

# BUDGET BOOK 2020/21

Borough of Broxbourne



**BOROUGH OF  
BROXBOURNE**

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# INTRODUCTION

This document sets out, in financial terms, the Council's policies, aims and objectives for the financial year 2020/21

## The Budgetary Process

The budget takes account of Government guidelines for revenue and capital expenditure, Council policies and objectives, level of service provision and available resources.

Individual service areas are responsible for preparing budgets covering their own activities. These are then submitted to Cabinet which has the task of reviewing them in the context of overall policy objectives and recommending the level of council tax to be set in light of Government policies in relation to local government finance. The proposed council tax charges were approved at the full Council meeting in February.

During the year, actual expenditure and income is continuously monitored against budget by individual service departments and corporately by the production of monthly and quarterly monitoring reports and, where appropriate, corrective action is taken. Following the end of the financial year on 31 March, the Council reviews actual performance compared with the estimates, together with a brief commentary on major variances.

## Council Tax and National Non Domestic Rate (NNDR) Collection

Broxbourne Borough Council acts as the billing authority for council tax and NNDR on behalf of Hertfordshire County Council and the Police and Crime Commissioner for Hertfordshire.

All receipts of council tax and NNDR are paid into the Collection Fund with payments out to the precepting authorities and the Borough Council made on specified dates. Broxbourne bears the cost of collecting the council tax and NNDR but does receive a contribution towards some of these costs from Central Government.

Only a small proportion (7.9%) of council tax collected is retained by the Council. Most (80.8%) is used to pay for County Council services and the remainder (11.3%) for Police services.

## Overall Financial Position

The summary of General Fund estimates on page 3 summarises each group's net expenditure requirements.

The total estimated net expenditure for 2020/21 is £8,944,694 compared with £8,366,901 in 2019/20.

## The Budget Book

The budget book is divided into 4 main sections:-

**Revenue estimates** - contains details of the services provided by the Council.

**Capital expenditure plans** - shows the planned projects and carry forwards.

**Fees and charges** - details charges for services provided by the Council.

**Other information** - gives details of the Council's reserves.

## **COUNCIL MEETING**

**25 FEBRUARY 2020**

### **ITEM 8**

#### **BUDGET AND COUNCIL TAX SETTING 2020/21**

**Director of Finance**

**on behalf of the Cabinet  
Member for Finance and  
Business Services**

#### **Purpose**

- (A) To enable the Council to calculate and set the council tax for the year 2020/21 and to approve the revenue estimates and capital programme for 2020/21, and agree minimum levels of reserves.
- (B) To approve the Prudential Indicators for 2020/21 to 2022/23 as part of the budget setting process.

*Appendices A to G relate to this item.*

#### **(A) COUNCIL TAX SETTING**

##### **Background**

The Local Government Finance Act 1992, as amended by the Localism Act 2011 requires billing authorities to calculate a council tax requirement for the year.

##### **Broxbourne's Level of Council Tax**

The Localism Act 2011 requires a billing authority to determine whether its relevant basic amount of council tax for a financial year is excessive. For 2020/21, the Secretary of State has determined that an increase from last year above the higher of £5 or 3% at the Band D level will be deemed to cause the relevant basic amount of council tax to be excessive. An authority which proposes an increase in council tax which is excessive has a duty to hold a referendum.

Broxbourne is proposing to make a £5 increase at the Band D level. Therefore, the council tax rate for Band D properties in 2020/21 is proposed to be set at £138.24. Item 7 of the resolution below confirms that the proposed council tax rate is not excessive.

##### **Precepts**

The precepting authorities' formally determined band 'D' tax rates are as follows:

The Police and Crime Commissioner for Hertfordshire has set a council tax rate of £198.00 representing an increase of £10 (5.3%) at the band 'D' level.

Hertfordshire County Council has applied a 4% increase to its council tax rate. This increase has resulted in the County Council's element of the council tax bill being £1,414.20 an increase from 2019/20 of £54.26.

*Appendix F* shows the tax rates at each band level. *Appendix G* shows the collection fund estimates for 2020/21.

**RECOMMENDED that:**

**1. The following, as detailed in *appendices A to E*, be approved by the Council:-**

- (a) the revenue estimates for 2020/21;
- (b) the capital programme for 2020/21; and
- (c) a minimum level for revenue reserves of £9 million and for capital reserves of £5 million.

**2. The 2020/21 fees and charges, as considered by the Cabinet on 11 February 2020 be approved by the Council. For members' information the fees and charges can be viewed on the website at:**

<https://ex.broxbourne.gov.uk/your-council/meeting/cabinet-11-february-2020>

**3. The Prudential Indicators and authorised limits and boundaries for 2020/21 to 2022/23 be approved by the Council.**

The Local Authorities (Capital Finance and Accounting) (England) Regulations 2003 made under Part 1 of the Act require authorities, to have regard to *the Prudential Code for Capital Finance in Local Authorities*, published by the Chartered Institute of Public Finance and Accountancy (CIPFA). The key objectives of the Prudential Code are to ensure, within a clear framework, that the capital plans of local authorities are affordable, prudent and sustainable. A number of Prudential Indicators have been developed to demonstrate that authorities have fulfilled these objectives and to support and record local decision making.

The Council is required to calculate and approve Prudential Indicators as part of its budget setting process and to monitor these throughout the year.

*For members' information the Prudential Indicators are presented in the Capital Strategy which can be viewed on the website at:*

<https://ex.broxbourne.gov.uk/your-council/meeting/cabinet-11-february-2020>

**4. The Council resolves to set its council tax as follows:**

- i. It be noted that the Council calculated the amount of 35,446.6 as its council tax base for the year 2020/21 in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 made under Section 31B(3) of the Local Government Finance Act 1992.
- ii. The following amounts be now calculated by the Council for the year 2020/21 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:-

- (a) £78,352,729 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act.
- (b) £73,452,593 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) (a) to (d) of the Act.
- (c) £4,900,136 being the amount by which the aggregate at 4(a) above exceeds the aggregate at 4(b) above, calculated by the Council in accordance with section 31A(4) of the Act as its council tax requirement for the year.
- (d) £138.24 being the amount at 4(c) above, all divided by the amount at 3 above, calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its council tax for the year.

(e)

Valuation Bands								
@ disabled reduction on band A	A	B	C	D	E	F	G	H
£76.80	£92.16	£107.52	£122.88	£138.24	£168.96	£199.68	£230.40	£276.48

being the amounts given by multiplying the amount at 4(d) by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- iii. It be noted that for the year 2020/21 Hertfordshire County Council and the Police and Crime Commissioner for Hertfordshire have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of the dwellings shown below:-

Precepting Authority	Valuation Bands								
	@ disabled reduction on band A	A	B	C	D	E	F	G	H
Hertfordshire County Council	£785.67	£942.80	£1,099.93	£1,257.07	£1,414.20	£1,728.47	£2,042.73	£2,357.00	£2,828.40
Police and Crime Commissioner for Hertfordshire	£110.00	£132.00	£154.00	£176.00	£198.00	£242.00	£286.00	£330.00	£396.00

- iv. Having calculated the aggregate in each case of the amounts at 4(e) and 5 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of council tax for the year 2020/21 for each of the categories of dwellings shown below:-

	Valuation Bands								
	@ disabled reduction on band A	A	B	C	D	E	F	G	H
Total amounts of council tax for the whole Borough	£972.47	£1,166.96	£1,361.45	£1,555.95	£1,750.44	£2,139.43	£2,528.41	£2,917.40	£3,500.88

- v. The Council's basic amount of council tax for 2020/21 is not excessive in accordance with principles approved under Section 52ZB of the Local Government Finance Act 1992.

As the billing authority, the Council has not been notified by a major precepting authority that its relevant basic amount of council tax for 2020/21 is excessive and that the billing authority is required to hold a referendum in accordance with Section 52ZK of the Local Government Finance Act 1992.

**SUMMARY OF GENERAL FUND ESTIMATES 2020/21****INCREASE IN 2019/20 BAND D COUNCIL TAX OF £5 TO £138.24**

<b>GROUP</b>	<b>Expenditure £</b>	<b>2020/21 Income £</b>	<b>Net £</b>	<b>2019/20 Net £</b>
<b>Chief Executive</b>	5,882,623	(1,668,407)	4,214,216	3,986,666
<b>Environmental Services</b>	11,299,229	(4,780,947)	6,518,282	5,902,112
<b>Finance</b>	57,371,601	(59,159,405)	(1,787,804)	(1,521,877)
<b>Legal Services</b>	504,892	(504,892)	-	-
<b>NET COST OF SERVICES</b>	75,058,345	(66,113,651)	8,944,694	8,366,901
Surpluses on Trading Operations	-	(236,531)	(236,531)	(300,666)
Reversal of Capital Charges	-	(3,439,611)	(3,439,611)	(2,975,633)
Interest and Investment Income	-	(260,000)	(260,000)	(335,000)
Badger BC Investments Ltd interest	-	(415,000)	(415,000)	(415,000)
Interest Payable on Loan	420,000	-	420,000	555,000
Repayment of Loan Principal	-	-	-	400,000
New Homes Bonus	-	(491,525)	(491,525)	(498,484)
<b>NET OPERATING EXPENDITURE</b>	75,478,345	(70,956,318)	4,522,027	4,797,118
Contributions to Service Organisation Reserves	-	236,531	236,531	300,666
Contributions to/(from) Other Earmarked Reserves	943,689	-	943,689	-
Financing of Capital Expenditure	1,930,695	-	1,930,695	2,010,416
Contribution to /(from) General Fund Balance	-	-	-	-
<b>BOROUGH'S NET BUDGET</b>	78,352,729	(70,719,787)	7,632,942	7,108,200
<b>Financed by:</b>				
Revenue Support Grant	-	-	-	(54,180)
Retained Business Rates	-	(2,595,443)	(2,595,443)	(2,252,033)
Council's share of Collection Fund surplus	-	(137,363)	(137,363)	(135,125)
<b>NET COST MET FROM COUNCIL TAXES</b>	78,352,729	(73,452,593)	4,900,136	4,666,862

**Revised General Fund Balance**

	£
At 1st April 2019	(6,180,866)
Budget contribution for 2019/20	-
Budget contribution for 2020/21	-
Balance at 31st March 2021	(6,180,866)



## Calculation of Broxbourne's element and Council Tax rates - 2020/21

### 1. Broxbourne's calculation

Net budget	£7,632,942
Less retained business rates	(£2,595,443)
Less Council's contribution from 2019/20 Collection Fund surplus	(£137,363)
Net call on collection fund	<u>£4,900,136</u>
 Taxbase (number of discounted band D equivalents)	 35,446.6
 Band D tax rate	 £138.24

### 2. Tax rates

		Valuation Bands							
	@*	A	B	C	D	E	F	G	H
Billing ratio	5	6	7	8	9	11	13	15	18
<b>Total Tax Rate For Borough</b>									
Hertfordshire County Council	£785.67	£942.80	£1,099.93	£1,257.07	£1,414.20	£1,728.47	£2,042.73	£2,357.00	£2,828.40
Police and Crime Commissioner for Hertfordshire	£110.00	£132.00	£154.00	£176.00	£198.00	£242.00	£286.00	£330.00	£396.00
Borough of Broxbourne	£76.80	£92.16	£107.52	£122.88	£138.24	£168.96	£199.68	£230.40	£276.48
<b>Total Tax Rate</b>	<b>£972.47</b>	<b>£1,166.96</b>	<b>£1,361.45</b>	<b>£1,555.95</b>	<b>£1,750.44</b>	<b>£2,139.43</b>	<b>£2,528.41</b>	<b>£2,917.40</b>	<b>£3,500.88</b>

\* disabled reduction on band A properties

## Collection Fund Estimates 2020/21

		2018/19	2019/20		2020/21
	Note	Actual	Original Estimate	Revised Estimate	Estimate
		£'000	£'000	£'000	£'000
<b>Expenditure</b>					
Police and Crime Commissioner for Hertfordshire precept		5,681	6,585	6,585	7,018
Hertfordshire County Council precept		45,740	47,633	47,633	50,129
Borough of Broxbourne demand on the Collection Fund		4,442	4,667	4,667	4,900
Business rate demand from central government		20,525	10,130	10,130	20,294
Business rate demand from HCC		4,105	16,208	16,208	4,059
Business rates transferred to the General Fund		16,420	13,542	13,542	15,716
Charges to the Collection Fund		2,169	0	2,073	0
<b>Total expenditure</b>		<b>99,082</b>	<b>98,765</b>	<b>100,838</b>	<b>102,116</b>
<b>Income</b>					
Council tax		57,483	58,885	59,404	62,047
Business rates collected		40,445	39,880	40,069	40,069
<b>Total income</b>		<b>97,928</b>	<b>98,765</b>	<b>99,473</b>	<b>102,116</b>
(Surplus) / Deficit for year		1,154	0	1,365	0
<b>Balance</b>					
Balance 1st April		1,214	(270)	1,053	2,688
Recoupment / (repayment) of previous year's estimated balance		(1,315)	270	270	(2,688)
(Surplus) / Deficit for year		1,154	0	1,365	0
<b>Balance 31st March</b>	1	<b>1,053</b>	<b>0</b>	<b>2,688</b>	<b>0</b>

1 Estimated (surplus)/deficit is allocated to authorities in proportion to their precept and is (refunded)/recouped in the following year.

# REVENUE ESTIMATES

Included in this section are each service group's estimates for 2020/21 and a summary of the General Fund by group.

The estimates include:

- (a) A subjective summary of the group's expenditure and income.
- (b) A detailed service area estimate.
- (c) Comparative estimates for 2019/20 and actuals for 2018/19.

# REVENUE ESTIMATES 2020/21

## General Fund Summary

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
10,923,393	7,599,855	Employees	8,087,684
5,624,509	5,289,964	Land & Building Related Costs	4,847,135
1,329,021	84,029	Transport & Plant	98,019
5,522,132	5,278,888	Supplies & Services	5,565,935
28,845	75,600	Elections	75,600
1,848,631	10,624,784	Agency & Contracted Services	9,863,199
4,091	0	Highways Agency	0
31,507,038	37,903,929	Benefits Payments	38,030,215
396,684	761,946	Provisions	830,740
<b>57,184,345</b>	<b>67,618,995</b>	<b>Total Direct Operating Costs</b>	<b>67,398,527</b>
<b>1,304,222</b>	<b>809,622</b>	<b>Internal Costs</b>	<b>727,573</b>
<b>3,241,667</b>	<b>2,975,634</b>	<b>Capital Charges</b>	<b>3,439,611</b>
<b>61,730,233</b>	<b>71,404,251</b>	<b>GROSS EXPENDITURE</b>	<b>71,565,711</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(33,593,913)	(38,361,762)	Government Grants	(38,491,880)
(4,166,219)	(5,213,230)	Other Contributions & Grants	(4,379,668)
(8,511,848)	(9,568,486)	Rents	(10,101,512)
(962,063)	(1,012,431)	Sales	(827,233)
(6,213,093)	(5,147,497)	Fees & Charges	(6,243,722)
(460)	0	Interest	0
(45,323)	(33,382)	Agency Reimbursements	(33,382)
<b>(53,492,920)</b>	<b>(59,336,788)</b>	<b>Total External Income</b>	<b>(60,077,396)</b>
<b>(2,382,436)</b>	<b>(1,986,737)</b>	<b>Internal Income</b>	<b>(2,080,716)</b>
<b>(55,875,356)</b>	<b>(61,323,525)</b>	<b>GROSS INCOME</b>	<b>(62,158,112)</b>
<b>5,854,877</b>	<b>10,080,726</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>9,407,599</b>
<b>4,360,748</b>	<b>3,644,532</b>	<b>Support Service Costs</b>	<b>3,492,633</b>
<b>(4,773,714)</b>	<b>(5,293,003)</b>	<b>Less Support Service Income</b>	<b>(3,955,538)</b>
<b>0</b>	<b>(65,354)</b>	<b>Departmental Support Costs</b>	<b>0</b>
<b>5,441,912</b>	<b>8,366,901</b>	<b>NET EXPENDITURE</b>	<b>8,944,694</b>

**REVENUE ESTIMATES 2020/21  
GENERAL FUND SUMMARY**

	Chief Executive	Environmental Services	Finance	Legal Services	Estimate 2020/21
	£	£	£	£	£
<b>EXPENDITURE</b>					
<b>Direct Operating Costs</b>					
Employees	2,094,419	743,660	4,978,138	271,467	8,087,684
Land & Building Related Costs	16,227	596,521	4,234,387	0	4,847,135
Transport & Plant	17,850	21,088	57,781	1,300	98,019
Supplies & Services	1,814,180	599,196	3,059,264	93,295	5,565,935
Elections	75,600	0	0	0	75,600
Agency & Contracted Services	91,882	7,906,951	1,864,366	0	9,863,199
Highways Agency	0	0	0	0	0
Benefits Payments	0	0	38,030,215	0	38,030,215
Provisions	0	460,637	370,103	0	830,740
<b>Total Direct Operating Costs</b>	<b>4,110,158</b>	<b>10,328,052</b>	<b>52,594,255</b>	<b>366,062</b>	<b>67,398,527</b>
<b>Internal Costs</b>	<b>221,629</b>	<b>37,139</b>	<b>415,213</b>	<b>53,593</b>	<b>727,573</b>
<b>Capital Charges</b>	<b>425,366</b>	<b>741,188</b>	<b>2,273,057</b>	<b>0</b>	<b>3,439,611</b>
<b>GROSS EXPENDITURE</b>	<b>4,757,152</b>	<b>11,106,379</b>	<b>55,282,524</b>	<b>419,655</b>	<b>71,565,711</b>
<b>INCOME</b>					
<b>External Income</b>					
Government Grants	(8,000)	0	(38,483,880)	0	(38,491,880)
Other Contributions & Grants	(52,700)	(2,591,026)	(1,582,421)	(153,520)	(4,379,668)
Rents	0	(64,424)	(10,037,088)	0	(10,101,512)
Sales	(4,200)	(822,433)	(600)	0	(827,233)
Fees & Charges	(842,290)	(1,057,905)	(4,300,077)	(43,450)	(6,243,722)
Interest	0	0	0	0	0
Agency Reimbursements	0	(33,382)	0	0	(33,382)
<b>Total External Income</b>	<b>(907,190)</b>	<b>(4,569,170)</b>	<b>(54,404,066)</b>	<b>(196,970)</b>	<b>(60,077,396)</b>
<b>Internal Income</b>	<b>(397,597)</b>	<b>(211,777)</b>	<b>(1,355,762)</b>	<b>(115,580)</b>	<b>(2,080,716)</b>
<b>GROSS INCOME</b>	<b>(1,304,787)</b>	<b>(4,780,947)</b>	<b>(55,759,828)</b>	<b>(312,550)</b>	<b>(62,158,112)</b>
<b>NET EXPENDITURE (Ex support costs)</b>	<b>3,452,365</b>	<b>6,325,432</b>	<b>(477,304)</b>	<b>107,105</b>	<b>9,407,599</b>
<b>Support Service Costs</b>	<b>1,125,470</b>	<b>192,850</b>	<b>2,089,076</b>	<b>85,237</b>	<b>3,492,633</b>
<b>Less Support Service Income</b>	<b>(363,619)</b>	<b>0</b>	<b>(3,399,577)</b>	<b>(192,342)</b>	<b>(3,955,538)</b>
<b>Departmental Support Costs</b>	<b>208,599</b>	<b>245,769</b>	<b>207,021</b>	<b>0</b>	<b>661,389</b>
<b>Departmental Support Income</b>	<b>(208,599)</b>	<b>(245,769)</b>	<b>(207,021)</b>	<b>0</b>	<b>(661,389)</b>
<b>NET COST OF SERVICES</b>	<b>4,214,216</b>	<b>6,518,282</b>	<b>(1,787,804)</b>	<b>0</b>	<b>8,944,694</b>

**REVENUE ESTIMATES 2020/21**  
**BY SERVICE AREA**

	Employees £	Land & Building Related Costs £	Transport & Plant £	Supplies & Services incl Elections £	Agency Costs £	Benefit Payments & Provisions £	Internal Costs £	Capital Charges £	Support Service Costs £	Net Departmental Costs £	Government Grants £	Rents £	Sales £	Fees & Charges £	Other Contributions, Grants & Agency Reimbursements £	Internal Income £	Support Income £	Estimates 2020/21 £
<b>Chief Executive</b>																		
Communications and Community Liaison	155,766	5,000	200	92,950	0	0	665	14,382	105,928	0	0	0	0	(91,050)	0	(78,430)	(205,411)	0
Graphic Design	42,327	0	0	1,875	0	0	0	0	20,045	0	0	0	0	(6,500)	0	0	(57,747)	0
Economic Development	92,358	7,166	1,200	79,318	0	0	10	0	48,014	0	0	0	0	0	(25,200)	(14,853)	0	188,013
Infrastructure, Regeneration and Special Projects	200,749	611	750	351,381	26,402	0	1,814	102,572	78,544	0	0	0	0	0	(2,500)	(107,146)	0	653,177
Corporate Management	350,341	0	250	549,370	0	0	118,000	295,800	361,790	0	0	0	0	0	0	(9,522)	0	1,666,029
Democratic Representation and Management	180,156	850	11,350	362,365	0	0	6,004	0	113,022	0	0	0	0	0	0	(1,350)	(100,461)	571,936
Elections	82,590	2,600	2,500	141,440	3,060	0	4,665	0	49,057	0	(8,000)	0	(1,800)	0	0	0	0	276,112
Land Charges	39,101	0	0	21,020	0	0	0	3,660	36,160	0	0	0	0	(107,000)	0	0	0	(7,059)
Licensing	70,459	0	200	24,000	0	0	7,853	0	34,292	0	0	0	0	(132,670)	0	(1,961)	0	2,173
Grants	26,866	0	0	20,735	0	0	65,318	0	7,946	0	0	0	0	0	(20,000)	0	0	100,865
Planning and Building Control	597,170	0	1,000	47,891	56,860	0	17,170	3,885	210,873	(6,258)	0	0	(2,000)	(505,070)	(5,000)	0	0	416,521
Planning Policy	256,536	0	400	197,435	5,560	0	130	5,067	59,799	6,258	0	0	(400)	0	0	(184,335)	0	346,450
<b>Total Chief Executive</b>	<b>2,094,419</b>	<b>16,227</b>	<b>17,850</b>	<b>1,889,780</b>	<b>91,882</b>	<b>0</b>	<b>221,629</b>	<b>425,366</b>	<b>1,125,470</b>	<b>0</b>	<b>(8,000)</b>	<b>0</b>	<b>(4,200)</b>	<b>(842,290)</b>	<b>(52,700)</b>	<b>(397,597)</b>	<b>(363,619)</b>	<b>4,214,216</b>
<b>Environmental Services</b>																		
Refuse	0	0	1,030	337,579	0	0	0	32,336	0	0	0	0	0	0	(33,382)	0	0	337,563
Recycling	0	0	3,750	34,050	0	244,522	0	322,485	0	0	0	0	(814,529)	0	(675,727)	0	0	(885,449)
Street Cleansing	0	0	4,150	2,000	0	2,665	0	39,624	0	0	0	0	(954)	(123,068)	(58,730)	0	0	(134,312)
Markets	0	20,822	0	150	0	0	0	0	0	0	0	0	0	(95,000)	0	0	0	(74,028)
Stray Dogs	0	0	250	0	0	0	0	0	0	0	0	0	0	(1,534)	0	0	0	(1,284)
Highways	44,751	177,598	2,632	5,910	4,400	0	5,055	40,000	4,757	0	0	0	0	(266,618)	0	0	0	18,485
Community Safety	56,205	0	300	105,487	0	0	240	0	24,030	0	0	0	0	(100)	(15,000)	(62,985)	0	108,178
Town Centres	50,599	0	973	33,074	1,632	0	150	2,538	40,890	0	0	0	0	(2,666)	(15,000)	0	0	112,190
Parks	(90)	361,048	1,200	1,720	2,999	0	31,354	188,320	0	0	0	(64,174)	(3,550)	(95,364)	(29,907)	(140,939)	0	252,617
Grounds Maintenance	0	0	2,366	650	0	63,450	0	34,264	0	0	0	0	0	0	(290,000)	0	0	(189,269)
Cemeteries	0	37,052	1,286	4,013	0	0	0	57,868	0	0	0	(250)	(2,500)	(443,113)	0	0	0	(345,644)
Environmental Health	328,217	0	2,800	29,525	0	0	340	3,660	112,576	(72,849)	0	0	0	(12,753)	0	0	0	391,517
Environmental Health Licensing	5,291	0	0	0	0	0	0	0	1,024	5,206	0	0	0	(12,602)	0	(7,853)	0	(8,934)
Housing Standards	70,411	0	0	25,193	0	0	0	0	9,573	67,643	0	0	0	(5,089)	0	0	0	167,732
Environmental Services Contract and Admin	188,275	0	350	19,845	7,897,920	150,000	0	20,093	0	0	0	0	(900)	0	(1,506,663)	0	0	6,768,921
<b>Total Environmental Services</b>	<b>743,660</b>	<b>596,521</b>	<b>21,088</b>	<b>599,196</b>	<b>7,906,951</b>	<b>460,637</b>	<b>37,139</b>	<b>741,188</b>	<b>192,850</b>	<b>0</b>	<b>0</b>	<b>(64,424)</b>	<b>(822,433)</b>	<b>(1,057,905)</b>	<b>(2,624,408)</b>	<b>(211,777)</b>	<b>0</b>	<b>6,518,282</b>

