review operations on a regular basis to minimise unnecessary vehicle journeys.
- 5.4.6 To continually review site plant and equipment to reduce noise levels and harmful emissions.
- 5.4.7 To continue Broxbourne's policy on peat usage including non-usage in seasonal displays and peat reduced compost for nursery stock.
- 5.4.8 Keep pesticide usage to a minimum.

## 5.5 Biodiversity, Landscape and Heritage

### Green Flag criteria:

- Management of natural features
- Conservation of landscape features
- Conservation of buildings and structures.

**Aim:** To maintain the historic character of the landscape and buildings within contemporary uses and issues.

### Objectives:

- 5.5.1 To exploit the cemetery's full potential as a site of historic interest.
- 5.5.2 To maintain, preserve and enhance the existing buildings on the site, including the lodge, chapel, hearse house and toilets.
- 5.5.3 Ensure that the ecological survey of the site is incorporated, where appropriate, into the Management Plan.
- 5.5.4 Working with the South Hertfordshire Bee Keeping Society, maintain the six bee hives and provide required flowers and water for their survival.
- 5.5.5 Due to sightings of badgers and foxes in the cemetery, guidance has been sought from the Hertfordshire and Middlesex Badger Group to ensure their habitats are maintained correctly.

## 5.6 Community Involvement

### Green Flag criteria:

- Community involvement in management and development
- Appropriate provision for community.

**Aim:** To involve and fully utilise the local community and other users to gain support for the Management Plan.

### Objectives:

- 5.6.1 To have bi-annual meetings with the Friends of Cheshunt Cemetery and assist and facilitate its development.
- 5.6.2 To involve users and local community in taking action to address crime issues to comply with the government's crime prevention and community safety strategies.
- 5.6.3 To make available information and interpretative material on the historic value of the cemetery, its landscape and ecological importance.
- 5.6.4 To offer opportunities for the community to commemorate loved ones through commemorative tree planting, benches and plaques/paths.
- 5.6.5 To develop volunteering opportunities and community activities in the Cemetery.

## 5.7 Marketing and Communication

### Green Flag criteria:

- Marketing and promotion
- Appropriate information channels
- Appropriate educational and interpretational information.

**Aim:** To fully promote the services available at Cheshunt Cemetery to users/non-users, using all forms of appropriate media.

**Objectives:**

- 5.7.1 To ensure the Council's web site and the Parks Herts web site is regularly updated regarding range of services, fees and charges, and information.
- 5.7.2 To ensure that relevant information is available at Council offices, cemetery and funeral directors.
- 5.7.3 To ensure that information is available to non-English speaking Italian users, the largest ethnic group in the Borough.
- 5.7.4 To review signage.

## 5.8 Management

**Green Flag criteria:**

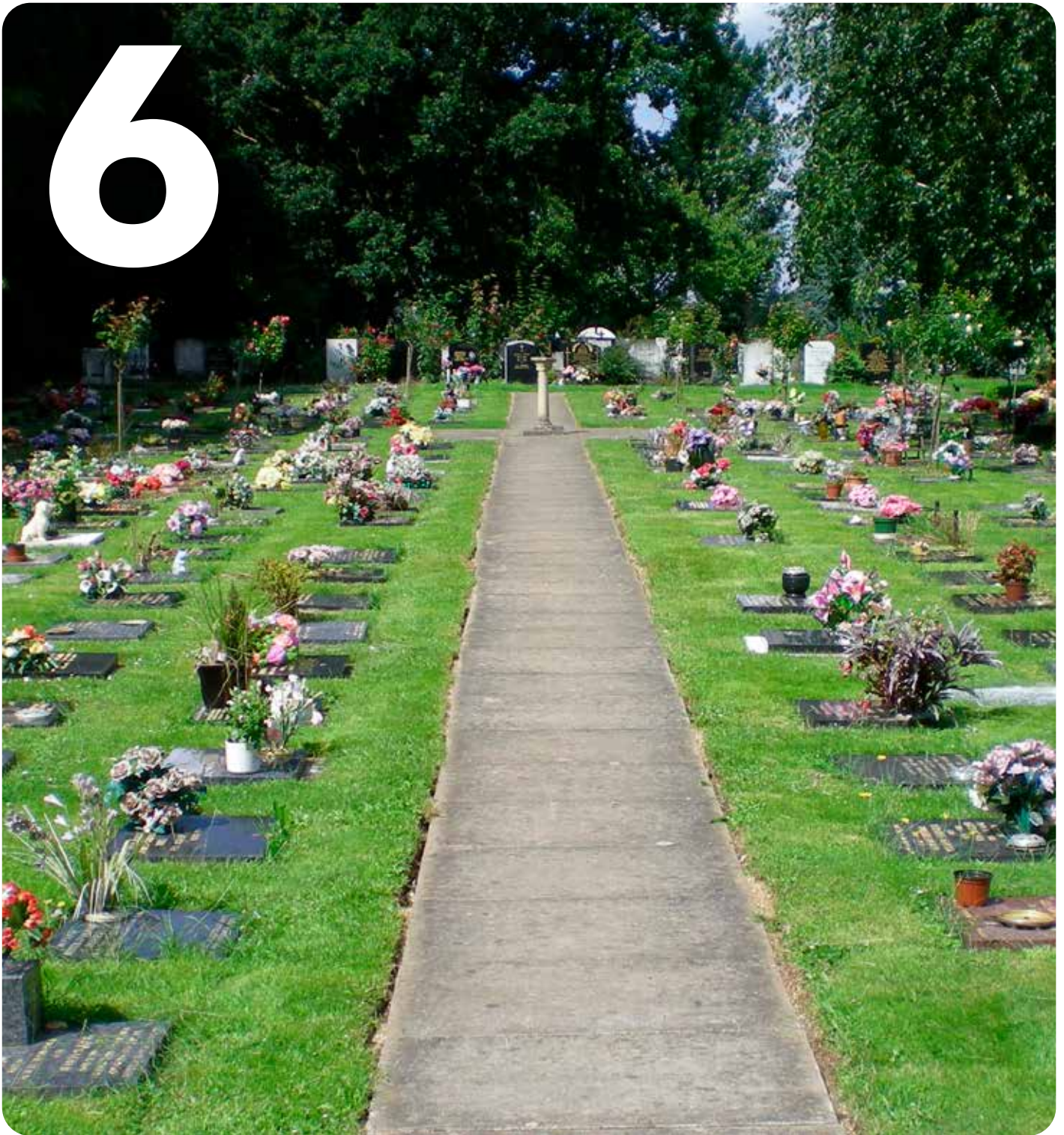
- Implementation of Management Plan.

**Aims:** To improve the management of the cemetery.

**Objectives:**

- 5.8.1 To review and update the Management Plan on a regular basis and, where appropriate, inform stakeholders.
- 5.8.2 To ensure that there is suitably trained staff to enable the cemetery service to be available to customers for information/interments at agreed times.
- 5.8.3 To ensure that the range of choice is available to customers and that the cemetery extension reflects this.
- 5.8.5 To regularly monitor/manage service delivery by the cemetery team and deal efficiently and effectively with any issues.
- 5.8.6 To maintain Charter of Bereaved Standard/ Creditation for the service.
- 5.8.7 To enter independent assessment of the cemetery and the services through the application of the ICCM Best Value Assessment Scheme.
- 5.8.8 To regularly review and amend the cemetery Regulations where appropriate.

# 6



## MANAGEMENT ACTION PLAN 2026

### Legend:

GSM	Green Spaces Manager
CM	Cemetery Managers
HW	Highway Services
ES	Environmental Services
AO	Arboricultural Officer
AS	Admin Section
ERB	Existing Revenue Budgets

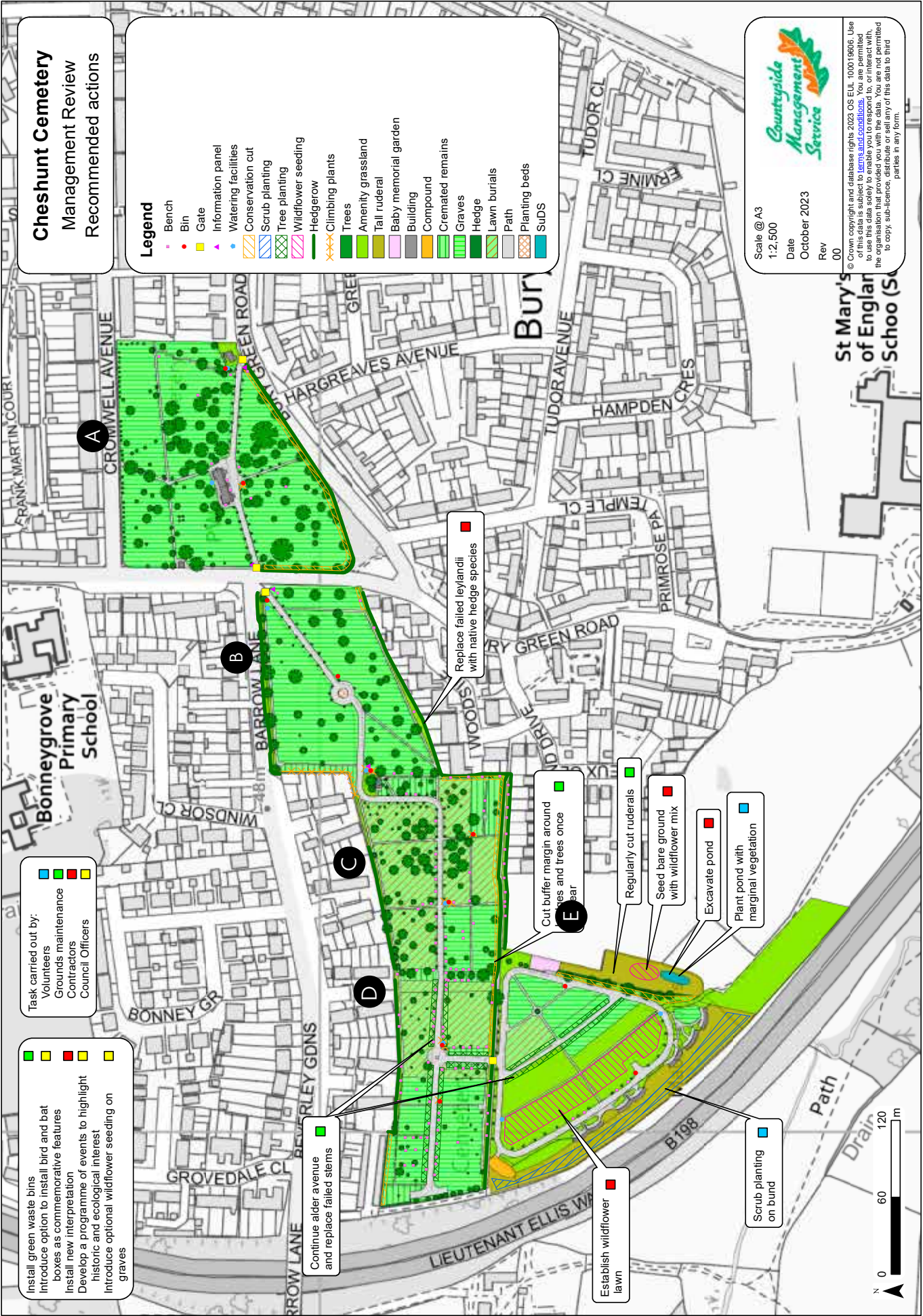
# Cheshunt Cemetery Management Review Recommended actions

## Legend

- Bench
- Bin
- Gate
- Information panel
- Watering facilities
- Conservation cut
- Scrub planting
- Tree planting
- Wildflower seeding
- Hedgerow
- Climbing plants
- Trees
- Amenity grassland
- Tall ruderal
- Baby memorial garden
- Building
- Compound
- Cremated remains
- Graves
- Hedge
- Lawn burials
- Path
- Planting beds
- SuDS

- Task carried out by:
- Volunteers
  - Grounds maintenance
  - Contractors
  - Council Officers

- Install green waste bins
- Introduce option to install bird and bat boxes as commemorative features
- Install new interpretation
- Develop a programme of events to highlight historic and ecological interest
- Introduce optional wildflower seeding on graves



Scale @ A3  
1:2,500  
Date  
October 2023  
Rev  
00

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# ACTION PLAN 2026

## Legend:

GSM	Green Spaces Manager	AO	Arboricultural Officer
CM	Cemetery Manager	AS	Admin Section
HW	Highway Services	ERB	Existing Revenue Budgets
BEST	Broxbourne Environmental Services Trading Limited		

6.1 A welcoming place						
Vision and objectives	Action	Timescale	Responsibility	Resource	Comments	Progress to date
6.1.1	To further develop facilities of the cemetery, including pathways and signage.	Summer 2026	CM GSM	Capital	New sign board(s) in shelter. Style of signage scoped and agreed. New interpretation signage to incorporate update plan of cemeteries/heritage and conservation details.	
6.1.2	Ensure that all cemetery users feel safe within the grounds.	All year round	CM ES Parkguard	ERB	Parkguard includes regular patrols, management of CCTV.	
6.1.3	All maintenance operations to be completed to ensure a welcoming appearance.	All year round	ES CM GSM	ERB	Regular quality inspections to be undertaken	Regular inspections carried out by Green Spaces team and Cemetery Manager
6.1.4	To address any equality issues, such as access/usage i.e. wheelchairs, hearing loop, signage.	All year round	CM	ERB	Hearing loop is installed and has been serviced. Signage is being reviewed and updated. Wheelchair available on site.	
6.1.5	To ensure the opening/closing times are clearly stated and regularly updated.	All year round	CM ES	ERB	Time boards at gateways to be updated as necessary.	

## 6.2 Healthy, Safe and Secure

Vision and objectives	Action	Timescale	Responsibility	Resource	Comments	Progress to date
6.2.1	To ensure that all fire extinguishers are in place and inspected at the required intervals.	Summer 2026	CM	ERB	Fire extinguishers are checked as required.	
6.2.2	To ensure that all risks are assessed and risk assessments reviewed regularly .	Spring 2026	CM ES	ERB	Review all risks and safe systems of work on a regular basis.	
6.2.3	To have procedures in place to deal with vandalism, carry out repairs and remove graffiti as promptly as possible.	All year round	CM ES	ERB	Ensure quick response to any vandalism/graffiti.	
6.2.4	To ensure regular patrols are carried out at vulnerable times by staff and Parkguard if required.	All year round	CM	ERB	The cemetery is patrolled by Parkguard periodically at varied hours between midday and midnight, and the patrol available to staff to contact if necessary.	
6.2.5	Continue with periodic memorial testing, based on approved risk assessment. Identify known owners quickly and courteously, and inform of options available to them for failed memorials.	All year round	CM AS	ERB	Check safety/security of memorials as per Ministry of Justice guidelines, record results, and contact owners of unsafe memorials as necessary.	
6.2.6	Continue with periodic footpath inspections.	Bi-annually	CM	ERB	Six-monthly inspections being carried out and results recorded.	

## 6.3 Clean and Well Maintained

Vision and objectives	Action	Timescale	Responsibility	Resource	Comments	Progress to date
6.3.1	The regular maintenance to the approved standard of grass areas for cremated remains, lawn and conventional areas.	All year round	CM ES	ERB	Monitor standards. Ensure all grass areas are cut to required specification.	
6.3.2	The planting, establishment and maintenance of seasonal bedding schemes.	All year round	CM ES	ERB	Monitor standards. Review locations and species used .	
6.3.3	Regular maintenance to the approved standards of rose, shrub, hederowes and maintained grave areas.	All year round	CM ES	ERB	Monitor standards.	
6.3.4	Sweeping and keeping clear and weed-free all paths, paved and hard standing areas.	All year round	CM ES	ERB	Ensure works carried out before peak usage. Use brushes or brushed equipment as much as possible. Additional works carried out by Community Payback scheme.	
6.3.5	Routine winter maintenance tasks such as leaf clearance, pruning of decorative trees, topiary yews, shrubs, hedges and roses.	Winter 2026	CM ES	ERB	Monitor standards and additional works carried out by Community Payback scheme.	
6.3.6	Reinstatement as necessary of damaged areas following an interment, topping up of sunken graves.	All year round	CM ES	ERB	Regular programme of topping up of sunken graves 3 weeks and 3 months post burial. Ensure quick repair to damaged areas following funerals.	
6.3.7	Phased removal of dead roses/shrubs/bushes in lawn grave planter boxes.	Next phase of works to be completed during 2026	CM ES	ERB	Ongoing with additional works carried out by the Community Payback scheme.	
6.3.8	To review survey of all trees and continue an appropriate tree maintenance programme.	Summer / autumn 2026	CM ES Maydencroft AO	ERB	Inspect all trees to establish working requirements for autumn/winter.	
6.3.9	Ensure that all recently planted trees that have not survived are replaced with an alternative/appropriate species.	Winter 2026	CM AO Maydencroft	ERB	Mark trees for replacement in spring, replace trees in autumn/winter.	
6.3.10	Gap up hedges where necessary.	Winter 2026	CM ES	ERB	Gap-up during autumn/winter.	
6.3.11	Landscape area around new sunken burial chambers .	Autumn 2026	GSM CM ES	ERB		
6.3.12	Herbicide usage.	Autumn 2026	GSM CM ES	ERB	Herbicide spraying to be carried out round conventional memorials.	

## 6.4 Environmental management

Vision and objectives	Action	Timescale	Responsibility	Resource	Comments	Progress to date
6.4.1	To ensure permanent planting on the site is regularly topped up with mulch to reduce pesticide usage.	Winter 2026	CM ES	ERB	Part of normal works to top up beds.	
6.4.2	To ensure that all available organic material is composted on site and used as a soil improver for lawn graves.	Winter 2026	CM ES	ERB	For use in lawn graves only, prior to turfing.	
6.4.3	Maximise green waste recycling.	All year round	CM ES	ERB	All green waste produced by grounds maintenance operations to be stored in compost bay in compound.	
6.4.4	Continue water harvesting, using water butts on buildings for irrigation of seasonal displays, yew tree planting and maintained graves.	All year round	ES	ERB	Water butts in place encourage public and staff use.	
6.4.5	To review the vehicle fleet and ensure it is as efficient as possible, and review operations on a regular basis to minimise unnecessary vehicle journeys.	All year round	ES	ERB	Vehicle fleet reviewed upon changes to staff structure .	
6.4.6	To continually review site plant and equipment to reduce noise levels and harmful emissions.	All year round	ES	ERB	Ongoing.	
6.4.7	To continue Broxbourne's policy on peat usage including non-usage in seasonal displays and peat-reduced compost for nursery stock.	All year round	ES	ERB		

## 6.5 Biodiversity, landscape and heritage

Vision and objectives	Action	Timescale	Responsibility	Resource	Comments	Progress to date
6.5.1	To exploit the cemetery's full potential as a site of historic interest.	All year round	CM	ERB	Continue to develop War Memorials Companion, memorial trail and interpretation material for site.	
6.5.2	To maintain, preserve and enhance the existing buildings on the site, including the lodge, chapel, hearse house and toilets.	All year round	CM HW	ERB/capital funding bid	Council-wide contract: preventative, routine maintenance, minor repairs etc.	
6.5.3	Ensure that the ecological survey of the site is incorporated, where appropriate, into the Management Plan.	Spring 2026	CM GSM	ERB	Use nectar rich plants in seasonal beds and permanent planting to encourage bees and other pollinating insects. Create a wildflower section. Bird and bat boxes and beehives all installed.	
6.5.4	Cut back ruderal neutrophilic species in SUD area.	All year round	ES	ERB	Remove arisings	
6.5.5	Excavate SUD.	Summer 2026	CM ES	ERB	Lower deepest point by at least one metre. Create hibernacula for amphibians.	
6.5.6	Plant a mixture of native emergent species to the new deep .	Summer 2026	CM ES	ERB	Plant wildflowers surrounding the SUD.	
6.5.7	Create dedicated wildlife area within the current SUD area.	Summer 2026	CM ES	ERB	Working with community/Friends Group to install fencing around SUD, create bug houses and install rustic pathway.	
6.5.8	Introduce optional wildflower seeding on graves.	Autumn 2026	CM ES	ERB		
6.5.9	Create and establish beehives to increase site bio-diversity.	All year round	CM ES	ERB	Ensure beehives and habitat is maintained.	
6.5.10	Maintain habitats for the sited badgers and foxes.	All year round	CM ES	ERB	Liaise with Badger wildlife group where necessary.	

## 6.6 Community Involvement

Vision and objectives	Action	Timescale	Responsibility	Resource	Comments	Progress to date
6.6.1	To have regular meetings with the Friends of Cemeteries and assist and facilitate their development, including the transition to a site-specific Friends of Cheshunt Cemetery group.	February and September 2026	GSM CM	ERB	Bi-annual meetings.	
6.6.2	To involve users and local community in taking action to address crime issues to comply with the government's crime prevention and community safety strategies.	All year round	GSM CM	ERB	Look to increase awareness of reporting incidents to appropriate authorities via Friends Group.	
6.6.3	To make available information and interpretative material on the historic value of the cemetery, its landscape and ecological importance.	All year round	CM GSM	ERB	Website/Leaflets.	
6.6.4	To offer opportunities for the community to commemorate loved ones through commemorative tree planting, benches and plaques/paths.	All year round	CM AO	ERB	Expand current options to enable more opportunities for community to participate.	

