

COMMUNITY GRANT SCHEME 2020/21
APPLICATION FOR RELIEF/SUBSIDY

ORGANISATION NAME:

GROUP CLASSIFICATION: *(Please mark by placing an 'X' in the relevant box)*

- | | |
|--|---|
| <input type="checkbox"/> Local community/voluntary group | <input type="checkbox"/> Community Interest Company |
| <input type="checkbox"/> Local charity | <input type="checkbox"/> Company limited by guarantee |
| <input type="checkbox"/> National charity | <input type="checkbox"/> Sports club |
| <input type="checkbox"/> Community amateur sports club | |

The Council will consider applications from: local not-for-profit community groups and voluntary organisations; local charities; regional and national charities with a focus within the borough; and not-for-profit sports clubs and Community Amateur Sports Clubs. All applicants must be properly constituted and allow all residents to use its services (unless the organisation is for a specific demographic, for example, over sixties clubs, disabled groups, etc). The Council does not support individuals, commercial organisations, statutory bodies (including schools), and organisations that do not directly benefit borough residents. New groups must also provide a copy of their constitution/governing documents.

WHAT AREA DOES YOUR ORGANISATION SERVE? *(please select all that apply)*

- | | |
|--|---|
| <input type="checkbox"/> Borough of Broxbourne | <input type="checkbox"/> Hertfordshire |
| <input type="checkbox"/> Eastern Region | <input type="checkbox"/> Greater London |
| <input type="checkbox"/> UK | <input type="checkbox"/> Broxbourne |
| <input type="checkbox"/> Cheshunt | <input type="checkbox"/> Goffs Oak |
| <input type="checkbox"/> Hoddesdon | <input type="checkbox"/> Turnford |
| <input type="checkbox"/> Waltham Cross | <input type="checkbox"/> Wormley |

WHAT IS THE MAIN FOCUS OF YOUR ORGANISATION? *(please only tick one)*

- | | |
|-------------------------------------|---|
| <input type="checkbox"/> Advisory | <input type="checkbox"/> Arts/Entertainment |
| <input type="checkbox"/> Community | <input type="checkbox"/> Conservation/Environment |
| <input type="checkbox"/> Disability | <input type="checkbox"/> Youth/Education |
| <input type="checkbox"/> Health | <input type="checkbox"/> Homeslessness |
| <input type="checkbox"/> Sport | <input type="checkbox"/> Support |
| <input type="checkbox"/> Welfare | |

ABOUT YOU

CONTACT NAME:

CONTACT ADDRESS:

CONTACT TELEPHONE:

CONTACT EMAIL:

**ORGANISATION
WEBSITE:**

CHARITY NUMBER:

GRANT REQUEST

WHAT TYPE OF GRANT ARE YOU APPLYING FOR? *(please select all that apply)*

☐

Business Rates relief

☐

Rent relief

☐

Facility subsidy

RENT RELIEF

Please provide your property
address:

BUSINESS RATES RELIEF

Please provide your property
address:

Business rates account number:

If your premises has a bar or gaming machine(s), please detail:

Annual gross bar turnover:

Annual organisation gross turnover:

Profit made from gaming machines:

FACILITY SUBSIDY

EVENT NAME	DAY/DATE	TIME	VENUE	FACILITIES REQUIRED	ADDITIONAL INFORMATION

SUPPORTING INFORMATION

AIMS AND SERVICES:

HOW DOES YOUR ORGANISATION BENEFIT BOROUGH RESIDENTS?

**HOW MANY
MEMBERS/USERS DOES
YOUR ORGANISATION
HAVE?**

**HOW MANY
MEMBERS/USERS LIVE IN
THE BOROUGH OF
BROXBOURNE?**

**PLEASE DETAIL ANY
MEMBERSHIP FEES:**

**PLEASE DETAIL ANY OTHER
FEES FOR MEMBERS:**

**ARE THERE ANY
RESTRICTIONS ON WHO
CAN BE A MEMBER OR
ACCESS YOUR SERVICES?**

FINANCIAL INFORMATION**OPENING CASH BALANCE:****CLOSING CASH BALANCE:****INCOME:****EXPENDITURE:****SURPLUS:** (if applicable)**DEFICIT:** (if applicable)**FINANCIAL EXPLANATION:**

Please explain how your organisation is primarily funded, any large balance or surplus, and any actions taken to improve your organisation's financial position in recent years. Could you also include whether you have applied for grants from other sources. You may also wish to provide a general comment or explanation of your organisation's financial position.

DECLARATION

I am applying for financial assistance on behalf of the organisation named in this application. The information given in this application form is true and correct to the best of my knowledge and I am aware that any grant assistance awarded may be revoked if false information has been provided. I confirm that I have read the guidance notes and agree to the conditions on grant applications and awards detailed therein. If my application is successful, I agree to complete a grant evaluation form if required.

PLEASE MARK THE BOX WITH AN 'X' TO CONFIRM THAT YOU AGREE TO THE ABOVE DECLARATION:

☐

Signed: Date:

Along with this application form please provide copies of:

1. Your organisation's Constitution or Governing Documents (new applicants only)
2. Your organisation's audited accounts for the last full financial year (all applicants)
3. Your organisation's latest Annual Report or AGM minutes (all applicants)

Please save this form and send it to: jack.painter@broxbourne.gov.uk

All applications must be received by 9 December 2019. Late applications may not be considered.

Any queries regarding this form should be directed to the Grants Officer on jack.painter@broxbourne.gov.uk or 01992 785555 extn 5755.