**REVENUE ESTIMATES 2020/21**  
**BY SERVICE AREA**

	Employees £	Land & Building Related Costs £	Transport & Plant £	Supplies & Services incl Elections £	Agency Costs £	Benefit Payments & Provisions £	Internal Costs £	Capital Charges £	Support Service Costs £	Net Departmental Costs £	Government Grants £	Rents £	Sales £	Fees & Charges £	Other Contributions, Grants & Agency Reimbursements £	Internal Income £	Support Income £	Estimates 2020/21 £
<b>Finance</b>																		
Financial Planning and Reporting and Revenue Services	1,227,189	0	1,550	332,202	38,592	0	50	0	227,997	0	0	0	0	(225,000)	(35,000)	0	(722,552)	845,028
Treasury, Risk and Insurance	124,398	0	12,104	429,808	0	0	50	0	49,107	0	0	0	0	(414,123)	0	(7,476)	(92,436)	101,432
Internal Audit	347,534	0	200	26,725	0	0	0	0	47,081	0	0	0	0	(16,000)	(292,207)	0	(113,333)	0
Computer Services	0	0	0	368,161	422,080	0	700	122,656	80,222	0	0	0	0	(89,000)	(10,989)	0	(893,830)	0
Personnel	256,429	0	600	151,312	0	0	1,800	0	80,288	0	0	0	0	(147,000)	(500)	0	(342,929)	0
Customer and Office Services	394,407	83,805	2,034	218,109	0	0	8,400	3,542	202,550	0	0	0	(100)	(168,000)	(44,000)	0	(700,746)	0
Community Development	217,344	3,810	1,718	59,777	0	0	49,701	0	123,406	0	0	0	0	(88,135)	(53,762)	0	0	313,859
Homelessness	394,238	0	800	41,250	0	94,503	2,281	0	80,382	86,941	(94,503)	0	0	(72,000)	(6,100)	(55,815)	0	471,977
Hostels	340,322	2,632,053	4,000	90,608	7,034	115,000	(1)	76,911	114,895	75,058	0	(1,604,352)	0	(1,143,122)	(79,603)	(25,150)	0	603,653
Housing Department Admin	206,976	1,000	500	32,752	0	0	930	404,903	143,690	(175,692)	0	0	0	0	0	0	0	615,059
Housing Options	(5,444)	0	0	2,250	0	0	0	0	0	0	0	0	0	0	0	0	0	(3,194)
Community Planning	71,772	0	500	60,750	0	0	51	0	17,727	13,693	0	0	0	0	(60,000)	(910)	0	103,583
Benefits Administration	0	0	0	210,045	614,713	38,130,215	150	40,045	164,814	0	(38,268,377)	0	0	0	(700,500)	(144,145)	0	46,960
Rent Allowance	0	0	0	0	0	0	144,145	0	0	0	0	0	0	0	0	0	0	144,145
Local Tax Collection	1	0	0	127,493	507,765	60,600	50	40,045	144,215	0	(121,000)	0	0	0	(192,000)	0	0	567,169
Sports Facilities	5,000	213,870	0	40,535	0	0	157,650	859,127	8,754	0	0	0	0	0	(38,000)	0	0	1,246,936
Community Halls	(1)	51,516	0	0	0	0	18,971	269,730	1,891	0	0	0	0	0	0	0	0	342,107
Sports - Leased Facilities	0	19,719	0	90	0	0	686	0	2,040	0	0	(15,073)	0	(3,500)	0	0	0	3,962
Lowewood Museum	1	33,061	0	358	80,023	0	0	36,023	3,729	0	0	0	0	0	0	0	0	153,195
Leisure Central Support	148,106	0	0	94,162	0	0	0	0	124,605	0	0	0	0	0	0	(366,873)	(1)	0
Broxbourne Sport Management Fee	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	(519,851)	0	(519,851)
Parking	428,679	127,286	26,750	232,619	52,733	0	2,536	54,427	181,460	0	0	0	0	(1,418,930)	0	(52,150)	0	(364,590)
Commercial Property	461,608	636,254	2,825	234,766	120,909	0	7,352	94,329	238,744	0	0	(7,779,841)	0	(282,122)	(35,060)	(9,531)	0	(6,309,767)
Operational Property	359,580	432,014	4,200	305,492	20,517	0	19,712	271,319	51,479	0	0	(637,822)	(500)	(233,145)	(34,700)	(173,861)	(533,750)	(149,465)
<b>Total Finance</b>	<b>4,978,138</b>	<b>4,234,387</b>	<b>57,781</b>	<b>3,059,264</b>	<b>1,864,366</b>	<b>38,400,318</b>	<b>415,213</b>	<b>2,273,057</b>	<b>2,089,076</b>	<b>0</b>	<b>(38,483,880)</b>	<b>(10,037,088)</b>	<b>(600)</b>	<b>(4,300,077)</b>	<b>(1,582,421)</b>	<b>(1,355,762)</b>	<b>(3,399,577)</b>	<b>(1,787,804)</b>
<b>Legal Services</b>																		
Legal Services	271,467	0	1,300	93,295	0	0	53,593	0	85,237	0	0	0	0	(43,450)	(153,520)	(115,580)	(192,342)	0
<b>Total Legal Services</b>	<b>271,467</b>	<b>0</b>	<b>1,300</b>	<b>93,295</b>	<b>0</b>	<b>0</b>	<b>53,593</b>	<b>0</b>	<b>85,237</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(43,450)</b>	<b>(153,520)</b>	<b>(115,580)</b>	<b>(192,342)</b>	<b>0</b>
<b>Total General Fund</b>	<b>8,087,684</b>	<b>4,847,135</b>	<b>98,019</b>	<b>5,641,535</b>	<b>9,863,199</b>	<b>38,860,955</b>	<b>727,573</b>	<b>3,439,611</b>	<b>3,492,633</b>	<b>0</b>	<b>(38,491,880)</b>	<b>(10,101,512)</b>	<b>(827,233)</b>	<b>(6,243,722)</b>	<b>(4,413,050)</b>	<b>(2,080,716)</b>	<b>(3,955,538)</b>	<b>8,944,694</b>

# CHIEF EXECUTIVE

## Budget Summary

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
1,714,888	1,836,845	Employees	2,094,419
13,134	14,977	Land & Building Related Costs	16,227
12,295	18,175	Transport & Plant	17,850
1,686,175	1,678,349	Supplies & Services	1,814,180
28,845	75,600	Elections	75,600
67,100	78,962	Agency & Contracted Services	91,882
175,053	0	Provisions	0
<b>3,697,490</b>	<b>3,702,908</b>	<b>Total Direct Operating Costs</b>	<b>4,110,158</b>
<b>60,949</b>	<b>106,535</b>	<b>Internal Costs</b>	<b>221,629</b>
<b>575,106</b>	<b>446,140</b>	<b>Capital Charges</b>	<b>425,366</b>
<b>4,333,546</b>	<b>4,255,583</b>	<b>GROSS EXPENDITURE</b>	<b>4,757,152</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(18,500)	(8,000)	Government Grants	(8,000)
(88,146)	(51,710)	Other Contributions & Grants	(52,700)
(4,293)	(4,200)	Sales	(4,200)
(859,787)	(700,113)	Fees & Charges	(842,290)
<b>(970,726)</b>	<b>(764,023)</b>	<b>Total External Income</b>	<b>(907,190)</b>
<b>(58,746)</b>	<b>(317,071)</b>	<b>Internal Income</b>	<b>(397,597)</b>
<b>(1,029,472)</b>	<b>(1,081,094)</b>	<b>GROSS INCOME</b>	<b>(1,304,787)</b>
<b>3,304,074</b>	<b>3,174,489</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>3,452,365</b>
<b>1,127,859</b>	<b>1,204,518</b>	<b>Support Service Costs</b>	<b>1,125,470</b>
<b>(372,312)</b>	<b>(392,341)</b>	<b>Less Support Service Income</b>	<b>(363,619)</b>
<b>4,059,621</b>	<b>3,986,666</b>	<b>NET EXPENDITURE</b>	<b>4,214,216</b>



**CHIEF EXECUTIVE**  
**2020/21 ESTIMATES**

	Communications and Community Liaison £	Graphic Design £	Economic Development £	Infrastructure, Regeneration and Special Projects £	Corporate Management £	Democratic Representation and Management £	Elections £	Land Charges £	Licensing £	Grants £	Planning and Building Control £	Planning Policy £	Total £
<b>EXPENDITURE</b>													
<b>Direct Operating Costs</b>													
Employees	155,766	42,327	92,358	200,749	350,341	180,156	82,590	39,101	70,459	26,866	597,170	256,536	2,094,419
Land & Building Related Costs	5,000	0	7,166	611	0	850	2,600	0	0	0	0	0	16,227
Transport & Plant	200	0	1,200	750	250	11,350	2,500	0	200	0	1,000	400	17,850
Supplies & Services	92,950	1,875	79,318	351,381	549,370	362,365	65,840	21,020	24,000	20,735	47,891	197,435	1,814,180
Elections	0	0	0	0	0	0	75,600	0	0	0	0	0	75,600
Agency & Contracted Services	0	0	0	26,402	0	0	3,060	0	0	0	56,860	5,560	91,882
<b>Total Direct Operating Costs</b>	<b>253,916</b>	<b>44,202</b>	<b>180,042</b>	<b>579,893</b>	<b>899,961</b>	<b>554,721</b>	<b>232,190</b>	<b>60,121</b>	<b>94,659</b>	<b>47,601</b>	<b>702,921</b>	<b>459,931</b>	<b>4,110,158</b>
<b>Internal Costs</b>	<b>665</b>	<b>0</b>	<b>10</b>	<b>1,814</b>	<b>118,000</b>	<b>6,004</b>	<b>4,665</b>	<b>0</b>	<b>7,853</b>	<b>65,318</b>	<b>17,170</b>	<b>130</b>	<b>221,629</b>
<b>Capital Charges</b>	<b>14,382</b>	<b>0</b>	<b>0</b>	<b>102,572</b>	<b>295,800</b>	<b>0</b>	<b>0</b>	<b>3,660</b>	<b>0</b>	<b>0</b>	<b>3,885</b>	<b>5,067</b>	<b>425,366</b>
<b>GROSS EXPENDITURE</b>	<b>268,963</b>	<b>44,202</b>	<b>180,052</b>	<b>684,279</b>	<b>1,313,761</b>	<b>560,725</b>	<b>236,855</b>	<b>63,781</b>	<b>102,512</b>	<b>112,919</b>	<b>723,976</b>	<b>465,128</b>	<b>4,757,153</b>
<b>INCOME</b>													
<b>External Income</b>													
Government Grants	0	0	0	0	0	0	(8,000)	0	0	0	0	0	(8,000)
Other Contributions & Grants	0	0	(25,200)	(2,500)	0	0	0	0	0	(20,000)	(5,000)	0	(52,700)
Sales	0	0	0	0	0	0	(1,800)	0	0	0	(2,000)	(400)	(4,200)
Fees & Charges	(91,050)	(6,500)	0	0	0	0	0	(107,000)	(132,670)	0	(505,070)	0	(842,290)
<b>Total External Income</b>	<b>(91,050)</b>	<b>(6,500)</b>	<b>(25,200)</b>	<b>(2,500)</b>	<b>0</b>	<b>0</b>	<b>(9,800)</b>	<b>(107,000)</b>	<b>(132,670)</b>	<b>(20,000)</b>	<b>(512,070)</b>	<b>(400)</b>	<b>(907,190)</b>
<b>Internal Income</b>	<b>(78,430)</b>	<b>0</b>	<b>(14,853)</b>	<b>(107,146)</b>	<b>(9,522)</b>	<b>(1,350)</b>	<b>0</b>	<b>0</b>	<b>(1,961)</b>	<b>0</b>	<b>0</b>	<b>(184,335)</b>	<b>(397,597)</b>
<b>GROSS INCOME</b>	<b>(169,480)</b>	<b>(6,500)</b>	<b>(40,053)</b>	<b>(109,646)</b>	<b>(9,522)</b>	<b>(1,350)</b>	<b>(9,800)</b>	<b>(107,000)</b>	<b>(134,631)</b>	<b>(20,000)</b>	<b>(512,070)</b>	<b>(184,735)</b>	<b>(1,304,787)</b>
<b>NET EXPENDITURE (Exc support costs)</b>	<b>99,483</b>	<b>37,702</b>	<b>139,999</b>	<b>574,633</b>	<b>1,304,239</b>	<b>559,375</b>	<b>227,055</b>	<b>(43,219)</b>	<b>(32,119)</b>	<b>92,919</b>	<b>211,906</b>	<b>280,393</b>	<b>3,452,366</b>
<b>Support Service Costs</b>	<b>105,928</b>	<b>20,045</b>	<b>48,014</b>	<b>78,544</b>	<b>361,790</b>	<b>113,022</b>	<b>49,057</b>	<b>36,160</b>	<b>34,292</b>	<b>7,946</b>	<b>210,873</b>	<b>59,799</b>	<b>1,125,470</b>
<b>Less Support Service Income</b>	<b>(205,411)</b>	<b>(57,747)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(100,461)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(363,619)</b>
<b>Departmental Support Income/ Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(6,258)</b>	<b>6,258</b>	<b>0</b>
<b>NET (INCOME) / EXPENDITURE</b>	<b>0</b>	<b>0</b>	<b>188,013</b>	<b>653,177</b>	<b>1,666,029</b>	<b>571,936</b>	<b>276,112</b>	<b>(7,059)</b>	<b>2,173</b>	<b>100,865</b>	<b>416,521</b>	<b>346,450</b>	<b>4,214,216</b>

# CHIEF EXECUTIVE

## Communications and Community Liaison

### CM60

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
129,895	140,128	Employees	155,766
667	5,000	Land & Building Related Costs	5,000
433	200	Transport & Plant	200
15,629	21,950	Supplies & Services	92,950
<b>146,624</b>	<b>167,278</b>	<b>Total Direct Operating Costs</b>	<b>253,916</b>
77	665	<b>Internal Costs</b>	<b>665</b>
6,923	6,263	<b>Capital Charges</b>	<b>14,382</b>
<b>153,624</b>	<b>174,206</b>	<b>GROSS EXPENDITURE</b>	<b>268,963</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(10)	(50)	Fees & Charges	(91,050)
(10)	(50)	<b>Total External Income</b>	<b>(91,050)</b>
(8,318)	(14,430)	<b>Internal Income</b>	<b>(78,430)</b>
<b>(8,328)</b>	<b>(14,480)</b>	<b>GROSS INCOME</b>	<b>(169,480)</b>
<b>145,296</b>	<b>159,726</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>99,483</b>
95,118	93,993	Support Service Costs	105,928
(240,414)	(253,719)	Less Support Service Income	(205,411)
0	0	Departmental Support Costs	0
<b>0</b>	<b>0</b>	<b>NET EXPENDITURE</b>	<b>0</b>

Budget Holder: Communications Manager

# CHIEF EXECUTIVE

## Graphic Design

### DT10

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
43,557	41,387	Employees	42,327
432	1,875	Supplies & Services	1,875
<b>43,989</b>	<b>43,262</b>	<b>Total Direct Operating Costs</b>	<b>44,202</b>
<b>43,989</b>	<b>43,262</b>	<b>GROSS EXPENDITURE</b>	<b>44,202</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(1,308)	(500)	Fees & Charges	(6,500)
<b>(1,308)</b>	<b>(500)</b>	<b>Total External Income</b>	<b>(6,500)</b>
<b>(1,308)</b>	<b>(500)</b>	<b>GROSS INCOME</b>	<b>(6,500)</b>
<b>42,680</b>	<b>42,762</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>37,702</b>
<b>14,326</b>	<b>19,351</b>	<b>Support Service Costs</b>	<b>20,045</b>
<b>(57,006)</b>	<b>(62,113)</b>	<b>Less Support Service Income</b>	<b>(57,747)</b>
<b>0</b>	<b>0</b>	<b>NET EXPENDITURE</b>	<b>0</b>

Budget Holder: Communications Manager

# CHIEF EXECUTIVE

## Economic Development

### CM70

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
38,285	90,408	Employees	92,358
7,729	5,916	Land & Building Related Costs	7,166
0	200	Transport & Plant	1,200
57,211	71,568	Supplies & Services	79,318
<b>103,224</b>	<b>168,092</b>	<b>Total Direct Operating Costs</b>	<b>180,042</b>
<b>380</b>	<b>10</b>	<b>Internal Costs</b>	<b>10</b>
<b>103,604</b>	<b>168,102</b>	<b>GROSS EXPENDITURE</b>	<b>180,052</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(31,838)	(25,200)	Other Contributions & Grants	(25,200)
(1,000)	0	Fees & Charges	0
<b>(32,837)</b>	<b>(25,200)</b>	<b>Total External Income</b>	<b>(25,200)</b>
<b>0</b>	<b>(47,367)</b>	<b>Internal Income</b>	<b>(14,853)</b>
<b>(32,837)</b>	<b>(72,567)</b>	<b>GROSS INCOME</b>	<b>(40,053)</b>
<b>70,766</b>	<b>95,535</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>139,999</b>
<b>41,244</b>	<b>41,349</b>	<b>Support Service Costs</b>	<b>48,014</b>
<b>112,010</b>	<b>136,884</b>	<b>NET EXPENDITURE</b>	<b>188,013</b>

Budget Holder: Economic Development Manager

**CHIEF EXECUTIVE**  
**Infrastructure, Regeneration and Special Projects**  
**AS01/AS03/CM02/FL10**

<b>Actual 2018/19 £</b>	<b>Estimate 2019/20 £</b>		<b>Estimate 2020/21 £</b>
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
135,302	124,046	Employees	200,749
764	611	Land & Building Related Costs	611
2,083	2,075	Transport & Plant	750
242,966	351,355	Supplies & Services	351,381
27,224	23,402	Agency & Contracted Services	26,402
<b>408,339</b>	<b>501,489</b>	<b>Total Direct Operating Costs</b>	<b>579,893</b>
<b>7,329</b>	<b>1,814</b>	<b>Internal Costs</b>	<b>1,814</b>
<b>560,478</b>	<b>426,682</b>	<b>Capital Charges</b>	<b>102,572</b>
<b>976,147</b>	<b>929,984</b>	<b>GROSS EXPENDITURE</b>	<b>684,279</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(18,500)	0	Government Grants	0
(12,188)	(5,510)	Other Contributions & Grants	(2,500)
<b>(30,688)</b>	<b>(5,510)</b>	<b>Total External Income</b>	<b>(2,500)</b>
<b>(25,765)</b>	<b>(107,146)</b>	<b>Internal Income</b>	<b>(107,146)</b>
<b>(56,453)</b>	<b>(112,656)</b>	<b>GROSS INCOME</b>	<b>(109,646)</b>
<b>919,694</b>	<b>817,328</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>574,633</b>
<b>77,748</b>	<b>72,373</b>	<b>Support Service Costs</b>	<b>78,544</b>
<b>997,442</b>	<b>889,701</b>	<b>NET EXPENDITURE</b>	<b>653,177</b>

Budget Holder: Head of Community Infrastructure

# CHIEF EXECUTIVE

## Corporate Management

### CE20/CM21/FP01

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
254,544	245,895	Employees	350,341
81	250	Transport & Plant	250
692,558	584,370	Supplies & Services	549,370
<b>947,183</b>	<b>830,515</b>	<b>Total Direct Operating Costs</b>	<b>899,961</b>
<b>1,993</b>	<b>0</b>	<b>Internal Costs</b>	<b>118,000</b>
<b>0</b>	<b>0</b>	<b>Capital Charges</b>	<b>295,800</b>
<b>949,176</b>	<b>830,515</b>	<b>GROSS EXPENDITURE</b>	<b>1,313,761</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(104)	0	Other Contributions & Grants	0
<b>(104)</b>	<b>0</b>	<b>Total External Income</b>	<b>0</b>
<b>(9,620)</b>	<b>(59,522)</b>	<b>Internal Income</b>	<b>(9,522)</b>
<b>(9,724)</b>	<b>(59,522)</b>	<b>GROSS INCOME</b>	<b>(9,522)</b>
<b>939,451</b>	<b>770,993</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>1,304,239</b>
<b>327,330</b>	<b>436,976</b>	<b>Support Service Costs</b>	<b>361,790</b>
<b>1,266,782</b>	<b>1,207,969</b>	<b>NET EXPENDITURE</b>	<b>1,666,029</b>

Budget Holder: Chief Executive

**CHIEF EXECUTIVE**  
**Democratic Representation and Management**  
**CM10/CM61/CM90/CT10/MS01/MS11/MS14**

<b>Actual 2018/19 £</b>	<b>Estimate 2019/20 £</b>		<b>Estimate 2020/21 £</b>
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
154,477	144,936	Employees	180,156
508	850	Land & Building Related Costs	850
8,765	11,350	Transport & Plant	11,350
244,894	269,114	Supplies & Services	362,365
<b>408,645</b>	<b>426,250</b>	<b>Total Direct Operating Costs</b>	<b>554,721</b>
<b>2,069</b>	<b>6,004</b>	<b>Internal Costs</b>	<b>6,004</b>
<b>410,714</b>	<b>432,254</b>	<b>GROSS EXPENDITURE</b>	<b>560,725</b>
		<b>INCOME</b>	
(5,850)	(645)	Internal Income	(1,350)
<b>(5,850)</b>	<b>(645)</b>	<b>GROSS INCOME</b>	<b>(1,350)</b>
<b>404,864</b>	<b>431,609</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>559,375</b>
<b>114,702</b>	<b>100,691</b>	<b>Support Service Costs</b>	<b>113,022</b>
<b>(74,892)</b>	<b>(76,509)</b>	<b>Less Support Service Income</b>	<b>(100,461)</b>
<b>444,673</b>	<b>455,791</b>	<b>NET EXPENDITURE</b>	<b>571,936</b>

**Budget Holder: Head of Support Services**

# CHIEF EXECUTIVE

## Elections

### MS20/MS30/MS31/MS32

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
125,547	81,519	Employees	82,590
3,215	2,600	Land & Building Related Costs	2,600
318	2,500	Transport & Plant	2,500
57,611	65,840	Supplies & Services	65,840
28,845	75,600	Elections	75,600
0	0	Agency & Contracted Services	3,060
<b>215,537</b>	<b>228,059</b>	<b>Total Direct Operating Costs</b>	<b>232,190</b>
<b>5,410</b>	<b>7,725</b>	<b>Internal Costs</b>	<b>4,665</b>
<b>220,947</b>	<b>235,784</b>	<b>GROSS EXPENDITURE</b>	<b>236,855</b>
		<b>INCOME</b>	
		<b>External Income</b>	
0	(8,000)	Government Grants	(8,000)
(440)	0	Other Contributions & Grants	0
(2,175)	(1,800)	Sales	(1,800)
<b>(2,614)</b>	<b>(9,800)</b>	<b>Total External Income</b>	<b>(9,800)</b>
<b>(2,614)</b>	<b>(9,800)</b>	<b>GROSS INCOME</b>	<b>(9,800)</b>
<b>218,333</b>	<b>225,984</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>227,055</b>
<b>64,739</b>	<b>62,272</b>	<b>Support Service Costs</b>	<b>49,057</b>
<b>283,072</b>	<b>288,256</b>	<b>NET EXPENDITURE</b>	<b>276,112</b>