## 6.7 Marketing and communications

Vision and objectives	Action	Timescale	Responsibility	Resource	Comments	Progress to date
6.7.1	To ensure the Council's website and the Parks Herts website is regularly updated with range of services, fees and charges, and information.	All year round	CM Marketing Officer	ERB	Regular review and update of web site.	
6.7.2	To ensure that relevant information is available at Council offices, cemetery and funeral directors.	Spring 2026	CM AS	ERB	Ensure all outlets receive new fees and charges. Service developments for new financial year.	
6.7.3	To ensure that information is available to non-English speaking Italian users, the largest ethnic group in the Borough.	Spring 2026	CM AS	ERB	Review current information, update and consider additional information.	
6.7.4	To review signage.	Summer 2026	CM GSM	Capital		

6.8 Management						
Vision and objectives	Action	Timescale	Responsibility	Resource	Comments	Progress to date
6.8.1	To review and update the Management Plan on a regular basis and, where appropriate, inform stakeholders.	All year round	GSM CM	ERB	Review Plan, communicate to Friends Group and provide updates.	
6.8.2	To ensure that there is suitably trained staff to enable the Cemetery Service to be available to customers for information/interments at agreed times.	All year round	GSM CM ES	ERB	Drop in surgery session runs every Thursday morning in the chapel between 9-10.30am,, no appointment needed.	
6.8.3	To ensure that the full range of choice is available to customers and that the cemetery extension reflects this.	All year round	GSM CM	ERB	Introduce option to install bird and bat boxes as commemorative features.	
6.8.4	To regularly monitor/manage service delivery by the Cemetery team and deal efficiently/effectively with any issues.	All year round	GSM CM	ERB	Regular monitoring records to be kept.	
6.8.5	To maintain Charter of Bereaved Standard/Creditation for the service.	Summer 2026	CM	ERB		
6.8.6	To enter independent assessment of the Cemetery and the services through the application of the ICCM Best Value Assessment Scheme.	Summer 2026	GSM CM	ERB	Retain gold standard.	
6.8.7	To regularly review and amend the Cemetery Regulations where appropriate.	All year round	CM GSM		Review as necessary.	

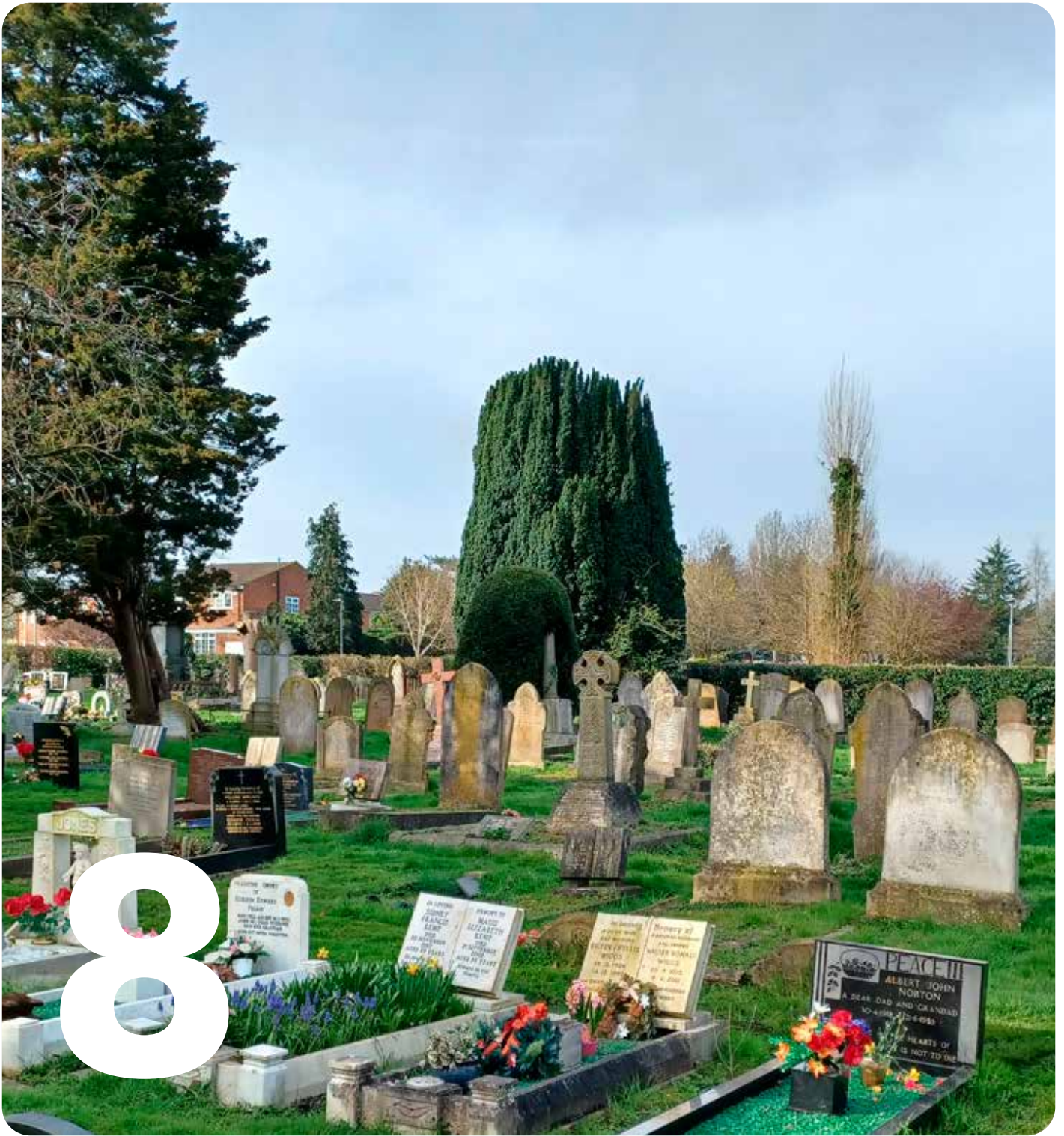


## REVIEWING THE MANAGEMENT PLAN

Although the plan can be continually reviewed, it is probably more effective to allow some time for the management to achieve its goals, some of which will take a few years to accomplish in full.

However, there may be changes in demands for some of the facilities within the cemetery, changes in resources available, in management structures and in the operations and nature of the organisations using or influencing the management of the cemetery which necessitate a change in certain aspects of the plan.

As in the production of this plan, the review will be based on good, current baseline information, objective analysis of that information, and on consultation with a wide cross section of the people working in and using the cemetery.



## APPENDICES

Appendix A	Cemetery interments	Appendix L	Cheshunt Cemetery Management Review 2023/24
Appendix B	Awards	Appendix M	2021 Tree Survey
Appendix C	Memorial inspection and work instructions	Appendix N	ParkHerts Management Plan
Appendix D	Risk assessment	Appendix O	Green Flag Feedback 2024-25
Appendix E	Broxbourne Policy on Pesticide Management Action Plan 2024	Appendix P	Control Order of Dogs
Appendix F	Marketing Plan 2025	Appendix Q	ParkGuard report 2 December 2025
Appendix G	Event Planner 2025	Appendix R	Cheshunt Cemetery – Road and Pathway Report
Appendix H	Memorial Trail		
Appendix I	Five Year Action Plan (Year 1)		
Appendix J	Site map		
Appendix K			

## Appendix A

### CEMETERY INTERMENTS 2005/06 - 2024/25

	Cheshunt		Hoddesdon		Total
	Burials	Ashes	Burials	Ashes	
2005/06	141	119	71	61	392
2006/07	141	116	69	63	389
2007/08	144	116	65	49	374
2008/09	120	107	71	60	358
2009/10	130	107	552	52	341
2010/11	140	110	85	60	395
2011/12	136	101	54	54	345
2012/13	149	95	55	37	336
2013/14	117	87	68	47	319
2014/15	142	103	66	47	358
2015/16	115	79	51	47	292
2016/17	138	122	44	39	353
2017/18	135	86	46	48	315
2018/19	135	89	62	42	328
2019/20	132	60	60	33	285
2020/21	158	74	58	41	331
2021/22	148	95	42	44	319
2022/23	120	74	51	43	275
2023/24	128	83	46	48	305
2024/25	111	87	42	43	283

## NUMBER OF INTERMENTS AT CHESHUNT CEMETERY, MARCH 2025

Financial Year	Number of resident burials this month	Number of resident burials for year	Number of non-resident burials this month	Number of non-resident burials for year	Total number of burials this month	Total number of burials for year	Number of resident ashes this month	Number of resident ashes for year	Number of non-resident ashes this month	Number of non-resident ashes for year	Total number of ashes this month	Total number of ashes for year
1994/95	11	120	1	53	12	173	17	95	2	26	19	121
1995/96	13	115	4	58	17	173	9	93	6	44	15	137
1996/97	5	134	4	43	9	177	15	103	1	17	16	120
1997/98	9	139	6	45	15	184	18	93	5	31	23	124
1998/99	18	129	4	39	22	168	15	107	4	34	19	141
1999/00	10	100	3	43	13	143	20	104	4	29	24	133
2000/01	18	113	4	36	22	149	12	104	2	25	14	129
2001/02	10	141	6	32	16	173	9	101	0	21	9	122
2002/03	9	116	3	45	12	161	11	95	4	23	15	118
2003/04	15	140	3	16	18	156	9	116	2	12	11	128
2004/05	15	108	4	20	19	128	9	126	2	12	11	138
2005/06	12	113	3	28	15	141	11	108	4	11	15	119
2006/07	14	116	0	25	14	141	9	97	6	19	15	116
2007/08	5	110	2	34	7	144	7	89	2	27	9	116
2008/09	5	89	2	31	7	120	15	93	3	14	18	107
2009/10	9	93	2	37	11	130	14	90	1	17	15	107
2010/11	14	111	4	29	18	140	9	97	2	13	11	110
2011/12	12	106	1	30	13	136	8	86	1	15	9	101
2012/13	12	115	1	34	13	149	7	77	1	18	8	95
2013/14	10	90	1	27	11	117	10	79	0	8	10	87
2014/15	10	115	3	27	13	142	5	88	1	15	6	103
2015/16	10	97	2	18	12	115	4	65	2	14	6	79
2016-17	6	110	5	28	11	138	11	109	0	13	11	122
2017-18	18	111	2	24	20	135	6	72	1	14	7	86
2018-19	9	103	1	32	10	135	5	80	0	9	5	89
2019-20	8	109	6	23	14	132	3	54	0	6	3	60
2020-21	14	133	2	25	16	158	7	65	0	9	7	74
2021-22	6	111	2	37	8	148	9	82	2	13	11	95
2022-23	6	92	3	23	9	115	8	67	0	9	8	76
2023-24	7	97	3	31	10	128	5	69	2	14	7	83
2024-25	10	84	2	27	12	111	5	66	0	21	5	87

# Appendix B

## AWARDS

### Customer contacts:

#### I.C.C.M. Best value survey

2006 - 531 points (max. = 581;  
max. by any authority = 556) 30 out of 122

2008 - 543 points (max. = 581;  
max. by any authority = 562) 12 out of 125

2009 - New Scheme. Gold award.  
This is the maximum achieved by any authority.

2010 - Gold award.

2011 - Gold award.

2012 - Gold award.

2013 - Gold award.

2014 - Gold award.

2015 - Gold award.

2016 - Gold award.

2017 - Gold award.

2018 - Gold award.

2019 - Gold award.

2020 - Gold award.

2021 - Gold award.

2022 - Gold award.

2023 - Gold award.

2024 - Silver award.

2025 - Gold award.

#### Green Flag

2009 - Won.

2010 - Retained.

2011 - Retained.

2012 - Retained.

2013 - Retained.

2014 - Retained.

2015 - Retained.

2016 - Retained.

2017 - Retained.

2018 - Retained.

2019 - Retained.

2020 - Retained.

2021 - Retained.

2022 - Retained.

2023 - Retained.

2024 - Not retained.

2025 - Not obtained.

## Purpose

Broxbourne Borough Council is committed to ensuring that no memorial on any grave within its Cemeteries presents a foreseeable danger, in any respect, to a cemetery visitor, member of staff, or anyone within the cemetery grounds.

## Memorials

Every memorial, having any upright component (headstone, cross, column), has had an initial inspection, between the years 2003 and 2008. Works have been carried out as necessary by the Council, where owners could not be contacted, or by the owners themselves where possible.

The advice issued by the Department of Justice in January 2009 is accepted in its entirety, and will be adhered to.

At the commencement of this policy, it can be confirmed that there are NO memorials within either Cheshunt or Hoddesdon cemetery which present an unacceptable hazard.

Every memorial is to be categorised (see 'Memorial Risk Assessment – Prioritisation Scheme') before 1 July 2009. This will assess each memorial and set it initially into one of five following categories:

**Category 0** – No safety risk. Flat or fixed/solid memorials. These will never change category, and will not be regularly inspected.

**Category 1** – Low risk. Inspected every ten years.

**Category 2** – Moderate risk. Inspected every five years.

**Category 3** – High risk. Inspected every three, or in some cases one year.

**Category 4** – Imminently dangerous – immediately made safe.

Memorial inspection will follow the recommendations issued by the Department of Justice, taking the form of a visual inspection, followed by a hand test to discover any tendency to rock. Larger memorials showing signs of being unsafe will be inspected by a BRAMM registered monumental mason, if necessary being made safe by being cordoned off.

Memorials which are found to present any hazard will be dealt with in one of the following ways:

If there is a very small risk of minor injury, the memorial shall have a sign affixed to it, advising people not to touch, and the owner to contact the cemetery office.

If there is a risk of injury, or conceivably death, a suitable area around the memorial shall be cordoned off with temporary fencing.

The Council will attempt to contact the owner of any memorial which is found to be unsafe. The owners of memorials which are found to be unstable, but do not pose a significant health and safety risk, will also be contacted where possible, to advise them of such. These memorials may have warning signs affixed to them, depending upon the degree of risk assessed.

Unsafe memorials, whose owners cannot be contacted, or who do not take necessary action to have them made safe, will be dealt with as follows:

If the memorial is of historic, architectural or artistic significance, the Council may undertake repair at their cost.

Otherwise, if it would not affect the ambience of the area in which the memorial is sited, it may be made safe by laying flat.

If this is not so, the Council may commence proceedings, as dictated by the Local Authorities Cemeteries Order 1977, to remove the memorial from the cemetery grounds.

The results of all memorial inspections will be recorded on the Council's cemeteries department dedicated computer system, 'Erasmus'.

Broxbourne Borough Council holds a faculty issued by the Bishop of St. Albans to test and make safe memorials on consecrated ground.

Owners of grave memorials may, if they wish, be present when memorials are inspected, and may make appointments for such.

Destructive memorial testing (minimum applied force resistance) is NOT performed by Broxbourne Borough Council, i.e. Council staff or Council contractors do not generally use 'topple-tester' type equipment on memorials. Memorials are either secure, or not secure, at time of inspection. If they are not secure, an assessment will be made as to whether they present any safety risk, depending upon their categorisation and individual circumstances.

## Inductions

Every memorial within the Borough's cemeteries shall be placed in to one of five categories, as detailed below.

Apart from category 0, which will be for memorials with no upright component, and therefore possess no risk hazard, memorials may move from one category to another, depending on the actual condition of an individual memorial and its risk potential.

The purpose of categorisation is to determine the frequency of memorial inspection, based upon the size and design of a memorial, the possibility of the memorial, or part of it, falling, and the capacity it would have for causing injury, or possibly death, if such did occur. This will save unnecessary time and effort being wasted on testing memorials that do not need it, allowing more resources for those that do possess a high potential for causing serious harm.

## Categorisation

**Category 0 – No risk;** memorials in this group have no foreseeable potential to cause any injury (trip hazards are not part of these considerations):

- > Flat Memorials
- > Cremated remains tablets
- > Kerb sets
- > Slabs
- > Solid tomb chests
- > Rocks
- > Books on inclined plinths
- > Any memorial under 500 mm. High.

## No regular inspection scheme

**Category 1 – Low risk;** memorials in this group will have no foreseeable potential for causing death, and only an extremely small capacity to cause minor injury in the case of the memorial falling:

- > All lawn memorials with another memorial, of similar size, directly behind it, whether secure or not
- > Conventional area headstones over 500mm but under 1000mm in height
- > Known ground-anchored headstones over 500mm but under 1500 mm in height
- > Sound hollow tomb chests
- > Very wide based memorials
- > Near-vertical sound monoliths.

**Memorials in this group will be inspected every 10 years.**

Memorials found to be not secure unlikely to be dangerous, but will transfer to Category 4 if they are.

**Category 2 – Moderate risk;** memorials having the potential, if falling, to cause injury, but, except in exceptional circumstances, not death.

- > Sound lawn memorials not having another immediately behind
- > Headstones over 750mm. high (unless ground anchored), but under 1.5m. high
- > Damaged hollow tomb chests
- > Monoliths over 1.5m. high, or those leaning 20 degrees. or more, or eroded/cracked/damaged.

**Memorials in this group will be inspected every five years.**

Memorials found to be loose likely to be transferred to category 4

**Category 3 – High risk;** memorials in this group will have the potential,

If falling, to cause serious injury or death.

- > All memorials, other than those in category 1 (wide based), over 1.5m. high
- > Badly damaged, heavily constructed, hollow tomb chests
- > Monoliths, over 1.5m. high, those leaning more than 35 degrees or very badly eroded, cracked or damaged.

Memorials in this group will be inspected every three years or every year depending upon the individual risk assessment  
Memorials found loose WILL be transferred to category 4.

**Category 4 – DANGEROUS;** in imminent danger of causing serious injury or death.

Memorials from categories 2 and 3 which are found to be NOT SECURE and UNSAFE.

All memorials found to be category 4 will be made safe IMMEDIATELY upon detection, by fencing around at a suitable distance and the placement of warning signs, or staking and strapping if this will be sufficient. Owners will then be contacted if possible. Fencing/staking will not be removed until the memorial has been repaired, or the hazard removed.

## **WIXX**

### **Memorial Testing Work Instruction**

#### **Issue 2**

**December 2022**

1. Refer to folder 'Memorial test results and dates
2. Search on column 'F' for memorials that need testing in the current round.
3. List these graves on inspection worksheet
4. Go to first grave on list
5. Fill in each column across the worksheet for the first memorial
6. On question 'secure?':-
7. Look at the upright part of the memorial. If it is CRACKED or ERODED, or the cement joint looks like it has gaps, proceed with great care
8. Decide which way the memorial is most likely to fall:-
  - a. If a monolith type memorial (headstone with no base, the bottom of it set into the ground) it will be the direction that it is leaning (if any. If not, either way).

If a headstone with a base and the headstone is not central on the base, i.e. it is towards the back of the base, it will NOT normally fall forwards (unless leaning greatly in that direction). If headstone is central on the base it could equally fall either direction.
  - b. If a headstone with kerbs (headstone fitted against side kerbs as the great majority are) it would fall outwards (away from the kerbed memorial).
  - c. If headstone with kerbs, with the headstone standing on top of the kerbs on a base, treat as headstone with base.
  - d. If a cross or column, in direction of lean (if no lean any direction is possible).
9. Stand on the side of the memorial opposite to the direction in which the part being tested is most likely to fall, so that you will push in the direction in which it would naturally fall. If possible stand in the centre of the memorial. If, due to the design of the memorial this is not possible, stand to one side (left hand side if you are right handed, or v.v.), but still behind the direction of natural fall.
10. If standing central, place both hands on the top of the stone, with fingers wrapped over the top. If to one side, place one hand (right hand if standing on left side, or v.v.) on the top corner of the stone nearest to you, with fingers wrapped over the top.
11. Ensure that your feet are on firm, solid ground. Dig them in if possible, otherwise keep firm. Bend knees slightly and brace legs. Bend elbows slightly but keep arms firm. Push gently, increasing to fairly firmly (see 17. below for definition). Any movement will quickly be detected. If movement is detected, use your fingers to control it. Do not push it too far, such that it over-balances. DO NOT try to catch or stop the memorial from falling if it moves suddenly and passes the over-balance point. Use this method to ascertain whether it is completely loose, or will just move a small way and then stop moving.
12. If no movement is detected when pushing fairly firmly, the memorial has passed the test, and the procedure can be completed by entering the sheet with a tick.
13. If movement is detected, and it is obvious that the memorial is completely loose, it must be made safe immediately (see below).
14. If some movement is detected, but it is wished to make a definitive test whether the memorial is a pass or a fail, the topple-tester may be used, although this is not now recommended by the ministry of Justice, and the previous 35 Kg. force is definitely not mentioned in current recommendations. 20 Kg would be sufficient.

15. To use the topple-tester:-

- i. Make sure that the dial indicator is set to '200' (Newtons).
- ii. Grasp the instrument with both hands, using the fixed handles.
- iii. Stand as in 9 above.
- iv. Stand with feet firmly pushed into or against the ground.
- v. Bend knees slightly, and brace leg muscles firmly. Keep shoulders straight and firm.
- vi. Place the black rubber end of the instrument against the memorial, central across the memorial, and a few inches down from the top, unless it is a very tall memorial, in which case the topple tester should be used at shoulder height. DO NOT use the topple tester on memorials above 2.5m. (8ft.3in.) in height (see below).
- vii. Push firmly against both handles. Build up pressure slowly. You do not need to watch the dial – watch the headstone. If an audible signal sounds the maximum test pressure of 35 Kg. force (350 Newtons) is reached, but you should stop pushing before this time, at about 20 Kg. Release the pressure.
- viii. If the memorial fails the test, it will probably fall over all at once – DO NOT ATTEMPT TO STOP IT, but be prepared for it to happen. The sudden release of pressure as it falls away from the topple tester may cause you to over-topple backwards.
- ix. Mark the result as a pass or fail as appropriate.