Budget Holder: Head of Support Services



# CHIEF EXECUTIVE

## Land Charges

### OS10

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
35,820	37,398	Employees	39,101
17,955	21,020	Supplies & Services	21,020
<b>53,775</b>	<b>58,418</b>	<b>Total Direct Operating Costs</b>	<b>60,121</b>
<b>11</b>	<b>0</b>	<b>Internal Costs</b>	<b>0</b>
<b>0</b>	<b>3,660</b>	<b>Capital Charges</b>	<b>3,660</b>
<b>53,786</b>	<b>62,078</b>	<b>GROSS EXPENDITURE</b>	<b>63,781</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(7)	0	Other Contributions & Grants	0
(100,771)	(107,000)	Fees & Charges	(107,000)
<b>(100,778)</b>	<b>(107,000)</b>	<b>Total External Income</b>	<b>(107,000)</b>
<b>(75)</b>	<b>0</b>	<b>Internal Income</b>	<b>0</b>
<b>(100,853)</b>	<b>(107,000)</b>	<b>GROSS INCOME</b>	<b>(107,000)</b>
<b>(47,067)</b>	<b>(44,922)</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>(43,219)</b>
<b>38,114</b>	<b>35,306</b>	<b>Support Service Costs</b>	<b>36,160</b>
<b>(8,953)</b>	<b>(9,616)</b>	<b>NET INCOME</b>	<b>(7,059)</b>

Budget Holder: Head of Support Services

# CHIEF EXECUTIVE

## Licensing OS12/OS15

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
62,549	68,263	Employees	70,459
0	0	Transport & Plant	200
15,148	24,000	Supplies & Services	24,000
<b>77,697</b>	<b>92,463</b>	<b>Total Direct Operating Costs</b>	<b>94,859</b>
<b>7,768</b>	<b>7,699</b>	<b>Internal Costs</b>	<b>7,853</b>
<b>85,465</b>	<b>100,162</b>	<b>GROSS EXPENDITURE</b>	<b>102,712</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(152,694)	(132,670)	Fees & Charges	(132,670)
<b>(152,694)</b>	<b>(132,670)</b>	<b>Total External Income</b>	<b>(132,670)</b>
<b>(65)</b>	<b>(1,961)</b>	<b>Internal Income</b>	<b>(1,961)</b>
<b>(152,759)</b>	<b>(134,631)</b>	<b>GROSS INCOME</b>	<b>(134,631)</b>
<b>(67,294)</b>	<b>(34,469)</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>(31,919)</b>
<b>30,575</b>	<b>30,161</b>	<b>Support Service Costs</b>	<b>34,292</b>
<b>(36,719)</b>	<b>(4,308)</b>	<b>NET (INCOME) / EXPENDITURE</b>	<b>2,373</b>

Budget Holder: Head of Support Services

# CHIEF EXECUTIVE

## Grants

### GR10/GR20

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
20,317	26,293	Employees	26,866
986	20,698	Supplies & Services	20,735
<b>21,303</b>	<b>46,991</b>	<b>Total Direct Operating Costs</b>	<b>47,601</b>
<b>33,830</b>	<b>65,318</b>	<b>Internal Costs</b>	<b>65,318</b>
<b>55,133</b>	<b>112,309</b>	<b>GROSS EXPENDITURE</b>	<b>112,919</b>
		<b>INCOME</b>	
		<b>External Income</b>	
0	(20,000)	Other Contributions & Grants	(20,000)
<b>0</b>	<b>(20,000)</b>	<b>Total External Income</b>	<b>(20,000)</b>
<b>0</b>	<b>(20,000)</b>	<b>GROSS INCOME</b>	<b>(20,000)</b>
<b>55,133</b>	<b>92,309</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>92,919</b>
<b>3,448</b>	<b>9,120</b>	<b>Support Service Costs</b>	<b>7,946</b>
<b>58,581</b>	<b>101,429</b>	<b>NET EXPENDITURE</b>	<b>100,865</b>

Budget Holder: Head of Support Services

**CHIEF EXECUTIVE**  
**Planning and Building Control**  
**PD01/PD10/PD20**

<b>Actual 2018/19 £</b>	<b>Estimate 2019/20 £</b>		<b>Estimate 2020/21 £</b>
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
516,392	585,505	Employees	597,170
250	0	Land & Building Related Costs	0
582	1,000	Transport & Plant	1,000
41,346	47,459	Supplies & Services	47,891
34,377	50,000	Agency & Contracted Services	56,860
175,053	0	Provisions	0
<b>768,000</b>	<b>683,964</b>	<b>Total Direct Operating Costs</b>	<b>702,921</b>
<b>2,082</b>	<b>17,170</b>	<b>Internal Costs</b>	<b>17,170</b>
<b>0</b>	<b>4,468</b>	<b>Capital Charges</b>	<b>3,885</b>
<b>770,082</b>	<b>705,602</b>	<b>GROSS EXPENDITURE</b>	<b>723,976</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(27,659)	(1,000)	Other Contributions & Grants	(5,000)
(1,530)	(2,000)	Sales	(2,000)
(604,003)	(459,893)	Fees & Charges	(505,070)
<b>(633,193)</b>	<b>(462,893)</b>	<b>Total External Income</b>	<b>(512,070)</b>
<b>(9,053)</b>	<b>0</b>	<b>Internal Income</b>	<b>0</b>
<b>(642,246)</b>	<b>(462,893)</b>	<b>GROSS INCOME</b>	<b>(512,070)</b>
<b>127,836</b>	<b>242,709</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>211,906</b>
<b>285,051</b>	<b>245,540</b>	<b>Support Service Costs</b>	<b>210,873</b>
<b>(5,516)</b>	<b>(6,269)</b>	<b>Departmental Support Costs</b>	<b>(6,258)</b>
<b>407,371</b>	<b>481,980</b>	<b>NET EXPENDITURE</b>	<b>416,521</b>

Budget Holder: Head of Planning and Developing

# CHIEF EXECUTIVE

## Planning Policy

### PD30

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
198,204	251,067	Employees	256,536
33	400	Transport & Plant	400
299,439	199,100	Supplies & Services	197,435
5,500	5,560	Agency & Contracted Services	5,560
<b>503,176</b>	<b>456,127</b>	<b>Total Direct Operating Costs</b>	<b>459,931</b>
<b>0</b>	<b>130</b>	<b>Internal Costs</b>	<b>130</b>
<b>7,705</b>	<b>5,067</b>	<b>Capital Charges</b>	<b>5,067</b>
<b>510,881</b>	<b>461,324</b>	<b>GROSS EXPENDITURE</b>	<b>465,128</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(15,910)	0	Other Contributions & Grants	0
(588)	(400)	Sales	(400)
<b>(16,498)</b>	<b>(400)</b>	<b>Total External Income</b>	<b>(400)</b>
<b>0</b>	<b>(86,000)</b>	<b>Internal Income</b>	<b>(184,335)</b>
<b>(16,498)</b>	<b>(86,400)</b>	<b>GROSS INCOME</b>	<b>(184,735)</b>
<b>494,382</b>	<b>374,924</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>280,393</b>
<b>35,463</b>	<b>57,386</b>	<b>Support Service Costs</b>	<b>59,799</b>
<b>5,517</b>	<b>6,269</b>	<b>Departmental Support Costs</b>	<b>6,258</b>
<b>535,362</b>	<b>438,579</b>	<b>NET EXPENDITURE</b>	<b>346,450</b>

Budget Holder: Head of Planning and Developing

# ENVIRONMENTAL SERVICES

## Budget Summary

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
4,628,988	474,927	Employees	743,660
1,044,495	630,165	Land & Building Related Costs	596,521
1,281,288	19,098	Transport & Plant	21,088
968,872	585,206	Supplies & Services	599,196
10,334	8,896,178	Agency & Contracted Services	7,906,951
4,091	0	Highways Agency	0
0	486,346	Provisions	460,637
<b>7,938,067</b>	<b>11,091,921</b>	<b>Total Direct Operating Costs</b>	<b>10,328,052</b>
<b>242,187</b>	<b>46,170</b>	<b>Internal Costs</b>	<b>37,139</b>
<b>813,282</b>	<b>605,822</b>	<b>Capital Charges</b>	<b>741,188</b>
<b>8,993,535</b>	<b>11,743,912</b>	<b>GROSS EXPENDITURE</b>	<b>11,106,379</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(4,924)	0	Government Grants	0
(1,451,210)	(3,541,992)	Other Contributions & Grants	(2,591,026)
(64,992)	(64,424)	Rents	(64,424)
(949,999)	(1,007,631)	Sales	(822,433)
(1,816,584)	(1,121,750)	Fees & Charges	(1,057,905)
(45,323)	(33,382)	Agency Reimbursements	(33,382)
<b>(4,333,032)</b>	<b>(5,769,179)</b>	<b>Total External Income</b>	<b>(4,569,170)</b>
<b>(426,813)</b>	<b>(207,115)</b>	<b>Internal Income</b>	<b>(211,777)</b>
<b>(4,759,845)</b>	<b>(5,976,294)</b>	<b>GROSS INCOME</b>	<b>(4,780,947)</b>
<b>4,233,690</b>	<b>5,767,618</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>6,325,432</b>
<b>1,184,325</b>	<b>199,848</b>	<b>Support Service Costs</b>	<b>192,850</b>
<b>(298)</b>	<b>0</b>	<b>Less Support Service Income</b>	<b>(245,769)</b>
<b>0</b>	<b>(65,355)</b>	<b>Departmental Support Costs</b>	<b>245,769</b>
<b>5,417,717</b>	<b>5,902,111</b>	<b>NET EXPENDITURE</b>	<b>6,518,282</b>

# ENVIRONMENTAL SERVICES

## ESTIMATES 2020/21

	Refuse £	Recycling £	Street Cleansing £	Markets £	Dogs £	Highways £	Community Safety £	Town Centres £	Parks £
<b>EXPENDITURE</b>									
<b>Direct Operating Costs</b>									
Employees	0	0	0	0	0	44,751	56,205	50,599	(90)
Land & Building Related Costs	0	0	0	20,822	0	177,598	0	0	361,048
Transport & Plant	1,030	3,750	4,150	0	250	2,632	300	973	1,200
Supplies & Services	337,579	34,050	2,000	150	0	5,910	105,487	33,074	1,720
Agency & Contracted Services	0	0	0	0	0	4,400	0	1,632	2,999
Highways Agency	0	0	0	0	0	0	0	0	0
Provisions	0	244,522	2,665	0	0	0	0	0	0
<b>Total Direct Operating Costs</b>	<b>338,609</b>	<b>282,322</b>	<b>8,815</b>	<b>20,972</b>	<b>250</b>	<b>235,291</b>	<b>161,992</b>	<b>86,278</b>	<b>366,876</b>
<b>Internal Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,055</b>	<b>240</b>	<b>150</b>	<b>31,354</b>
<b>Capital Charges</b>	<b>32,336</b>	<b>322,485</b>	<b>39,624</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>0</b>	<b>2,538</b>	<b>188,320</b>
<b>GROSS EXPENDITURE</b>	<b>370,945</b>	<b>604,807</b>	<b>48,439</b>	<b>20,972</b>	<b>250</b>	<b>280,346</b>	<b>162,232</b>	<b>88,966</b>	<b>586,550</b>
<b>INCOME</b>									
<b>External Income</b>									
Other Contributions & Grants	0	(675,727)	(58,730)	0	0	0	(15,000)	(15,000)	(29,907)
Rents	0	0	0	0	0	0	0	0	(64,174)
Sales	0	(814,529)	(954)	0	0	0	0	0	(3,550)
Fees & Charges	0	0	(123,067)	(95,000)	(1,534)	(266,618)	(100)	(2,666)	(95,364)
Agency Reimbursements	(33,382)	0	0	0	0	0	0	0	0
<b>Total External Income</b>	<b>(33,382)</b>	<b>(1,490,256)</b>	<b>(182,751)</b>	<b>(95,000)</b>	<b>(1,534)</b>	<b>(266,618)</b>	<b>(15,100)</b>	<b>(17,666)</b>	<b>(192,994)</b>
<b>Internal Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(62,985)</b>	<b>0</b>	<b>(140,939)</b>
<b>GROSS INCOME</b>	<b>(33,382)</b>	<b>(1,490,256)</b>	<b>(182,751)</b>	<b>(95,000)</b>	<b>(1,534)</b>	<b>(266,618)</b>	<b>(78,085)</b>	<b>(17,666)</b>	<b>(333,933)</b>
<b>NET EXPENDITURE (Exc support costs)</b>	<b>337,563</b>	<b>(885,449)</b>	<b>(134,312)</b>	<b>(74,028)</b>	<b>(1,284)</b>	<b>13,728</b>	<b>84,147</b>	<b>71,300</b>	<b>252,617</b>
<b>Support Service Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,757</b>	<b>24,030</b>	<b>40,890</b>	<b>0</b>
<b>Less Support Service Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Departmental Support (Income) / Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET (INCOME) / EXPENDITURE</b>	<b>337,563</b>	<b>(885,449)</b>	<b>(134,312)</b>	<b>(74,028)</b>	<b>(1,284)</b>	<b>18,485</b>	<b>108,177</b>	<b>112,190</b>	<b>252,617</b>

**ENVIRONMENTAL SERVICES (continued)**  
**ESTIMATES 2019/20**

	Grounds Maintenance £	Cemeteries £	Environmental Health £	Environmental Health Licensing £	Housing Standards £	Environmental Services Admin £	Total £
<b>EXPENDITURE</b>							
<b>Direct Operating Costs</b>							
Employees	0	0	328,217	5,291	70,411	188,275	743,660
Land & Building Related Costs	0	37,052	0	0	0	0	596,521
Transport & Plant	2,366	1,286	2,800	0	0	350	21,087
Supplies & Services	650	4,013	29,525	0	25,193	19,845	599,196
Agency & Contracted Services	0	0	0	0	0	7,897,920	7,906,951
Highways Agency	0	0	0	0	0	0	0
Provisions	63,450	0	0	0	0	150,000	460,637
<b>Total Direct Operating Costs</b>	<b>66,466</b>	<b>42,351</b>	<b>360,542</b>	<b>5,291</b>	<b>95,604</b>	<b>8,256,390</b>	<b>10,328,052</b>
<b>Internal Costs</b>	<b>0</b>	<b>0</b>	<b>340</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>37,139</b>
<b>Capital Charges</b>	<b>34,264</b>	<b>57,868</b>	<b>3,660</b>	<b>0</b>	<b>0</b>	<b>20,093</b>	<b>741,188</b>
<b>GROSS EXPENDITURE</b>	<b>100,730</b>	<b>100,219</b>	<b>364,542</b>	<b>5,291</b>	<b>95,604</b>	<b>8,276,483</b>	<b>11,106,379</b>
<b>INCOME</b>							
<b>External Income</b>							
Other Contributions & Grants	(290,000)	0	0	0	0	(1,506,663)	(2,591,026)
Rents	0	(250)	0	0	0	0	(64,424)
Sales	0	(2,500)	0	0	0	(900)	(822,433)
Fees & Charges	0	(443,113)	(12,753)	(12,602)	(5,089)	0	(1,057,905)
Agency Reimbursements	0	0	0	0	0	0	(33,382)
<b>Total External Income</b>	<b>(290,000)</b>	<b>(445,863)</b>	<b>(12,753)</b>	<b>(12,602)</b>	<b>(5,089)</b>	<b>(1,507,563)</b>	<b>(4,569,170)</b>
<b>Internal Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(7,853)</b>	<b>0</b>	<b>0</b>	<b>(211,777)</b>
<b>GROSS INCOME</b>	<b>(290,000)</b>	<b>(445,863)</b>	<b>(12,753)</b>	<b>(20,455)</b>	<b>(5,089)</b>	<b>(1,507,563)</b>	<b>(4,780,947)</b>
<b>NET EXPENDITURE (Exc support costs)</b>	<b>(189,270)</b>	<b>(345,644)</b>	<b>351,790</b>	<b>(15,164)</b>	<b>90,516</b>	<b>6,768,920</b>	<b>6,325,432</b>
<b>Support Service Costs</b>	<b>0</b>	<b>0</b>	<b>112,576</b>	<b>1,024</b>	<b>9,573</b>	<b>0</b>	<b>192,850</b>
<b>Less Support Service Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Departmental Support (Income) / Costs</b>	<b>0</b>	<b>0</b>	<b>(72,849)</b>	<b>5,206</b>	<b>67,643</b>	<b>0</b>	<b>0</b>
<b>NET (INCOME) / EXPENDITURE</b>	<b>(189,270)</b>	<b>(345,644)</b>	<b>391,517</b>	<b>(8,934)</b>	<b>167,732</b>	<b>6,768,920</b>	<b>6,518,282</b>



# ENVIRONMENTAL SERVICES

## Refuse BR01/BR52

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
538,705	0	Employees	0
4,684	0	Land & Building Related Costs	0
308,796	681	Transport & Plant	1,030
370,399	336,189	Supplies & Services	337,579
<b>1,222,583</b>	<b>336,870</b>	<b>Total Direct Operating Costs</b>	<b>338,609</b>
<b>19,120</b>	<b>0</b>	<b>Internal Costs</b>	<b>0</b>
<b>133,201</b>	<b>25,520</b>	<b>Capital Charges</b>	<b>32,336</b>
<b>1,374,904</b>	<b>362,390</b>	<b>GROSS EXPENDITURE</b>	<b>370,945</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(1,858)	0	Other Contributions & Grants	0
(197)	0	Sales	0
(617,954)	0	Fees & Charges	0
(26,024)	(33,382)	Agency Reimbursements	(33,382)
<b>(646,033)</b>	<b>(33,382)</b>	<b>Total External Income</b>	<b>(33,382)</b>
<b>(77,421)</b>	<b>0</b>	<b>Internal Income</b>	<b>0</b>
<b>(723,454)</b>	<b>(33,382)</b>	<b>GROSS INCOME</b>	<b>(33,382)</b>
<b>651,450</b>	<b>329,008</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>337,563</b>
<b>32,005</b>	<b>0</b>	<b>Support Service Costs</b>	<b>0</b>
<b>153,138</b>	<b>0</b>	<b>Departmental Support Costs</b>	<b>0</b>
<b>836,593</b>	<b>329,008</b>	<b>NET EXPENDITURE</b>	<b>337,563</b>

Budget Holder: Director of Environmental Services

# ENVIRONMENTAL SERVICES

## Recycling BR48/BR49/BR50

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
1,237,922	0	Employees	0
1,496	0	Land & Building Related Costs	0
527,762	4,650	Transport & Plant	3,750
36,330	33,899	Supplies & Services	34,050
0	222,036	Provisions	244,522
<b>1,803,510</b>	<b>260,586</b>	<b>Total Direct Operating Costs</b>	<b>282,322</b>
<b>35,880</b>	<b>0</b>	<b>Internal Costs</b>	<b>0</b>
<b>271,247</b>	<b>178,764</b>	<b>Capital Charges</b>	<b>322,485</b>
<b>2,110,638</b>	<b>439,350</b>	<b>GROSS EXPENDITURE</b>	<b>604,807</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(760,278)	(598,488)	Other Contributions & Grants	(675,727)
(942,388)	(999,728)	Sales	(814,529)
(30,792)	0	Fees & Charges	0
(24,262)	0	Agency Reimbursements	0
<b>(1,757,719)</b>	<b>(1,598,216)</b>	<b>Total External Income</b>	<b>(1,490,256)</b>
<b>(3,174)</b>	<b>0</b>	<b>Internal Income</b>	<b>0</b>
<b>(1,760,894)</b>	<b>(1,598,216)</b>	<b>GROSS INCOME</b>	<b>(1,490,256)</b>
<b>349,744</b>	<b>(1,158,866)</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>(885,449)</b>
<b>94,679</b>	<b>0</b>	<b>Support Service Costs</b>	<b>0</b>
<b>375,704</b>	<b>0</b>	<b>Departmental Support Costs</b>	<b>0</b>
<b>820,126</b>	<b>(1,158,866)</b>	<b>NET (INCOME) / EXPENDITURE</b>	<b>(885,449)</b>

Budget Holder: Director of Environmental Services

# ENVIRONMENTAL SERVICES

## Street Cleansing BF10/HW60/HW80

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
822,862	0	Employees	0
10,265	0	Land & Building Related Costs	0
240,715	2,200	Transport & Plant	4,150
92,968	1,500	Supplies & Services	2,000
4,091	0	Highways Agency	0
0	0	Provisions	2,665
<b>1,170,901</b>	<b>3,700</b>	<b>Total Direct Operating Costs</b>	<b>8,815</b>
<b>14,601</b>	<b>0</b>	<b>Internal Costs</b>	<b>0</b>
<b>22,811</b>	<b>35,905</b>	<b>Capital Charges</b>	<b>39,624</b>
<b>1,208,313</b>	<b>39,605</b>	<b>GROSS EXPENDITURE</b>	<b>48,439</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(4,924)	0	Government Grants	0
(61,875)	(56,065)	Other Contributions & Grants	(58,730)
(354)	(954)	Sales	(954)
(127,699)	(120,509)	Fees & Charges	(123,067)
<b>(194,852)</b>	<b>(177,528)</b>	<b>Total External Income</b>	<b>(182,751)</b>
<b>(100,468)</b>	<b>0</b>	<b>Internal Income</b>	<b>0</b>
<b>(295,320)</b>	<b>(177,528)</b>	<b>GROSS INCOME</b>	<b>(182,751)</b>
<b>912,993</b>	<b>(137,923)</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>(134,312)</b>
<b>48,161</b>	<b>0</b>	<b>Support Service Costs</b>	<b>0</b>
<b>303,244</b>	<b>0</b>	<b>Departmental Support Costs</b>	<b>0</b>
<b>1,264,398</b>	<b>(137,923)</b>	<b>NET (INCOME) / EXPENDITURE</b>	<b>(134,312)</b>

Budget Holder: Director of Environmental Services

# ENVIRONMENTAL SERVICES

## Markets

### BR57/MK10/MK20

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
28,385	0	Employees	0
16,648	20,822	Land & Building Related Costs	20,822
535	0	Transport & Plant	0
1,849	150	Supplies & Services	150
<b>47,417</b>	<b>20,972</b>	<b>Total Direct Operating Costs</b>	<b>20,972</b>
<b>1,650</b>	<b>0</b>	<b>Internal Costs</b>	<b>0</b>
<b>49,067</b>	<b>20,972</b>	<b>GROSS EXPENDITURE</b>	<b>20,972</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(100,694)	(112,249)	Fees & Charges	(95,000)
<b>(100,694)</b>	<b>(112,249)</b>	<b>Total External Income</b>	<b>(95,000)</b>
<b>(100,694)</b>	<b>(112,249)</b>	<b>GROSS INCOME</b>	<b>(95,000)</b>
<b>(51,627)</b>	<b>(91,277)</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>(74,028)</b>
559	0	Support Service Costs	0
12,210	0	Departmental Support Costs	0
<b>(38,858)</b>	<b>(91,277)</b>	<b>NET (INCOME)</b>	<b>(74,028)</b>

Budget Holder: Director of Environmental Services

# ENVIRONMENTAL SERVICES

## Dogs BI50

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
5,760	0	Employees	0
2,601	250	Transport & Plant	250
4,550	0	Supplies & Services	0
<b>12,911</b>	<b>250</b>	<b>Total Direct Operating Costs</b>	<b>250</b>
<b>12,911</b>	<b>250</b>	<b>GROSS EXPENDITURE</b>	<b>250</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(855)	(1,534)	Fees & Charges	(1,534)
<b>(855)</b>	<b>(1,534)</b>	<b>Total External Income</b>	<b>(1,534)</b>
<b>(855)</b>	<b>(1,534)</b>	<b>GROSS INCOME</b>	<b>(1,534)</b>
<b>12,056</b>	<b>(1,284)</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>(1,284)</b>
942	0	Support Service Costs	0
798	0	Departmental Support Costs	0
<b>13,796</b>	<b>(1,284)</b>	<b>NET (INCOME) / EXPENDITURE</b>	<b>(1,284)</b>

Budget Holder: Director of Environmental Services

# ENVIRONMENTAL SERVICES

## Highways AS05/HW20/HW70

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
45,314	37,449	Employees	44,751
174,843	218,426	Land & Building Related Costs	177,598
3,586	2,782	Transport & Plant	2,632
7,684	5,960	Supplies & Services	5,910
0	0	Agency & Contracted Services	4,400
<b>231,427</b>	<b>264,617</b>	<b>Total Direct Operating Costs</b>	<b>235,291</b>
<b>6,693</b>	<b>9,455</b>	<b>Internal Costs</b>	<b>5,055</b>
<b>6,604</b>	<b>40,000</b>	<b>Capital Charges</b>	<b>40,000</b>
<b>244,724</b>	<b>314,072</b>	<b>GROSS EXPENDITURE</b>	<b>280,346</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(255,222)	(307,518)	Fees & Charges	(266,618)
4,963	0	Agency Reimbursements	0
<b>(250,259)</b>	<b>(307,518)</b>	<b>Total External Income</b>	<b>(266,618)</b>
<b>(683)</b>	<b>0</b>	<b>Internal Income</b>	<b>0</b>
<b>(250,942)</b>	<b>(307,518)</b>	<b>GROSS INCOME</b>	<b>(266,618)</b>
<b>(6,218)</b>	<b>6,554</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>13,728</b>
<b>0</b>	<b>7,997</b>	<b>Support Service Costs</b>	<b>4,757</b>
<b>8,778</b>	<b>10,541</b>	<b>Departmental Support Costs</b>	<b>0</b>
<b>2,560</b>	<b>25,092</b>	<b>NET EXPENDITURE</b>	<b>18,485</b>

Budget Holder: Director of Environmental Services

# ENVIRONMENTAL SERVICES

## Community Safety CM30/CM31

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
60,786	55,007	Employees	56,205
31,917	0	Land & Building Related Costs	0
547	300	Transport & Plant	300
122,278	115,487	Supplies & Services	105,487
<b>215,528</b>	<b>170,794</b>	<b>Total Direct Operating Costs</b>	<b>161,992</b>
<b>1,217</b>	<b>240</b>	<b>Internal Costs</b>	<b>240</b>
<b>216,745</b>	<b>171,034</b>	<b>GROSS EXPENDITURE</b>	<b>162,232</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(31,965)	(25,000)	Other Contributions & Grants	(15,000)
(10)	(100)	Fees & Charges	(100)
<b>(31,975)</b>	<b>(25,100)</b>	<b>Total External Income</b>	<b>(15,100)</b>
<b>(60,540)</b>	<b>(61,751)</b>	<b>Internal Income</b>	<b>(62,985)</b>
<b>(92,515)</b>	<b>(86,851)</b>	<b>GROSS INCOME</b>	<b>(78,085)</b>
<b>124,230</b>	<b>84,183</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>84,147</b>
<b>22,175</b>	<b>23,041</b>	<b>Support Service Costs</b>	<b>24,030</b>
<b>11,970</b>	<b>15,812</b>	<b>Departmental Support Costs</b>	<b>0</b>
<b>158,375</b>	<b>123,036</b>	<b>NET EXPENDITURE</b>	<b>108,177</b>

Budget Holder: Community Safety Manager

# ENVIRONMENTAL SERVICES

## Town Centres

### CM75/TC10

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
104,393	46,979	Employees	50,599
32,097	0	Land & Building Related Costs	0
1,597	943	Transport & Plant	973
145,796	33,074	Supplies & Services	33,074
0	0	Agency & Contracted Services	1,632
<b>283,883</b>	<b>80,996</b>	<b>Total Direct Operating Costs</b>	<b>86,278</b>
<b>4,198</b>	<b>1,782</b>	<b>Internal Costs</b>	<b>150</b>
<b>76,936</b>	<b>18,241</b>	<b>Capital Charges</b>	<b>2,538</b>
<b>365,017</b>	<b>101,019</b>	<b>GROSS EXPENDITURE</b>	<b>88,956</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(48,581)	(30,000)	Other Contributions & Grants	(15,000)
(3,460)	(2,601)	Fees & Charges	(2,666)
<b>(52,041)</b>	<b>(32,601)</b>	<b>Total External Income</b>	<b>(17,666)</b>
<b>(52,041)</b>	<b>(32,601)</b>	<b>GROSS INCOME</b>	<b>(17,666)</b>
<b>312,976</b>	<b>68,418</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>71,300</b>
<b>0</b>	<b>43,582</b>	<b>Support Service Costs</b>	<b>40,890</b>
<b>0</b>	<b>10,541</b>	<b>Departmental Support Costs</b>	<b>0</b>
<b>312,976</b>	<b>122,541</b>	<b>NET EXPENDITURE</b>	<b>112,190</b>

Budget Holder: Director of Environmental Services



# ENVIRONMENTAL SERVICES

## Parks BG65/GC10/PK11

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
347,329	18,120	Employees	(90)
577,205	352,095	Land & Building Related Costs	361,048
43,862	750	Transport & Plant	1,200
42,495	3,990	Supplies & Services	1,720
0	0	Agency & Contracted Services	2,999
<b>1,010,890</b>	<b>374,954</b>	<b>Total Direct Operating Costs</b>	<b>366,876</b>
<b>39,782</b>	<b>34,353</b>	<b>Internal Costs</b>	<b>31,354</b>
<b>230,289</b>	<b>222,026</b>	<b>Capital Charges</b>	<b>188,320</b>
<b>1,280,960</b>	<b>631,333</b>	<b>GROSS EXPENDITURE</b>	<b>586,550</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(45,445)	(29,907)	Other Contributions & Grants	(29,907)
(64,752)	(64,174)	Rents	(64,174)
(4,974)	(3,550)	Sales	(3,550)
(85,815)	(93,062)	Fees & Charges	(95,364)
<b>(200,986)</b>	<b>(190,692)</b>	<b>Total External Income</b>	<b>(192,994)</b>
<b>(144,768)</b>	<b>(137,665)</b>	<b>Internal Income</b>	<b>(140,939)</b>
<b>(345,754)</b>	<b>(328,357)</b>	<b>GROSS INCOME</b>	<b>(333,933)</b>
<b>935,206</b>	<b>302,976</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>252,617</b>
<b>12,605</b>	<b>0</b>	<b>Support Service Costs</b>	<b>0</b>
<b>134,265</b>	<b>0</b>	<b>Departmental Support Costs</b>	<b>0</b>
<b>1,082,077</b>	<b>302,976</b>	<b>NET EXPENDITURE</b>	<b>252,617</b>

Budget Holder: Director of Environmental Services

# ENVIRONMENTAL SERVICES

## Grounds Maintenance

### BG05/BG40

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
840,869	0	Employees	0
721,902	0	Land & Building Related Costs	0
124,108	1,756	Transport & Plant	2,366
85,587	650	Supplies & Services	650
0	0	Provisions	63,450
<b>1,772,466</b>	<b>2,406</b>	<b>Total Direct Operating Costs</b>	<b>66,466</b>
<b>41,032</b>	<b>0</b>	<b>Internal Costs</b>	<b>0</b>
<b>250,322</b>	<b>36,273</b>	<b>Capital Charges</b>	<b>34,264</b>
<b>2,063,820</b>	<b>38,679</b>	<b>GROSS EXPENDITURE</b>	<b>100,730</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(410,029)	(176,869)	Other Contributions & Grants	(290,000)
(64,752)	0	Rents	0
(5,807)	0	Sales	0
(127,591)	0	Fees & Charges	0
<b>(608,179)</b>	<b>(176,869)</b>	<b>Total External Income</b>	<b>(290,000)</b>
<b>(608,179)</b>	<b>(176,869)</b>	<b>GROSS INCOME</b>	<b>(290,000)</b>
<b>1,455,641</b>	<b>(138,190)</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>(189,270)</b>
<b>317,209</b>	<b>0</b>	<b>Support Service Costs</b>	<b>0</b>
<b>1,772,850</b>	<b>(138,190)</b>	<b>NET (INCOME) / EXPENDITURE</b>	<b>(189,270)</b>

Budget Holder: Director of Environmental Services

# ENVIRONMENTAL SERVICES

## Cemeteries

BG15/CH11

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
276,931	0	Employees	0
81,223	38,821	Land & Building Related Costs	37,052
34,513	986	Transport & Plant	1,286
24,590	4,013	Supplies & Services	4,013
10,334	0	Agency & Contracted Services	0
<b>427,591</b>	<b>43,820</b>	<b>Total Direct Operating Costs</b>	<b>42,351</b>
<b>(1,882)</b>	<b>0</b>	<b>Internal Costs</b>	<b>0</b>
<b>(40,968)</b>	<b>40,697</b>	<b>Capital Charges</b>	<b>57,868</b>
<b>384,741</b>	<b>84,517</b>	<b>GROSS EXPENDITURE</b>	<b>100,219</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(239)	(250)	Rents	(250)
(1,100)	(2,500)	Sales	(2,500)
(522,741)	(456,291)	Fees & Charges	(443,113)
<b>(524,080)</b>	<b>(459,040)</b>	<b>Total External Income</b>	<b>(445,863)</b>
<b>(1,882)</b>	<b>0</b>	<b>Internal Income</b>	<b>0</b>
<b>(525,962)</b>	<b>(459,040)</b>	<b>GROSS INCOME</b>	<b>(445,863)</b>
<b>(141,221)</b>	<b>(374,523)</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>(345,644)</b>
125,806	0	Support Service Costs	0
91,971	0	Departmental Support Costs	0
<b>76,556</b>	<b>(374,523)</b>	<b>NET (INCOME) / EXPENDITURE</b>	<b>(345,644)</b>

Budget Holder: Director of Environmental Services

# ENVIRONMENTAL SERVICES

## Environmental Health

### EN01/EH21/EH22

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
289,596	304,239	Employees	328,217
825	2,800	Transport & Plant	2,800
182,546	35,831	Supplies & Services	29,525
<b>472,966</b>	<b>342,870</b>	<b>Total Direct Operating Costs</b>	<b>360,542</b>
<b>6,180</b>	<b>340</b>	<b>Internal Costs</b>	<b>340</b>
<b>3,286</b>	<b>4,302</b>	<b>Capital Charges</b>	<b>3,660</b>
<b>482,433</b>	<b>347,512</b>	<b>GROSS EXPENDITURE</b>	<b>364,542</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(168,189)	0	Other Contributions & Grants	0
(7,908)	(12,500)	Fees & Charges	(12,753)
<b>(176,097)</b>	<b>(12,500)</b>	<b>Total External Income</b>	<b>(12,753)</b>
<b>(4,637)</b>	<b>0</b>	<b>Internal Income</b>	<b>0</b>
<b>(180,734)</b>	<b>(12,500)</b>	<b>GROSS INCOME</b>	<b>(12,753)</b>
<b>301,699</b>	<b>335,012</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>351,790</b>
<b>89,886</b>	<b>111,914</b>	<b>Support Service Costs</b>	<b>112,576</b>
<b>(62,371)</b>	<b>(133,871)</b>	<b>Departmental Support Costs</b>	<b>(72,849)</b>
<b>329,214</b>	<b>313,055</b>	<b>NET EXPENDITURE</b>	<b>391,517</b>

Budget Holder: Environmental Health Manager

# ENVIRONMENTAL SERVICES

## Environmental Health Licensing EH25

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
10,836	7,646	Employees	5,291
<b>10,836</b>	<b>7,646</b>	<b>Total Direct Operating Costs</b>	<b>5,291</b>
<b>10,836</b>	<b>7,646</b>	<b>GROSS EXPENDITURE</b>	<b>5,291</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(13,198)	(12,295)	Fees & Charges	(12,602)
<b>(13,198)</b>	<b>(12,295)</b>	<b>Total External Income</b>	<b>(12,602)</b>
<b>(7,548)</b>	<b>(7,699)</b>	<b>Internal Income</b>	<b>(7,853)</b>
<b>(20,746)</b>	<b>(19,994)</b>	<b>GROSS INCOME</b>	<b>(20,455)</b>
<b>(9,910)</b>	<b>(12,348)</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>(15,164)</b>
<b>1,485</b>	<b>4,371</b>	<b>Support Service Costs</b>	<b>1,024</b>
<b>2,793</b>	<b>2,108</b>	<b>Departmental Support Costs</b>	<b>5,206</b>
<b>(5,631)</b>	<b>(5,869)</b>	<b>NET (INCOME)</b>	<b>(8,934)</b>

Budget Holder: Environmental Health Manager

# ENVIRONMENTAL SERVICES

## Housing Standards EH26/EH30

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
128,906	61,082	Employees	70,411
5,560	10,193	Supplies & Services	25,193
<b>134,465</b>	<b>71,275</b>	<b>Total Direct Operating Costs</b>	<b>95,604</b>
<b>7,185</b>	<b>0</b>	<b>Capital Charges</b>	<b>0</b>
<b>141,650</b>	<b>71,275</b>	<b>GROSS EXPENDITURE</b>	<b>95,604</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(9,325)	(3,092)	Fees & Charges	(5,089)
<b>(9,325)</b>	<b>(3,092)</b>	<b>Total External Income</b>	<b>(5,089)</b>
<b>(9,325)</b>	<b>(3,092)</b>	<b>GROSS INCOME</b>	<b>(5,089)</b>
<b>132,325</b>	<b>68,184</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>90,516</b>
<b>29,369</b>	<b>8,943</b>	<b>Support Service Costs</b>	<b>9,573</b>
<b>11,970</b>	<b>29,515</b>	<b>Departmental Support Costs</b>	<b>67,643</b>
<b>173,665</b>	<b>106,642</b>	<b>NET EXPENDITURE</b>	<b>167,732</b>

Budget Holder: Environmental Health Manager

# ENVIRONMENTAL SERVICES

## Environmental Services Admin

### BD01/BE20

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
304,269	200,476	Employees	188,275
1,337	0	Land & Building Related Costs	0
38,850	999	Transport & Plant	350
15,563	4,270	Supplies & Services	19,845
0	8,896,178	Agency & Contracted Services	7,897,920
0	264,310	Provisions	150,000
<b>360,019</b>	<b>9,366,233</b>	<b>Total Direct Operating Costs</b>	<b>8,256,390</b>
<b>112,832</b>	<b>0</b>	<b>Internal Costs</b>	<b>0</b>
<b>722</b>	<b>4,093</b>	<b>Capital Charges</b>	<b>20,093</b>
<b>473,573</b>	<b>9,370,326</b>	<b>GROSS EXPENDITURE</b>	<b>8,276,483</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(400)	(2,625,663)	Other Contributions & Grants	(1,506,663)
(154)	(900)	Sales	0
0	0	Fees & Charges	(900)
<b>(554)</b>	<b>(2,626,563)</b>	<b>Total External Income</b>	<b>(1,507,563)</b>
<b>(1,248,825)</b>	<b>0</b>	<b>Internal Income</b>	<b>0</b>
<b>(1,249,379)</b>	<b>(2,626,563)</b>	<b>GROSS INCOME</b>	<b>(1,507,563)</b>
<b>(775,806)</b>	<b>6,743,763</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>6,768,920</b>
<b>(775,806)</b>	<b>6,743,763</b>	<b>NET (INCOME) / EXPENDITURE</b>	<b>6,768,920</b>

Budget Holder: Director of Environmental Services

# FINANCE

## Budget Summary

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
4,297,708	5,022,423	Employees	4,978,138
4,566,880	4,644,822	Land & Building Related Costs	4,234,387
33,962	45,456	Transport & Plant	57,781
2,767,848	2,976,038	Supplies & Services	3,059,264
1,771,197	1,649,644	Agency & Contracted Services	1,864,366
31,507,038	37,903,929	Benefits Payments	38,030,215
221,631	275,600	Provisions	370,103
<b>45,166,263</b>	<b>52,517,913</b>	<b>Total Direct Operating Costs</b>	<b>52,594,255</b>
<b>952,613</b>	<b>604,029</b>	<b>Internal Costs</b>	<b>415,213</b>
<b>1,853,279</b>	<b>1,923,672</b>	<b>Capital Charges</b>	<b>2,273,057</b>
<b>47,972,155</b>	<b>55,045,614</b>	<b>GROSS EXPENDITURE</b>	<b>55,282,524</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(33,570,489)	(38,353,762)	Government Grants	(38,483,880)
(2,518,456)	(1,468,971)	Other Contributions & Grants	(1,582,421)
(8,446,857)	(9,504,062)	Rents	(10,037,088)
(7,771)	(600)	Sales	(600)
(3,522,493)	(3,320,184)	Fees & Charges	(4,300,077)
(460)	0	Interest	0
<b>(48,066,525)</b>	<b>(52,647,579)</b>	<b>Total External Income</b>	<b>(54,404,066)</b>
<b>(1,788,652)</b>	<b>(1,400,971)</b>	<b>Internal Income</b>	<b>(1,355,762)</b>
<b>(49,855,178)</b>	<b>(54,048,550)</b>	<b>GROSS INCOME</b>	<b>(55,759,828)</b>
<b>(1,883,023)</b>	<b>997,064</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>(477,304)</b>
<b>1,982,467</b>	<b>2,154,698</b>	<b>Support Service Costs</b>	<b>2,089,076</b>
<b>(4,135,937)</b>	<b>(4,673,639)</b>	<b>Less Support Service Income</b>	<b>(3,399,577)</b>
<b>(4,036,492)</b>	<b>(1,521,875)</b>	<b>NET (INCOME) / EXPENDITURE</b>	<b>(1,787,804)</b>



# FINANCE

## 2020/21 Estimates

	Financial Planning and Reporting and Revenue Services £	Treasury, Risk and Insurance £	Internal Audit £	Computer Services £	Personnel £	Customer and Office Services £	Community Development £	Homelessness £
<b>EXPENDITURE</b>								
<b>Direct Operating Costs</b>								
Employees	1,227,189	124,398	347,534	0	256,429	394,407	217,344	394,238
Land & Building Related Costs	0	0	0	0	0	83,805	3,810	0
Transport & Plant	1,550	12,104	200	0	600	2,034	1,718	800
Supplies & Services	332,202	429,808	26,725	368,161	151,312	218,109	59,777	41,250
Agency & Contracted Services	38,592	0	0	422,080	0	0	0	0
Benefits Payments	0	0	0	0	0	0	0	0
Provisions	0	0	0	0	0	0	0	94,503
<b>Total Direct Operating Costs</b>	<b>1,599,533</b>	<b>566,310</b>	<b>374,459</b>	<b>790,241</b>	<b>408,341</b>	<b>698,355</b>	<b>282,649</b>	<b>530,791</b>
<b>Internal Costs</b>	<b>50</b>	<b>50</b>	<b>0</b>	<b>700</b>	<b>1,800</b>	<b>8,400</b>	<b>49,701</b>	<b>2,281</b>
<b>Capital Charges</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>122,656</b>	<b>0</b>	<b>3,542</b>	<b>0</b>	<b>0</b>
<b>GROSS EXPENDITURE</b>	<b>1,599,583</b>	<b>566,360</b>	<b>374,459</b>	<b>913,597</b>	<b>410,141</b>	<b>710,297</b>	<b>332,350</b>	<b>533,072</b>
<b>INCOME</b>								
<b>External Income</b>								
Government Grants	0	0	0	0	0	0	0	(94,503)
Other Contributions & Grants	(35,000)	0	(292,207)	(10,989)	(500)	(44,000)	(53,762)	(6,100)
Rents	0	0	0	0	0	0	0	0
Sales	0	0	0	0	0	(100)	0	0
Fees & Charges	(225,000)	(414,123)	(16,000)	(89,000)	(147,000)	(168,000)	(88,135)	(72,000)
<b>Total External Income</b>	<b>(260,000)</b>	<b>(414,123)</b>	<b>(308,207)</b>	<b>(99,989)</b>	<b>(147,500)</b>	<b>(212,100)</b>	<b>(141,897)</b>	<b>(172,603)</b>
<b>Internal Income</b>	<b>0</b>	<b>(7,476)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(55,815)</b>
<b>GROSS INCOME</b>	<b>(260,000)</b>	<b>(421,599)</b>	<b>(308,207)</b>	<b>(99,989)</b>	<b>(147,500)</b>	<b>(212,100)</b>	<b>(141,897)</b>	<b>(228,418)</b>
<b>NET EXPENDITURE (Exc support costs)</b>	<b>1,339,583</b>	<b>144,761</b>	<b>66,252</b>	<b>813,608</b>	<b>262,641</b>	<b>498,197</b>	<b>190,453</b>	<b>304,654</b>
<b>Support Service Costs</b>	<b>227,997</b>	<b>49,107</b>	<b>47,081</b>	<b>80,222</b>	<b>80,288</b>	<b>202,550</b>	<b>123,406</b>	<b>80,382</b>
<b>Less Support Service Income</b>	<b>(722,522)</b>	<b>(92,436)</b>	<b>(113,333)</b>	<b>(893,830)</b>	<b>(342,929)</b>	<b>(700,746)</b>	<b>0</b>	<b>0</b>
<b>Departmental Support (Income) / Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>86,941</b>
<b>NET (INCOME) / EXPENDITURE</b>	<b>845,058</b>	<b>101,432</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>313,859</b>	<b>471,977</b>

**FINANCE (Continued)**  
2020/21 Estimates

	Hostels £	Housing Departmental Admin £	Housing Options £	Community Planning £	Benefits Administration £	Rent Allowance £	Local Tax Collection £	Sports Facilities £	Community Halls £
<b>EXPENDITURE</b>									
<b>Direct Operating Costs</b>									
Employees	340,322	206,976	(5,444)	71,772	0	0	0	5,000	0
Land & Building Related Costs	2,632,053	1,000	0	0	0	0	0	213,870	51,516
Transport & Plant	4,000	500	0	500	0	0	0	0	0
Supplies & Services	90,608	32,752	2,250	60,750	210,045	0	127,493	40,535	0
Agency & Contracted Services	7,034	0	0	0	614,713	0	507,765	0	0
Benefits Payments	0	0	0	0	38,030,215	0	0	0	0
Provisions	115,000	0	0	0	100,000	0	60,600	0	0
<b>Total Direct Operating Costs</b>	<b>3,189,017</b>	<b>241,228</b>	<b>(3,194)</b>	<b>133,022</b>	<b>38,954,973</b>	<b>0</b>	<b>695,858</b>	<b>259,405</b>	<b>51,516</b>
<b>Internal Costs</b>	<b>0</b>	<b>930</b>	<b>0</b>	<b>51</b>	<b>150</b>	<b>144,145</b>	<b>50</b>	<b>157,650</b>	<b>18,971</b>
<b>Capital Charges</b>	<b>76,911</b>	<b>404,903</b>	<b>0</b>	<b>0</b>	<b>40,045</b>	<b>0</b>	<b>40,045</b>	<b>859,127</b>	<b>269,730</b>
<b>GROSS EXPENDITURE</b>	<b>3,265,928</b>	<b>647,061</b>	<b>(3,194)</b>	<b>133,073</b>	<b>38,995,168</b>	<b>144,145</b>	<b>735,954</b>	<b>1,276,182</b>	<b>340,217</b>
<b>INCOME</b>									
<b>External Income</b>									
Government Grants	0	0	0	0	(38,268,377)	0	(121,000)	0	0
Other Contributions & Grants	(79,603)	0	0	(60,000)	(700,500)	0	(192,000)	(38,000)	0
Rents	(1,604,352)	0	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0	0	0
Fees & Charges	(1,143,122)	0	0	0	0	0	0	0	0
<b>Total External Income</b>	<b>(2,827,077)</b>	<b>0</b>	<b>0</b>	<b>(60,000)</b>	<b>(38,968,877)</b>	<b>0</b>	<b>(313,000)</b>	<b>(38,000)</b>	<b>0</b>
<b>Internal Income</b>	<b>(25,150)</b>	<b>0</b>	<b>0</b>	<b>(910)</b>	<b>(144,145)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GROSS INCOME</b>	<b>(2,852,227)</b>	<b>0</b>	<b>0</b>	<b>(60,910)</b>	<b>(39,113,022)</b>	<b>0</b>	<b>(313,000)</b>	<b>(38,000)</b>	<b>0</b>
<b>NET EXPENDITURE (Exc support costs)</b>	<b>413,701</b>	<b>647,061</b>	<b>(3,194)</b>	<b>72,163</b>	<b>(117,854)</b>	<b>144,145</b>	<b>422,954</b>	<b>1,238,182</b>	<b>340,217</b>
<b>Support Service Costs</b>	<b>114,895</b>	<b>143,690</b>	<b>0</b>	<b>17,727</b>	<b>164,814</b>	<b>0</b>	<b>144,215</b>	<b>8,754</b>	<b>1,891</b>
<b>Less Support Service Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Departmental Support (Income) / Costs</b>	<b>75,058</b>	<b>(175,692)</b>	<b>0</b>	<b>13,693</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET (INCOME) / EXPENDITURE</b>	<b>603,654</b>	<b>615,059</b>	<b>(3,194)</b>	<b>103,583</b>	<b>46,960</b>	<b>144,145</b>	<b>567,169</b>	<b>1,246,936</b>	<b>342,108</b>