16. MAKING SAFE:-

- i. If the 'failed' memorial is still standing upright it should be 'staked and strapped' to make it safe.
- ii. Get a stake, sledge-hammer, small steps or something to stand on if necessary, strapping, yellow triangular warning sign, fixing clip, and scissors or knife for cutting the strapping.
- iii. Hammer the stake in behind the memorial. Adjust the support bolt such that the support just touches the memorial.
- iv. Cut the required length of strap to go right around the memorial, through the loop in the stake and leaving enough to secure.
- v. Slide the yellow triangular sign onto the strap.
- vi. Place the strap around the memorial, yellow sign to the front, pass around the back of the memorial, through the loop, and tie-off or fix using the special clip.


17. FORCE:-

- i. The maximum required test force is about 20Kg.
- ii. Using the topple-tester, push against a wall to feel how much this is.
- iii. The minimum force that the topple-tester will measure is 14Kg. Feel what this feels like ( the beeper will not sound, so you will need to watch the dial). This is the sort of force required for hand testing. Use the topple tester against a wall as many times as you need to to get the feel of 14Kg. of force, but it is not critical to get it exactly right every time, anything between 10 – 20Kg. will be sufficient.

18. SAFETY:-

- i. DO NOT attempt to stop falling memorials after they have reached the over-balance point, i.e. if a gentle pull back does not stop it, do not try too hard.
- ii. DO NOT PULL memorials towards you
- iii. BEWARE of falling over with the memorial when using the topple tester, keep knees well braced, and be prepared for memorial failure. When using the topple tester memorials can fall very suddenly, without any warning.
- iv. DO NOT stand on memorials with stone chippings when hand or topple-testing.
- v. DO NOT position anybody the other side of the memorial when testing, and make sure nobody, worker or cemetery visitor, can walk behind it whilst testing.
- vi. DO NOT topple-test badly eroded memorials.
- vii. DO NOT topple-test 'book' type memorials.

Risk Assessment

<b>Risk Assessment Number</b>		GM10				<b>Action by whom?</b>		<b>Action by when?</b>				
<b>Location of task</b>		Cheshunt & Hoddesdon Cemeteries				<b>What further actions/risk controls are necessary?</b>						
<b>Activity being assessed</b>		Grave digging and burials										
<b>Name of assessor</b>		John Mill	<b>Date of assessment</b>			Mar 2025						
<b>Other people consulted</b>		Richard Bames, Emma Cooper										
		<b>Inherent Risk</b>		<b>Residual Risk</b>								
		<b>L</b>	<b>S</b>	<b>R</b>	<b>L</b>	<b>S</b>	<b>R</b>					
<b>Description of hazard and hazardous event</b>		<b>Who might be harmed and how</b>		<b>What are the existing controls</b>								
Manual Handling		Operatives: Muscular strains, back injuries, crush injuries, damage to equipment		<ul style="list-style-type: none"> <li>All operatives to be trained in manual handling techniques.</li> <li>A minimum of two operatives to move boards, shoring units and any other heavy items.</li> <li>PPE – Operatives to wear steel toe capped boots, gloves, ballistic trousers.</li> <li>Minimum two operatives rotating tasks when hand digging.</li> <li>Use mechanical equipment where viable, manual digging to be avoided wherever possible.</li> <li>Utilise wheel barrow, sack barrow, rollers etc. rather than manual lifting where possible.</li> <li>Pre-soak ground in dry conditions to avoid digging in hard ground</li> <li>Care to be taken when working adjacent to existing graves/memorials as they are a potential to trip hazard.</li> </ul>		2		4		8		

## Risk Assessment

Personal hygiene	Operatives: Sickness & infection	5	4	20	<ul style="list-style-type: none"> <li>Cleanse hands with anti- bacterial wipes and/or wash hands with hot water and soap prior to consuming food or drink.</li> <li>PPE- Operatives to wear gloves (regularly replaced).</li> <li>Any cuts or grazes to be reported and receive first aid attention immediately.</li> <li>Operatives to ensure Tetanus &amp; Hepatitis inoculations are current.</li> </ul>	2	4	8		
Excavation and backfilling of graves (manual and mechanical)	Operatives or members of public: struck by plant or vehicles, slips, trips, falls, confined space suffocation, drowning	4	5	20	<ul style="list-style-type: none"> <li>Task specific training.</li> <li>Adequate maintenance of plant and shoring.</li> <li>Any defects to plant or shoring to be reported immediately.</li> <li>Inspection of ground conditions around grave surface before commencing work, especially after long periods of rain.</li> <li>Visual inspection of site to ensure work area and exit and entry points are clear of obstructions.</li> <li>Ensure public are clear of excavation before commencement of work.</li> <li>Close footpaths where necessary providing advisory signage.</li> <li>A banksman must always be present when excavating a grave or reversing a vehicle.</li> <li>No person is to operate equipment unless they have been adequately trained and had that training recorded. The exception is those employees who are undergoing instruction and are being supervised by another employee who is competent (this is to be kept to a minimum).</li> <li>Cease excavation if public come within 3 metres of the mechanical excavator.</li> <li>Boards to be used to support excavator.</li> <li>Regularly remove accumulated mud from boards</li> <li>Excavator to be positioned on level stable ground.</li> <li>No person to enter the grave when greater than 1.5 metres deep without</li> </ul>	2	4	8		

**Risk Assessment**

Falling down the hole that has been excavated	Operatives or members of the public. Injury or fatality	4	5	20	<ul style="list-style-type: none"> <li>shoring boards, subject to solid ground conditions</li> <li>Operatives to use adequate shoring boards to manufacturer's guidelines/training to suit the varying ground conditions. Minimum 50 % of depth.</li> <li>Maximum 1m excavation depth before installation of shoring subject to ground conditions</li> <li>Pumped out water to be discharged as to not re-enter the grave via any means</li> <li>Machinery to transit at no more than walking pace unless on roadways.</li> <li>When removing shoring boards ensure that boards do not get snagged on the sides of grave to avoid unexpected effort and injury</li> <li>Backfilling to be undertaken immediately following the burial, but not until all mourners have vacated the burial site. (Except certain ethnic groups)</li> <li>All plant/equipment/boarding to be removed as soon as following the completion of the backfilling.</li> <li>Any debris cleaned up.</li> </ul>	2	3	6		
					<ul style="list-style-type: none"> <li>Staking and taping off around the grave using road pins/cones and red and white tape.</li> <li>The grave is to be covered with boards when there is no work taking place to the grave including at work breaks.</li> <li>Once the first set of shoring boards are in place the excavation must be secured with a locked cover when left unattended.</li> <li>Do not place any items that could cause a trip hazard adjacent to the excavation</li> <li>Do not walk too close to the sides of the excavation.</li> <li>Operatives must not step over graves or stand on boarding covering graves.</li> <li>Minimise the amount of time between excavation and funeral as far as is</li> </ul>					



## Risk Assessment

Risk Criteria and Approval		
Likelihood (L) that hazardous event will occur	Severity (S) of hazardous event	Risk (R) rating action
1 very unlikely	1 insignificant – no injury	20–25 Stop – stop activity and take immediate action
2 unlikely	2 minor – minor injuries needing first aid	15–16 Urgent action – take immediate action and stop activity if necessary, maintain existing controls rigorously
3 fairly likely	3 moderate – up to three days' absence	8–12 Action – improve within specified timescale
4 likely	4 major – more than seven days' absence	3–6 Monitor – look to improve at next review or if there is a significant change
5 very likely	5 catastrophic – death	1–2 No action – no further action but ensure controls are maintained and reviewed

All people listed below accept the risk assessment and will ensure that remedial actions identified are implemented:

Signature	Date
Manager	John Mill
Managing Director	Peter Linkson
Compiled	August 2018
Reviewed	September 2019
Reviewed	November 2020
Reviewed	January 2022
Reviewed	February 2022
Reviewed	March 2023
Reviewed	April 2024
Reviewed	March 2025
Next review date	March 2026

# Appendix E

## **BROXBOURNE POLICY ON PESTICIDE**

### **PURPOSE**

To set out the Council's policy on the use of pesticide.

### **BACKGROUND**

Pesticides have been developed primarily for their ability to act on living tissue. Through sophisticated development they are able to target their effects on a limited range of plants and animals. Increasing concern about the hazards that pesticides present to humans and the environment has led to the introduction of legislation designed to control: the type of chemical available; the sale and supply; storage; application methods; and disposal of pesticides. This is primarily controlled under The Food and Environmental Protection Act 1985 (FEPA), Control of Pesticides Regulations 1986 (COPR) and the Health & Safety at Work Act.

### **DEFINITION OF PESTICIDES**

Under The Food and Environmental Protection Act 1985 (FEPA), a pesticide is any substance, preparation or organism prepared or used, among other uses, to protect plants or wood or other plant products from harmful organisms; to regulate the growth of plants; to give protection against harmful creatures; or to render such creatures harmless. The term pesticides therefore have a very broad definition that embraces herbicides, fungicides, insecticides, rodenticides, soil-sterilants, wood preservatives and surface biocides among others.

A pest is defined as any organism harmful to plants, wood or plant products, any undesired plant or harmful creature.

### **LEGISLATION**

In Great Britain the storage, supply, advertisement, sale and use of pesticides is regulated by:

- o The Control of Pesticides Regulations 1986 (as amended) (COPR)
- o The Pesticides (Maximum Levels in Crops, Food and Feeding Stuff) (England and Wales) Regulations 1999 (as amended)
- o In Scotland by The Pesticides (Maximum Levels in Crops, Food and Feeding Stuff) (Scotland) Regulations 2000, and commonly referred to as the MRL regulations
- o Similar legislation exists in Northern Ireland. This legislation implements Part III of The Food and Environment Protection Act 1985 (FEPA).

In addition, further regulations:

- o The Plant Protection Products Regulations 1995 (as amended)
- o The Plant Protection Products (Basic Conditions) Regulations 1997 (PPPR).

The Control of Substances Hazardous to Health Act 2002 (COSHH) requires that exposure to substances hazardous to health is either prevented or, where this is not reasonably practical, adequately controlled.

### **LEGAL IMPLICATIONS**

- It is illegal to use a pesticide unless Ministerial consent has been given for the intended activity, and that the relevant conditions of consent are complied with. Consent is only given:
  - o If all reasonable precautions are taken to protect human health, creatures, plants, the environment and pollution.
  - o That no unapproved mixtures or adjuvant are used
  - o That formal training of users is required
- Pesticides can only be purchased through approved and certificated suppliers
- Pesticides must be stored in a structure designed for that purpose, and controlled by a certificated store person
- Pesticides for Agricultural and Amenity Horticulture can only be applied by a person with a certificate of competence (NPTC)
- Pesticides must be disposed of in a manner that will not damage human health or the environment.

### **HOW GROUNDS MAINTENANCE OPERATIONS IMPLEMENTS THIS INTO WORKING PRACTICE**

- Only approved ministerial chemicals are used
- All application equipment is regularly tested, maintained and replaced as required
- Personal protective equipment is regularly tested, maintained and replaced as required
- All chemicals are applied in accordance to the label requirements
- All staff involved in chemical application are trained to the required certification i.e. NPTC PA-1, PA-6A, PA – 2 and PA – 6AW
- Areas to be treated are secured from public access, or information notices are posted during application periods, or active ingredients are such that no precautions are necessary
- Staff undergo regular refresher courses as required
- COSHH assessments are carried out for all chemicals, with only those proving to have the least hazard to the user and environment being used. Regular reviews of COSHH assessments are carried out and stock changed as required

- All chemicals are stored in bunded structures that are secure, fire resistant and designed to stop chemical leakage
- Stock records are kept on site with these stores
- Chemical containers are disposed of through an approved contractor or as designated by legislation
- Pesticide applications are recorded and kept at New River Trading Estate/Cheshunt Park for reference and public information.

## **GROUNDS MAINTENANCE OPERATIONS PESTICIDE USAGE POLICY**

Whenever practical the use of pesticides will be minimised and alternative solutions sought. Within parks, gardens and open spaces there is a continual reduction in the use of pesticides. This has been achieved by:

- Using the principles of Integrated Pest Management.

Prevention > Cultural > bio-control > Chemical control

- Carrying out environmental risk assessments to determine the best method of pest control, only using chemical applications as a last resort
- Using site generated and/or locally chipped compostable material as shrub border mulch
- By not using residual herbicides
- Challenging traditional working practices and introducing new practices which minimise the need to apply pesticides or herbicides
- Replacing plants, shrubs and grass mixes with cultivars that are less susceptible to pests and diseases
- Improved staff training in order to inform and prevent poor practice
- Linking chemical control to Council plans and strategies.

# Appendix F MANAGEMENT ACTION PLAN 2025

Legend:

- GSM Green Spaces Manager
- CM Cemetery Manager
- HW Highway Services
- BEST Broxbourne Environmental Services Trading Limited
- AO Arboricultural Officer
- AS Admin Section
- ERB Existing Revenue Budgets

6.1 A welcoming place						
Vision and objectives	Action	Timescale	Responsibility	Resource	Comments	Progress to date
6.1.1	To further develop facilities of the cemetery, including pathways and signage.	Summer 2025	CM GSM	Capital	New sign board(s) in shelter. Style of signage scoped and agreed. New opening/closing sign to be installed. New interpretation signage to incorporate updated plan of cemeteries/heritage and conservation details.	New opening/closing sign has been installed at all gates of Cheshunt cemetery. New sign in design to include heritage and conservation details.
6.1.2	Ensure that all cemetery users feel safe within the grounds.	All year round	CM ES Parkguard	ERB	Parkguard includes regular patrols, management of CCTV.	ParkGuard conduct patrols around the Cemetery.
6.1.3	All maintenance operations to be completed to ensure a welcoming appearance.	All year round	ES CM GSM	ERB	Regular quality inspections to be undertaken.	Regular inspections carried out by Green Spaces team and Cemetery Manager.
6.1.4	To address any equality issues, such as access/usage i.e. wheelchairs, hearing loop, signage.	All year round	CM	ERB		Hearing loop is installed and has been serviced. Signage is being reviewed and updated. Wheelchair available on site.
6.1.5	To ensure the opening/closing times are clearly stated and regularly updated.	All year round	CM ES	ERB	Time boards at gateways to be updated as necessary.	New opening/closing sign has been installed on gates of Cheshunt cemetery which shows times for each month.

## 6.2 Healthy, Safe and Secure

Vision and objectives	Action	Timescale	Responsibility	Resource	Comments	Progress to date
6.2.1	To ensure that all fire extinguishers are in place and inspected at the required intervals..	Summer 2025	CM	ERB	Fire extinguishers are checked as required.	Ongoing serving takes place by external company.
6.2.2	To ensure that all risks are assessed and risk assessments reviewed regularly.	Spring 2025	CM ES	ERB	Review all risks and safe systems of work on a regular basis.	Risk assessments are reviewed annually.
6.2.3	To have procedures in place to deal with vandalism, carry out repairs and remove graffiti as promptly as possible.	All year round	CM ES	ERB	Ensure quick response to any vandalism/graffiti.	Ongoing.
6.2.4	To ensure regular patrols are carried out at vulnerable times by staff and Parkguard if required.	All year round	CM	ERB	The cemetery is patrolled by Parkguard periodically at varied hours between midday and midnight and the patrol available to staff to contact if necessary.	Example of ParkGuard report in Appendices.
6.2.5	Continue with periodic memorial testing, based on approved risk assessment. Identify known owners quickly and courteously, and inform of options available to them for failed memorials.	All year round	CM AS	ERB	Check safety/security of memorials as per Ministry of Justice guidelines, record results, and contact owners of unsafe memorials as necessary.	Ongoing .
6.2.6	Continue with periodic footpath inspections.	Bi-annually	CM	ERB	Six-monthly inspections being carried out and results recorded.	Example of inspection report in Appendices.



## 6.4 Environmental management

Vision and objectives	Action	Timescale	Responsibility	Resource	Comments	Progress to date
6.4.1	To ensure permanent planting on the site is regularly topped up with mulch to reduce pesticide usage.	Winter 2025	CM ES	ERB	Part of normal works to top up beds.	Ongoing.
6.4.2	To ensure that all available organic material is composted on site and used as a soil improver for lawn graves.	Winter 2025	CM ES	ERB	For use in lawn graves only, prior to turfing.	New compost facilities installed in the compound on site, when suitable material is produced this will be utilised.
6.4.3	Maximise green waste recycling.	All year round	CM ES	ERB	All green waste produced by grounds maintenance operations to be stored in compost bays in new compound.	Compost bays constructed Winter 2025 and being used when suitable material is available.
6.4.4	Continue water harvesting, using water butts on buildings for irrigation of seasonal displays, yew tree planting and maintained graves.	All year round	ES	ERB	Water butts in place encourage public and staff use.	Ongoing.
6.4.5	To review the vehicle fleet and ensure it is as efficient as possible, and review operations on a regular basis to minimise unnecessary vehicle journeys.	All year round	ES	ERB	Vehicle fleet reviewed upon changes to staff structure .	Ongoing.
6.4.6	To continually review site plant and equipment to reduce noise levels and harmful emissions.	All year round	ES	ERB	Ongoing.	Ongoing.
6.4.7	To continue Broxbourne's policy on peat usage including non-usage in seasonal displays and peat-reduced compost for nursery stock.	All year round	ES	ERB		Ongoing.

## 6.5 Biodiversity, landscape and heritage

Vision and objectives	Action	Timescale	Responsibility	Resource	Comments	Progress to date
6.5.1	To exploit the cemetery's full potential as a site of historic interest.	All year round	CM	ERB	Continue to develop War Memorials Companion, memorial trail and interpretation material for site.	Ongoing
6.5.2	To maintain, preserve and enhance the existing buildings on the site, including the lodge, chapel, hearse house and toilets.	All year round	CM HW	ERB/capital funding bid	Council-wide contract: preventative, routine maintenance, minor repairs etc.	Ongoing
6.5.3	Ensure that the ecological survey of the site is incorporated, where appropriate, into the Management Plan.	Spring 2025	CM GSM	ERB	Use nectar rich plants in seasonal beds and permanent planting to encourage bees and other pollinating insects. Create a wildflower section. Install bird/bat boxes. Install beehives.	Nectar rich plants used. Bird and bat installed. Beehives installed.
6.5.4	Cut back ruderal neutrophilic species in SUD area.	All year round	ES	ERB	Remove arisings.	Ongoing
6.5.5	Excavate SUD.	Summer 2025	CM ES	ERB	Lower deepest point by at least one metre. Create hibernacula for amphibians.	Ongoing
6.5.6	Plant a mixture of native emergent species to the new deep .	Summer 2025	CM ES	ERB	Plant wildflowers surrounding the SUD.	Ongoing
6.5.7	Create dedicated wildlife area within the current SUD area.	Summer 2025	CM ES	ERB	Working with community/Friends Groups to install fencing around SUD, create bug houses, install rustic pathway.	Ongoing
6.5.8	Introduce optional wildflower seeding on graves.	Autumn 2025	CM ES	ERB		Ongoing
6.5.9	Create and establish beehives to increase site bio-diversity.	All year round	CM ES	ERB	Ensure beehives and habitat is maintained.	Ongoing
6.5.10	Maintain habitats for the sited badgers and foxes.	All year round	CM ES	ERB		Ongoing

## 6.6 Community Involvement

Vision and objectives	Action	Timescale	Responsibility	Resource	Comments	Progress to date
6.6.1	To have regular meetings with the Friends of Cemeteries, assist and facilitate their development, including the transition to a site-specific Friends of Cheshunt Cemetery group.	April and October 2025	GSM CM	ERB	Bi-annual meetings.	Meetings took place January and September in 2025.
6.6.2	To involve users and local community in taking action to address crime issues to comply with the government's crime prevention and community safety strategies.	All year round	GSM CM	ERB	Look to increase awareness of reporting incidents to appropriate authorities via Friends Group.	Ongoing.
6.6.3	To make available information and interpretative material on the historic value of the cemetery, its landscape and ecological importance.	All year round	CM GSM	ERB	Website/Leaflets.	Ongoing.
6.6.4	To offer opportunities for the community to commemorate loved ones through commemorative tree planting, benches and plaques/paths.	All year round	CM AO	ERB	Expand current options to enable more opportunities for community to participate. Changed commemorative bench system in new extension, with up to five commemorations per bench.	Ongoing.

## 6.7 Marketing and communications

Vision and objectives	Action	Timescale	Responsibility	Resource	Comments	Progress to date
6.7.1	To ensure the Council's website and the Parks Herts website is regularly updated regarding range of services, fees and charges, and information.	All year round	CM Marketing Officer	ERB	Regular review and update of website.	Ongoing.
6.7.2	To ensure that relevant information is available at Council offices, cemetery and funeral directors.	Spring 2025	CM AS	ERB	Ensure all outlets receive new fees and charges. Service developments for new financial year.	Ongoing.
6.7.3	To ensure that information is available to non-English speaking Italian users, the largest ethnic group in the Borough.	Spring 2025	CM AS	ERB	Review current information, update and consider additional information.	Ongoing.
6.7.4	To review signage.	Summer 2025	CM GSM	Capital		Ongoing.