**FINANCE (Continued)**  
**2020/21 Estimates**

	Sports - Leased Facilities £	Lowewood Museum £	Leisure Marketing £	Broxbourne Sport Management Fee £	Parking £	Commercial Property £	Operational Property £	Total £
<b>EXPENDITURE</b>								
<b>Direct Operating Costs</b>								
Employees	0	0	148,106	0	428,679	461,608	359,580	4,978,138
Land & Building Related Costs	19,719	33,061	0	0	127,286	636,254	432,014	4,234,387
Transport & Plant	0	0	0	0	26,750	2,825	4,200	57,781
Supplies & Services	90	358	94,162	0	232,619	234,766	305,492	3,059,264
Agency & Contracted Services	0	80,023	0	0	52,733	120,909	20,517	1,864,366
Benefits Payments	0	0	0	0	0	0	0	38,030,215
Provisions	0	0	0	0	0	0	0	370,103
<b>Total Direct Operating Costs</b>	<b>19,809</b>	<b>113,443</b>	<b>242,268</b>	<b>0</b>	<b>868,067</b>	<b>1,456,362</b>	<b>1,121,803</b>	<b>52,594,255</b>
<b>Internal Costs</b>	<b>686</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,536</b>	<b>7,352</b>	<b>19,712</b>	<b>415,213</b>
<b>Capital Charges</b>	<b>0</b>	<b>36,023</b>	<b>0</b>	<b>0</b>	<b>54,427</b>	<b>94,329</b>	<b>271,319</b>	<b>2,273,057</b>
<b>GROSS EXPENDITURE</b>	<b>20,495</b>	<b>149,466</b>	<b>242,268</b>	<b>0</b>	<b>925,030</b>	<b>1,558,043</b>	<b>1,412,834</b>	<b>55,282,524</b>
<b>INCOME</b>								
<b>External Income</b>								
Government Grants	0	0	0	0	0	0	0	(38,483,880)
Other Contributions & Grants	0	0	0	0	0	(35,060)	(34,700)	(1,582,421)
Rents	(15,073)	0	0	0	0	(7,779,841)	(637,822)	(10,037,088)
Sales	0	0	0	0	0	0	(500)	(600)
Fees & Charges	(3,500)	0	0	0	(1,418,930)	(282,122)	(233,145)	(4,300,077)
<b>Total External Income</b>	<b>(18,573)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,418,930)</b>	<b>(8,097,023)</b>	<b>(906,167)</b>	<b>(54,404,066)</b>
<b>Internal Income</b>	<b>0</b>	<b>0</b>	<b>(366,873)</b>	<b>(519,851)</b>	<b>(52,150)</b>	<b>(9,531)</b>	<b>(173,861)</b>	<b>(1,355,762)</b>
<b>GROSS INCOME</b>	<b>(18,573)</b>	<b>0</b>	<b>(366,873)</b>	<b>(519,851)</b>	<b>(1,471,080)</b>	<b>(8,106,554)</b>	<b>(1,080,028)</b>	<b>(55,759,828)</b>
<b>NET EXPENDITURE (Exc support costs)</b>	<b>1,922</b>	<b>149,466</b>	<b>(124,605)</b>	<b>(519,851)</b>	<b>(546,050)</b>	<b>(6,548,511)</b>	<b>332,806</b>	<b>(477,304)</b>
<b>Support Service Costs</b>	<b>2,040</b>	<b>3,729</b>	<b>124,605</b>	<b>0</b>	<b>181,460</b>	<b>238,744</b>	<b>51,479</b>	<b>2,089,076</b>
<b>Less Support Service Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(533,750)</b>	<b>(3,399,577)</b>
<b>Departmental Support (Income) / Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET (INCOME) / EXPENDITURE</b>	<b>3,962</b>	<b>153,195</b>	<b>0</b>	<b>(519,851)</b>	<b>(364,590)</b>	<b>(6,309,767)</b>	<b>(149,465)</b>	<b>(1,787,804)</b>

# FINANCE

## Financial Planning and Reporting and Revenue Services FP10/FP40/FP70/FP80

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
715,602	1,400,612	Employees	1,227,189
1,897	1,550	Transport & Plant	1,550
183,341	331,776	Supplies & Services	332,202
65,490	38,400	Agency & Contracted Services	38,592
46,558	0	Provisions	0
<b>1,012,888</b>	<b>1,772,338</b>	<b>Total Direct Operating Costs</b>	<b>1,599,533</b>
<b>299</b>	<b>50</b>	<b>Internal Costs</b>	<b>50</b>
<b>12,147</b>	<b>8,441</b>	<b>Capital Charges</b>	<b>0</b>
<b>1,025,334</b>	<b>1,780,829</b>	<b>GROSS EXPENDITURE</b>	<b>1,599,583</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(65,225)	(35,000)	Other Contributions & Grants	(35,000)
0	0	Fees & Charges	(225,000)
<b>(65,225)</b>	<b>(35,000)</b>	<b>Total External Income</b>	<b>(260,000)</b>
<b>(5,423)</b>	<b>0</b>	<b>Internal Income</b>	<b>0</b>
<b>(70,648)</b>	<b>(35,000)</b>	<b>GROSS INCOME</b>	<b>(260,000)</b>
<b>954,686</b>	<b>1,745,829</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>1,339,583</b>
<b>205,113</b>	<b>224,523</b>	<b>Support Service Costs</b>	<b>227,997</b>
<b>(978,670)</b>	<b>(1,056,143)</b>	<b>Less Support Service Income</b>	<b>(722,522)</b>
<b>0</b>	<b>0</b>	<b>Departmental Support Costs</b>	<b>0</b>
<b>181,129</b>	<b>914,209</b>	<b>NET EXPENDITURE</b>	<b>845,028</b>

Budget Holder: Head of Finance

# FINANCE

## Treasury, Risk and Insurance

### BD02/FP20/FP21/FP22

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
120,590	120,348	Employees	124,398
40,000	0	Land & Building Related Costs	0
10,470	12,104	Transport & Plant	12,104
616,936	600,900	Supplies & Services	429,808
<b>787,996</b>	<b>733,352</b>	<b>Total Direct Operating Costs</b>	<b>566,310</b>
<b>50</b>	<b>50</b>	<b>Internal Costs</b>	<b>50</b>
<b>788,045</b>	<b>733,402</b>	<b>GROSS EXPENDITURE</b>	<b>566,360</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(8,344)	0	Other Contributions & Grants	0
(112,009)	(105,123)	Fees & Charges	(414,123)
<b>(120,352)</b>	<b>(105,123)</b>	<b>Total External Income</b>	<b>(414,123)</b>
<b>(7,896)</b>	<b>(7,476)</b>	<b>Internal Income</b>	<b>(7,476)</b>
<b>(128,248)</b>	<b>(112,599)</b>	<b>GROSS INCOME</b>	<b>(421,599)</b>
<b>659,798</b>	<b>620,803</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>144,761</b>
<b>50,733</b>	<b>62,386</b>	<b>Support Service Costs</b>	<b>49,107</b>
<b>(572,621)</b>	<b>(570,801)</b>	<b>Less Support Service Income</b>	<b>(92,436)</b>
<b>137,910</b>	<b>112,388</b>	<b>NET EXPENDITURE</b>	<b>101,432</b>

Budget Holder: Treasury, Risk and Insurance Manager

# FINANCE

## Internal Audit

### FP50

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
282,959	340,041	Employees	347,534
14	200	Transport & Plant	200
73,045	26,725	Supplies & Services	26,725
<b>356,018</b>	<b>366,966</b>	<b>Total Direct Operating Costs</b>	<b>374,459</b>
<b>252</b>	<b>0</b>	<b>Internal Costs</b>	<b>0</b>
<b>356,270</b>	<b>366,966</b>	<b>GROSS EXPENDITURE</b>	<b>374,459</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(274,500)	(286,477)	Other Contributions & Grants	(292,207)
0	0	Fees & Charges	(16,000)
<b>(274,500)</b>	<b>(286,477)</b>	<b>Total External Income</b>	<b>(308,207)</b>
<b>(274,500)</b>	<b>(286,477)</b>	<b>GROSS INCOME</b>	<b>(308,207)</b>
<b>81,770</b>	<b>80,489</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>66,252</b>
<b>41,074</b>	<b>53,896</b>	<b>Support Service Costs</b>	<b>47,081</b>
<b>(122,844)</b>	<b>(134,385)</b>	<b>Less Support Service Income</b>	<b>(113,333)</b>
<b>0</b>	<b>0</b>	<b>NET EXPENDITURE</b>	<b>0</b>

Budget Holder: Head of Internal Audit

# FINANCE

## Computer services IT10

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
334,475	364,363	Supplies & Services	368,161
378,112	409,179	Agency & Contracted Services	422,080
<b>712,587</b>	<b>773,542</b>	<b>Total Direct Operating Costs</b>	<b>790,241</b>
<b>214</b>	<b>700</b>	<b>Internal Costs</b>	<b>700</b>
<b>98,727</b>	<b>129,801</b>	<b>Capital Charges</b>	<b>122,656</b>
<b>811,528</b>	<b>904,043</b>	<b>GROSS EXPENDITURE</b>	<b>913,597</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(10,245)	(10,989)	Other Contributions & Grants	(10,989)
0	0	Fees & Charges	(89,000)
(10,245)	(10,989)	<b>Total External Income</b>	<b>(99,989)</b>
<b>(10,245)</b>	<b>(10,989)</b>	<b>GROSS INCOME</b>	<b>(99,989)</b>
<b>801,283</b>	<b>893,054</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>813,608</b>
<b>75,958</b>	<b>87,467</b>	<b>Support Service Costs</b>	<b>80,222</b>
<b>(877,241)</b>	<b>(980,521)</b>	<b>Less Support Service Income</b>	<b>(893,830)</b>
<b>0</b>	<b>0</b>	<b>NET EXPENDITURE</b>	<b>0</b>

Budget Holder: Head of Finance

# FINANCE

## Personnel

### PS10

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
258,182	250,884	Employees	256,429
(4,880)	0	Land & Building Related Costs	0
87	600	Transport & Plant	600
73,438	90,070	Supplies & Services	151,312
18,379	20,840	Agency & Contracted Services	0
<b>345,206</b>	<b>362,394</b>	<b>Total Direct Operating Costs</b>	<b>408,341</b>
<b>853</b>	<b>1,800</b>	<b>Internal Costs</b>	<b>1,800</b>
<b>346,059</b>	<b>364,194</b>	<b>GROSS EXPENDITURE</b>	<b>410,141</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(7,023)	(500)	Other Contributions & Grants	(500)
0	0	Fees & Charges	(147,000)
<b>(7,023)</b>	<b>(500)</b>	<b>Total External Income</b>	<b>(147,500)</b>
<b>(7,023)</b>	<b>(500)</b>	<b>GROSS INCOME</b>	<b>(147,500)</b>
<b>339,036</b>	<b>363,694</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>262,641</b>
<b>92,100</b>	<b>81,548</b>	<b>Support Service Costs</b>	<b>80,288</b>
<b>(431,136)</b>	<b>(445,242)</b>	<b>Less Support Service Income</b>	<b>(342,929)</b>
<b>0</b>	<b>0</b>	<b>NET EXPENDITURE</b>	<b>0</b>

Budget Holder: Personnel and Payroll Manager



# FINANCE

## Customer and Office Services

### CS10/CS15/CS20/CS25/OS20

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
325,810	379,460	Employees	394,407
77,188	83,175	Land & Building Related Costs	83,805
1,936	2,034	Transport & Plant	2,034
221,152	209,918	Supplies & Services	218,109
<b>626,086</b>	<b>674,587</b>	<b>Total Direct Operating Costs</b>	<b>698,355</b>
<b>16</b>	<b>8,400</b>	<b>Internal Costs</b>	<b>8,400</b>
<b>5,833</b>	<b>3,542</b>	<b>Capital Charges</b>	<b>3,542</b>
<b>631,935</b>	<b>686,528</b>	<b>GROSS EXPENDITURE</b>	<b>710,297</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(54,835)	(44,000)	Other Contributions & Grants	(44,000)
(7,771)	(100)	Sales	(100)
0	0	Fees & Charges	(168,000)
<b>(62,606)</b>	<b>(44,100)</b>	<b>Total External Income</b>	<b>(212,100)</b>
<b>(209)</b>	<b>0</b>	<b>Internal Income</b>	<b>0</b>
<b>(62,815)</b>	<b>(44,100)</b>	<b>GROSS INCOME</b>	<b>(212,100)</b>
<b>569,120</b>	<b>642,428</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>498,197</b>
<b>134,947</b>	<b>207,772</b>	<b>Support Service Costs</b>	<b>202,550</b>
<b>(704,067)</b>	<b>(850,200)</b>	<b>Less Support Service Income</b>	<b>(700,746)</b>
<b>0</b>	<b>0</b>	<b>NET EXPENDITURE</b>	<b>0</b>

Budget Holder: Communications Manager

# FINANCE

## Community Development

### LS10/LS30/LS40/LS60/LS90

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
257,393	241,375	Employees	217,344
2,827	3,810	Land & Building Related Costs	3,810
1,728	1,718	Transport & Plant	1,718
73,488	57,927	Supplies & Services	59,777
<b>335,436</b>	<b>304,830</b>	<b>Total Direct Operating Costs</b>	<b>282,649</b>
<b>41,503</b>	<b>73,952</b>	<b>Internal Costs</b>	<b>49,701</b>
<b>4,724</b>	<b>1,751</b>	<b>Capital Charges</b>	<b>0</b>
<b>381,663</b>	<b>380,533</b>	<b>GROSS EXPENDITURE</b>	<b>332,350</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(78,392)	(20,542)	Other Contributions & Grants	(53,762)
(82,445)	(86,870)	Fees & Charges	(88,135)
<b>(160,837)</b>	<b>(107,412)</b>	<b>Total External Income</b>	<b>(141,897)</b>
<b>(18,950)</b>	<b>(52,944)</b>	<b>Internal Income</b>	<b>0</b>
<b>(179,787)</b>	<b>(160,356)</b>	<b>GROSS INCOME</b>	<b>(141,897)</b>
<b>201,876</b>	<b>220,177</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>190,453</b>
<b>165,297</b>	<b>122,575</b>	<b>Support Service Costs</b>	<b>123,406</b>
<b>367,173</b>	<b>342,752</b>	<b>NET EXPENDITURE</b>	<b>313,859</b>

# FINANCE

## Homelessness & Prevention

### HG30

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
396,633	383,805	Employees	394,238
0	115,000	Land & Building Related Costs	0
0	800	Transport & Plant	800
49,241	43,700	Supplies & Services	41,250
0	0	Provisions	94,503
<b>445,874</b>	<b>543,305</b>	<b>Total Direct Operating Costs</b>	<b>530,791</b>
<b>1,542</b>	<b>2,281</b>	<b>Internal Costs</b>	<b>2,281</b>
<b>447,416</b>	<b>545,586</b>	<b>GROSS EXPENDITURE</b>	<b>533,072</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(34,713)	(39,895)	Government Grants	(94,503)
994	(6,100)	Other Contributions & Grants	(6,100)
(82,883)	(72,000)	Fees & Charges	(72,000)
<b>(116,602)</b>	<b>(117,995)</b>	<b>Total External Income</b>	<b>(172,603)</b>
<b>0</b>	<b>(9,164)</b>	<b>Internal Income</b>	<b>(55,815)</b>
<b>(116,602)</b>	<b>(127,159)</b>	<b>GROSS INCOME</b>	<b>(228,418)</b>
<b>330,814</b>	<b>418,427</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>304,654</b>
<b>46,112</b>	<b>74,525</b>	<b>Support Service Costs</b>	<b>80,382</b>
<b>55,233</b>	<b>69,661</b>	<b>Departmental Support Costs</b>	<b>86,941</b>
<b>432,160</b>	<b>562,613</b>	<b>NET EXPENDITURE</b>	<b>471,977</b>

Budget Holder: Head of Housing

# FINANCE

## Hostels HG18/HG19

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
308,644	325,871	Employees	340,322
2,947,085	3,019,178	Land & Building Related Costs	2,632,053
3,387	4,000	Transport & Plant	4,000
75,981	80,203	Supplies & Services	90,608
0	0	Agency & Contracted Services	7,034
58,934	115,000	Provisions	115,000
<b>3,394,031</b>	<b>3,544,252</b>	<b>Total Direct Operating Costs</b>	<b>3,189,017</b>
<b>8,289</b>	<b>6,697</b>	<b>Internal Costs</b>	<b>0</b>
<b>77,075</b>	<b>76,911</b>	<b>Capital Charges</b>	<b>76,911</b>
<b>3,479,395</b>	<b>3,627,860</b>	<b>GROSS EXPENDITURE</b>	<b>3,265,928</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(19,283)	0	Government Grants	0
(92,117)	(79,603)	Other Contributions & Grants	(79,603)
(1,336,215)	(1,570,797)	Rents	(1,604,352)
(1,417,754)	(1,448,055)	Fees & Charges	(1,143,122)
<b>(2,865,368)</b>	<b>(3,098,455)</b>	<b>Total External Income</b>	<b>(2,827,077)</b>
<b>0</b>	<b>0</b>	<b>Internal Income</b>	<b>(25,150)</b>
<b>(2,865,368)</b>	<b>(3,098,455)</b>	<b>GROSS INCOME</b>	<b>(2,852,227)</b>
<b>614,027</b>	<b>529,405</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>413,701</b>
<b>103,297</b>	<b>133,422</b>	<b>Support Service Costs</b>	<b>114,895</b>
<b>41,506</b>	<b>52,347</b>	<b>Departmental Support Costs</b>	<b>75,058</b>
<b>758,830</b>	<b>715,174</b>	<b>NET EXPENDITURE</b>	<b>603,654</b>

Budget Holder: Head of Housing

# FINANCE

## Housing Departmental Admin

### HG01/HG10/HG39

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
174,187	187,262	Employees	206,976
0	1,000	Land & Building Related Costs	1,000
301	500	Transport & Plant	500
29,011	37,900	Supplies & Services	32,752
(290)	0	Provisions	0
<b>203,209</b>	<b>226,662</b>	<b>Total Direct Operating Costs</b>	<b>241,228</b>
<b>1,281</b>	<b>1,930</b>	<b>Internal Costs</b>	<b>930</b>
<b>293,461</b>	<b>304,525</b>	<b>Capital Charges</b>	<b>404,903</b>
<b>497,951</b>	<b>533,117</b>	<b>GROSS EXPENDITURE</b>	<b>647,061</b>
		<b>INCOME</b>	
		<b>External Income</b>	
0	(27,172)	Government Grants	0
(460)	0	Interest	0
<b>(460)</b>	<b>(27,172)</b>	<b>Total External Income</b>	<b>0</b>
<b>(460)</b>	<b>(27,172)</b>	<b>GROSS INCOME</b>	<b>0</b>
<b>497,491</b>	<b>505,945</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>647,061</b>
<b>107,938</b>	<b>156,371</b>	<b>Support Service Costs</b>	<b>143,690</b>
<b>(149,623)</b>	<b>(188,705)</b>	<b>Departmental Support (income)/Costs</b>	<b>(175,692)</b>
<b>455,806</b>	<b>473,611</b>	<b>NET EXPENDITURE</b>	<b>615,059</b>

# FINANCE

## Housing Options HG32

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
20	(5,444)	Employees	(5,444)
0	2,250	Supplies & Services	2,250
20	(3,194)	<b>Total Direct Operating Costs</b>	<b>(3,194)</b>
20	(3,194)	<b>GROSS EXPENDITURE</b>	<b>(3,194)</b>
20	(3,194)	<b>NET EXPENDITURE (Exc support costs)</b>	<b>(3,194)</b>
17,088	0	Support Service Costs	0
35,535	44,817	Departmental Support Costs	0
52,642	41,623	<b>NET (INCOME) / EXPENDITURE</b>	<b>(3,194)</b>

# FINANCE

## Community Planning CM20

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
81,221	78,993	Employees	71,772
(50)	0	Land & Building Related Costs	0
0	500	Transport & Plant	500
2,492	750	Supplies & Services	60,750
<b>83,662</b>	<b>80,243</b>	<b>Total Direct Operating Costs</b>	<b>133,022</b>
<b>1,165</b>	<b>51</b>	<b>Internal Costs</b>	<b>51</b>
<b>84,827</b>	<b>80,294</b>	<b>GROSS EXPENDITURE</b>	<b>133,073</b>
		<b>INCOME</b>	
		<b>External Income</b>	
0	0	Other Contributions & Grants	(60,000)
<b>0</b>	<b>0</b>	<b>Total External Income</b>	<b>(60,000)</b>
<b>2,456</b>	<b>(910)</b>	<b>Internal Income</b>	<b>(910)</b>
<b>2,456</b>	<b>(910)</b>	<b>GROSS INCOME</b>	<b>(60,910)</b>
<b>87,283</b>	<b>79,384</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>72,163</b>
<b>25,029</b>	<b>18,608</b>	<b>Support Service Costs</b>	<b>17,727</b>
<b>17,350</b>	<b>21,881</b>	<b>Departmental Support Costs</b>	<b>13,693</b>
<b>129,661</b>	<b>119,873</b>	<b>NET EXPENDITURE</b>	<b>103,583</b>

Budget Holder: Corporate Policy Manager

# FINANCE

## Benefits Administration

### TS10/TS16/TS20/TS31/TS35

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
175,375	210,045	Supplies & Services	210,045
675,315	592,287	Agency & Contracted Services	614,713
31,507,038	37,903,929	Benefits Payments	38,030,215
118,537	100,000	Provisions	100,000
<b>32,476,266</b>	<b>38,806,261</b>	<b>Total Direct Operating Costs</b>	<b>38,954,973</b>
<b>69</b>	<b>150</b>	<b>Internal Costs</b>	<b>150</b>
<b>40,046</b>	<b>40,045</b>	<b>Capital Charges</b>	<b>40,045</b>
<b>32,516,381</b>	<b>38,846,456</b>	<b>GROSS EXPENDITURE</b>	<b>38,995,168</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(33,401,990)	(38,165,695)	Government Grants	(38,268,377)
(1,045,434)	(700,500)	Other Contributions & Grants	(700,500)
<b>(34,447,424)</b>	<b>(38,866,195)</b>	<b>Total External Income</b>	<b>(38,968,877)</b>
<b>(556,644)</b>	<b>(144,145)</b>	<b>Internal Income</b>	<b>(144,145)</b>
<b>(35,004,067)</b>	<b>(39,010,340)</b>	<b>GROSS INCOME</b>	<b>(39,113,022)</b>
<b>(2,487,686)</b>	<b>(163,884)</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>(117,854)</b>
<b>207,159</b>	<b>158,005</b>	<b>Support Service Costs</b>	<b>164,814</b>
<b>(2,280,528)</b>	<b>(5,879)</b>	<b>NET (INCOME) / EXPENDITURE</b>	<b>46,960</b>



# FINANCE

## Rent Allowance HG21

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
511,533	144,145	EXPENDITURE Internal Costs	144,145
511,533	144,145	GROSS EXPENDITURE	144,145
511,533	144,145	NET EXPENDITURE (Exc support costs)	144,145
511,533	144,145	NET EXPENDITURE	144,145

# FINANCE

## Local Tax Collection

### TS22/TS23

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
0	1	Employees	0
82,187	127,493	Supplies & Services	127,493
537,391	493,246	Agency & Contracted Services	507,765
0	60,600	Provisions	60,600
<b>619,578</b>	<b>681,340</b>	<b>Total Direct Operating Costs</b>	<b>695,858</b>
<b>0</b>	<b>50</b>	<b>Internal Costs</b>	<b>50</b>
<b>40,044</b>	<b>40,045</b>	<b>Capital Charges</b>	<b>40,045</b>
<b>659,622</b>	<b>721,435</b>	<b>GROSS EXPENDITURE</b>	<b>735,954</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(114,503)	(121,000)	Government Grants	(121,000)
(745,288)	(192,000)	Other Contributions & Grants	(192,000)
<b>(859,791)</b>	<b>(313,000)</b>	<b>Total External Income</b>	<b>(313,000)</b>
<b>(859,791)</b>	<b>(313,000)</b>	<b>GROSS INCOME</b>	<b>(313,000)</b>
<b>(200,169)</b>	<b>408,435</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>422,954</b>
<b>175,554</b>	<b>172,313</b>	<b>Support Service Costs</b>	<b>144,215</b>
<b>(24,614)</b>	<b>580,748</b>	<b>NET (INCOME) / EXPENDITURE</b>	<b>567,169</b>

Budget Holder: Head of Finance

# FINANCE

## Sports Facilities

### GC11/LF10/LF20/LF50

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
1,455	5,000	Employees	5,000
222,905	207,044	Land & Building Related Costs	213,870
55	0	Transport & Plant	0
459	535	Supplies & Services	40,535
<b>224,874</b>	<b>212,579</b>	<b>Total Direct Operating Costs</b>	<b>259,405</b>
<b>175,490</b>	<b>157,650</b>	<b>Internal Costs</b>	<b>157,650</b>
<b>640,398</b>	<b>643,482</b>	<b>Capital Charges</b>	<b>859,127</b>
<b>1,040,762</b>	<b>1,013,711</b>	<b>GROSS EXPENDITURE</b>	<b>1,276,182</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(40,481)	(38,000)	Other Contributions & Grants	(38,000)
<b>(40,481)</b>	<b>(38,000)</b>	<b>Total External Income</b>	<b>(38,000)</b>
<b>(40,481)</b>	<b>(38,000)</b>	<b>GROSS INCOME</b>	<b>(38,000)</b>
<b>1,000,281</b>	<b>975,711</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>1,238,182</b>
<b>25,967</b>	<b>15,838</b>	<b>Support Service Costs</b>	<b>8,754</b>
<b>1,026,248</b>	<b>991,549</b>	<b>NET EXPENDITURE</b>	<b>1,246,936</b>

Budget Holder: Director of Finance

# FINANCE

## Community Halls

### HL10/HL11/HL12/HL13/HL14

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
0	(1)	Employees	0
86,678	75,970	Land & Building Related Costs	51,516
110	0	Supplies & Services	0
<b>86,788</b>	<b>75,969</b>	<b>Total Direct Operating Costs</b>	<b>51,516</b>
<b>22,119</b>	<b>18,971</b>	<b>Internal Costs</b>	<b>18,971</b>
<b>183,169</b>	<b>203,825</b>	<b>Capital Charges</b>	<b>269,730</b>
<b>292,076</b>	<b>298,765</b>	<b>GROSS EXPENDITURE</b>	<b>340,217</b>
<b>292,076</b>	<b>298,765</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>340,217</b>
<b>8,046</b>	<b>9,476</b>	<b>Support Service Costs</b>	<b>1,891</b>
<b>300,122</b>	<b>308,241</b>	<b>NET EXPENDITURE</b>	<b>342,108</b>

Budget Holder: Director of Finance

# FINANCE

## Sports - Leased Facilities

### LS20

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
13,454	19,719	Land & Building Related Costs	19,719
25	90	Supplies & Services	90
<b>13,479</b>	<b>19,809</b>	<b>Total Direct Operating Costs</b>	<b>19,809</b>
0	686	Internal Costs	686
<b>13,479</b>	<b>20,495</b>	<b>GROSS EXPENDITURE</b>	<b>20,495</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(23,562)	(15,073)	Rents	(15,073)
(3,765)	(3,500)	Fees & Charges	(3,500)
<b>(27,327)</b>	<b>(18,573)</b>	<b>Total External Income</b>	<b>(18,573)</b>
(1,324)	0	Internal Income	0
<b>(28,651)</b>	<b>(18,573)</b>	<b>GROSS INCOME</b>	<b>(18,573)</b>
<b>(15,172)</b>	<b>1,922</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>1,922</b>
3,467	3,943	Support Service Costs	2,040
<b>(11,705)</b>	<b>5,865</b>	<b>NET (INCOME) / EXPENDITURE</b>	<b>3,962</b>

Budget Holder: Director of Finance

# FINANCE

## Lowewood Museum

### MU10

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
0	1	Employees	0
34,112	30,006	Land & Building Related Costs	33,061
32	0	Transport & Plant	0
144	358	Supplies & Services	358
76,170	77,692	Agency & Contracted Services	80,023
<b>110,458</b>	<b>108,057</b>	<b>Total Direct Operating Costs</b>	<b>113,443</b>
<b>36,778</b>	<b>36,000</b>	<b>Capital Charges</b>	<b>36,023</b>
<b>147,236</b>	<b>144,057</b>	<b>GROSS EXPENDITURE</b>	<b>149,466</b>
<b>147,236</b>	<b>144,057</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>149,466</b>
<b>9,123</b>	<b>8,737</b>	<b>Support Service Costs</b>	<b>3,729</b>
<b>156,359</b>	<b>152,794</b>	<b>NET EXPENDITURE</b>	<b>153,195</b>

Budget Holder: Community Development Manager

# FINANCE

## Leisure Marketing

### CM05/CM06

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
126,288	127,393	Employees	148,106
91,984	94,162	Supplies & Services	94,162
<b>218,272</b>	<b>221,555</b>	<b>Total Direct Operating Costs</b>	<b>242,268</b>
<b>118</b>	<b>0</b>	<b>Internal Costs</b>	<b>0</b>
<b>218,390</b>	<b>221,555</b>	<b>GROSS EXPENDITURE</b>	<b>242,268</b>
<b>(267,054)</b>	<b>(241,604)</b>	<b>Internal Income</b>	<b>(366,873)</b>
<b>(267,054)</b>	<b>(241,604)</b>	<b>GROSS INCOME</b>	<b>(366,873)</b>
<b>(48,664)</b>	<b>(20,049)</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>(124,605)</b>
<b>48,664</b>	<b>106,277</b>	<b>Support Service Costs</b>	<b>124,605</b>
<b>0</b>	<b>(86,229)</b>	<b>Less Support Service Income</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>NET EXPENDITURE</b>	<b>0</b>

Budget Holder: Communications Manager/Theatre Manager

# FINANCE

## Broxbourne Sport Management Fee LB01

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
(519,816)	(519,851)	Internal Income	(519,851)
(519,816)	(519,851)	GROSS INCOME	(519,851)
(519,816)	(519,851)	NET EXPENDITURE (Exc support costs)	(519,851)
(519,816)	(519,851)	NET INCOME	(519,851)

Budget Holder: Director of Finance



# FINANCE

## Parking

### AS70/CP10/CP50/CP51

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
462,186	343,599	Employees	428,679
105,533	117,124	Land & Building Related Costs	127,286
12,749	20,650	Transport & Plant	26,750
203,945	252,799	Supplies & Services	232,619
0	0	Agency & Contracted Services	52,733
<b>784,413</b>	<b>734,172</b>	<b>Total Direct Operating Costs</b>	<b>868,067</b>
<b>52,470</b>	<b>54,469</b>	<b>Internal Costs</b>	<b>2,536</b>
<b>46,490</b>	<b>53,260</b>	<b>Capital Charges</b>	<b>54,427</b>
<b>883,373</b>	<b>841,901</b>	<b>GROSS EXPENDITURE</b>	<b>925,030</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(22,781)	0	Other Contributions & Grants	0
(1,412,438)	(1,215,730)	Fees & Charges	(1,418,930)
<b>(1,435,219)</b>	<b>(1,215,730)</b>	<b>Total External Income</b>	<b>(1,418,930)</b>
<b>0</b>	<b>(52,150)</b>	<b>Internal Income</b>	<b>(52,150)</b>
<b>(1,435,219)</b>	<b>(1,267,880)</b>	<b>GROSS INCOME</b>	<b>(1,471,080)</b>
<b>(551,846)</b>	<b>(425,979)</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>(546,050)</b>
<b>120,953</b>	<b>135,956</b>	<b>Support Service Costs</b>	<b>181,460</b>
<b>(51,088)</b>	<b>0</b>	<b>Less Support Service Income</b>	<b>0</b>
<b>(481,981)</b>	<b>(290,023)</b>	<b>NET INCOME</b>	<b>(364,590)</b>

Budget Holder: Parking Services Manager

# FINANCE

## Commercial Property

### PM30/PT01

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
610,054	507,475	Employees	461,608
661,172	557,317	Land & Building Related Costs	636,254
1,281	800	Transport & Plant	2,825
209,889	183,580	Supplies & Services	234,766
20,340	18,000	Agency & Contracted Services	120,909
(2,109)	0	Provisions	0
<b>1,500,628</b>	<b>1,267,172</b>	<b>Total Direct Operating Costs</b>	<b>1,456,362</b>
<b>97,372</b>	<b>94,092</b>	<b>Internal Costs</b>	<b>7,352</b>
<b>200,524</b>	<b>223,089</b>	<b>Capital Charges</b>	<b>94,329</b>
<b>1,798,524</b>	<b>1,584,353</b>	<b>GROSS EXPENDITURE</b>	<b>1,558,043</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(40,511)	(28,560)	Other Contributions & Grants	(35,060)
(6,564,650)	(7,351,440)	Rents	(7,779,841)
(207,633)	(199,106)	Fees & Charges	(282,122)
<b>(6,812,794)</b>	<b>(7,579,106)</b>	<b>Total External Income</b>	<b>(8,097,023)</b>
<b>(356,846)</b>	<b>(198,866)</b>	<b>Internal Income</b>	<b>(9,531)</b>
<b>(7,169,639)</b>	<b>(7,777,972)</b>	<b>GROSS INCOME</b>	<b>(8,106,554)</b>
<b>(5,371,116)</b>	<b>(6,193,619)</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>(6,548,511)</b>
<b>271,816</b>	<b>264,133</b>	<b>Support Service Costs</b>	<b>238,744</b>
<b>(5,099,299)</b>	<b>(5,929,486)</b>	<b>NET INCOME</b>	<b>(6,309,767)</b>

Budget Holder: Head of Property Services

# PROPERTY

## Operational Property

### FM40/FM50/FM70

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
176,483	335,748	Employees	359,580
380,855	415,480	Land & Building Related Costs	432,014
26	0	Transport & Plant	4,200
271,129	260,494	Supplies & Services	305,492
0	0	Agency & Contracted Services	20,517
<b>828,495</b>	<b>1,011,722</b>	<b>Total Direct Operating Costs</b>	<b>1,121,803</b>
<b>37,976</b>	<b>37,907</b>	<b>Internal Costs</b>	<b>19,712</b>
<b>173,863</b>	<b>158,956</b>	<b>Capital Charges</b>	<b>271,319</b>
<b>1,040,334</b>	<b>1,208,585</b>	<b>GROSS EXPENDITURE</b>	<b>1,412,834</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(34,276)	(26,700)	Other Contributions & Grants	(34,700)
(522,431)	(566,752)	Rents	(637,822)
0	(500)	Sales	(500)
(203,566)	(189,800)	Fees & Charges	(233,145)
<b>(760,272)</b>	<b>(783,752)</b>	<b>Total External Income</b>	<b>(906,167)</b>
<b>(5,860)</b>	<b>(173,861)</b>	<b>Internal Income</b>	<b>(173,861)</b>
<b>(766,132)</b>	<b>(957,613)</b>	<b>GROSS INCOME</b>	<b>(1,080,028)</b>
<b>274,202</b>	<b>250,972</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>332,806</b>
<b>46,585</b>	<b>56,927</b>	<b>Support Service Costs</b>	<b>51,479</b>
<b>(449,357)</b>	<b>(550,118)</b>	<b>Less Support Service Income</b>	<b>(533,750)</b>
<b>0</b>	<b>0</b>	<b>Departmental Support Costs</b>	<b>0</b>
<b>(128,570)</b>	<b>(242,219)</b>	<b>NET INCOME</b>	<b>(149,465)</b>

Budget Holder: Facilities and Maintenance Manager/Economic Development Manager

# LEGAL SERVICES

## Legal Services CM66/LG10/LG20

Actual 2018/19 £	Estimate 2019/20 £		Estimate 2020/21 £
		<b>EXPENDITURE</b>	
		<b>Direct Operating Costs</b>	
281,810	265,659	Employees	271,467
1,476	1,300	Transport & Plant	1,300
99,238	39,295	Supplies & Services	93,295
<b>382,524</b>	<b>306,254</b>	<b>Total Direct Operating Costs</b>	<b>366,062</b>
<b>48,473</b>	<b>52,888</b>	<b>Internal Costs</b>	<b>53,593</b>
<b>430,997</b>	<b>359,142</b>	<b>GROSS EXPENDITURE</b>	<b>419,655</b>
		<b>INCOME</b>	
		<b>External Income</b>	
(108,408)	(150,557)	Other Contributions & Grants	(153,520)
(14,230)	(5,450)	Fees & Charges	(43,450)
<b>(122,637)</b>	<b>(156,007)</b>	<b>Total External Income</b>	<b>(196,970)</b>
<b>(108,225)</b>	<b>(61,580)</b>	<b>Internal Income</b>	<b>(115,580)</b>
<b>(230,862)</b>	<b>(217,587)</b>	<b>GROSS INCOME</b>	<b>(312,550)</b>
<b>200,135</b>	<b>141,555</b>	<b>NET EXPENDITURE (Exc support costs)</b>	<b>107,105</b>
<b>66,097</b>	<b>85,468</b>	<b>Support Service Costs</b>	<b>85,237</b>
<b>(265,167)</b>	<b>(227,023)</b>	<b>Less Support Service Income</b>	<b>(192,342)</b>
<b>1,066</b>	<b>0</b>	<b>NET EXPENDITURE</b>	<b>0</b>

Budget Holder: Head of Legal Services

# TRADING OPERATIONS

# BROXBOURNE LEISURE AND CULTURE 2020/21 COMBINED COST BUDGET SUMMARY

	The Spotlight £
<b>TRADING OPERATIONS</b>	
<b>INCOME</b>	
Food and beverage	(344,248)
Events and hall hire	(710,801)
Other	(66,345)
<b>TOTAL INCOME</b>	<b>(1,121,394)</b>
<b>EXPENDITURE</b>	
Employees	471,370
Premises & Rents	76,422
Transport	2,500
Supplies & Services	679,265
<b>TOTAL TRADING COSTS</b>	<b>1,229,556</b>
<b>TRADING DEFICIT</b>	<b>108,162</b>
<b>COUNCIL</b>	
Business rates	22,154
Planned & preventative maintenance	27,199
<b>COUNCIL SUBSIDY EXCL RECHARGES &amp; DEPRECIATION</b>	<b>49,353</b>
<b>COMBINED (SURPLUS)/SUBSIDY EXCL RECHARGES &amp; DEPRECIATION</b>	<b>157,515</b>
Trading support service recharges	121,566
Trading internal costs	540
Council support service recharges	1,891
Council internal costs	18,971
Depreciation	201,600
<b>COMBINED TRADING &amp; COUNCIL SUBSIDY</b>	<b>502,082</b>

# BROXBOURNE SPORT 2020/21 COMBINED COST BUDGET SUMMARY

	Laura Trott Leisure Centre	John Warner Sports Centre	Cheshunt Park Golf Centre	Broxbourne Sport Total
	£	£	£	£
<b>TRADING OPERATIONS</b>				
<b>INCOME</b>				
Food & beverages	(20,446)	(13,647)	(294,746)	(328,839)
Fit&Well	(1,837,229)	(750,789)	0	(2,588,018)
Wet side	(695,900)	(725,735)	0	(1,421,636)
Dry side	(187,621)	(236,720)	0	(424,341)
Golf	0	0	(387,041)	(387,041)
Other	(29,600)	(11,304)	(276)	(41,180)
<b>TOTAL INCOME</b>	<b>(2,770,796)</b>	<b>(1,738,195)</b>	<b>(682,063)</b>	<b>(5,191,054)</b>
<b>EXPENDITURE</b>				
Employee costs	1,186,650	847,704	241,711	2,276,065
Premises costs	302,014	263,423	204,072	769,510
Transport costs	1,680	1,800	240	3,720
Supplies & services	309,604	240,610	211,631	761,845
<b>TOTAL TRADING COSTS</b>	<b>1,799,948</b>	<b>1,353,537</b>	<b>657,655</b>	<b>3,811,140</b>
Management fee	377,000	143,000	0	520,000
<b>TRADING (SURPLUS)/DEFICIT</b>	<b>(593,849)</b>	<b>(241,658)</b>	<b>(24,408)</b>	<b>(859,915)</b>
<b>COUNCIL</b>				
Miscellaneous income	0	(38,000)	0	(38,000)
Management fee	(377,000)	(143,000)	0	(520,000)
Employees	5,000	0	0	5,000
Business rates	0	42,377	40,269	82,646
Planned & preventative maintenance	46,000	65,224	20,000	131,224
Supplies & services	0	535	0	535
<b>COUNCIL SUBSIDY EXCL RECHARGES &amp; DEPRECIATION</b>	<b>(326,000)</b>	<b>(72,864)</b>	<b>60,269</b>	<b>(338,595)</b>
<b>COMBINED (SURPLUS)/SUBSIDY EXCL RECHARGES &amp; DEPRECIATION</b>	<b>(919,849)</b>	<b>(314,522)</b>	<b>35,861</b>	<b>(1,198,510)</b>
Trading support service recharges	174,050	139,355	79,333	392,738
Trading internal costs	1,911	1,070	300	3,280
Council support service recharges	4,507	4,266	0	8,773
Council internal costs	94,415	44,265	18,971	157,650
Depreciation	530,858	73,931	38,693	643,482
<b>COMBINED TRADING &amp; COUNCIL SUBSIDY</b>	<b>(114,108)</b>	<b>(51,636)</b>	<b>173,158</b>	<b>7,413</b>

# **CAPITAL PROGRAMME**



**Capital Programme 2020/21**

Project Title	Project Costs				Funding Source	Project Description
	Capital Costs (£)					
	2020/21	2021/22	2022/23	2023/24		
One Off Bids						
Development Projects	1,500,000				General Capital Resources	Carry out development projects on already owned council land and buildings including developments to create more space in existing buildings. Funding will be released on receipt of a full business case approved by the Chief Executive in consultation with the Leader of the Council and the Cabinet Member for Finance and Business Services.
System Enhancements	840,000				£200k from Broxbourne Sport and Leisure and Broxbourne Culture Reserve	Enhance existing systems and acquire/develop new ones, including mobile device management (including bring your own device) and galaxy websites for leisure services.
Hope Nursery - Self Build Project	800,000				General Capital Resources	Demolish building and structures, clear site and provide infrastructure for six plots to allow self-build properties to be constructed.
Replacement Hardware	675,000				General Capital Resources	Replacement of exisiting hardware including telephony, PCs, laptops and Surface Pros.
74A High Street, Cheshunt	575,000				General Capital Resources	Provide an additional storey above the dance studio with a pitched roof to provide 3/4 x 2 bed flats.
Website Development	500,000				General Capital Resources	Funding for further enhancements to the website.
Brookfield Relocations	300,000	3,850,000	3,850,000		Brookfield Reserve/HiF Funding	Enable implementation of required relocations and infrastructure for elements of the Brookfield Project including design fees, consultancy fees and legal fees.
Software Upgrades	297,000				General Capital Resources	Upgrades to existing software including Office 365 upgrade and changes to ensure Payment Card Industry (PCI) compliance.
Brook House	200,000				General Capital Resources	Refubishment works at Brook House to ensure it remains at a suitable standard for occupation.
2 -16 Cadmore Lane, Cheshunt	140,000				Capital and Building Works Reserve	Replace and renew roof covering, facias and guttering.
Bury Green Lodge	50,000				General Capital Resources	Refurbishment (better insulation and bring the property up to a suitable standard) of Bury Green Lodge to let to a tenant.
Bishops College Hall Improvements	28,000				s106	Various improvement works to Commumity Halls located at the Bishops College site.
Gutter Clearing Equipment	6,900				General Capital Resources	Purchase of equipment to allow the cleaning of gutters up to 40 feet.
Carpet Cleaning Equipment	4,600				General Capital Resources	Purchase of a carpet cleaning machine for the deep cleaning of carpets.
Total One Off Bids	5,916,500	3,850,000	3,850,000	0		

**Capital Programme 2020/21**

Project Title	Project Costs				Funding Source	Project Description
	Capital Costs (£)					
	2020/21	2021/22	2022/23	2023/24		
Rolling Programme Bids						
Broxbourne Sport/Leisure Centre Equipment Replacement	130,000	130,000	100,000	100,000	Broxbourne Sport and Broxbourne Leisure and Culture Reserve	Rolling programme for replacement equipment at Broxbourne Sport and Broxbourne Leisure and Culture facilities.
Fleet and Plant Replacements	100,000	100,000	100,000	100,000	Environmental Services Reserve	Funding to replace vehicles and plant items that have reached the end of their economic life as part of the fleet replacement programme.
Environmental Services Equipment	85,000	85,000	85,000	85,000	Environmental Services Reserve	To ensure sufficient stock is available for service continuity and ensure recycling points, parks and street litter bins remain in good order.
Play Areas	60,000	130,000	90,000	200,000	s106	Upgrade of various play area facilities
Energy Saving & Environmental Projects	50,000	50,000	50,000	50,000	General Capital Resources	Funding for energy saving and environmental projects to be released on receipt of a full business case demonstrating that the proposed expenditure will maximise the positive impact on the environment, approved by the Head of Finance in consultation with the Cabinet Member for Finance and Business Services.
Highways Related Projects	40,000	40,000	40,000	40,000	s106	Ad-Hoc improvement schemes aimed at improving the appearance of the highway and increasing efficiency of services.
Contingency	100,000				General Capital Resources	
Total Rolling Programme Bids	565,000	535,000	465,000	575,000		
Future Years Indicative Bids						
Bishops College New River Site	0	5,000,000	5,000,000	0	Borrowing	A budget of £1.2m was approved in the 2019/20 capital programme for the intial design work for a residential development of around 50 units on the land east of the New River in the Bishops College complex. Grant funding has been secured to fund this initial work and this will take place during 2020/21. However, future budget allocations will be required to fund the building of the development in future years.
Loans to Badger BCI Ltd	0	5,000,000	5,000,000	0	Borrowing	Potential future allocation of funding for loans to Badger BCI Ltd to allow the purchase of properties (including from B3 Living) and other development opportunities
Total Future Indicative Bids	0	10,000,000	10,000,000	0		
Total Capital Funding Bids	6,481,500	14,385,000	14,315,000	575,000		

# FEES AND CHARGES

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## VAT INDICATORS

SS Standard rated sales  
 SZ Zero rated sales  
 SO Sales outside the scope of VAT  
 SE Sales exempt from VAT

**Note:** Fees and charges are inclusive of VAT where appropriate. The Council reserve the right to change the VAT indicator should the relevant legislation change.