## 6.8 Management

Vision and objectives	Action	Timescale	Responsibility	Resource	Comments	Progress to date
6.8.1	To review and update the Management Plan on a regular basis and, where appropriate, inform stakeholders.	All year round	GSM CM	ERB	Review Plan, communicate to Friends Group and provide updates.	Ongoing.
6.8.2	To ensure that there is suitably trained staff to enable the Cemetery Service to be available to customers for information/interments at agreed times.	All year round	GSM CM ES	ERB	Drop in surgery session runs every Thursday morning in the chapel between 9-10.30am, no appointment needed.	Ongoing.
6.8.3	To ensure that the full range of choice is available to customers and that the cemetery extension reflects this.	All year round	GSM CM	ERB	Introduce option to install bird and bat boxes as commemorative features.	Ongoing.
6.8.4	To regularly monitor/manage service delivery by the Cemetery team and deal efficiently/effectively with any issues.	All year round	GSM CM	ERB	Regular monitoring records to be kept.	Ongoing.
6.8.5	To maintain Charter of Bereaved Standard/Creditation for the service.	Summer 2025	CM	ERB	Ensure applications are submitted and completed as best as possible.	Ongoing.
6.8.6	To enter independent assessment of the Cemetery and the services through the application of the ICCM Best Value Assessment Scheme.	Summer 2025	GSM CM	ERB	Retain gold standard.	Gold standard retained
6.8.7	To regularly review and amend the Cemetery Regulations where appropriate.	All year round	CM GSM			Reviewed April and September 2025 due to changes in policies.

## Appendix G

### Cheshunt Cemetery Marketing Plan 2026

**Events:** Host two public events, Friends of Cheshunt Cemetery during 2026 (2025 = 2)

**Publications/print:** Create new leaflets regarding 'Reclaim Graves' and new leaflet for deed owners.

**Website:** Continue to update the cemetery page on the Council's website and on ParkHerts website.

Memorial trail uploaded to website.

**Focus on:** Making the public aware of biodiversity opportunities in the cemetery and the historic importance of the cemetery. Investigate possible bat and bird walks. Continue to regularly update the Council's website. Benchmarking with other Hertfordshire cemetery teams regarding services and fees. Review of the fees and charges in April 2026 and ensure information is available on the website and sent to funeral directors.

## Appendix H - Event planner for 2024-2026

Date	Location	Activity	Event Co-ordinator	Entry fee	Marketing activity	Attendance Figures
<b>2024 Dates</b>						
<b>APRIL</b>						
	Cheshunt Cemetery Chapel	<b>Friends Group Meeting</b>		Free		
<b>SEPTEMBER</b>						
<b>26</b>	Cheshunt Cemetery Chapel	<b>Friends Group Meeting</b>	Emma Cooper	Free	Multiple signs around the cemetery	5

Date	Location	Activity	Event Co-ordinator	Entry fee	Marketing activity	Attendance Figures
<b>2025 Dates</b>						
<b>JANUARY</b>						
<b>23</b>	Cheshunt Cemetery Chapel	<b>Friends Group Meeting</b>	Emma Cooper	Free	Multiple signs around the cemetery	5
<b>SEPTEMBER</b>						
<b>25</b>	Cheshunt Cemetery Chapel	<b>Friends Group Meeting</b>	Emma Cooper	Free	Multiple signs around the cemetery	5

Date	Location	Activity	Event Co-ordinator	Entry fee	Marketing activity	Attendance Figures
<b>2026 Dates</b>						
<b>FEBRUARY</b>						
<b>26</b>	Cheshunt Cemetery Chapel	<b>Friends Group Meeting</b>	Emma Cooper	Free	Multiple signs around the cemetery	
<b>SEPTEMBER</b>						
<b>24</b>	Cheshunt Cemetery Chapel	<b>Friends Group Meeting</b>	Emma Cooper	Free	Multiple signs around the cemetery	

# Appendix I - Memorial Trail - Cheshunt Cemetery



# Appendix I - Memorial Trail - Cheshunt Cemetery

## Map reference 1

Start from the Dark Lane gate into the old part of the cemetery and along the Dark Lane boundary wall, with what is not only the oldest memorial in the cemetery, but also the very first burial, interment Number 0001, Grave Number belonging to 01 E, one Hannah Nicholas, a lady of 69 from Cheshunt Common, who died on 7 December 1855. The memorial has now sadly broken and is lying flat on the ground.



## Map reference 2

The building on your left is the 'Hearse House', of about the same age as Hannah's memorial, where the communal hearse (horse drawn, of course) used to be kept, with doors opening onto Dark Lane.

## Map reference 3

With the hearse house behind you, walk along the red tarmac path. There are many interesting memorials on the area to your left, but notice in particular the large red and white one, not far back from the path, in the 14th row down from the hearse house boundary, Numbers 14 EJ/14 EK. This belongs to the Rochford family, local nursery owners. Note the plaque explaining that the memorial was damaged by enemy action in World War II.



## Map reference 4

Another nursery-owning family, the Oylers, own a very beautiful memorial just a little further down the path, and a little further to the left, Numbers 19 EQ/19 ER. Note the very fine carving of the thorn branches wrapped around the cross – superb workmanship of the highest quality.



## Map reference 5

Go back to the path, and continue the same way. At the path cross-roads turn right, passing the chapel and, turning left at the main cemetery road, walk down the road towards the Bury Green Road gate. A short way before the grave on your right, is a simple marble memorial with five names on it, grave number 35 BH. The five were all workers at a nursery in Waltham Cross, and were killed in a 'Motor Omnibus' accident at Amwell roundabout, north of Hoddesdon, on a works outing in August 1913. It is difficult to imagine such a tragic accident in those slow moving days, with so few vehicles on the road.

### Map reference 6

Walk back towards Dark Lane, either across the grass, or if wet on the Cemetery road. Opposite the Chapel, on your left, you will find a nice example of a WELSH SLATE memorial on grave number 20 AX. Although only a plain rectangular memorial, note how well it has weathered, and how well the slate holds the very fine lettering.



### Map reference 7

Next, continue towards Dark Lane across the grass and path, and onto the next grass area, moving slightly to the left as you go. About 8 rows of graves along, you will find a nice example of a TOMB CHEST on grave number 11 CP/CQ. Please note that the body is interred underneath the ground as normal, not within the chest.

The next 10 memorials to see are towards the top of the grass area that you are currently on.

### Map reference 8

Continue towards Dark Lane another seven rows of graves, until row 4. on grave number 4 BR you will find a beautiful example of a carved angel. Note that this is hand carved – most modern ‘carvings’ are in fact moulded as marble dust and resin! Examine the fine detail, even though one arm of the statue is broken off.



### Map reference 9

In the next row towards Dark Lane, on grave number 3 BY , you will find an unusual memorial. In fact, it is not so much the memorial itself that you are looking at, although it is a magnificent lump of stone, with three medallions fixed to it – read the inscriptions carefully. They are to three brothers, killed in May, June and September 1917 whilst fighting for their country.

### Map reference 10

On one row further up towards Dark Lane, and slightly to the left, have a look at the CROSS on grave number 2 CO, and especially at the ornate ‘branch’ carving forming part of it. There are no joints, so the cross and carving must have all been made out of the same piece of Marble.



Three rows further towards the Dark Lane boundary you will find a lovely example of a mix of stone – white marble and red Balmoral granite. This is on grave number 02 BR / BS (row 1 is not the top row of graves, after row 1 comes row 01, then 02, 03, 04, 05 and 06). This has nice fluted columns and some impressive engraving.



In the next row back there is an unusual memorial for a well-known family on grave Number 03 BX. The memorial is made of PULHAMITE, and it is to the Pulham family. The firm of James Pulham and Son were eminent landscape gardeners during the 19th and early 20th centuries and worked on several royal palaces. They set up a manufactory for 'Pulhamite' (a mixture of Terracotta and cement) garden ornaments at Broxbourne in the late 1840's, and the firm continued in production until the Second World War. Note that the angel has now been removed.

A little to the left of the above, on grave number 03 CJ, there is a nice marble WHEELED CROSS with some good carving on it. These are known as 'wheeled' crosses because of the four arcs of a circle between the upper parts of the cross. They were very popular in Scotland and Ireland, and were sometimes known as 'Celtic' crosses. The carving is left proud of the surface of the cross by relieving the flat surface of the cross – a much harder process than cutting the design into the flat marble.



In the same row, but a little further to the left, you will see what is probably the tallest and grandest memorial in the whole Cemetery. This spans several grave spaces, centred on 03 CV/CW, and is to the Nockold family, diamond merchants during the late 19th/early 20th centuries. The memorial is of a light grey granite, with iron railings and chains. The very ornately designed memorial stands on top of the family vault – an underground brick chamber. This has steps leading down to it, the steps being in the front of the memorial and covered over with concrete slabs, soil and turf. To gain access to the vault it is necessary to remove the turf, soil and slabs to expose the steps, then knock-down the bricked-up entrance to the vault. The vault consists of a shelved room, where the coffins are placed on the shelves, and the vault can then be bricked up and sealed.



In the row behind the above grave, and just to the right, on grave number 04 CV there is a good example of a type of memorial that was common during the Victorian era – the BROKEN COLUMN, and this is amongst the best that will be seen anywhere. The broken column memorial was usually dedicated to the father of the family, although occasionally to the mother, representing the support of the family having been taken away.

cemetery part of the trail.

There is, however, at least one memorial worth a look in the new (1929 onwards) section of cemetery.

### Map reference 11

Walk back to the old Cemetery Dark Lane gate, and cross from it to the opposite gate, into the new part of the cemetery. Turn and walk along the path immediately to the left. Go almost to the end of this path, and on your right you will see a large marble anchor on a cross, within a larger set of marble kerbs.

This is the grave of Admiral of the Fleet Sir Hedworth Meux (pronounced 'Mews'). Sir Hedworth was born with the surname Lambton on 5 July 1856, and worked his way up from midshipman through the Royal navy.

At the end of the 19th century he was captain of one of the largest battleships in the Navy, H.M.S. Powerful, and became a nationally famous figure through his land-based endeavours, in February 1900. At this time he was sent to assist British forces fighting in South Africa, during the Boer War, and in particular to help the garrison besieged in the town of Ladysmith. Landing six heavy naval cannon, he had them hauled by his sailors over the mountains, and thus help force the retreat of the besieging forces. He changed his surname to Meux for his lover, Lady Meux, as a condition for inheriting her fortune. For the remainder of his career Sir Hedworth was an 'Office Admiral', and spent his time on his land at Theobalds Palace and with his horses. He died on 20 September 1929. Before his death, he had given 5 acres of ground to Cheshunt Urban District Council to be used as an extension to Cheshunt Cemetery, which was becoming full, and Sir Hedworth is buried in his vault in this area.

Whilst in this case, the anchor memorial is appropriate because Sir Hedworth was a sailor, this is certainly not the case for every anchor memorial. The anchor is another item of memorial with a meaning – like the broken column. To a sailor, the anchor is his 'last hope', when all else fails. The anchor memorial is meant to symbolise God as our last hope when we die.



# Appendix J

## 5 Year Action Plans And Maps

Ref no.	Action	Obj. Ref	When	Lead	Delivery	Funding	Est. Cost	Specification Ref.	Status
0.1	Develop task programme for Friends of Cheshunt Cemetery.		Annually						Two Formal meetings per year.
0.2	Refresh interpretation across the site.		1-2						Interpretation under review.
0.3	Erect trellis and plant climbing plants to shield bins across site.		1						Completed.
0.4	Cut 1/2 of conservation grassland margins in each compartment.		Annually						First phase carried out by volunteers 2019.
0.5	Install bat and bird nest boxes across site.		1-5						Bird nest boxes installed in the old part of Cheshunt cemetery.
0.6	Plant seasonal bulbs in areas of conservation grassland.		1-5						
0.7	Compartment A – plant hedgerow gaps with hornbeam.		1						
0.8	Compartment A – thin trees in centre of compartment.		1						Completed.
0.9	Compartment A – remove epicormic growth and crown liff lime trees.		Annually						Completed.
1.0	Compartment A – lay hedgerow along southern boundary.		5						
1.1	Compartment A – plant shade tolerant bulbs.		1-5						
1.2	Compartment A – plant shade tolerant bulbs adjacent to avenue yew trees.		1-5						
1.3	Compartment B – plant additional climbing species along western boundary.		1						Planted winter 2019 and gapped up autumn 2020.

<b>1.4</b>	Compartment C – Create and maintain composting area available for use by visitors.									1									
<b>1.5</b>	Compartment C - Plant native plants and shrubs along northern boundary in area of amenity grassland.									2-3									
<b>1.6</b>	Compartment C – Replace laylandii hedgerow with native species or reduce height of existing hedgerow.									Reduce 2-3									Reduced.
<b>1.7</b>	Compartment C – Continue planting alder trees along avenue.									1-5									Ongoing.
<b>1.8</b>	Compartment D – Plant gaps in northern boundary hedgerow with native hedge species.									4									
<b>1.9</b>	Compartment D – Create dead wood piles.									2-3									Dead wood piles on site.
<b>2.0</b>	Compartment D – Plant seasonal bulbs adjacent to vehicle access gate in area of amenity grass.									2									
<b>2.1</b>	Compartment E – Create two trial areas of wildflower meadow.									2/5									
<b>2.2</b>	Compartment E – Extend planting beds along the northern boundary with native species.									2									
<b>2.3</b>	Compartment E – Investigate improvements to enhance SUDS area.									5									
<b>2.4</b>	Compartment E – Create central feature and plant specimen tree.									5									
<b>2.5</b>	Compartment E – Plant low growing native shrubs on steep banks adjacent to mausoleum.									5									Part complete.
<b>2.6</b>	Compartment E – Create and maintain composting area.									1									Complete.

# Appendix K



Install green waste bins  
 Introduce option to install bird and bat boxes as commemorative features  
 Install new interpretation  
 Develop a programme of events to highlight historic and ecological interest  
 Introduce optional wildflower seeding on graves

Task carried out by:  
 Volunteers  
 Grounds maintenance  
 Contractors  
 Council Officers

## Cheshunt Cemetery Management Review Recommended actions

- Legend**
- Bench
  - Bin
  - Gate
  - Information panel
  - Watering facilities
  - Conservation cut
  - Scrub planting
  - Tree planting
  - Wildflower seeding
  - Hedgerow
  - Climbing plants
  - Trees
  - Amenity grassland
  - Tall ruderal
  - Baby memorial garden
  - Building
  - Compound
  - Cremated remains
  - Graves
  - Hedge
  - Lawn burials
  - Path
  - Planting beds
  - SuDS

Continue alder avenue and replace failed stems

Replace failed ley/landii with native hedge species

Cut buffer margin around hedges and trees once per year

Regularly cut ruderals

Seed bare ground with wildflower mix

Excavate pond

Plant pond with marginal vegetation

Establish wildflower lawn

Scrub planting on bund

**Countryside Management Service**

Scale @ A3  
 1:2,500  
 Date  
 October 2023  
 Rev  
 00

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# CHESHUNT CEMETERY

## MANAGEMENT REVIEW 2023-24



**BOROUGH OF  
BROXBOURNE**  
[www.broxbourne.gov.uk](http://www.broxbourne.gov.uk)

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# 1. INTRODUCTION

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## 1.1 Scope of review

The Countryside Management Service (CMS) was engaged by Borough of Broxbourne Council (BoB) to review the current management and ecological status of Cheshunt Cemetery and recommend achievable actions for inclusion in its new Green Flag management plan, encompassing biodiversity, heritage and public access.

## 2. SITE DESCRIPTION

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### 2.1 Background Information

Name: Cheshunt Cemetery

Address: Dark Lane  
Cheshunt  
Waltham Cross  
EN7 5DW

Ownership: Borough of Broxbourne

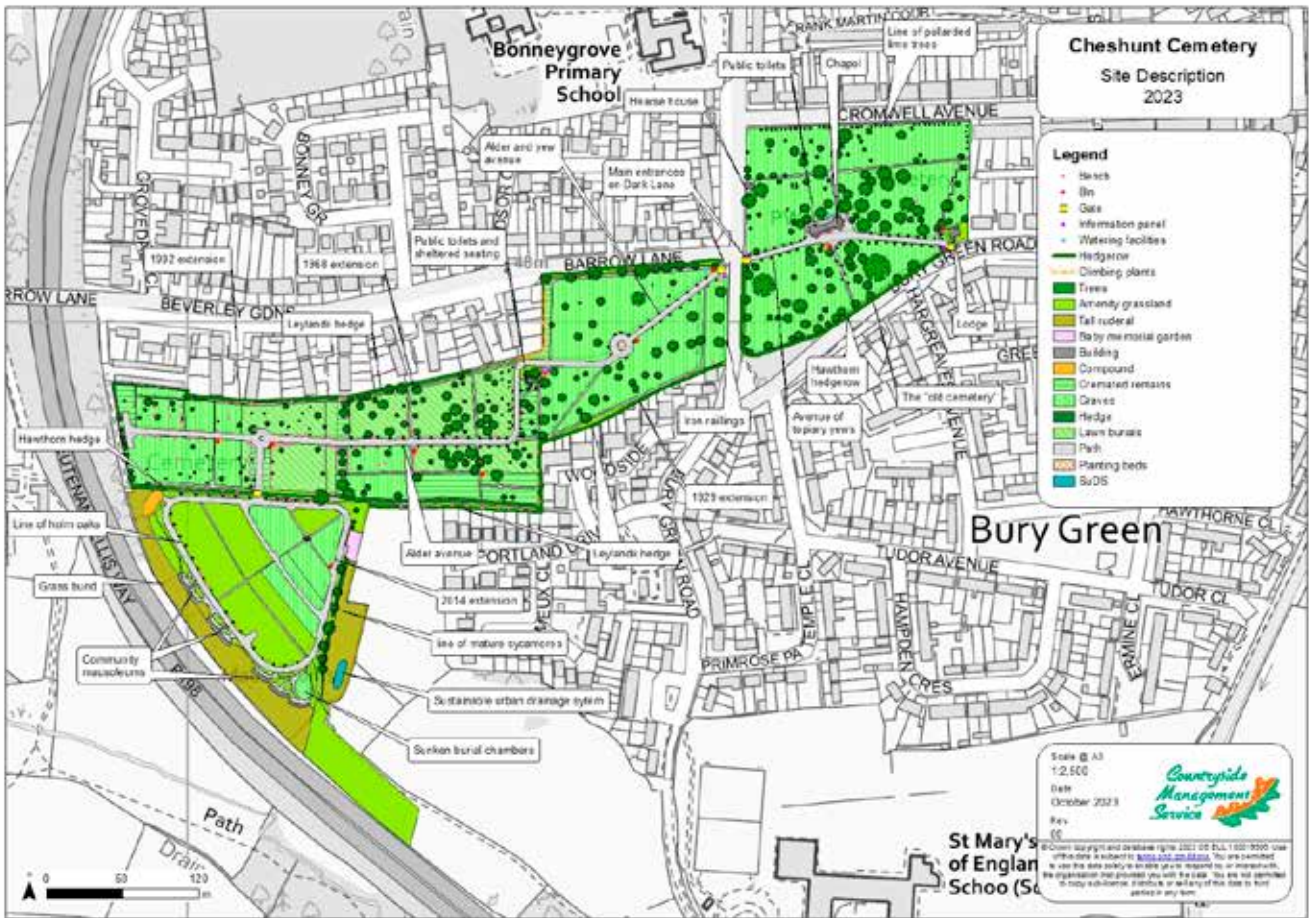
Site Area: 9.83ha

Grid Ref: TL 34259 01933

Cheshunt Cemetery is a working cemetery covering 9.83ha including the original 2.5ha cemetery built in 1855, and later extensions added in sequence to the south west in 1929, 1968, 1992, and 2014, each being created in a contemporary style. It is situated in the west of Cheshunt bordered by the B198 to the west and it is owned and managed by the Borough of Broxbourne.

The majority of the graves are of traditional style, though lawn graves and interred cremated remains are also frequent within the cemetery. Walled graves are present in the more recent sections, in the form of both private and community mausoleums; the 2014 section includes a series of curved community mausoleums.

Cheshunt Cemetery received a Green Flag award in 2009, recognising its value to the public as a high quality greenspace, and has retained it to date. It has also consistently achieved the Institute of Cemeteries and Crematorium Management's Gold award each year since 2009.



Cheshunt Cemetery Management Review 2023-24

## 2.2 Environmental Records

There are a limited number of wildlife records for Cheshunt Cemetery and the immediate area. Most notably noctule bats (*Nyctalus noctule*), common pipistrelle (*Pipistrellus pipistrellus*) and long-eared bats (*Plecotus* spp.) have been observed in the area. There are also historic records of stag beetles (*Lucanus cervus*) in gardens adjacent to the cemetery, along Barrow Lane. Stag beetles and all bat species are protected species under the Wildlife and Countryside Act 1981, stag beetles are also a priority species under Section 41 of the Natural Environment and Rural Communities Act 2006. Records onsite include holly blue butterfly (*Celastrina argiolus*), rosemary beetle (*Chrysolina americana*), and 7 spot lady-bird (*Coccinella septempunctata*). The newest area of the cemetery comprises records for common invertebrates, often associated with grasslands and damp meadows. These include common earwig (*Forficula auricularia*), Roesel's bush cricket (*Metrioptera roeselii*), and meadow grasshopper (*Chorthippus parallelus*), however these were recorded prior to this section of the cemetery being opened. In addition, European hedgehog (*Erinaceus europaeus*), which is also a protected species under the Wildlife and Countryside Act 1981, has been recorded in the cemetery as part of the Big Hedgehog Map initiative.

## 2.3 Constraints

Cheshunt Cemetery is located within the Metropolitan Green Belt. There are also two local wildlife sites nearby, one broadleaved woodland to the north and another broadleaved woodland to the south.

The cemetery contains a number of memorials of historic interest and two Grade II listed buildings:

- Chapel (Grade II listed, entry no. 1100616)

An early gothic building constructed of yellow stock brick, cement and stone dressings, with a steep slate roof. It was built in 1855 as part of the original cemetery and is still used for services. The building contains two chapel rooms with their own external doors joined by a central entrance chamber which supports the belfry.

- Lodge (Grade II listed, entry no. 1348361)

Located at the eastern edge of the original cemetery, it was also built in 1855 and is of similar construction to the chapel. It was used as a dwelling until the mid 20th century, when it was converted to a mess room and office, then was restored as a dwelling in 2006.

The original cemetery also contains a hearse house, built in 1855, which once would have housed the community horse-drawn hearse but has been used for storage since the 1920s. While not listed, this building also holds historic interest as one of the few remaining examples of its kind. It would have had doors opening onto Dark Lane when it was originally built but these have been bricked up to provide more secure storage.

The cemetery is locked at night for security. There is a public Right of Way between the two most recent extensions to the cemetery however gates either side of the footpath where it crosses the vehicle access between these sections prevent access to the cemetery when it is closed. The site is an active cemetery and all works should be planned and carried out sensitively with respect to public using the site as such.



*The chapel (left) and the Right of Way between the 1992 and 2014 sections of the cemetery (right).*

### 3. SITE REVIEW

---

To improve the wildlife potential of Cheshunt Cemetery it is important to maintain a variety of vegetation types, such as old trees, hedgerows, and long and short grass areas. A mosaic of vegetation provides foraging and refuge areas for a wide range of wildlife species. Recommendations are provided below to improve the quality of habitats across the site. Increased involvement of the local community in the management of the site, and improved interpretation would promote general awareness and understanding of steps taken to enhance the site for wildlife.

#### 3.1 Grassland

##### 3.1.1 Description

The majority of the cemetery is maintained as amenity grassland however with relaxed mowing implemented to support wildflowers. Some wildflowers are common within the cemetery including yarrow (*Achillea millefolium*), creeping cinquefoil (*Potentilla reptans*) and zigzag clover (*Trifolium medium*). There are also records of a greater diversity of fine grasses and wildflowers, such as selfheal (*Prunella vulgaris*), birds foot trefoil (*Lotus corniculatus*), oxeye daisy (*Leucanthemum vulgare*), and burnet saxifrage (*Pimpinella saxifraga*) occurring within the cemetery, particularly the original section, in the past. The most recent section of the cemetery contains open areas of grassland where plots are not yet in use, however this has relatively low species diversity compared to the rest of the cemetery.

There are a few ornamental beds, as well as a number of graves, which are planted with a mix of perennial horticultural species which incorporate some pollinator friendly plants. The council permits spring bulbs to be planted on lawn graves.

The grass bund, which was seeded with wildflowers following its creation, has become dominated by tall ruderals. The land around the sustainable urban drainage system (SUDS) has become dominated by nettles (*Urtica dioica*).



*Perennial flowers on a traditional grave (left) and the grass bund (right).*

### **3.1.2 Recommendations**

The management of the grassland must be balanced between the needs of wildlife and the desire of many site users to maintain a formal appearance within the cemetery. The relaxed mowing schedule should be continued to promote the flowering plants within the sward as an important resource for pollinators. To further increase the resources for pollinators, the blocks of plots which are not yet in use within the new section could be seeded with mowing tolerant wildflower seed mix incorporating low growing flowering species such as self heal (*Prunella vulgaris*), red clover (*Trifolium pratense*), bird's foot trefoil (*Lotus corniculatus*), and black medick (*Medicago lupulina*). This could be maintained through the existing relaxed cutting regime with a minimum cutting height of 50mm and would continue to provide resources for pollinators as the plots come into use. The sowing of native wildflower seeds could also be offered as an alternative to laying turf on lawn graves.

To improve the visual appeal of the bund and reduce noise from B198, additional shrubs can be planted. This planting should focus on smaller native species which will not significantly shade the cemetery adjacent to the bund and will provide resources for wildlife, e.g. blackthorn (*Prunus spinosa*), hawthorn (*Crataegus monogyna*), and elder (*Sambucus nigra*).

The area around the SUDS should be regularly cut and the cuttings removed from site to reduce the dominance of nettles. The area could then be seeded with wildflowers.

## 3.2 Trees and shrubs

### 3.2.1 Description

Cheshunt Cemetery contains a wide variety of scattered trees and shrubs, as well as formal avenues and hedgerows. The majority of trees are ornamental though occasional native species are present.

The scattered trees range in age and composition; from predominantly mature cypress trees in the original cemetery, to young and intermediate trees of broadleaved and evergreen species in the first two extensions, and predominantly young broadleaved trees and recent plantings in the two most recent sections. The roots of trees are damaging memorials in places.

The access road through the original cemetery is lined by an avenue of topiary “bottle” yews (*Taxus baccata*). The 1929 extension continues this avenue but alternates the shaped yews with alder (*Alnus glutinosa*), transitioning to the 1968 extension where the avenue is comprised entirely of alder trees. A small number of these alder trees have failed. Damage to the base of others from grass cutting is evident and could impact the survival of these in the future due to the loss of bark.

There is a line of pollarded common lime trees (*Tilia x europaea*) along the northern boundary of the original cemetery with extensive epicormic growth. Similarly, a line of sycamores (*Acer pseudoplatanus*) between the 2014 section and the SUDS area have extensive epicormic growth to the point that they present a hedgerow like feature.

The hedgerows along the boundaries of the cemetery exhibit stark contrast between fast growing dense Leyland cypress (*Cupressus x leylandii*) and native hedgerows, which are predominantly hawthorn with occasional elm (*Ulmus* spp.), cherry (*Prunus* spp.) and field maple (*Acer campestre*). Some sections of the Leyland cypress in the 1929 extension are dying off where they have become overwhelmed by climbing plants. The majority of stems in a former beech (*Fagus sylvatica*) hedgerow along the eastern boundary of the original cemetery have been lost revealing the brick wall which encloses this section of the cemetery.

A number of dead wood piles were observed in discrete locations around the boundary of the site and monolithed trees have been kept as standing deadwood in

a few places. Both of these habitats should be retained as valuable resources for wildlife.



*Mixed trees within the old cemetery (top left), pollarded lime trees in the old cemetery (top right), cypress tree pushing memorial over (bottom left), and standing deadwood in the 2014 section (bottom right).*

### **3.2.2 Recommendations**

If it becomes necessary to remove trees which threaten memorials, a small number of these could be monolithed and retained as standing deadwood, however to protect the visual character of the cemetery standing deadwood should be limited (e.g. no more than two stems per section). Other stems can be cut lower and stumps

left to break down naturally as this provides valuable habitat for invertebrates including stag beetles. As some of these trees possess veteran features bats could be roosting within them, bat surveys should be conducted prior to undertaking tree works. Similarly bat surveys should be conducted prior to undertaking maintenance on buildings where these have potential for bats to be roosting.

The alder avenue should be continued through the last two sections of the cemetery and the failed trees in the existing avenue should be replaced. To prevent damage to trees and minimise the risk of tree failure, a 1 metre circle around the base of each tree can be left uncut for the majority of the year, carefully cutting around the tree once per year. Alternatively strimmer guards can be placed around the trees. A similar buffer margin can be left uncut at the base of hedgerows. This protects the base of the stem from damage during mowing, helps retain moisture for the hedge or tree during dry periods and provides a refuge for wildlife.

The leylandii hedges could be replaced with native species, especially where they have begun to die back. Where a dense screen is desired for security or privacy native hedges can be laid to create a denser structure.

### **3.3 Sustainable Urban Drainage System (SUDS)**

#### **3.3.1 Description**

The SUDS retention pond can be accessed from newest section of the cemetery via a gap in the line of Sycamore trees. The land adjacent to the pond, which is dominated by tall ruderals, is occasionally used for the temporary storage of spoil and is subject to littering. The pond is dry throughout at least half the year, possibly because it is not the lowest point in the surrounding land, and the bottom of the pond has grassed over as a result.



*Dry SUDS pond (left) and rank vegetation and debris north of the pond (right).*

### **3.3.2 Recommendations**

The retention pond and the adjacent land could be managed as a dedicated wildlife area. Encouraging visitors to spend time in this area for quiet contemplation by installing seating may also deter littering there.

The pond could be excavated further, lowering the deepest point by at least one metre, to ensure it retains water throughout a greater part of the year and enable it to support amphibians. It could then be planted with a mixture of native emergent species which can tolerate fluctuating water levels and periods both with and without waterlogged soil. This planting could include species such as purple loosestrife (*Lythrum salicaria*), marsh marigold (*Caltha palustris*), and yellow flag iris (*Iris pseudacorus*) which are available in pre-planted coir mats and rolls.

Areas where spoil has been spread adjacent to the ponds should be seeded with wildflowers and the existing herbaceous vegetation should be regularly cut to reduce the dominance of tall ruderals. Hibernacula for amphibians can be created near the ponds to ensure suitable terrestrial habitat is available.

## **3.4 Management, Infrastructure and Community**

### **3.4.1 Description**

The Borough of Broxbourne has adopted the Institute of Cemetery and Crematorium Management's (ICCM) Charter for the Bereaved to provide best practice in the bereavement service. In line with the ICCM Charter for the Bereaved the council

endeavour to manage Cheshunt Cemetery to create and maintain an atmosphere of solace and respect for bereaved individuals.

To minimise their environmental impact, the council has committed to:

- using peat-free composts, mulches, and soil conditioners and peat reduced nursery stock
- using only compost generated on site as fertiliser
- not using pesticides unless no other methods of control are suitable.

Rain water harvesting butts have also been installed on some of the buildings.

The cemetery is managed by the council's Cemeteries Service and a permanent grounds maintenance team. The Cemetery Manager is the primary liaison with the community; co-ordinating with the Friends of Cemeteries group and ensuring the communities needs are met. The Friends of Cemeteries group are active within Cheshunt Cemetery and assist with maintenance of the site including reporting issues and tending to flower beds and graves. The council is currently supporting their transition to a site specific Friends of Cheshunt Cemetery group.

Pedestrian and vehicle entrances to the old cemetery are from Dark Lane and Bury Green Road. The main entrance to the newer sections is on Dark Lane and there is also access via a public footpath which passes along the northern edge of the 2014 extension. As this is a Public Right of Way this cannot be obstructed therefore gates either side of the path are closed to prevent access to the cemetery outside of opening hours. The cemetery is open between 7.30am and dusk every day (opening times are seasonal and are adjusted monthly) and the gates are locked outside of these hours.

Access within the cemetery is via a series of surfaced paths and mown grass paths between the graves. The cemetery contains over a hundred benches, the majority of which are memorials. Toilets are available in the original cemetery and the 1968 extension. Bins, watering vessels and taps with troughs are provided at points around the cemetery so that in all but the newest section visitors are never more than 100m from a water source and bin to facilitate maintenance of graves. Bins are screened by trellises with climbing plants to protect the visual appeal of the cemetery while providing resources for pollinators.

Litter on site is a problem where artificial flowers are left to deteriorate on memorials and fall down over time. These are then caught in mowers leaving shredded plastic around the cemetery.

The current interpretation across the site is outdated and provides limited information for visitors. The reverse of two of the four panels is also obscured by trees and furniture.



*Information panel at the entrance from Bury Green Road (top left), rainwater collection butt at the rear of the chapel (top right), litter from artificial flowers collected from one row of graves (bottom left), and trellis screen around watering facilities and general waste bin (bottom right).*

### **3.4.2 Recommendations**

To further improve the sustainability of the management of Cheshunt Cemetery green waste bins could be provided for visitors alongside general waste bins. Visitors should also be encouraged to dispose of artificial flowers once they begin to deteriorate or consider leaving alternative decorations which generate less litter.

There is potential to increase the nesting opportunities within the cemetery through the provision of bird and bat boxes, which could be sponsored by families as 'Living memorials' to those interred within the cemetery. Similarly bee and bug hotels could be installed to encourage pollinators and other invertebrates.

New interpretation panels could provide information on the heritage of the site (e.g. the hearse house and chapel) and its management for wildlife, in addition to administrative information about the cemetery. In particular, it would provide an opportunity to explain the benefits of the conservation grassland areas, and highlight key wildlife species that can be seen across the site. In addition, the panels could provide guidelines for any future composting initiatives. All interpretation within the cemetery is currently text based and could be made more accessible by providing downloadable copies which are compatible with text to speech software on the council website.

The historic and ecological interest of the cemetery could also be promoted through events such as guided walks or bat evenings. Any records generated by events which involve identification of wildlife on site should be submitted to the Hertfordshire Environmental Records Centre to inform future management plans.

#### 4. ACTION PLAN AND MAP

Ref no.	Action	When	Lead	Delivery	Funding	Est. Cost	Spec. Ref.
1.1	Cut back ruderal neutrophilic species around SUDS and remove arisings	Ongoing	BoB	GM team	GM budget	Staff time	
1.2	Provide green waste bins	Anytime	BoB	GM team	GM budget	£500	
1.3	Introduce option to install bird and bat boxes as commemorative features	Anytime	BoB	Cemeteries team	Staff time	Staff time	
1.4	Design and install new interpretation	Anytime	BoB	CMS/ Contractor	BoB	£10,000	
1.5	Develop a programme of events to highlight historic and ecological interest	Anytime	BoB	Cemeteries team	Staff time	Staff time	
1.6	Excavate retention pond	Summer	BoB	CMS/ Contractor	BoB	£5,000	5.2
1.7	Pond planting	Spring/ Summer	BoB	CMS/Vols	BoB	£1,000	5.3
1.8	Introduce optional wildflower seeding on graves	Autumn	BoB	Cemeteries team	Staff time	Staff time	

1.9	Annual cut of tree and hedge buffer margins	Autumn	BoB	GM team	GM budget	Staff time	
1.10	Wildflower seeding	Autumn	BoB	CMS/ Contractor	BoB	£1,500	5.4
1.11	Shrub planting on bund	Winter	BoB	CMS/Vols	BoB	£500	5.5
1.12	Tree planting continuing alder avenue	Winter	BoB	Contractor/Vols	BoB	£850 per tree	
1.13	Replace dying Leylandii hedges with native hedgerow	Winter	BoB	CMS/ Contractor/Vols	BoB	£5,000	

*Abbreviations: CMS: Countryside Management Service, BoB: Borough of Broxbourne Council, Vols: Volunteers, GM: Grounds Maintenance.*



Cheshunt Cemetery Management Review 2023-24

## 5. SPECIFICATIONS

### 5.1 General specifications

Public safety	<p>Members of the public to be kept a safe distance from works with signs and or banks men. Access routes may require temporary closure.</p> <p>Contractors shall be responsible for safeguarding all materials and plant on site and shall ensure that all such materials and plant in no way or at any time, represent a danger or risk to the general public or authorised persons.</p> <p>Work will be left safe at the end of the day and any hazards will be protected to prevent public access.</p>
Damage	<p>Any and all damage caused by the Contractor to land property or any other permanent features shall be required to be made good by the contractor at their own cost.</p> <p>All works around the Scheduled Monument to be carried out sensitively, and with a watching brief if deemed appropriate, to avoid damaging the monument.</p>
Timing	<p>Unless otherwise stated, all habitat management work will be undertaken between 1st September and 28th February.</p> <p>All work will aim to be undertaken outside of wettest winter months to minimise damage to soils and tracks.</p>
Vehicles and equipment	<p>Machines and vehicles should not be left to idle and should be turned off to reduce air pollution and noise.</p> <p>Contractors should ensure that all equipment/plant/vehicles entering the work site be clean of all soil and plant material that may have accumulated from work on other sites. This is in order to prevent invasive plant species or other contaminant from being introduced to the site.</p> <p>All refuelling, including chainsaw, is to take place on a specifically designed spill containment device, away from watercourses with fuel spillage kits on site at all times.</p>
Waste disposal	<p>All spoil and waste material should be removed from site and disposed of responsibly and in accordance with current waste legislation, and the site be left tidy.</p>

## 5.2 Pond Excavation

<p>Details</p>	<p>The site may be monitored by an independent consultant, to ensure legally protected species (Great Crested Newt), if present, are safely removed from the work site.</p> <p>Pond to be excavated to increase the maximum depth by between 1m and 2m leaving the pond with gentle sloping edges no steeper than 1:10 where possible.</p> <p>Material to remain on site and be spread at a location to be identified by the supervising officer.</p>
<p>Timing</p>	<p>If surveys indicate no amphibians are present, excavation should be carried out while the ponds are dry during summer.</p> <p>Alternatively excavation can be carried out in the first week of November when amphibians are likely to be hibernating and before adverse weather will prevent works.</p>

## 5.3 Pond planting

<p>Details</p>	<p>Provenance of plants and seeds should be from the UK to avoid introducing invasive species.</p> <p>If using bare root plants, roots must be kept moist prior to planting. Planting should take place on the day of delivery where possible and handling time kept to a minimum. Plants should be firmed in to prevent soil washing away.</p>
<p>Timing</p>	<p>For best establishment, plugs and bare root plants should be planted in spring.</p>

## 5.4 Wildflower seeding

Details	<p>Provenance of wildflower and grass seed should be from the UK to avoid introducing invasive species.</p> <p>Ground must be scarified and soil loosened, exposing 60-70% bare earth, to create suitable surface for sowing. A mowing tolerant native wildflower seed mix such as Naturescape N14F should be surface sown thinly at approximately 1g of seed per square metre. Damp sand can be mixed with the seed to act as a carrier and identify where seeds have been spread. Firm in with a heavy roll to give good soil-seed contact.</p>
Timing	<p>For best establishment, wildflower seeding should be undertaken in the autumn, ideally October, before the first frost.</p>

## 5.5 Tree and shrub planting

<p>Details</p>	<p>Wherever possible source two year old bare root stock which are UK grown and of local provenance (seed zones 402, 405 and 406).</p> <p>Tree locations will be marked out with bamboo canes prior to planting, at 2m centres on diagonal lines.</p> <p>Create 1m<sup>2</sup> weed free areas around tree planting location, spray if necessary.</p> <p>Trees and shrubs will be planted on the day of delivery where possible and handling time kept to a minimum. Woody plants can be stored for a few days in a cool location protected from damage or drying out. For longer periods of storage, trees can be heeled-in to moist well drained substrate in an area where stock is protected from damage or drying out.</p> <p>Shrubs should be planted in species groups of three.</p> <p>Place a 100mm depth layer of well rotten bark chip mulch across the 1m<sup>2</sup> planting square around each tree (not directly against the stem) to improve water retention and suppress competitive weed growth.</p>																																				
<p>Timing</p>	<p>December (allowing plants to be well watered in over winter)</p>																																				
<p>Shrub stocking schedule</p>	<table border="1"> <thead> <tr> <th><i>Species</i></th> <th><i>Planting Group Size</i></th> <th><i>Number of Trees Per Hectare</i></th> <th><i>Number of Trees Per Site Area</i></th> </tr> </thead> <tbody> <tr> <td>wayfaring tree</td> <td>3</td> <td>375</td> <td>75</td> </tr> <tr> <td>elder</td> <td>3</td> <td>350</td> <td>70</td> </tr> <tr> <td>hawthorn</td> <td>3</td> <td>350</td> <td>70</td> </tr> <tr> <td>blackthorn</td> <td>3</td> <td>375</td> <td>75</td> </tr> <tr> <td>spindle</td> <td>3</td> <td>350</td> <td>70</td> </tr> <tr> <td>holly</td> <td>3</td> <td>350</td> <td>70</td> </tr> <tr> <td>dogwood</td> <td>3</td> <td>350</td> <td>70</td> </tr> <tr> <td><b>Sum</b></td> <td></td> <td><b>2500</b></td> <td><b>500</b></td> </tr> </tbody> </table>	<i>Species</i>	<i>Planting Group Size</i>	<i>Number of Trees Per Hectare</i>	<i>Number of Trees Per Site Area</i>	wayfaring tree	3	375	75	elder	3	350	70	hawthorn	3	350	70	blackthorn	3	375	75	spindle	3	350	70	holly	3	350	70	dogwood	3	350	70	<b>Sum</b>		<b>2500</b>	<b>500</b>
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Flamstead End

**Cheshunt Cemetery New Site**

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
1	Common Alder	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
2	Sycamore	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
3	Purple Norway Maple	5 to 10 meter	41cm to 60cm	Mature	Good	Good
4	Chestnut spp	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
5	Sargent's Cherry	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
7	Silver Birch	5 to 10 meter	41cm to 60cm	Mature	Good	Good
9	Sargent's Cherry	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
12	Lombardy Poplar	10 to 20 mete	61cm to 100c	Mature	Good	Medium
13	Norway Maple	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
14	Gum Tree spp	10 to 20 mete	41cm to 60cm	Mature	Good	Medium
15	Lawson Cypress	5 to 10 meter	21 cm to 40c	Semi-Mature	Medium	Medium
16	Silver Birch	5 to 10 meter	21 cm to 40c	Mature	Good	Good
17	Atlas Cedar	5 to 10 meter	41cm to 60cm	Mature	Good	Good
18	Willow species	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
19	Bird Cherry	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Medium
22	Purple-leaved Plum	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
23	Maidenhair Tree	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
24	Lawson Cypress	5 to 10 meter	61cm to 100c	Mature	Good	Good
25	Norway Maple	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
26	Sargent's Cherry	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
28	Birch spp	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
29	Pine spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
30	Sargent's Cherry	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
32	Lombardy Poplar	10 to 20 mete	61cm to 100c	Mature	Good	Medium
33	Magnolia spp	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
34	Lombardy Poplar	10 to 20 mete	61cm to 100c	Mature	Good	Medium
35	Birch spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
36	Common Yew	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
37	Japanese Crab	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
38	English Oak	10 to 20 mete	41cm to 60cm	Mature	Good	Medium
39	Lawson Cypress	5 to 10 meter	61cm to 100c	Mature	Good	Medium
41	Atlas Cedar	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
43	English Oak	10 to 20 mete	61cm to 100c	Mature	Good	Medium
44	Pine spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
46	Fastigate Hornbeam	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
48	European Larch	5 to 10 meter	Up to 20cm	Young Tree	Good	Good
49	Silver Birch	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
50	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
51	Hornbeam	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
52	Japanese Crab	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Medium