## LOCAL LAND CHARGES

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>Local Land Charges</b>				
Local Land Charge 1/Con 29				
Part 1				
Standard enquiries				
- One parcel of land **	61.00	0.00	0%	SS
- Each additional parcel	32.00	0.00	0%	SS
Part 2				
Optional enquiry (printed enquiry)	15.00	0.00	0%	SS
Each additional enquiry	15.00	0.00	0%	SS
Local Land Charge 1 Only				
Whole or Part of the Register	16.00	0.00	0%	SS
Each additional parcel	11.00	0.00	0%	SS
** Includes £16.00 fee paid to Hertfordshire County Council for answering highways questions. The Council reserves the right to increase its fees if Hertfordshire County Council increase this fee.				
Enhanced record inspection	15.00	0.00	0%	SS
Common Land Registration	15.00	0.00	0%	SS

# COUNCIL MINUTES AND ELECTORAL REGISTRATION

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>Council Minutes, etc.</b>				
- per meeting	8.50	0.00	0%	SZ
- per annum	112.00	0.00	0%	SZ
<b>Register of Electors</b>				
Paper*				
- base fee	10.00	0.00	0%	SO
- additional charge per 1,000 (or part) elector names	5.00	0.00	0%	SO
Data*				
- base fee	20.00	0.00	0%	SO
- additional charge per 1,000 (or part) elector names	1.50	0.00	0%	SO
Confirmation of current register residence	15.00	0.00	0%	SS
Street Index to register	19.50	0.00	0%	SO
Marked Register and Marked Postal Voters List				
Paper *				
- base fee	10.00	0.00	0%	SO
- additional charge per 1,000 (or part) elector names	2.00	0.00	0%	SO
Data*				
- base fee	10.00	0.00	0%	SO
- additional charge per 1,000 (or part) elector names	1.00	0.00	0%	SO

\* Statutory charges

# PLANNING FEES

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT indicator
<b>FEES FOR PLANNING APPLICATIONS</b>				
All applications for planning permission with the exception of those types of application set out in G below are required by Government legislation to be accompanied by a fee. If the need for more detailed information arises the Town and Country Planning (Fees Applications, Deemed Applications, Requests and Site Visits)(England) Regulations (2012)(as amended) should be consulted.				
<b>TYPE OF APPLICATION</b>				
<b>A. OUTLINE APPLICATIONS FOR THE ERECTION OF BUILDINGS</b>				
Per 0.1 hectare (or part thereof) of site area, subject to a maximum of £9,527.75 12/13	462.00	0.00	0%	SO
Per 0.1 hectare over 2.5 hectares, subject to a maximum of £125,000 in total	138.00	0.00	0%	SO
<b>B. APPLICATIONS FOR THE APPROVAL OF DETAILS RESERVED BY AN OUTLINE PERMISSION</b>				
(i) Where the same applicant's earlier reserved matters applications under the same outline approval have incurred total fees equalling that for a full application for this entire scheme.	462.00	0.00	0%	SO
(ii) In all other cases - a sum calculated in accordance with Category C below				
<b>C. FULL APPLICATIONS FOR THE ERECTION OF BUILDINGS</b>				
(i) Dwelling houses (up to and including 50)	462.00	0.00	0%	SO
Per dwelling over 50 (maximum of £250,000)	138.00	0.00	0%	SO
(ii) Agricultural buildings				
Not more than 465m2	96.00	0.00	0%	SO
465 - 540m2	462.00	0.00	0%	SO
More than 540m2 but not more than 4,215m2	462.00	0.00	0%	SO
Over 4,215m2 for each 75m2, subject to a maximum of £250,000	138.00	0.00	0%	SO
(iii) Agricultural glasshouses and poly-tunnels				
Not more than 465m2	96.00	0.00	0%	SO
Exceeding 465m2	2,580.00	0.00	0%	SO
(iv) The enlargement, improvement or other alteration of existing dwelling houses				
(a) relating to 1 dwelling	206.00	0.00	0%	SO
(b) relating to 2 or more dwelling houses	407.00	0.00	0%	SO
(v) The erection of a building within the curtilage of an existing dwelling house for purposes ancillary to the enjoyment of the dwelling	206.00	0.00	0%	SO
(vi) The erection of buildings not falling within category C (i) - (iv)				
Where the gross floor space is:-				
(a) Where no new floor space is created	234.00	0.00	0%	SO
(b) Not more than 40m2	234.00	0.00	0%	SO
(c) 40 - 75m2	462.00	0.00	0%	SO
(d) more than 75m2 but no more than 3,750m2	462.00	0.00	0%	SO
Over 3,750m2 for each 75m2, subject to a maximum of £250,000	138.00	0.00	0%	SO

# PLANNING FEES

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT indicator
<b>D. ENGINEERING OR OTHER OPERATION NOT FALLING IN CATEGORIES A-C</b>				
(i) Winning and working of minerals:-				
Per 0.1 hectare (not more than 15 hectares)	234.00	0.00	0%	SO
For each 0.1 hectare in excess of 15 hectare up to a maximum of £65,000	138.00	0.00	0%	SO
(ii) Gates, fences, walls along a boundary of a dwelling house	206.00	0.00	0%	SO
(iii) Erection, alteration or replacement of plant and machinery				
Per 0.1 hectare not more than 5 hectares	462.00	0.00	0%	SO
More than 5 hectares subject to a maximum of £250,000	138.00	0.00	0%	SO
(iv) Car parks, service road and other access for a single undertaking carrying on an existing use	234.00	0.00	0%	SO
(v) Operations not falling within (i) - (iv) Per 0.1 hectare subject to a maximum of £250,000	234.00	0.00	0%	SO
<b>E. CHANGES OF USE</b>				
(i) Change of use of a building to use as one or more separate dwelling houses				
Not more than 50 dwellings	462.00	0.00	0%	SO
Per extra dwelling over 50, subject to a maximum of £250,000	138.00	0.00	0%	SO
(ii) Use of land for the disposal of refuse waste materials or for the deposit of material remaining after minerals have been extracted from land or the use of land for the storage of minerals in the open.				
Per 0.1 hectare for the site area, or subject to a maximum of £29,112.25	234.00	0.00	0%	SO
Per 0.1 ha over 15 has, subject to a maximum of £65,000	138.00	0.00	0%	SO
(iii) Any change of use of a building or of land not falling within (i) or (ii)	462.00	0.00	0%	SO
<b>F. OTHER APPLICATIONS</b>				
(i) Applications to remove or vary a condition previously imposed or to renew a temporary planning permission or renew an unimplemented permission which would otherwise lapse because of an imposed time limit	234.00	0.00	0%	SO
(ii) Applications involving more than one category of development - higher of fees calculated in accordance with above categories EXCEPT when dwelling houses are involved, when the fee appropriate to that category is added to the higher of the fees appropriate to the other category	0.00	0.00	0%	SO
(iii) Alternative applications made simultaneously or developments not wholly within this Borough - special provisions apply; contact the Council for advice	0.00	0.00	0%	SO
<b>G. ADVERTISEMENTS</b>				
(i) Advertisements displayed on business premises (with qualifications) or displaying directions to business premises	132.00	0.00	0%	SO
(ii) All other advertisements	462.00	0.00	0%	SO

# PLANNING FEES

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT indicator
<b>H. CERTIFICATES OF LAWFUL USE OR DEVELOPMENT</b>				
(i) Existing use of buildings or other land or existing operations in, on, over or under land - as for planning permission	0.00	0.00	0%	SO
(ii) Failure to comply with any condition or limitation subject to which planning permission has been granted	0.00	0.00	0%	SO
(iii) Proposed use of buildings or other land or proposed operations in, on, over or under land - half the amount that would be payable for planning permission.	0.00	0.00	0%	SO
<b>I. CONFIRMATION OF COMPLIANCE WITH CONDITION(S) ATTACHED TO ANY OTHER GRANT OF PLANNING PERMISSION</b>				
Application for removal or variation of a condition following grant of planning permission	234.00	0.00	0%	SO
Request for confirmation that one or more planning conditions have been complied with - Householder	34.00	0.00	0%	SO
Request for confirmation that one or more planning conditions have been complied with - All other apps	116.00	0.00	0%	SO
<b>J. PRIOR NOTIFICATION APPLICATIONS</b>				
Where an application is made for the determination as to whether the prior approval of the Council will be required to the sitting, design and external appearance of a building or the silting and means of construction of a private way under Part 6, Part 7 or Part 31 of Schedule 2 to the General Permitted Development Order relating to certain agricultural and forestry developments or installation of a radio mast, radio equipment housing over 2m³ or a public call box, a fee shall be paid to that authority.	96.00	0.00	0%	SO
For an application under Part 24	462.00	0.00	0%	SO
Householder - Request for confirmation that one or more planning conditions have been complied with	34.00	0.00	0%	SO
Other - Request for confirmation that one or more planning conditions have been complied with	116.00	0.00	0%	SO
<b>Prior approval</b>				
Agricultural and forestry buildings & operations or demolition of buildings	96.00	0.00	0%	SO
Telecommunications code systems operations	462.00	0.00	0%	SO
Proposed change of use to state funded school or registered nursery	96.00	0.00	0%	SO
Proposed change of use of agricultural building to a state-funded school or registered nursery	96.00	0.00	0%	SO
Proposed change of use of agricultural building to a flexible use within shops, financial and professional services, restaurants and cafes, business, storage or distribution, hotels or assembly or leisure	96.00	0.00	0%	SO



## PLANNING FEES

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT indicator
Proposed change of use of a building from office (use class B1) use to a use falling within use class C3 (dwelling house)	96.00	0.00	0%	SO
Proposed change of use of Agricultural building to a dwelling house (use class C3) where there are no associated building engineers.	96.00	0.00	0%	SO
Proposed change of use of agricultural building to a dwelling house (use class C3), and associated building operations	206.00	0.00	0%	SO
Proposed change of use of a building from a retail (use class A1 or A2) use or a mixed retail and residential use to a use falling within Use Class C3 (dwelling house) where there are no associated building operations	96.00	0.00	0%	SO
Proposed change of use of a building from a retail (use class A1 or A2) use or a mixed retail and residential use to a use falling within use class C3 (dwelling house) and associated building operations	206.00	0.00	0%	SO
Notification of prior approval for a change of use from storage or distribution buildings (Class B8) and any land within its curtilage to dwelling houses (Class C3)	96.00	0.00	0%	SO
Notification of prior approval for a change of use from amusement arcades/centres and casinos (sui generis uses) and any land within its curtilage to dwelling house (class C3)	96.00	0.00	0%	SO
Notification of prior approval for a change of use from amusement/arcades/centres and casinos, (sui generis uses) and any land within its curtilage to dwelling houses (Class C3) and associated building operations	206.00	0.00	0%	SO
Notification for prior approval for a change of use from shops (class C1), financial and professional services (class A2), betting offices, pay day loan shops and casinos (sui generis uses) to restaurants and cafes	96.00	0.00	0%	SO
Notification for prior approval for a change of use from shops (class C1), financial and professional services (class A2), betting offices, pay day loan shops and casinos (sui generis uses) to restaurants and cafes and associated building operations	206.00	0.00	0%	SO
Notification for prior approval for a change of use from shops (class C1), financial and professional services (class A2), betting offices, pay day loan shops and casinos (sui generis uses) to assembly and leisure uses (class D2)	96.00	0.00	0%	SO
Installation of PV equipment on non-domestic buildings	96.00	0.00	0%	SO
The erection of click and collect facilities within the land area of a shop	96.00	0.00	0%	SO
Temporary use of buildings or land for film-making purposes	96.00	0.00	0%	SO
Provision of temporary school buildings on vacant commercial land for state funded schools	96.00	0.00	0%	SO

# PLANNING FEES

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT indicator
<b>Application for a non-material amendment following a grant of permission</b>				
Householder Developments	34.00	0.00	0%	SO
Other Developments	234.00	0.00	0%	SO
<b>K. NO FEE IS PAYABLE IN RESPECT OF THE FOLLOWING CLASSES OF APPLICATION</b>				
(i) Extension and alterations to registered disabled person's dwelling to improve their access to or within the dwelling or to provide facilities for greater safety, health or comfort and for applications to improve access to public buildings including shops and cinemas. Any such application should be accompanied by evidence that the resident or proposed resident is a registered disabled person to whom Section 29 of the National Assistance Act, 1948 applies or a child who is disabled for the purposes of Part 3 of the Children Act 1989.	0.00	0.00	0%	SO
(ii) Any application for development which would not have required planning permission were it not for either a direction made under Article 4 of the General Permitted Development Order or a condition imposed upon specific planning permission taking away or limiting the permitted development rights.	0.00	0.00	0%	SO
(iii) Application for development within 12 months of submission of the application, refusal, withdrawal or approval of an earlier application of similar character on the same site for the same applicant. NB: This exemption can be claimed once.	0.00	0.00	0%	SO
<b>Permission in Principle Applications</b>				
Applications seeking permission in principle. Charge per 0.1 Hectare	402.00	0.00	0%	SO
<b>Technical Details Consent</b>				
Per new dwelling	462.00	462.00	NEW	
<b>PLANNING PUBLICATIONS &amp; OTHER CHARGES</b>				
Fees - Planning professional services (per hour)	107.00	2.00	2%	SS
High Hedge Complaints	219.00	4.00	2%	SS
<b>SUPPLY &amp; PHOTOCOPY (per item unless indicated otherwise)</b>				
- Decision Notices / Planning Applications	19.70	0.30	2%	SS
- Section 106 agreement	39.80	0.80	2%	SS
- Plans (up to and including A3)	5.10	0.10	2%	SS
- Plans (larger than A3)	38.50	0.70	2%	SS
- Misc. A4 documents (other than those specified above):				
: Minimum charge (up to 6 sheets)	2.35	0.05	2%	SS
Tree Preservation Orders (per document) posted	33.00	0.60	2%	SS
Tree Preservation Orders (per document) emailed	16.50	0.30	2%	SS
Completion Certificates (post facto)	33.50	0.60	2%	SS

# PLANNING FEES

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT indicator
<b>PUBLICATIONS</b>				
<b>Local Plan*</b>				
Written Statement + Policies Map - plus £3.00 p&p	40.80	0.80	2%	SS
Written statement only	25.80	0.50	2%	SS
Proposals map only plus £1.00 p&p	18.10	0.35	2%	SS
Borough wide supplementary planning guidance, plus £1 p&p	12.00	0.20	2%	SS
Local Plan Inspector's Report plus £3.00 p&p	30.40	0.60	2%	SS
Previous local plans and reports (where available) plus £3.00	30.40	0.60	2%	SS
Supplementary Planning Guidance and Development Briefs	12.00	0.20	2%	SS
Consultant and Technical Studies (incl p&p)	107.00	2.00	2%	SS
*Applies to latest version and previous versions at Draft, Submission, and Main Modifications stages				
<b>Existing Properties</b>				
Change of house name or adding an alias name	0.00	0.00	0%	SO
Division of existing property 1-5 units	86.70	1.70	2%	SO
Division of existing property into more than 5 units	114.00	2.00	2%	SO
<b>New Properties</b>				
1 Plot	57.00	1.00	2%	SO
2-5 Plots	114.00	2.00	2%	SO
6-25 Plots	228.00	4.00	2%	SO
26-75 Plots	572.00	11.00	2%	SO
76+ Plots	802.00	15.00	2%	SO
Additional charge where this includes naming a building	171.00	3.00	2%	SO
<b>New Streets</b>				
Additional change to house numbering where this includes naming of a street	168.00	0.00	0%	SO
<b>Existing Street</b>				
Renaming of street where requested by resident	0.00	0.00	0%	SO
<b>Scanning &amp; Emailing Documents</b>				
Plans (up to and including A3)	2.50	0.05	2%	SS
Plans (larger than A3)	19.00	0.40	2%	SS
Decision Notices	8.25	0.15	2%	SS
S106 Agreements	19.80	0.40	2%	SS

# PLANNING FEES

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT indicator
<b>Pre-Planning Advice &amp; Guidance</b>				
<b>Band A</b> charge per meeting and written advice - Largescale Major proposals of 200 dwellings or more; Sites over 0.5ha; Development of more than 10,000m2 (including change of use).			Price on application	
<b>Band B</b> charge per meeting and written advice - Smallscale Major proposals of 10-199 dwellings or more; Sites over 0.5ha; Development of more than 100m2 (including change of use).			Price on application	
<b>Band C</b> charge per meeting and written advice- Minor proposals of fewer than 10 dwellings; Business, employment offices, industry, leisure, retail, agriculture less than 1,000m2; Servicing, distribution, education, telecoms equipment/apparatus; Change of use less than 1,000m2			Price on application	
<b>Band D</b> - Other proposals domestic/extensions/resident/householders/advertisements			Price on application	
Written advice is charged at the above fees				
<b>Planning Performance Agreements</b>			Price on application	
<b>Exemptions</b> - the above charges do not apply to registered charities for development relating to their charitable works or where works are required to meet the needs of a persons disability.				

# BUILDING CONTROL FEES

	Fee	Change from	Change from	VAT indicator
	2020/21	2019/20	2019/20	
	£	£	%	

## FEES FOR BUILDING CONTROL - Set by Hertfordshire Building Control Ltd

The Building Control function is now performed by Hertfordshire Building Control Ltd

<https://www.hertfordshirebc.co.uk/>

### OTHER FEES

Charge for viewing archived building regulation plans, per hour, (may be waived for certain applicants such as school children)	34.20	0.00	0%	SS
Written response to solicitor's enquiries*	44.00	0.00	0%	SS

### Copies of documents

Building Control Completion Certificates (post facto)	32.25	0.00	0%	SS
Building Control Completion Certificates (email)	16.10	0.00	0%	SS
Building Regulations Approvals (post facto)	19.00	0.00	0%	SS
Building Regulations Approvals (email)	9.55	0.00	0%	SS

Hertfordshire Building Control Ltd are only responsible for providing information for the last 6 years any information before that lies with Broxbourne Council. A fee is charged for providing copies of achieved completion certificates and approvals by the Planning team.

# LOCAL LICENSING

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>ENVIRONMENTAL HEALTH</b>				
<b>Animal Boarding Establishment Act, 1963</b>				
- Annual Licence (Commercial)		Price on application		SO
- Annual Licence Renewal (Commercial)		Price on application		SO
- Annual Licence (Domestic)		Price on application		SO
- Annual Licence Renewal (Domestic)		Price on application		SO
<b>Animal Breeding</b>				
- Annual Licence - 5 or more litters		Price on application		SO
- Annual Licence renewal - 5 or more litters		Price on application		SO
- Annual Licence - 4 or less litters		Price on application		SO
- Annual Licence where held in conjunction with Animal Boarding or Pet Shop Licences		Price on application		SO
<b>Pet shops</b>				
- Annual Licence		Price on application		SO
minor variation		Price on application		SO
- Annual Licence where held in conjunction with Animal Boarding or Breeding licence		Price on application		SO
<b>Dangerous Wild Animals Act, 1976</b>				
- Biennial Licence new application as stated plus vet fees at cost		Price on application		SO
- Biennial Licence renewal as stated plus vet fees, if required, at cost		Price on application		SO
<b>Riding Establishments Acts, 1964 &amp; 1970</b>				
- Annual Licence *		Price on application		SO
<b>Zoo Licensing Act, 1981</b>				
- Licence				
a) New application*		Price on application		SO
b) Renewal (every 6 years)*		Price on application		SO
c) Transfer Licence*		Price on application		SO
d) Annual Inspection *		Price on application		SO
* plus veterinary inspector's fee				
<b>Health Certificate</b>				
Food hygiene Re rating Re visit	250.00	250.00	NEW	SO
Fees Per Application , plus disbursements	140.00	5.00	4%	SO
Environmental health professional fees, per hour	123.00	3.00	3%	SO
<b>Acupuncture, Tattooing, Ear Piercing &amp; Electrolysis</b>				
- Registration				
a) Applicant	278.00	8.00	3%	SO
b) Premises	278.00	8.00	3%	SO
- Amendment to existing registration	102.00	2.00	2%	SO
- Amendment to existing ear piercing registration	43.00	1.00	2%	SO

# LOCAL LICENSING

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
ISSUE OF PERMITS				
Skip licence - up to 7 days (set by Herts County Council )	38.00	0.00	0%	SO
-for each additional 7 days	18.00	0.00	0%	SO
Scaffolding/hoarding (set by Herts County Council)				
- up to first 14 days	94.00	0.00	0%	SO
- thereafter per week or part thereof	42.00	0.00	0%	SO
NB These charges are set by the County Council and all requests for skip and scaffold licences will have to be charged at HCC rates which might change periodically.				
Control of Sex Establishments				
- Annual Licence				
a) New application	1,070.00	30.00	3%	SO
b) Renewal	1,070.00	30.00	3%	SO
- Transfer Licence	1,070.00	30.00	3%	SO
Street Trading	520.00	10.00	2%	SO
Street Café Licence - annual licence (max. fee based on number of tables/chairs)	275.00	5.00	2%	SO
Caravan Site Licence	Price on application			SO
TAXI & PRIVATE HIRE LICENSING				
Driver licence (3 year duration)				
a) New application	140.00	0.00	0%	SO
b) Renewal	120.00	0.00	0%	SO
Change of Licence Type	20.00	0.00	0%	SO
Replacement of lost badge	20.00	0.00	0%	SO
Knowledge Test	40.00	0.00	0%	SO
Knowledge Test - Fast Track - Additional Fee	15.00	0.00	0%	SO
Annual vehicle licence				
a) New application	160.00	0.00	0%	SO
b) Renewal	150.00	0.00	0%	SO
c) Wheelchair Accessible				
(1) New application	80.00	0.00	0%	SO
(2) Renewal	75.00	0.00	0%	SO
Plate for temporary vehicle/Mid-year vehicle change	60.00	0.00	0%	SO
Change of licence type	35.00	0.00	0%	SO
Replacement of lost plate	25.00	0.00	0%	SO
Extra plate for trailer	30.00	0.00	0%	SO
Executive/Special Event Disc	5.00	0.00	0%	SO
Operator's Licence (5 year duration)				
a) New application	200.00	0.00	0%	SO
b) Renewal	200.00	0.00	0%	SO

# LOCAL LICENSING

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>Scrap Metal Dealers</b>				
a) Site licence (3 years)	300.00	0.00	0%	SO
b) Collectors licence (3 years)	200.00	0.00	0%	SO
c) Licence variation	50.00	0.00	0%	SO
<b>Housing Act 2004 (not statutory)</b>				
Service of improvement or prohibition notices	415.00	0.00	0%	SO
HMO licence (up to 10 hours investigation and preparation)	675.00	25.00	4%	SO
Hourly charge thereafter	75.00	1.00	1%	SO
<b>Liquor, Entertainment &amp; Refreshment Licensing</b> (Statutory unless otherwise stated)				
<b>New applications</b>				
Band A = Premises where rateable value of £0 to £4,300	100.00	0.00	0%	SO
Band B = Premises where rateable value of £4,301 to £33,000	190.00	0.00	0%	SO
Band C = Premises where rateable value of £33,001 to £87,000	315.00	0.00	0%	SO
Band D = Premises where rateable value of £87,001 to £125,000	450.00	0.00	0%	SO
Band E = Premises where rateable value of £125,001 and above	635.00	0.00	0%	SO
<b>Renewals</b>				
Band A = Premises where rateable value of £0 to £4,300	70.00	0.00	0%	SO
Band B = Premises where rateable value of £4,301 to £33,000	180.00	0.00	0%	SO
Band C = Premises where rateable value of £33,001 to £87,000	295.00	0.00	0%	SO
Band D = Premises where rateable value of £87,001 to £125,000	320.00	0.00	0%	SO
Band E = Premises where rateable value of £125,001 and above	350.00	0.00	0%	SO
<b>Permitted, temporary activities, personal licences &amp; miscellaneous</b>				
Section 25 (theft, loss, etc. of premises licence or summary)	10.50	0.00	0%	SO
Section 29 (application for a provisional statement where premises being built, etc)	315.00	0.00	0%	SO
Section 33 (notification of change of name or address)	10.50	0.00	0%	SO
Section 37 (application to vary licence to specify individual as premises supervisor)	23.00	0.00	0%	SO
Section 42 (application for transfer of premises licence)	23.00	0.00	0%	SO
Section 47 (interim authority notice following death, etc. of licence holder)	23.00	0.00	0%	SO
Section 79 (theft, loss, etc. of certificate or summary)	10.50	0.00	0%	SO
Section 82 (notification of change of name or alteration of rules of club)	10.50	0.00	0%	SO
Section 82 (1) or (2) (change of name or alteration of rules of club)	10.50	0.00	0%	SO
Section 100 (temporary event notice)	21.00	0.00	0%	SO
Section 110 (theft, loss, etc. of temporary event notice)	10.50	0.00	0%	SO
Section 117 (application for a grant or renewal of personal licence)	37.00	0.00	0%	SO
Section 126 (theft, loss, etc. of personal licence)	10.50	0.00	0%	SO
Section 127 (duty to notify change of name or address)	10.50	0.00	0%	SO
Section 178 (right of freeholder etc., to be notified of licensing matters)	21.00	0.00	0%	SO



# LOCAL LICENSING

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>Gaming Act 2005 (Statutory)</b>				
- Bingo Club				
a) New Application	2625.00	0.00	0%	SO
b) Annual Fee	750.00	0.00	0%	SO
c) Variation	1315.00	0.00	0%	SO
- Adult Gaming Centres				
a) New Application	1,500.00	0.00	0%	SO
b) Annual Fee	750.00	0.00	0%	SO
c) Variation	750.00	0.00	0%	SO
- Family Entertainment Centres				
a) New Application	1,500.00	0.00	0%	SO
b) Annual Fee	750.00	0.00	0%	SO
c) Variation	750.00	0.00	0%	SO
- Betting Premises				
a) New Application	1,500.00	0.00	0%	SO
b) Annual Fee	450.00	0.00	0%	SO
c) Variation	450.00	0.00	0%	SO
<b>Lottery Registration (Statutory)</b>				
Annual permit				
a) New Application	40.00	0.00	0%	SO
b) Renewal	20.00	0.00	0%	SO
<b>Gaming Machines (Statutory)</b>				
Licensed premises machine notification (up to 2 machines)	50.00	0.00	0%	SO
Licensed premises gaming machine permit application (more than 2 machines)	150.00	0.00	0%	SO
Annual fee	50.00	0.00	0%	SO
Club premises machine permit application	100.00	0.00	0%	SO
Annual fee	50.00	0.00	0%	SO

# TEMPORARY ACCOMMODATION

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>COUNCIL HOSTELS: RENTS AND SERVICE CHARGES</b>				
<b>Rents</b>				
Rate per week				
- Size 1 small	190.00	5.00	3%	SO
- Size 2 medium	210.00	5.00	2%	SO
- Size 3 large	225.00	8.00	4%	SO
- Size 4 extra large	225.00	8.00	4%	SO
- 2 bed flat	273.00	7.00	3%	SO
Templefields - 1 Bed	200.00	5.00	3%	SO
Templefields - 2 Bed	235.00	9.00	4%	SO
<b>Service Charges</b>				
Service Charge per day	4.25	1.25	42%	SO
<b>OTHER NIGHTLY PAID: RENTS AND SERVICE CHARGES</b>				
<b>Rents</b>				
90% of the current LHA applicable to the room +£60		Variable		SO
<b>Other Nightly Paid Service Charges</b>				
Service charge per day	4.25	1.25	42%	SO
<b>OTHER SERVICES</b>				
Copying files on request (statutory maximum)	10.00	0.00	0%	SS