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
53	English Oak	10 to 20 mete	61cm to 100c	Mature	Good	Medium
54	Sargent's Cherry	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
55	Lawson Cypress	10 to 20 mete	41cm to 60cm	Mature	Good	Good
56	Sargent's Cherry	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
57	Japanese Crab	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
58	Sargent's Cherry	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
67	Lawson Cypress	5 to 10 meter	61cm to 100c	Mature	Good	Medium
70	Pine spp	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
72	Silver Birch	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
74	American Arbor-vitae	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
75	Lawson Cypress	5 to 10 meter	41cm to 60cm	Mature	Good	Good
78	Blackthorn	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
79	Lawson Cypress	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
80	Sargent's Cherry	5 to 10 meter	41cm to 60cm	Mature	Poor	Medium
81	Lawson Cypress	5 to 10 meter	61cm to 100c	Mature	Good	Medium
82	Silver Maple	10 to 20 mete	61cm to 100c	Mature	Medium	Medium
83	Silver Birch	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Medium
84	Hornbeam	5 to 10 meter	41cm to 60cm	Mature	Good	Good
86	Sargent's Cherry	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
87	Silver Birch	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
88	Birch spp	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
89	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Medium	Medium
90	Apple spp	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
93	Sycamore	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
94	Norway Spruce	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
95	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
98	Autumn Cherry	5 to 10 meter	21 cm to 40c	Semi-Mature	Medium	Medium
99	Gum Tree spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Medium
101	Norway Maple	5 to 10 meter	41cm to 60cm	Semi-Mature	Good	Medium
102	Willow species	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
103	Sycamore	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Medium
104	Norway Maple	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
105	Callery Pear	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
107	Autumn Cherry	5 to 10 meter	21 cm to 40c	Mature	Good	Good
110	Common Holly	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
112	Lombardy Poplar	10 to 20 mete	61cm to 100c	Mature	Good	Medium
113	Pine spp	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
116	Norway Maple	5 to 10 meter	21 cm to 40c	Mature	Good	Good
117	Common Holly	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Medium
118	Pine spp	5 to 10 meter	41cm to 60cm	Mature	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
120	Norway Maple	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
123	Sargent's Cherry	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
125	Sargent's Cherry	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Medium
126	Wild Cherry	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
127	Lawson Cypress	5 to 10 meter	21 cm to 40c	Mature	Good	Good
128	Tibetan Cherry	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
129	Juniper spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
131	Lawson Cypress	10 to 20 mete	41cm to 60cm	Mature	Good	Medium
132	Whitebeam	5 to 10 meter	41cm to 60cm	Semi-Mature	Good	Good
133	Sitka Spruce	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
134	Silver Birch	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
135	Whitebeam	5 to 10 meter	41cm to 60cm	Semi-Mature	Good	Medium
136	Japanese Crab	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
137	Norway Maple	5 to 10 meter	61cm to 100c	Mature	Good	Good
139	Lawson Cypress	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
140	Norway Maple	5 to 10 meter	41cm to 60cm	Mature	Good	Good
142	Sargent's Cherry	5 to 10 meter	41cm to 60cm	Mature	Good	Good
143	Lawson Cypress	10 to 20 mete	61cm to 100c	Mature	Good	Medium
148	Whitebeam	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
149	Norway Maple	5 to 10 meter	41cm to 60cm	Mature	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
152	Norway Maple	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
154	Autumn Cherry	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
157	Norway Maple	5 to 10 meter	41cm to 60cm	Mature	Good	Good
160	Pine spp	10 to 20 mete	41cm to 60cm	Mature	Good	Good
163	Swedish Whitebeam	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
164	Common Yew	5 to 10 meter	21 cm to 40c	Mature	Good	Good
166	Common Yew	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
167	Common Yew	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
G2	Lawson Cypress	Up to 5 meter	21 cm to 40c	Mature	Good	Medium
168	Pine spp	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
169	Pine spp	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
170	Pine spp	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
171	Spruce species	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
172	Pine spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
173	Pine spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
174	Common Alder	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
175	Common Alder	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
176	Common Alder	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
177	Common Alder	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Medium
178	Common Alder	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
179	Common Alder	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
180	Common Alder	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
181	Common Alder	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
182	Common Alder	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
183	Common Alder	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Medium
184	Common Alder	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
185	Common Alder	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
187	Common Alder	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
189	Common Alder	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
568	Common Beech	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
361	Lombardy Poplar	10 to 20 mete	41cm to 60cm	Mature	Good	Medium
363	Atlas Cedar	5 to 10 meter	41cm to 60cm	Mature	Good	Good
364	Lawson Cypress	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
365	Field Maple	5 to 10 meter	21 cm to 40c	Mature	Good	Good
366	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
367	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
368	Plum	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
369	Lombardy Poplar	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
370	Fastigate Hornbeam	5 to 10 meter	Up to 20cm	Young Tree	Good	Good
371	Common Yew	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
372	Horse Chestnut	10 to 20 mete	61cm to 100c	Mature	Good	Medium
373	Sweet Gum	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
374	Lombardy Poplar	10 to 20 mete	Over 100cm	Mature	Good	Medium
376	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
377	Common Yew	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
379	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
380	Juniper spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
381	Unknown - Conifer	10 to 20 mete	61cm to 100c	Mature	Good	Medium
383	Birch spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
384	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
385	Silver Birch	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
386	Common Holly	Up to 5 meter	Up to 20cm	Young Tree	Good	Medium
387	White Poplar	10 to 20 mete	61cm to 100c	Mature	Good	Medium
390	Monkey Puzzle	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
391	Whitebeam	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
392	Purple-leaved Plum	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Medium
393	Sargent's Cherry	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
395	Tulip tree	5 to 10 meter	21 cm to 40c	Semi-Mature	Medium	Medium
399	Lombardy Poplar	5 to 10 meter	Over 100cm	Mature	Medium	Medium
400	Wild Cherry	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
401	Pine spp	5 to 10 meter	21 cm to 40c	Mature	Good	Good
403	Autumn Cherry	5 to 10 meter	41cm to 60cm	Mature	Good	Good
405	English Oak	10 to 20 mete	61cm to 100c	Mature	Good	Medium
406	Unknown - Conifer	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
407	Hornbeam	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
408	Norway Maple	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
409	Juniper spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
411	Birch spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
412	Purple-leaved Plum	5 to 10 meter	21 cm to 40c	Mature	Medium	Poor
413	Colorado Spruce	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
417	Norway Maple	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
419	Silver Birch	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
420	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
421	Cypress spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
422	Birch spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
423	Hornbeam	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
424	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
426	Cockspur Thorn	5 to 10 meter	21 cm to 40c	Mature	Good	Good
427	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
429	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
430	Pine spp	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
431	Silver Birch	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
432	Rowan	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Medium
435	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
437	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
438	Norway Maple	5 to 10 meter	41cm to 60cm	Mature	Good	Good
439	Birch spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
440	Ash spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
441	Lombardy Poplar	10 to 20 mete	Over 100cm	Mature	Good	Medium
443	Silver Birch	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
444	Portugal Laurel	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
445	Birch spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
447	Sargent's Cherry	5 to 10 meter	Over 100cm	Mature	Good	Medium
449	Silver Birch	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
450	Atlas Cedar	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
452	Birch spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
453	Birch spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
454	Sycamore	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
456	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
459	Atlas Cedar	5 to 10 meter	61cm to 100c	Mature	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
460	Chestnut spp	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
461	Holm Oak	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
462	Common Lime	10 to 20 mete	61cm to 100c	Mature	Good	Medium
464	Lombardy Poplar	10 to 20 mete	41cm to 60cm	Mature	Good	Medium
465	Norway Maple	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
466	Common Holly	Up to 5 meter	Up to 20cm	Young Tree	Good	Medium
467	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
469	Norway Maple	5 to 10 meter	41cm to 60cm	Mature	Good	Good
470	Fastigate Hornbeam	5 to 10 meter	21 cm to 40c	Mature	Good	Good
471	Juniper spp	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
472	English Oak	5 to 10 meter	41cm to 60cm	Semi-Mature	Good	Good
474	Wild Cherry	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
475	Cockspur Thorn	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
476	Rowan	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
478	Swedish Whitebeam	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
479	Pine spp	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
480	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
481	Lombardy Poplar	10 to 20 mete	21 cm to 40c	Mature	Good	Medium
482	Sargent's Cherry	5 to 10 meter	61cm to 100c	Mature	Medium	Medium
483	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
485	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
486	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
487	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
488	Silver Birch	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
489	Poplar spp	10 to 20 mete	Over 100cm	Mature	Medium	Medium
491	Hawthorn	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
492	Birch spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
493	Norway Maple	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
494	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
495	Japanese Crab	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
496	Lawson Cypress	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
498	Silver Birch	5 to 10 meter	21 cm to 40c	Mature	Good	Good
499	Wild Cherry	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
500	Gum Tree spp	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
502	Atlas Cedar	5 to 10 meter	41cm to 60cm	Mature	Good	Good
503	Lombardy Poplar	10 to 20 mete	41cm to 60cm	Mature	Good	Medium
504	Common Ash	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Medium
506	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
507	Poplar spp	20 to 30 mete	Over 100cm	Mature	Medium	Medium
508	Common Ash	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
509	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
510	Silver Birch	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Medium
511	Birch spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
512	Lombardy Poplar	5 to 10 meter	Over 100cm	Mature	Good	Medium
513	Atlas Cedar	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
515	Cypress spp	5 to 10 meter	61cm to 100c	Mature	Good	Medium
516	Common Laurel	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Medium
517	Hawthorn	5 to 10 meter	21 cm to 40c	Semi-Mature	Medium	Poor
519	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
520	Common Beech	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
521	Callery Pear	Up to 5 meter	Up to 20cm	Young Tree	Medium	Medium
525	Sargent's Cherry	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
526	Rowan	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Medium
527	Norway Maple	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
528	Norway Maple	5 to 10 meter	21 cm to 40c	Mature	Good	Good
529	Wild Cherry	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
530	Lawson Cypress	10 to 20 mete	61cm to 100c	Mature	Good	Medium
533	Lombardy Poplar	10 to 20 mete	61cm to 100c	Mature	Good	Medium
G2	Mixed Broadleaves	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
540	English Oak	5 to 10 meter	Over 100cm	Mature	Poor	Poor

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
543	English Oak	10 to 20 mete	61cm to 100c	Mature	Good	Medium
570	Magnolia spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
571	Magnolia spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
573	Fastigate Hornbeam	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
574	Hornbeam	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
575	Birch spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
576	Birch spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
577	Magnolia spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
578	Fastigate Hornbeam	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
579	Fastigate Hornbeam	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
580	Magnolia spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
581	Rowan	Up to 5 meter	Up to 20cm	Semi-Mature	Medium	Medium
583	Sycamore	5 to 10 meter	21 cm to 40c	Mature	Medium	Poor
584	Sycamore	5 to 10 meter	21 cm to 40c	Mature	Medium	Poor
585	Field Maple	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
586	Sycamore	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
589	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
590	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
591	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
592	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
593	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
594	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Poor	Poor
595	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
596	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
597	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
598	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
599	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
600	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
601	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
602	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
603	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
604	Holm Oak	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
605	Magnolia spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
606	Apple spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
607	Apple spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
610	Silver Maple	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
611	Silver Birch	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
612	Chestnut spp	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
613	Thorn species	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
614	Hornbeam	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
616	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
617	Alder spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
618	Common Alder	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
619	Common Alder	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
620	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
621	Common Alder	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
622	Common Alder	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
623	Common Alder	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
624	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
625	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
626	Common Alder	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
627	Alder spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
628	Purple-leaved Plum	Up to 5 meter	21 cm to 40c	Semi-Mature	Medium	Poor
629	Laurustinus	Up to 5 meter	Up to 20cm	Mature	Good	Good
630	Photinia	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
H1	Cypress spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
631	Cherry spp	5 to 10 meter	Up to 20cm	Young Tree	Good	Medium
632	Horse Chestnut	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
633	Hornbeam	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
634	Common Holly	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
635	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
636	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
637	Alder spp	Up to 5 meter	Up to 20cm	Semi-Mature	Medium	Good
638	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
640	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
641	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
642	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
643	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
644	Alder spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
645	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
646	Alder spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
647	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
648	Alder spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
649	Hornbeam	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
650	Hornbeam	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Medium
651	Alder spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
652	Cherry spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
654	Rowan	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
656	Pine spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
657	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
A1	Leyland Cypress	Up to 5 meter	21 cm to 40c	Mature	Good	Good
H2	Leyland Cypress	Up to 5 meter	21 cm to 40c	Mature	Good	Medium
658	Alder spp	Up to 5 meter	Up to 20cm	Young Tree	Poor	Poor
659	Alder spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
660	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
661	Cherry spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
662	Cherry spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
663	Leyland Cypress	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
664	Norway Spruce	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
665	Juniper spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
666	Juniper spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
667	Juniper spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
668	Birch spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
669	Birch spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
670	Birch spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
671	Birch spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
672	Cherry spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
676	Sycamore	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
678	Rose	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
679	Species not in list	Up to 5 meter	Up to 20cm	Young Tree	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
680	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
681	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
682	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
683	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
H3	Lawson Cypress	Up to 5 meter	21 cm to 40c	Mature	Good	Good
684	Sweet Gum	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
H4	Lawson Cypress	Up to 5 meter	21 cm to 40c	Mature	Good	Good
690	Colorado Spruce	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
692	Norway Spruce	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
693	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
695	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
696	Alder spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
697	Cherry spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
697.1	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
698	Alder spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
700	Alder spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
702	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
703	Apple spp	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
705	Cherry spp	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
706	Cherry spp	5 to 10 meter	41cm to 60cm	Mature	Good	Medium

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
707	Cherry spp	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
708	Horse Chestnut	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
709	Horse Chestnut	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
710	Cherry spp	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
711	Purple-leaved Plum	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
712	Purple-leaved Plum	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
713	Cherry spp	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
714	Common Ash	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
715	Cherry spp	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
716	Hornbeam	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
717	Lawson Cypress	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
718	Alder spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
719	Alder spp	Up to 5 meter	Up to 20cm	Semi-Mature	Poor	Poor
720	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
721	Alder spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
722	Alder spp	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
723	Alder spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
H6	Lawson Cypress	Up to 5 meter	21 cm to 40c	Mature	Good	Medium
724	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Medium
725	Norway Maple	Up to 5 meter	Up to 20cm	Young Tree	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
726	English Oak	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
727	Rowan/Whitebeam fam.	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
728	Sycamore	5 to 10 meter	Up to 20cm	Young Tree	Good	Good
729	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
730	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
731	Spindle	Up to 5 meter	Up to 20cm	Young Tree	Good	Medium
732	Japanese Maple	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
733	Species not in list	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
734	Elm spp	Up to 5 meter	Up to 20cm	Young Tree	Medium	Medium
735	Purple Beech	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
736	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
737	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
738	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
739	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
740	Cherry spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
741	Juniper spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
742	Juniper spp	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
743	Photinia	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
744	Photinia	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good

Sub-total:

Tree Id	Common name	Height	Trunk	Age	Condition	Vitality
1	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
2	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
4	Common Yew	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
5	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
6	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
7	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
8	Common Holly	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
10	Japanese Cedar	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
11	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
12	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
14	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
15	Atlas Cedar	10 to 20 mete	Over 100cm	Over-Mature	Good	Medium
16	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
17	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
18	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
19	Sargent's Cherry	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
20	Sawara Cypress	10 to 20 mete	61cm to 100c	Mature	Good	Medium
21	Lombardy Poplar	5 to 10 meter	61cm to 100c	Mature	Good	Medium
22	Norway Spruce	10 to 20 mete	61cm to 100c	Mature	Good	Medium
23	Sycamore	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
24	Sawara Cypress	10 to 20 mete	61cm to 100c	Mature	Good	Medium
25	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
26	Sargent's Cherry	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
27	Cypress spp	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Medium
29	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
30	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
31	Bay Laurel	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
32	Sargent's Cherry	Up to 5 meter	41cm to 60cm	Mature	Medium	Poor
34	Common Ash	Up to 5 meter	61cm to 100c	Mature	Poor	Poor
35	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
36	Deodar Cedar	10 to 20 mete	61cm to 100c	Mature	Good	Medium
37	Sawara Cypress	10 to 20 mete	41cm to 60cm	Mature	Medium	Medium
38	Lawson Cypress	10 to 20 mete	Over 100cm	Mature	Good	Medium
39	Lawson Cypress	10 to 20 mete	Over 100cm	Mature	Good	Medium
40	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
42	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
43	Sycamore	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
44	Unknown - Conifer	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
45	Wild Cherry	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
46	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
47	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
48	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
49	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
50	Atlas Cedar	5 to 10 meter	Over 100cm	Over-Mature	Poor	Poor
51	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
52	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
53	Common Yew	Up to 5 meter	Up to 20cm	Mature	Good	Good
54	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
55	Willow species	5 to 10 meter	21 cm to 40c	Semi-Mature	Medium	Medium
56	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
57	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
58	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
59	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
60	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
61	Thuja species	10 to 20 mete	41cm to 60cm	Mature	Good	Medium
62	Sargent's Cherry	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
63	Common Ash	10 to 20 mete	21 cm to 40c	Semi-Mature	Good	Medium
64	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
65	Thuja species	10 to 20 mete	61cm to 100c	Mature	Good	Medium
66	Common Yew	Up to 5 meter	Up to 20cm	Young Tree	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
67	Lawson Cypress	10 to 20 mete	41cm to 60cm	Mature	Good	Medium
68	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
69	Irish Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
70	Common Holly	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
71	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
72	Pine spp	10 to 20 mete	41cm to 60cm	Semi-Mature	Good	Medium
73	Common Holly	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
75	Lawson Cypress	10 to 20 mete	41cm to 60cm	Mature	Good	Medium
76	Common Holly	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
77	Purple-leaved Plum	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
78	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Medium
79	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
80	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
81	Lawson Cypress	10 to 20 mete	41cm to 60cm	Mature	Good	Medium
82	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
83	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
84	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
85	Common Yew	5 to 10 meter	61cm to 100c	Mature	Good	Medium
86	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
87	Common Holly	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
88	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
89	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
90	Common Holly	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
92	Atlas Cedar	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
93	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
94	Common Yew	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
95	Sargent's Cherry	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Medium
96	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
97	Lawson Cypress	10 to 20 mete	61cm to 100c	Mature	Good	Medium
98	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
100	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
101	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
102	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
103	Sargent's Cherry	5 to 10 meter	61cm to 100c	Mature	Good	Medium
104	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
105	Chinese Juniper	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Medium
106	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
107	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
109	Common Holly	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
110	Lawson Cypress	10 to 20 mete	41cm to 60cm	Mature	Good	Medium

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
112	Common Yew	10 to 20 mete	61cm to 100c	Mature	Good	Medium
113	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
114	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
115	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
116	Lawson Cypress	20 to 30 mete	Over 100cm	Mature	Good	Medium
117	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
118	Common Yew	5 to 10 meter	21 cm to 40c	Mature	Good	Good
119	Monkey Puzzle	10 to 20 mete	41cm to 60cm	Mature	Medium	Medium
120	Cypress spp	10 to 20 mete	61cm to 100c	Mature	Good	Medium
121	Lawson Cypress	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
122	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
123	Cypress spp	10 to 20 mete	61cm to 100c	Mature	Medium	Medium
124	Lawson Cypress	10 to 20 mete	61cm to 100c	Mature	Medium	Medium
125	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
126	Common Holly	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
127	Sargent's Cherry	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
128	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
129	Leyland Cypress	5 to 10 meter	41cm to 60cm	Mature	Medium	Medium
130	Unknown - Conifer	20 to 30 mete	Over 100cm	Mature	Medium	Medium
131	Leyland Cypress	Up to 5 meter	Up to 20cm	Young Tree	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
132	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
134	Hyb.Cockspur Thorn	5 to 10 meter	61cm to 100c	Mature	Medium	Medium
136	Common Yew	Up to 5 meter	Up to 20cm	Mature	Good	Good
137	Cypress spp	20 to 30 mete	61cm to 100c	Mature	Medium	Medium
138	Common Yew	Up to 5 meter	Up to 20cm	Mature	Good	Good
140	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Medium
141	Common Yew	Up to 5 meter	Up to 20cm	Mature	Good	Good
142	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
143	Lawson Cypress	10 to 20 mete	Over 100cm	Mature	Medium	Medium
144	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
146	Norway Maple	10 to 20 mete	41cm to 60cm	Mature	Medium	Medium
147	Lawson Cypress	10 to 20 mete	Over 100cm	Mature	Medium	Medium
148	Common Yew	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
149	Autumn Cherry	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Medium
150	Common Yew	Up to 5 meter	Up to 20cm	Mature	Good	Good
153	Common Holly	Up to 5 meter	Up to 20cm	Young Tree	Good	Medium
154	Cypress spp	20 to 30 mete	Over 100cm	Mature	Medium	Medium
156	Common Holly	5 to 10 meter	Up to 20cm	Semi-Mature	Medium	Medium
158	Unknown - Conifer	10 to 20 mete	41cm to 60cm	Mature	Medium	Medium
161	Common Holly	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
162	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
164	Common Yew	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
165	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
167	Cotoneaster spp	Up to 5 meter	Up to 20cm	Young Tree	Medium	Medium
168	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
169	Cypress spp	10 to 20 mete	61cm to 100c	Mature	Medium	Medium
170	Common Holly	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Medium
172	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
173	Unknown - Conifer	20 to 30 mete	Over 100cm	Over-Mature	Medium	Medium
174	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
175	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
176	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
177	Leyland Cypress	5 to 10 meter	21 cm to 40c	Semi-Mature	Medium	Medium
178	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
179	Common Lime	5 to 10 meter	61cm to 100c	Mature	Medium	Medium
180	American Arbor-vitae	10 to 20 mete	61cm to 100c	Mature	Medium	Medium
181	Common Yew	Up to 5 meter	Up to 20cm	Young Tree	Good	Medium
182	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
185	Common Holly	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
186	Common Lime	5 to 10 meter	21 cm to 40c	Mature	Medium	Medium

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
187	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
188	Common Lime	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
189	Purple Norway Maple	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
190	Norway Maple	5 to 10 meter	21 cm to 40c	Semi-Mature	Medium	Medium
191	Common Yew	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
192	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
194	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
196	Turkey Oak	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Good
197	Spruce species	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
198	English Oak	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
199	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
200	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
201	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Medium	Medium
202	Common Lime	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
203	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
205	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
206	Pine spp	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
207	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
208	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
209	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
210	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
211	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
212	Common Yew	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Medium
213	Common Lime	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Medium
216	Common Lime	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
217	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Medium
218	Leyland Cypress	5 to 10 meter	21 cm to 40c	Semi-Mature	Poor	Poor
220	Sargent's Cherry	5 to 10 meter	61cm to 100c	Mature	Medium	Medium
223	Common Lime	5 to 10 meter	61cm to 100c	Mature	Good	Medium
224	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Poor	Medium
225	Irish Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
226	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
227	Common Holly	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
228	Common Lime	5 to 10 meter	61cm to 100c	Mature	Good	Medium
229	Lawson Cypress	10 to 20 mete	Over 100cm	Mature	Medium	Medium
230	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
231	Lombardy Poplar	10 to 20 mete	Over 100cm	Over-Mature	Medium	Medium
233	Monterey Pine	20 to 30 mete	Over 100cm	Mature	Good	Medium
234	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
235	Common Holly	Up to 5 meter	21 cm to 40c	Mature	Good	Medium

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
236	Unknown - Conifer	Up to 5 meter	Over 100cm	Mature	Poor	Poor
237	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Medium
238	Hawthorn	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
239	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
240	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
241	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
243	Common Holly	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
245	Irish Yew	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
246	Species not in list	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
247	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
248	Sawara Cypress	10 to 20 mete	21 cm to 40c	Mature	Medium	Medium
249	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
250	Irish Yew	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
251	Lawson Cypress	5 to 10 meter	21 cm to 40c	Mature	Medium	Medium
252	Common Lime	5 to 10 meter	61cm to 100c	Mature	Good	Medium
253	Cypress spp	20 to 30 mete	Over 100cm	Mature	Medium	Medium
254	Common Yew	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Medium
255	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
256	Common Holly	Up to 5 meter	Up to 20cm	Young Tree	Good	Medium
257	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
258	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Poor	Medium
259	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Good
260	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
261	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Medium	Medium
262	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
264	Common Lime	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
266	Common Holly	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
267	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
268	Common Yew	Up to 5 meter	Up to 20cm	Young Tree	Good	Medium
269	Common Holly	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
270	Common Holly	Up to 5 meter	Up to 20cm	Young Tree	Medium	Medium
271	Common Lime	5 to 10 meter	61cm to 100c	Mature	Good	Medium
273	Lawson Cypress	10 to 20 mete	61cm to 100c	Mature	Good	Medium
274	Lawson Cypress	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
277	Common Yew	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
278	Common Lime	Up to 5 meter	41cm to 60cm	Mature	Good	Medium
279	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
281	Common Holly	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
285	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
286	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
287	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
288	Juniper spp	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
290	Common Yew	5 to 10 meter	Over 100cm	Mature	Good	Medium
291	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
292	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
293	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
294	Common Holly	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
295	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
296	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
297	Lawson Cypress	10 to 20 mete	61cm to 100c	Mature	Good	Medium
298	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
300	Thuja species	10 to 20 mete	61cm to 100c	Mature	Medium	Medium
301	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
302	Downy Japanese Maple	5 to 10 meter	41cm to 60cm	Semi-Mature	Good	Medium
303	American Arbor-vitae	10 to 20 mete	61cm to 100c	Mature	Good	Medium
304	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
305	Common Yew	5 to 10 meter	21 cm to 40c	Mature	Good	Good
306	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
307	Monkey Puzzle	10 to 20 mete	41cm to 60cm	Semi-Mature	Good	Medium
308	Leyland Cypress	10 to 20 mete	61cm to 100c	Mature	Good	Medium

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
309	Common Yew	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
310	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
311	Common Holly	10 to 20 mete	41cm to 60cm	Mature	Good	Medium
312	Common Yew	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
313	Giant Redwood	10 to 20 mete	61cm to 100c	Mature	Good	Medium
314	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
316	Common Holly	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Good
317	Thuja species	10 to 20 mete	61cm to 100c	Mature	Medium	Medium
318	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
319	Juniper spp	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
320	Lawson Cypress	5 to 10 meter	41cm to 60cm	Mature	Medium	Medium
321	Thuja species	10 to 20 mete	61cm to 100c	Mature	Good	Medium
323	Lawson Cypress	10 to 20 mete	61cm to 100c	Mature	Good	Medium
324	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
325	Common Yew	5 to 10 meter	61cm to 100c	Mature	Good	Medium
326	Common Yew	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
327	Privet spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Medium
328	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
330	Common Yew	Up to 5 meter	21 cm to 40c	Young Tree	Good	Good
331	Sargent's Cherry	5 to 10 meter	61cm to 100c	Over-Mature	Good	Medium

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
332	Juniper spp	5 to 10 meter	21 cm to 40c	Semi-Mature	Good	Medium
335	Common Yew	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
336	Common Holly	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
337	Thuja species	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
338	Common Yew	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
339	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
340	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
341	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
342	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
343	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
344	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
346	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
347	American Arbor-vitae	10 to 20 mete	61cm to 100c	Mature	Good	Medium
348	Juniper spp	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
349	Pine spp	10 to 20 mete	61cm to 100c	Mature	Medium	Medium
350	Lawson Cypress	10 to 20 mete	61cm to 100c	Mature	Good	Medium
351	Common Yew	Up to 5 meter	Up to 20cm	Mature	Good	Good
352	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
354	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
355	Common Yew	5 to 10 meter	21 cm to 40c	Mature	Good	Medium

<b>Tree Id</b>	<b>Common name</b>	<b>Height</b>	<b>Trunk</b>	<b>Age</b>	<b>Condition</b>	<b>Vitality</b>
356	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
357	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
358	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
359	Cherry spp	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
G359.1	Common Beech	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
548	Common Lime	5 to 10 meter	21 cm to 40c	Mature	Good	Medium
549	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
550	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
551	Common Lime	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
552	Common Yew	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
553	Common Ash	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Medium
554	Common Ash	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Medium
555	Common Elder	5 to 10 meter	Up to 20cm	Semi-Mature	Good	Medium
556	Laurustinus	5 to 10 meter	21 cm to 40c	Mature	Good	Good
557	Lawson Cypress	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
558	Species not in list	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
559	Species not in list	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
560	Common Holly	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
561	Thorn species	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
562	Serbian Spruce	Up to 5 meter	Up to 20cm	Young Tree	Good	Good

Tree Id	Common name	Height	Trunk	Age	Condition	Vitality
563	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
564	Common Yew	Up to 5 meter	21 cm to 40c	Mature	Good	Good
565	Lawson Cypress	10 to 20 mete	61cm to 100c	Mature	Good	Medium
566	Horse Chestnut	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Medium
567	Wayfaring Tree	Up to 5 meter	21 cm to 40c	Mature	Good	Good
568	Common Holly	Up to 5 meter	Up to 20cm	Young Tree	Medium	Medium
569	English Oak	Up to 5 meter	Up to 20cm	Young Tree	Medium	Medium
570	Common Yew	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
571	Common Holly	5 to 10 meter	Up to 20cm	Young Tree	Medium	Medium
572	Monkey Puzzle	Up to 5 meter	Up to 20cm	Young Tree	Good	Good
573	Rowan	Up to 5 meter	Up to 20cm	Young Tree	Good	Medium
574	Common Ash	5 to 10 meter	Up to 20cm	Young Tree	Good	Medium

Sub-total:

Total:

### Rosedale and Bury Green

#### Cheshunt Cemetery (Master)

Tree Id	Common name	Height	Trunk	Age	Condition	Vitality
375	Lawson Cypress	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
394	Lawson Cypress	Up to 5 meter	21 cm to 40c	Semi-Mature	Good	Good
608	Cherry spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
609	Apple spp	Up to 5 meter	Up to 20cm	Semi-Mature	Good	Good
H5	Lawson Cypress	Up to 5 meter	21 cm to 40c	Mature	Good	Good

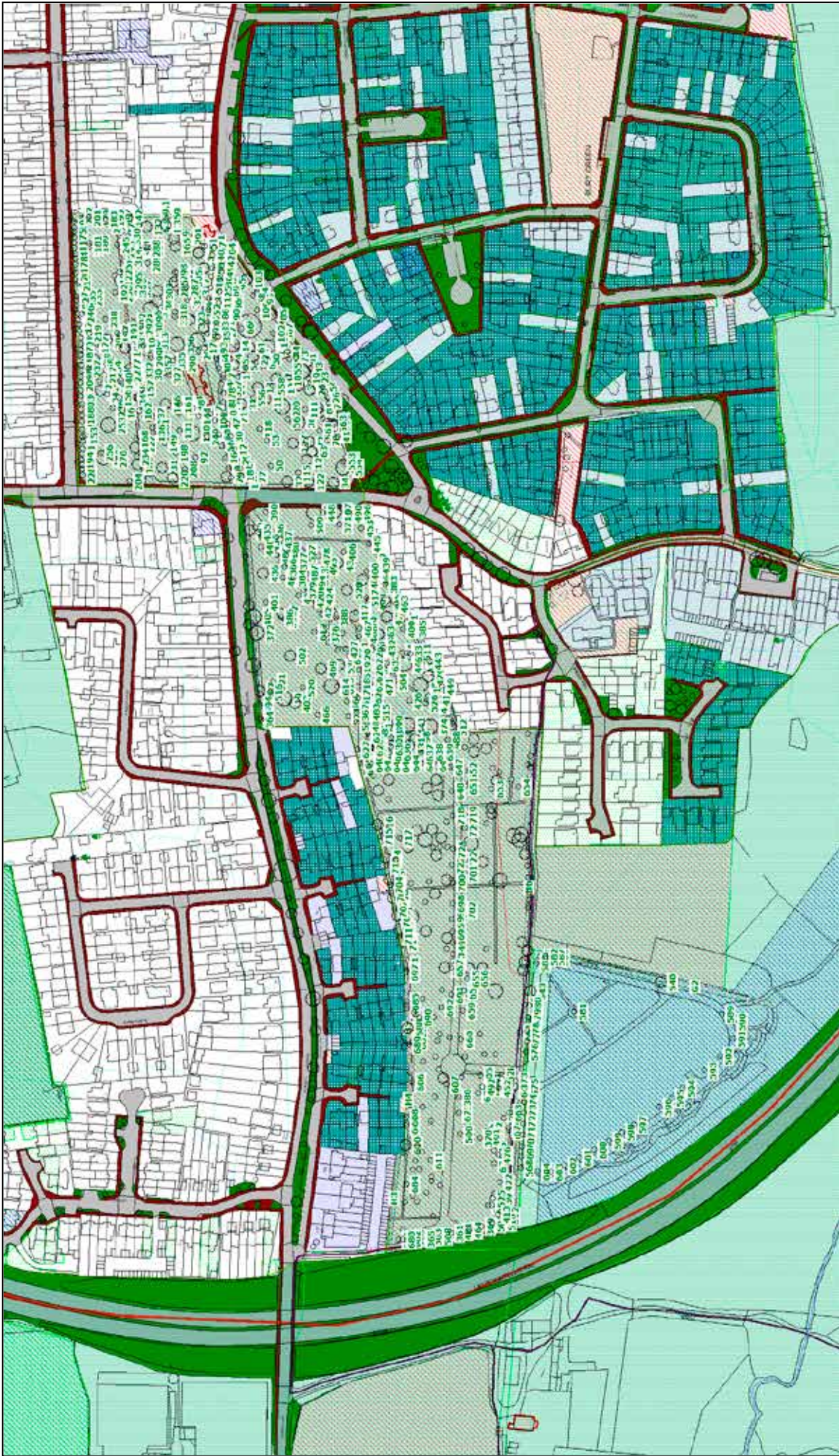
Tree Id	Common name	Height	Trunk	Age	Condition	Vitality
685	Cherry spp	Up to 5 meter	Up to 20cm	Mature	Good	Medium
686	Cherry spp	Up to 5 meter	21 cm to 40c	Mature	Good	Medium
687	Cherry spp	Up to 5 meter	Up to 20cm	Mature	Good	Medium
688	Silver Maple	5 to 10 meter	41cm to 60cm	Mature	Good	Medium
688.1	Raywood Ash	5 to 10 meter	61cm to 100c	Mature	Good	Medium
689	Cherry spp	5 to 10 meter	21 cm to 40c	Mature	Good	Medium

Sub-total: 11trees/groups

Total: 11trees/groups

**Notes:-**

**Overall total:762trees/groups**



Scale	Unknown
Date	23/09/2021

Cheshunt Cemetery - Default analysis settings  
 Rosedale and Bury Green - Cheshunt Cemetery



### PARKHERTS MANAGEMENT PLAN

#### 16.0 PARKSHERTS – HERTFORDSHIRE PARKS WEB PROJECT

##### 16.1 Background and Challenge

[ParksHerts](#) originated from the Hertfordshire Association of Cultural Officers Parks Officers Group (HACO) which recognised that there was a lack of consistent, accessible and good quality online information about the county's parks and open spaces. This is a particular challenge for a county such as Hertfordshire where park ownership is spread across administrative areas.

Hertfordshire also faces challenges to address the levels of obesity and physical activity within the population. 62.8% of Hertfordshire adults (2013-15) and 36.7% of children in year 6 (2015) were classified as overweight or obese with only 58.7% of adults classed as physically active (2015). (source: Public Health England. 2016. Public Health Outcomes Framework (Online)).

##### 16.2 The Project

[ParksHerts](#) provides an innovative solution to these challenges. It's a mobile-first website application providing a single information point for over a hundred of Hertfordshire's parks and



open spaces from recreation grounds through to woodlands and award winning flagship parks, irrespective of administrative ownership. It provides a way for people to discover and enjoy sites they know and those that they haven't yet discovered, whilst also supporting people to make outdoor exercise part of their everyday lives.

Funding for the project was secured from Hertfordshire County Council Public Health, all ten Hertfordshire District/Borough Councils and one Parish Council. Support from partners has been both financial and as officer time from communications teams, public health officers and from parks teams who will maintain the information on their own parks into the future. Hertsmere Borough Council led the project on behalf of the partnering authorities through the specification, procurement, design, data entry and training stages and will continue to be the overall administrative contact point.

[ParksHerts](#) is a clear demonstration that cross county projects really can and do work and a great tool to encourage greater park use and promote our parks, including Green Flag sites.

To remove barriers to access it is important that the site is as user friendly as possible. To support this, online and face to face consultation was undertaken.

Visit the ParksHerts web application today - [www.parksherts.co.uk](http://www.parksherts.co.uk) – and find your perfect park!

You can also like us on Facebook: facebook/ParksHerts, or follow us on twitter: @ParksHerts and Instagram: ParksHerts or email [parksherts@hertsmere.gov.uk](mailto:parksherts@hertsmere.gov.uk)



Key features of the site include:

- A simple, attractive design with generic appeal that changes with the seasons.
- A mobile friendly site which can be used on desktops, tablets and mobile devices reflecting the desire from users to research at home and whilst out and about.
- The same basic info on each park (prioritised via user consultation and feedback).
- Ability to filter parks by categories – including who is going to the park, what activities you'd like to do and the facilities offered.
- Activity routes are marked on the maps ranging from easy access (pushchair and wheelchair friendly) through to running routes, nature trails and orienteering. Step counts are provided for each.
- How to find the way in to the park: on foot, via public transport and by car. Exact car park locations are provided with links to google maps.
- Ability to promote park events via specific 'events' area.
- Clickable points of interest.
- Ability to focus on what's important by personalising the points of interest that appear on the map.
- I'm in this park button provides a GPS 'where am I' location.



## 16.3 Outcomes

In the first six months since the site was officially launched, there has been:

- 6,200 unique users
- 8,500 sessions
- 30,000 page views
- 60% of user's access through mobile or tablet indicating potential usage whilst in the park.

The most popular pages are the parks search page followed by the events page. Visitor numbers can be checked and peaks in usage can be linked to particular tweets or promotional activities. Seasonal reports will collect user numbers.

## 16.4 Promotion and Social Media

The [ParksHerts](#) website application was launched to the public at the Hertfordshire Green Flag Award event held at Cassiobury Park, Watford on 21 July 2017. The press release can be found in Appendix 8.

Publicity and promotion of the site is a partnership effort coordinated by communication professionals from the participating councils, using [facebook](#), [twitter](#) and [Instagram](#), resident's magazines, partner websites and newsletters.



Links between the website and participating council's websites are in place to help drive traffic to the site.

Publicity material available includes roadside banners, posters and branded bags and water bottles. These have been distributed between partners for use in the parks or at events.

Since the launch, a blog feature has been created which is proving to be a useful way to highlight specific parks or activities taking place in the parks which can be promoted.

An advert for site can be found on the 2017/18 bus timetables across the whole of Hertfordshire.

- 25% found us via search engines
- 24% came directly
- 40% linked through via social media

Social Media techniques to be used:

- On Twitter posts use the daily hashtags e.g. Monday Motivation, Tip Tuesday – this widens the audience considerably.
- Tag in more popular twitter users – has led to retweets
- Pick up on relevant news stories
- Link through to wider, popular events e.g. Health Walks – known events and link directly through to the right page on the site
- Use animation, visual representations of the site, linked to the time of year
- Use real photos from the Hertfordshire parks

## 16.5 Next Steps

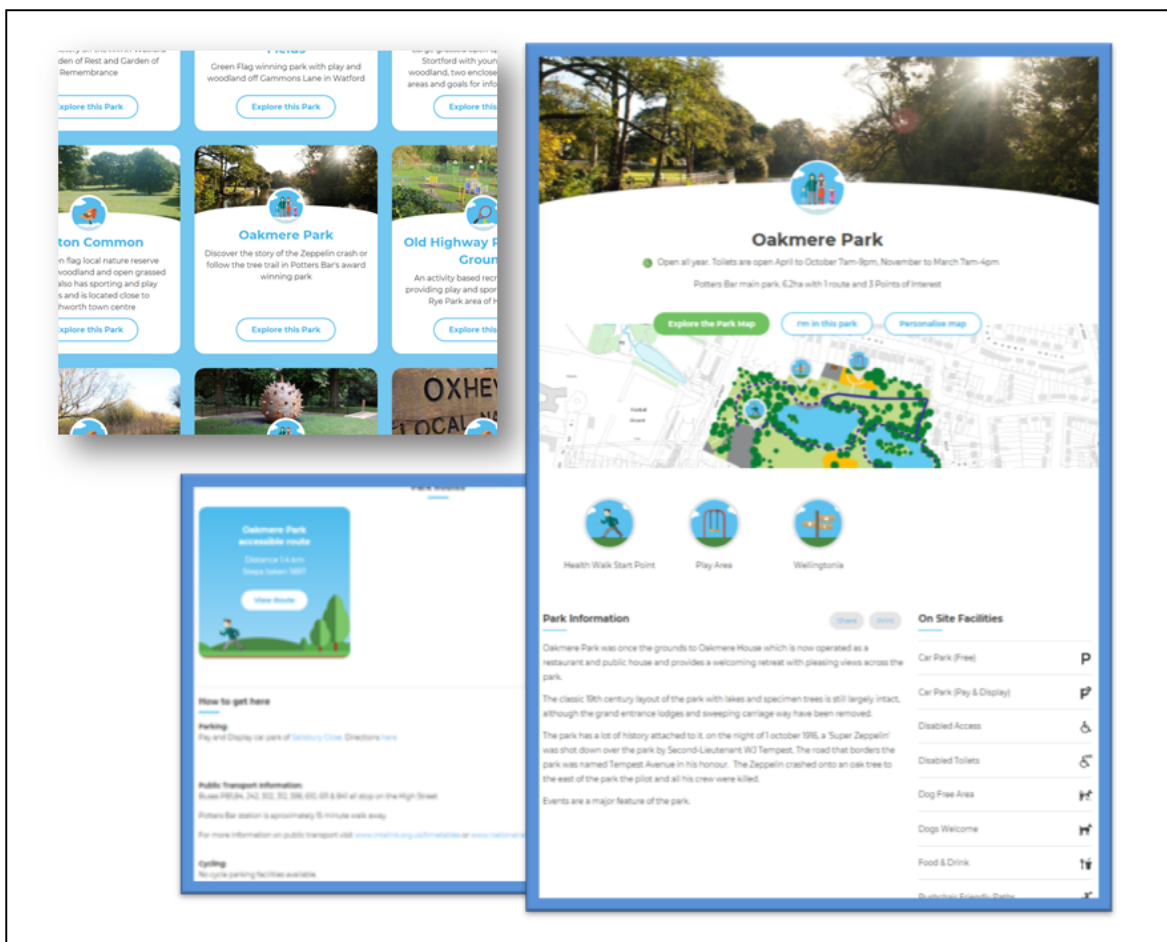
Three key aims have been identified for 2018 to further develop the web application and ensure that people use and re-use [ParksHerts](#).

- **'Keep going and keep growing'** – site to be kept up-to-date with new data. Additional sites to be added, from existing partners as well as expansion to other parks providers within the county. New opportunities of features within the site are also possible and will be added as appropriate within the budget.
- **'Governance'** – a 'board' of key members from the partnership will be formed to take key decision over future developments, costings and ensure continual input from all partners.
- **'Widen usage'** – the coding and design is owned by the ParksHerts partnership. Opportunities exist to for other authorities or partnerships of authorities across the country to 'purchase' the coding at a fraction of the original cost. Take up would help to ensure that [ParksHerts](#) is fully sustainable but more importantly promote the huge benefits that's parks offer to people's everyday lives across the country.

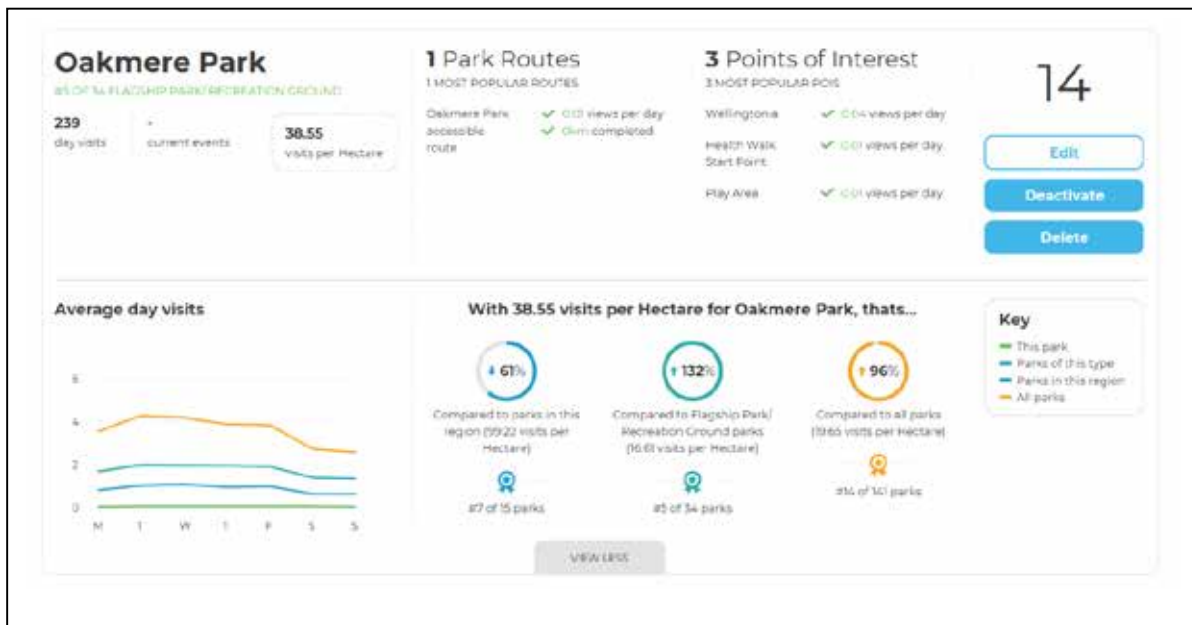
## 16.6 Oakmere Park on ParksHerts

By using the filters, users are able to find the park that best suits their needs and can sort alphabetically, by popularity or by nearest.

The park can then be selected which opens up an easy to use specific park page with opening times, an interactive map showing points of interest and routes, text information, features, routes and directional information.



The site also contains a simple back office administration system for parks managers. This allows any changes to the park to be easily updated but also allows statistics to be collected. These show visitor numbers to the park, equating visitors numbers per hectare (providing comparable ranking to other parks in the district or 'type' of park), route completion and the most popular points of interest. It is envisaged that this data will be able to assist future management decisions, particularly with identifying the future needs of points of interest/parks features.



The above stats show that 239 users have visited the site, ranking the park as the 14<sup>th</sup> most popular, as well as the 7<sup>th</sup> in Hertsmere and the 5<sup>th</sup> Flagship. As the data builds up over a longer period of time, day visits and points of interest views will show trends and more accurate usage and enable a wider range of reports to be generated.



# Green Flag Award Feedback Report 2025/26

<b>Name of Site</b>	Cheshunt Cemetery
<b>Managing Organisation</b>	Borough of Broxbourne
<b>Date of Assessment</b>	7/5/25

<b>Overall Result</b>	<b>Pass</b>	<input type="checkbox"/>	<b>Fail</b>	<input checked="" type="checkbox"/>
-----------------------	-------------	--------------------------	-------------	-------------------------------------

Notes about this report
<p>Strengths and recommendations are provided for each criteria.</p> <p>Photographs are included, where appropriate, to support the feedback from the judge(s) in relation to both strengths and recommendations.</p> <p>Please refer to the Raising the Standard guidance manual <a href="#">here</a> for further information on the criteria.</p>

## Desk Assessment

(Management plan and supporting documentation)

Criteria	Strengths	Recommendations
<b>Presentation</b>	Quite thorough and addresses all criteria of Green Flag in order.	One spreadsheet with action plan and progress would be easier to understand than three iterations. A less repetitive format would be clearer. A map showing compartments would be helpful.
<b>Health, Safety &amp; Security</b>	Reasonable attention is given to safety, patrolling and CCTV. Risk assessments included.	No attention to procedure in event of a dangerous tree.

Criteria	Strengths	Recommendations
		More detail required to explain the 'Crime issues'.
<b>Maintenance of Equipment, Buildings &amp; Landscape</b>	The grounds are well maintained with regular grass cutting and attention to shrubbery and footpaths.  Chapel renovations are planned.	More detail on the maintenance of the buildings (eg the renovation) and equipment should be included.
<b>Litter, Cleanliness, Vandalism</b>	Vandalism and graffiti addressed promptly.	Details on schedule for bin emptying or number of bins in the cemetery should be included. Users should be encouraged to dispose of artificial plastic flower debris sooner.  Are there any green waste bins for those tending graves?
<b>Environmental Management</b>	Composting on site and good use of rainwater. The efficiency of the fleet is considered.	Keeping pesticide usage to a minimum is mentioned as an objective but should be included in the Action Plan.  More detail required for peat usage as Appendix E refers to pesticides.
<b>Biodiversity, Landscape &amp; Heritage</b>	Bird boxes, bee hives included on site and consideration given to badgers.  Recommendations from the CMS Ecology Report are included.  Historic buildings importance recognised.	Some detail of when the ecological works will be carried out would be useful. There is potential to be more biodiverse.  Surveys for wildlife should be considered.
<b>Community Involvement</b>	Two 'friends of' meetings per year.	It could be clearer whether the site-specific 'friends of Cheshunt Cemetery' has yet been set up.  Consider an education programme, events such as bat walks or a heritage event.
<b>Marketing &amp; Communication</b>	Website and paper comms, Italian speakers considered,	A map would be helpful with the leaflet.

Criteria	Strengths	Recommendations
	<p>signage and fee etc information all available.</p> <p>Good leaflet on the website giving information about the cemetery whilst touring it.</p> <p>Presence also on Parksherts website.</p>	
<b>Overall Management</b>	The site is clearly well maintained and the photos reflect this	The Plan could be a 'working document' with specific dates referring to when to perform tasks or achieve them by.

## Field Assessment

Criteria	Strengths	Recommendations
<b>A Welcoming Place</b>	Clean and tidy. Neatly mown around graves. Access clear and signage good.	The notice of the time of the next funeral could be improved.  Some floral planting could improve first impressions.
<b>Healthy, Safe &amp; Secure</b>	Visibility good.  Toilets adequate.  Adequate number of benches.	Some pedestrian footpaths may be an addition as cars and pedestrians shared the same road. This can be alarming especially with quiet electric cars.
<b>Well Maintained &amp; Clean</b>	Mainly manicured so well maintained. No litter or dog mess.	Bins could be better hidden behind trellises. Toilets could have a coat of paint.
<b>Environmental Management</b>	Green waste composting, no peat and limited herbicide on site.	
<b>Biodiversity Landscape &amp; Heritage</b>	A wild flower bund, beehives and some bird boxes were present and some heritage buildings.	More could be done to increase the biodiversity on site. More areas of wild flowers could be created, more bird, bat boxes. The bird boxes were old and needed replacing. Consider bug hotels, solitary bee poles, hibernacular, swift boxes on buildings.  The SUDS area (unavailable for viewing during the visit) could be improved (as per recommendations) with appropriate planting alongside.  Some work on the door of the Lodge would improve the visual aspect.
<b>Community Involvement</b>	There is a Friends Group which meets twice a year, an ad-hoc volunteer group and a drop-in surgery. Volunteers have created the garden of infant deaths.	More could be done to involve these groups and other local people. Events for biological surveying, bird box etc building, horticultural planting, tree ID.

Criteria	Strengths	Recommendations
<b>Marketing and Communication</b>	The Cemetery has a presence on various websites.	More could be done to raise the profile of the cemetery. A map with the tour leaflet would be good and also a box for people to pick up a printed version.  Interpretation boards could explain the heritage of the site or the tree or wildflower species.
<b>Management</b>	Very well managed as a cemetery.	The Cemetery is missing opportunities for raising biodiversity, community involvement and environmental education.

<b>Summary and additional comments:</b> (Highlighting the result, and the main areas of strength and recommendation)
<p>The Cemetery is excellent for people to come to a clean, well-maintained and safe area to reflect. It has an atmosphere of quiet contemplation which is entirely appropriate. Facilities are adequate for the usage. It is well thought out and organised with demand in mind.</p> <p>The Cemetery is missing opportunities for raising biodiversity, community involvement and environmental education. It has the potential to be a great resource for these aspects.</p>

## BROXBOURNE BOROUGH COUNCIL

### PUBLIC SPACE PROTECTION ORDER No. 1 OF 2020

#### THE CONTROL OF DOGS

1. This Order may be cited as the **Borough of Broxbourne Public Spaces Protection Order No. 1 of 2020**.
2. The Borough of Broxbourne (the "Council") makes this Order under its powers contained in s.59 of the Anti-Social Behaviour, Crime and Policing Act 2014 ("the Act"), being satisfied on reasonable grounds that the activities set out in paragraph 5, in the location described in paragraph 4 of this Order and detailed in the schedule to this Order have had or are likely to have a detrimental effect on the quality of life of those in the locality, or it is likely that activities will be carried out within that area and have such an effect. The Council is also satisfied that the effect, or likely effect, of the activities is, or is likely to be, of a persistent or continuing nature and that these activities are unreasonable and justify the restrictions imposed by this Order and that it is in all the circumstances expedient to make this Order for the purpose of reducing anti-social behaviour in a public place.
3. This Order comes into force at midnight on 30 July 2020 for a period of up to three years thereafter, unless extended by further order under the Council's statutory powers.
4. This Order applies to all land in the Borough of Broxbourne to which the public or any section of the public has access, on payment or otherwise, as of right by virtue of expressed or implied permission.
5. The activities described below are hereby covered as from the date of this Order.
  - (a) The failure to remove dog faeces by a person in charge of the dog from the designated land,
  - (b) Allowing a dog (excluding guide dogs) to be present in the following areas:
    - (i) All fenced children's playground and areas which are designated and marked for children's play
    - (ii) All fenced games areas e.g. tennis, ball courts, skate parks
    - (iii) Marked playing pitches, when in use for playing sports

Any person in charge of a dog who takes it onto, permits it to enter or remains on the specified land is guilty of an offence.

6. Section 67 of the Act states that it is an offence for a person without reasonable excuse:

- (a) To do anything that the person is prohibited from doing by a public spaces protection order or,
- (b) To fail to comply with a requirement to which the person is subject under a public spaces protection order.

A person guilty of an offence under section 67 of the Act is liable on summary conviction to a fine not exceeding level 3 on the standard scale.

A person does not commit an offence under section 67 of the Act by failing to comply with a prohibition or requirement that the local authority did not have power to include in the public spaces protection order.

A person guilty of an offence under conditions a or b above, under section 67 of the Act is liable on summary conviction to a fine not exceeding level 3 on the standard scale, or a fixed penalty notice of £100.

#### CHALLENGING THE VALIDITY OF ORDERS

An interested person may apply to the High Court to question the validity of this Order and an interested person means an individual who lives in the restricted area or who regularly works in or visits that area. Any such interested person may apply to the High Court within six weeks from the date on which this Order was made on the grounds that the Council did not have the power to make the Order or to include particular prohibitions or requirements imposed by the Order or that a requirement under Chapter 2 of the Act was not complied with in relation to this Order.

#### SCHEDULE OF RESTRICTED AREAS

- (a) All public rights of way/footpaths, pavements, flower beds, shrub areas and grass verges adjacent to carriageways.
- (b) All pedestrianised areas
- (c) All parks, open spaces and children's play areas
- (d) All sports fields
- (e) All greens, verges flower beds and other open areas on any housing estates in the borough
- (f) All town greens
- (g) All cemeteries
- (h) All parts of the Lee Valley Regional Park within the Broxbourne Borough Council district
- (i) All allotments
- (j) All public car parks

**LAND DESIGNATED SPECIFICALLY**

- (a) The grounds of The Spotlight, The Spinning Wheel and Lowewood House, Hoddesdon
- (b) The grounds of Bishops College and Emmanuel Lodge, Cheshunt
- (c) Land open to the public and owned by local trustees for open spaces at:
  - (i) Broxbourne recreation ground, Station Road Broxbourne
  - (ii) Baas Hill, Broxbourne
  - (iii) Cock Lane, Hoddesdon

Dated .....*30 July 2020*.....

THE COMMON SEAL of the Borough of Broxbourne Council was hereunto affixed in the presence of

*M. Beaker*  
.....  
Authorised Signatory



# Appendix Q - ParkGuard report 2 December 2025

Contract Reference C06  
 Patrol Reference P100951  
 Date 30 Nov 2025 (13:00 - 23:00)  
 Patrol Officers Christian Vigilanti, Ewan Bosowitz  
 Dogs

Location	Time In	Time Out	Text
Borough of Broxbourne	13:00	13:20	On duty 13:00. Both officer on duty and on time. Vehicle check completed PO383 would performing admin duty and PO423 would be a driver. Weapon Sweep carried out but nothing recovered. Some general litter in area. Monitored location for reassurance.
Waltham Abbey Gardens	13:53	14:55	We attended this location as per routine tasking due to previous reports of drug activity, nuisance gatherings and vehicle ASB. Upon arrival we conducted checks of the CAR PARK area finding a few vehicles parked which seemed all secure no suspicious activity. We further checked various hotspots, open green spaces conducting a weapon sweep of the bush lines finding no items of interest just general litter, and benched seating areas finding no issues or any suspicious persons or activities to report. We then remained and monitored the area further for reassurance, finding no further issues to report. We then checked ROSE GARDEN where we noticed small volume of people with no issues to report. We then CHURCH AREA where we noticed member of public walk through then we moved to GRAVE YARD where we noticed people coming for their related having a visit with no issues. We then moved and checked UNDER PASSES where no issues was seen. We then liaised with some member of public where appreciated our visit. With all in order we departed.
Borough of Broxbourne	15:10	15:23	All in order. BP: We attended this location to fill up the tank
Borough of Broxbourne	15:29	15:35	All in order. MARK AND SPENCERS: We attended this location to get food for the rest of the shift due to closing time being Sunday.
Cheshunt Cemetery	15:39	15:57	Checked cemetery for gravestone but the job has not been done at this time. Liaised with public. All in order on departure. We attended this location due to request from client. We checked upon arrival the spot where it is supposed to replace with gravestone and as we arrived we noticed that not job hasn't been done yet. We then monitored the location for a period of time before departing. We then liaised with a member of public where stated no issues to report. We then monitored the area due to the mobile loop patrol finding no issues. We then departed with all in order.
Cheshunt Country Walk	16:14	17:21	No issues found to report after a foot patrol of the location was completed. Monitored for reassurance. We attended this location as per tasking due to reports of rough sleepers, general ASB, vehicle ASB. Upon arrival, we conducted a patrol of the area to which we conducted checks of the following locations. We then checked PLAY BOULDERS, ORCHARD AREA and WILDLIFE SANCTUARY, MET PIT, SLIPE LANE, KNOWN HOTSPOTS and various BRIDGES and WOODLAND AREAS where no issues has been seen. During our patrol we liaised with members of the public with families who were happy to see us. During our patrol we did not witness any suspicious persons, vehicles, activities or any active ASB occurring during this time. With all appearing to be in order, we then remained to monitor and provided reassurance before departing this location with no issues of concerns.
Bardley Park	17:30	17:52	Nothing to report from this patrol. No ASB seen. Monitored for reassurance. We attended this location due to the issues of vehicle ASB, nuisance gathering. Upon arrival we entered to the PARKING SPACE where we noticed high volume of cars parked inside the parking space, no issues was seen. We then continued to checked the OPENSAPCE where no person was seen however we checked also the SEAT AREA, the edge of the area where no issues has been seen. After a period of time monitored the PARKING AREA we decided to leave all in order.
Baas Hill Open Space	18:05	18:50	All in order after completing a patrol of the area apart from some littering. Weapon sweep completed with nothing found. Monitored for reassurance. We attended this location due to the issues of vehicle ASB. Upon arrival we noticed the CARPARK, we conducted a high visibility patrol from the MAIN ENTRANCE to the TOP CAR PARK where we witnessed no vehicle or person then we checked the OPEN GREEN SPACE BENCH AREA, where we witnessed more litter in forms of napkins wrappers and cigarette ends during our weapon sweep. We then returned back to our patrol vehicle where we then remained and monitored this location for a short period of time, before departing.
Cheshunt Park Golf Course	19:01	20:00	Only littering found to report at this time. Monitored after patrol for reassurance. We attended this location as per routine tasking due to previous reports of vehicle ASB, nuisance gatherings and drug related activities. Upon arrival we checked the CAR PARK, finding it to be busy with vehicles which we assume belonged to the users of the location. We conducted a check of the CAR PARK perimeter where we found nuisance littering scattered. We further checked the PLAYGROUND and SKATEPARK AREA, finding it to be no active. We then checked the green spaces, finding general litter in the form of drink cans but no other issues to report. We then remained and monitored the area for a period of time before leaving. With all appearing to be in order we departed this location.
Dig Dag Hill Open Space	20:04	20:30	Patrolled and monitored location finding no ASB issues to report apart from some littering. All in order on departure. We attended this location due to the issue of nuisance gathering and drug activity. Upon arrival we parked the vehicle and monitored the CHILDREN PLAY AREA where no person was seen. Then we observed the OPENSAPCE AREA where was clear. No issues to report we then monitored the location for a period of time before departing. General litter was seen scattered.
Lee Valley Country Park	20:37	21:38	Littering found scattered throughout location. No ASB issues to report after patrol. Monitored for reassurance. We attended this location as per tasking request. Upon arrival, we conducted and checked of LEE VALLEY PARK and checks the following locations, HOOKS MARSH CARPARK, PADLOCKS (secure), WALTON'S WALK, SHOWGROUND, DISC GOLF, BIG CHAIR, WOODLANDS, PATHS, DIRT TRACKS, SIDE TRACKS, SEATING TRACKS. We did not witness any suspicious persons, vehicles, activities or active ASB occurring at this time. We noticed minor amounts of littering via the SEATING AREAS beside BOWYERS WATER as usually in the forms of drink cans and food left over. With all appearing to be in order, we remained and monitored the location for a period of time before departing. With no issues to concerns we departed.
Waltham Cross Playing fields	21:41	22:04	Littering, broken glass and class B paraphernalia found during patrol. Monitored for reassurance. We attended this location due to ongoing issues with drug related activities, sexual activities and vehicle ASB. Upon arrival we conducted a high visibility foot patrol around the car park area finding no suspicious vehicles or drug activity however we did notice a small amounts of litter. We then continued to check the footpaths around the open space towards the woodland area finding no drug related activities around the hot spot areas and no persons were present at this time. We then checked the bandstand finding no group gatherings except CLASS B paraphernalia in forms of joint ends and broken glasses on the floor. We then walked back to the vehicle where we carry out admin duty and departed. By the way we observe that the entrance barrier was open.
Borough of Broxbourne	22:24	22:27	All in order.
Borough of Broxbourne	22:40	23:00	We attended this location to drop off PO383 for their transportation. Off duty 23:00. We returned to the location with all in order.

# Appendix R - Cheshunt Cemetery – Road and Pathway Report

Cheshunt Cemetery – Road and Pathway Report

Date: \_\_\_\_\_

Mark areas with issues and use rear of map for further details





**BOROUGH OF  
BROXBOURNE**  
[www.broxbourne.gov.uk](http://www.broxbourne.gov.uk)