## OTHER COUNCIL SERVICES

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>ABANDONED VEHICLES (Statutory)</b>				
- Removal	150.00	0.00	0%	SO
- Storage per day	20.00	0.00	0%	SO
- Disposal	75.00	0.00	0%	SO
<b>VEHICLE REMOVED AND DISPOSED OF AT OWNER'S REQUEST</b>	42.00	0.00	0%	SS
<b>FIXED PENALTY NOTICES</b>				
Fixed Penalty Notices for littering	100.00	0.00	0%	SO
Fixed Penalty Notices for littering (if paid within 10 days)	75.00	0.00	0%	SO
Public Space Protection Order fines	100.00	0.00	0%	SO
<b>FLY TIPPING</b>				
Charge for returning fly posters - per poster	35.00	0.00	0%	SS
Fixed Penalty Notice for Fly Tipping	300.00	0.00	0%	SS
Fixed Penalty Notice for Fly Tipping (if paid within 10 days)	200.00	0.00	0%	SS
<b>CCTV download (for insurance)</b>	10.00	0.00	0%	SS
<b>MARKETS</b>				
- Stall space per day, paying by cash/cheque - Waltham Cross	26.00	0.00	0%	SS
- Stall space per day, paying by direct debit - Waltham Cross	23.65	0.00	0%	SS
- Stall space per day, paying by cash/cheque - Hoddesdon	24.00	0.00	0%	SS
- Stall space per day, paying by direct debit - Hoddesdon	21.80	0.00	0%	SS
- Farmers' market trader, per day	10.00	0.00	0%	SS
- Casual trader per day	32.00	0.00	0%	SS
Special pricing arrangements are offered during the year at all markets to encourage new and retain existing traders (e.g. winter attendance discounts pay for 4 weeks and the 5th week is free and 10% discount if fees paid by direct debit)				Price on application
Note: The normal daily pitch fee will be charged for non attendance				
<b>STRAY DOGS</b>				
Collection / Return of dog (per dog)	50.00	0.00	0%	SO
Kennel Admission fee	10.00	0.00	0%	SO
Note: Collection fee is the statutory collection fee as prescribed in the Environmental Protection (stray dogs) Regulations 1992				
<b>DOG WASTE BAGS</b>				
- Dog waste bags (50 per pack)	1.25	0.05	4%	SS
<b>RADAR KEY</b>	2.15	0.05	2%	SS

## OTHER COUNCIL SERVICES

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>GRAPHIC DESIGN</b>				
Graphic Design services		Price on application		SS
<b>OFFICE SERVICES</b>				
Printing services		Price on application		SS
Stationery purchases		Price on application		SS
<b>ENGINEERING FEES</b>				
- Traffic Regulation Orders	2,950.00	0.00	0%	SS
- Traffic Regulation Orders not exceeding 5 days	850.00	0.00	0%	SS
- Confirming local land search & review of adoption certificates	36.00	0.00	0%	SO
- Copies of Traffic Regulation Orders	45.00	0.00	0%	SS
- Copies of s38 / s278 highway agreements	45.00	0.00	0%	SS
- Plans (up to and including A3)	5.00	0.00	0%	SS
- Plans (larger than A3)	36.00	0.00	0%	SS
- Cost per hour on consultancy matters	90.00	0.00	0%	SS
<b>The following fees are set by Hertfordshire County Council</b>				
- Temporary Traffic Regulation Orders		Price on application		SS
- Temporary Traffic Regulation Orders not exceeding 5 days		Price on application		SS
<b>ROADWORKS</b>				
Vehicle Crossings - charges are set by the County Council and all requests for a vehicle crossover will be charged at HCC				
<b>LAND ENQUIRIES BY UTILITY COMPANIES</b>				
Surveyor fees per hour	105.00	0.00	0%	SS
Administration staff fees per hour	50.00	0.00	0%	SS
<b>ENVIRONMENTAL HEALTH</b>				
Food Hygiene Courses				
- Basic	65.00	1.00	2%	SE
- Refresher	33.00	1.00	3%	SE
- Intermediate	215.00	5.00	2%	SE
- Advanced	510.00	10.00	2%	SE
Basic Health and Safety Courses	67.00	2.00	3%	SE
Replacement certificate	26.00	1.00	4%	SS
Contaminated Land				
- Individual entry from contaminated land register - ICO charge	11.50	0.50	5%	SE
- Environmental information enquiries (per domestic dwelling - where permissible)	108.00	3.00	3%	SE
Other environmental information enquiries (incl. commercial and/or development land) per hour - where permissible	112.00	2.00	2%	SS

## OTHER COUNCIL SERVICES

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>PRIVATE WATER SUPPLY TESTING (Externally determined)</b>				
<b>(Statutory Guidance applies in relation to maximum charges and explanation of charging scheme)</b>				
Risk Assessment				
Maximum Charge	500.00	0.00	0%	SS
Note: Hourly rate for Technical Officer £51, typical charge £250				
Sampling - visit and taking of a sample	100.00	0.00	0%	SS
Investigation				
Visit carried out in the event of a test failure but can be substituted by risk assessment - standard charge at statutory maximum	100.00	0.00	0%	SS
Authorisation				
Application by owner to breach standard temporarily whilst remedial work is carried out	100.00	0.00	0%	SS
Note: Hourly rate for Technical Officer £51, actual charge £100 representing up to 2 hours work				
Analysis				
Regulation 10 (Domestic Supplies) Maximum Charge	25.00	0.00	0%	SS
Check Monitoring (Commercial Supplies) Maximum charge	100.00	0.00	0%	SS
Note: Typical charge £50				
Audit Monitoring (Commercial Supplies) - Maximum Charge	500.00	0.00	0%	SS
Typical charge £250 plus Check Monitoring fee of £50				

Note: For all of the above, hourly rate for Technical Officer £51, laboratory fees at actual cost.

# CAR PARKING

	Actual 2019/20 £	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>CAR PARKING CHARGES</b>					
<b>Short stay - General</b>					
- Up to 1 hour	1.00	1.00	0.00	0%	SS
- Up to 2 hours	1.70	1.90	0.20	12%	SS
- Up to 3 hours	2.50	2.70	0.20	8%	SS
- Up to 4 hours	3.50	3.70	0.20	6%	SS
- Over 4 hours	4.50	5.00	0.50	11%	SS
- 4 to 6 hours - Windmill Lane Only	4.50	5.00	0.50	11%	SS
<b>Goffs Oak &amp; Wycliffe Close</b>					
- Up to 1 hour	NEW	1.00	1.00	NEW	SS
- Up to 2 hours	1.70	1.90	0.20	12%	SS
- Up to 3 hours	2.50	2.70	0.20	8%	SS
- Up to 4 hours	3.50	3.70	0.20	6%	SS
- Over 4 hours	4.50	5.00	0.50	11%	SS
<b>Cheshunt Country Walk, Old Mill &amp; Meadows &amp; Pindar</b>					
- Up to 2 hours	1.70	1.90	0.20	12%	SS
- Up to 3 hours	2.50	2.70	0.20	8%	SS
- Up to 4 hours	3.50	3.70	0.20	6%	SS
- Over 4 hours	4.50	5.00	0.50	11%	SS
<b>Broxbourne Borough Offices</b>					
- Up to 2 hours	0.00	0.00	0.00	0%	SS
- Up to 3 hours	2.50	2.70	0.20	8%	SS
- Up to 4 hours	3.50	3.70	0.20	6%	SS
- Up to 5 hours	4.50	4.70	0.20	4%	SS
- Up to 6 hours	5.50	5.70	0.20	4%	SS
- Over 6 hours	10.00	10.50	0.50	5%	SS
<b>On Street Parking</b>					
- Up to 30 mins	0.00	0.00	0.00	0%	SS
- Up to 1 Hour (maximum stay)	1.00	1.00	0.00	0%	SS
<b>Season tickets</b>					
13 weekly	240.00	260.00	20.00	8%	SS
Annual	660.00	690.00	30.00	5%	SS
<b>Leased bays</b>					
26 weekly	385.00	400.00	15.00	4%	SS
Annual	710.00	740.00	30.00	4%	SS
<b>Car park permits</b>					
Business parking permit (3 months)	135.00	144.00	9.00	7%	SS
Business parking permit (6 months)	255.00	268.00	13.00	5%	SS
Business parking permit (12 months)	440.00	460.00	20.00	5%	SS
Dispensation parking permit (daily)	25.00	30.00	5.00	20%	SS
Dispensation parking permit (weekly)	100.00	110.00	10.00	10%	SS
<b>Penalty Charge Notices (statutory)</b>					
Lower level charge	50.00	50.00	0.00	0%	SO
Lower level charge paid early	25.00	25.00	0.00	0%	SO
Higher level charge	70.00	70.00	0.00	0%	SO
Higher level charge paid early	35.00	35.00	0.00	0%	SO

# ECONOMIC DEVELOPMENT

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>FILMING in Council owned locations</b>				
Less than One Hour	0.00	0.00	0%	SS
Up to 4 Hours	350.00	0.00	0%	SS
4 - 6 Hours (half day)	600.00	0.00	0%	SS
Over 6 hours (full day)	1,000.00	0.00	0%	SS
Multiple Days	Price on application			SS
<b>SPONSORSHIP</b>				
<b>ROUNDAABOUTS</b>				
Level 1	2,500.00	0.00	0%	SS
Level 2	2,250.00	0.00	0%	SS
Level 3	2,000.00	0.00	0%	SS
Price per sign 3 or 4 per roundabout depending on location	125.00	0.00	0%	SS
<b>FLORAL DISPLAYS</b>				
Planter	500.00	0.00	0%	SS
Barrier Basket	300.00	0.00	0%	SS
Hanging Basket	200.00	0.00	0%	SS
<b>LAMP COLUMN BANNERS (On Council Land)</b>				
1 year	500.00	0.00	0%	SS
2 years	750.00	0.00	0%	SS
3 years	1,000.00	0.00	0%	SS
<b>FESTIVE LIGHTING</b>				
Per Motif for one season	250.00	0.00	0%	SS
Christmas Tree for one season	1,500.00	0.00	0%	SS
<b>EVENTS</b>				
Per Event	250.00	0.00	0%	SS
<b>DISTRIBUTION OF PROMOTIONAL MATERIAL</b>				
The framework is based on a scoring criteria about number of days, size of promotion, local independent/national chain, etc.				
Score 1-5	10.00	0.00	0%	SS
Score 6-9	25.00	0.00	0%	SS
Score 10-15	100.00	0.00	0%	SS
Score 16-20	250.00	0.00	0%	SS
Score 21+	500.00	0.00	0%	SS
<b>ADVERTISING IN COUNCIL PUBLICATIONS</b>	Price on application			SS

# WASTE AND RECYCLING SERVICES

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>DOMESTIC REFUSE AND RECYCLING</b>				
Additional kerbside recycling boxes (first 2 additional boxes free of charge)	3.50	0.00	0%	SS
Additional 240 litre green wheeled bin for green waste	40.00	0.00	0%	SS
<b>GREEN WASTE COLLECTIONS</b>				
Full year subscription (per bin)	42.00	0.00	0%	SO
Full year subscription via Direct Debit (per bin)	34.00	0.00	0%	SO
<b>DOMESTIC BULKY WASTE COLLECTIONS</b>				
One item	30.00	1.00	3%	SO
Two items	40.00	1.00	3%	SO
Three items	50.00	1.00	2%	SO
1/2 van	77.00	2.00	3%	SO
3/4 van	98.00	2.00	2%	SO
Full van	118.00	3.00	3%	SO
<b>Concession rates</b>				
One item	22.50	0.75	3%	SO
Two items	30.00	0.75	3%	SO
Three items	37.50	0.75	2%	SO

## Concessions (based on 25% discount)

Where stated - available to people over 75 and those on the following benefits: income support, job seekers allowance, employment support allowance (income related), pension credit or disability living allowance/personal independence payment (all ratings) or an equivalent award of Universal Credit.



# CEMETERY SERVICES

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
Non-resident charges are four times the fees listed. It should be noted, graves in Hoddesdon cemetery cannot be purchased by non-residents. Non-residents who have moved from the borough within the last 10 years may be eligible for resident rates (further details on application)				
<b>Purchase of exclusive rights of burial (100 years)</b>				
<b>Conventional graves</b>				
Full space	1,230.00	30.00	3%	SO
Half space - 18 and over (cremated remains only)	770.00	20.00	3%	SO
Half space - under 18 years	118.00	3.00	3%	SO
<b>Lawn graves</b>				
Full space	900.00	25.00	3%	SO
Half space - 18 and over (cremated remains only)	620.00	20.00	3%	SO
Half space - under 18 years	74.00	2.00	3%	SO
<b>Restricted graves - (subject to availability)</b>				
Full space	565.00	15.00	3%	SO
<b>Mausoleum chambers - (subject to availability)</b>				
Per chamber (including inscription on granite plaque) Top or bottom row	9,250.00	250.00	3%	SO
Per chamber (including inscription on granite plaque) Middle row	10,250.00	250.00	3%	SO
Per chamber (including inscription on granite plaque) Non resident	12,500.00	500.00	4%	SO
<b>Burial Chambers (Cheshunt only)</b>				
Per chamber for two people, includes memorial	11,000.00	11,000.00	NEW	SO
<b>Walled graves and vaults</b>				
Right to construct, excavation and construction				
- Single space (one person)		Price on application		SO
- Single space (two people)		Price on application		SO
- Double space (two people)		Price on application		SO
- Double space (four people)		Price on application		SO
<b>Interment</b>				
<b>18 years and over</b>				
One interment - full space	770.00	20.00	3%	SO
Two interments - full space	1,025.00	25.00	3%	SO
Three interments - full space	1,280.00	30.00	2%	SO
Four interments - full space		Price on application		SO
Interment in walled grave or immurement in mausoleum	555.00	15.00	3%	SO
Interment on Saturday (additional fee):-				
- Full space	650.00	50.00	8%	SO
- Half space	325.00	25.00	8%	SO
<b>Under 18 years</b>				
Non resident/Borough resident (govt pay)	150.00	40.00	36%	SO
<b>Cremated remains (+25% for each multiple interments / same plot)</b>				
Purchase of exclusive rights of burial (30 years)	515.00	15.00	3%	SO
Lease of columbarium niche (30 years)	500.00	10.00	2%	SO
<b>Interment of cremated remains</b>				
- 18 years and over	205.00	5.00	3%	SO
- Under 18 years	60.00	2.00	3%	SO
- Scattered cremated remains on a grave or flower bed	35.00	5.00	17%	SO
- Garden of rest - strew cremated remains under turf or topsoil	60.00	3.00	5%	SO
Interment of ashes in columbarium	190.00	10.00	6%	SO

# CEMETERY SERVICES

	Fee	Change from	Change from	VAT
	2020/21	2019/20	2019/20	Indicator
	£	£	%	
Pre-purchase of exclusive rights of burial (100 years)				
Conventional graves				
Full space	1,700.00	50.00	3%	SO
Half space	1,085.00	35.00	3%	SO
Lawn graves				
Full space	1,290.00	40.00	3%	SO
Half space	835.00	25.00	3%	SO
Pre-purchase ashes only	725.00	25.00	4%	SO
Transfer of Deeds	65.00	5.00	8%	SO
Soil for memorial				
- Full space (pro rata for Half, Double, Treble etc.)	70.00	5.00	8%	SO
Grave maintenance (all prices include VAT)				
Full plot				
- maintenance only (no plants)	100.00	5.00	5%	SS
- perennial planting with maintenance	150.00	10.00	7%	SS
- re-turfing grave	50.00	5.00	11%	SS
Half plot				
- maintenance only (no plants)	55.00	5.00	10%	SS
- perennial planting with maintenance	80.00	10.00	14%	SS
- re-turfing grave	30.00	7.50	33%	SS
Memorial cleansing				
Full plot	70.00	10.00	17%	SS
Half plot	40.00	5.00	14%	SS
Other charges				
Memorial wall - commemorative wall plaque	230.00	10.00	5%	SS
Commerative bench plaque (10 year period)	290.00	30.00	12%	SS
Use of Chapel only (interment elsewhere) (1/2 hour service)	150.00	20.00	15%	SO
Levelling a memorial to correct sinkage/settlement for a single space memorial on one piece foundation	Price on application			SS
Remove memorial and turf over or make garden	Price on application			SS
Exhumation of full interments	Price on application			SS
Exhumation of cremated remains	250.00	25.00	11%	SS
Grave Extension supply/install	Price on application			SS
Memorial surrounds				
Block paving				
- 6ft.6 x 2ft.6	Price on application			SS
- 7ft.0 x 3ft.0	Price on application			SS
Concrete paving full space	Price on application			SS
Other sizes/options available on request				
Memorial cross/marker	90.00	10.00	13%	SS

# PARKS AND OPEN SPACES

	Fee	Change from	Change from	VAT
	2020/21	2019/20	2019/20	Indicator
	£	£	%	
OUTDOOR SPORTS PITCHES				
- A 5% 'bulk' booking discount applies for leagues, associations and clubs purchasing over £2,000 worth of pitches per season.				
Football Adults				
- Pitch with changing facilities - per season (36 matches)	1,815.00	45.00	3%	SS
- per match	87.00	2.00	2%	SS
- Pitch without shower facilities - per season (36 matches)	1,230.00	30.00	3%	SS
- per match	67.50	1.50	2%	SS
Football - Youth & Juniors (excluding Sunday am)				
Youth/juniors playing on adult, 9v9 or junior pitches				
- Pitch with shower facilities - per season (36 matches)	1,230.00	30.00	3%	SS
- per match	58.50	1.50	3%	SS
- Pitch without shower facilities - per season (36 matches)	800.00	20.00	3%	SS
- per match	46.00	1.00	2%	SS
Mini Soccer				
- Pitch with shower facilities - per season (36 matches)	515.00	15.00	3%	SS
- per match	28.50	0.50	2%	SS
- Pitch without shower facilities - per season (36 matches)	328.00	8.00	3%	SS
- per match	20.50	0.50	3%	SS
Outdoor Fitness Classes				
- per month per site	61.50	1.50	3%	SS
Wormley All Weather Pitch				
Peak times Sept - Apr				
Off peak times May - Aug. Fri/Sat and Sun pm all year. Sept - Apr prior to 5.30pm)				
Netball				
Per Court Per hour				
- Peak	22.60	0.60	3%	SS
- Off Peak	16.50	0.50	3%	SS
- Off Peak Junior	14.50	0.50	4%	SS
Whole Area (7 courts)				
- Peak	123.00	3.00	3%	SS
- Off Peak	87.00	2.00	2%	SS
- Off Peak Junior	71.75	1.75	3%	SS
5-a-side				
Per Pitch Per hour				
- Peak	41.00	1.00	3%	SS
- Off Peak	28.00	1.00	4%	SS
- Off Peak Junior	23.00	1.00	5%	SS
Whole Area (4 pitches)				
- Peak	123.00	3.00	3%	SS
- Off Peak	87.00	2.00	2%	SS
- Off Peak Junior	71.75	1.75	3%	SS
Additional field parking/staffing for special events	Price on application			SS
Commemorative trees and benches	Price on application			SO
Commerative bench plaque (10 year period)	290.00			

## PARKS AND OPEN SPACES

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>ALLOTMENTS</b> - (only available to residents )				
Rent of Allotments (per pole or 5m per annum, actual length may vary by 0.6%)				
- General	8.25	0.25	3%	SO
- Concession for individuals in receipt of pension credit	5.75	0.25	5%	SO
Key purchase (per key) - all sites	12.00	2.00	20%	SO
Tenancy set up fee (including initial key)	32.00	2.00	7%	SO
Beehive Licence per plot (annual fee)	10.00	0.00	0%	SO
<b>Fairs/Carnivals/Fetes at Open Spaces - (per day or part day on site)</b>				
Commercial Fun Fairs - Non Operational	308.00	8.00	3%	SS
Commercial Fun Fairs - Operational - Weekend	470.00	10.00	2%	SS
Commercial Fun Fairs - Operational - Mon to Fri	390.00	10.00	3%	SS
Family Funfairs (as above less 20%) Finish at 8pm.				
Non Operational	245.00	5.00	2%	SS
Operational - Weekend	375.00	7.00	2%	SS
Operational - Mon to Fri	310.00	6.00	2%	SS
Commercial Fun Fairs - Associated with Council Proms				
Circuses - Non Operational	155.00	5.00	3%	SS
Circuses - Operational.	400.00	10.00	3%	SS
Large Assoc./Charity Events i.e. Carnivals, Dog Shows	265.00	5.00	2%	SS
Small Association Events i.e. Fetes, Barbecues	135.00	5.00	4%	SS
<b>Damage /Reinstatement Deposits</b>				
Commercial Fun Fairs/Circuses	750.00	0.00	0%	SO
All utilities or additional equipment/staff		Price on application		SS
Concessionaires i.e. hot dog/ice cream vans per event		Price on application		SS
Special seasonal licence to carry out periodic visits to parks and open spaces specified		Price on application		SE

# COMMUNITY ACTIVITIES

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>COMMUNITY DEVELOPMENT</b>				
<b>PLAY SCHEMES</b>				
<b>Booked in advance</b>				
Day Rate (8.30am - 5.30pm)	22.00	0.50	2%	SE
Half Day (8.30am - 12:30pm or 1:30pm - 5.30pm)	12.50	0.25	2%	SE
<b>Turn up on the day</b>				
Day Rate (8.30am - 5.30pm)	26.00	0.50	2%	SE
Staff Day Rate - on the day only (8.30am - 5.30pm)	13.50	0.50	4%	SE
Discount for five days booked in one week (per week)	5.00	0.00	0%	SE
<b>Early drop off / late pick up</b>				
Early drop off (8am - 8.30am)	3.25	0.25	8%	SE
Late pick up (5.30pm - 6pm)	3.25	0.25	8%	SE
<b>Late pick up (unarranged)</b>				
Late pick up (per half hour after paid for session)	6.00	1.00	20%	SE
<b>X-PLOSION Club Nights</b>				
In advance	5.70	0.00	0%	SS
On the door	7.00	0.00	0%	SS
<b>ACTIVE HERTS</b>				
Attendance at Active Herts sessions after initial 6 week period	3.00	0.00	0%	SS

# BOROUGH OFFICES HIRE

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>Hire of Accommodation</b> (hourly charges unless otherwise stated)				
<b>Borough Offices</b>				
Off Peak				
-Council Chamber	29.00	1.00	4%	SS
-Committee Room	24.00	1.00	4%	SS
Peak				
-Council Chamber	37.00	1.00	3%	SS
-Committee Room	30.00	1.00	3%	SS
Tea and Coffee - per cup	0.50	0.00	0%	SS
Hire of				
-Data Projector	14.00	0.50	4%	SS
-Screen	8.00	0.50	7%	SS
Flip Chart (supplied with paper, but not pens)	9.00	0.50	6%	SS
Laptop	14.00	0.50	4%	SS

<b>Off Peak</b>	Monday to Friday 9am to 6pm
<b>Peak</b>	Monday to Friday 6pm to midnight Saturday, Sunday and Bank Holidays

<b>Huntingdon Suite</b>				
- Peak per hour	35.00	1.00	3%	SS
- Off peak per hour	27.00	1.00	4%	SS
- All day hire on Friday/ Saturday 9am - 12 midnight (flat rate)	435.00	13.00	3%	SS
<b>Spanish Ambassador's Suite</b>				
- Peak per hour	28.00	1.00	4%	SS
- Off peak per hour	23.00	1.00	5%	SS
- Use for Civil ceremonies (flat rate)	185.00	5.00	3%	SS
<b>Beaufort Suite</b>				
- Peak per hour	44.00	1.00	2%	SS
- Off peak per hour	29.00	1.00	4%	SS
- Use for Civil ceremonies (flat rate)	273.00	9.00	3%	SS
- All day hire on Friday/Saturday 9am - 12 midnight (flat rate)	600.00	20.00	3%	SS

<b>Off Peak</b>	Monday to Thursday (excluding Bank Holidays)
<b>Peak</b>	All day Friday through to Sunday and Bank Holidays Discounts available for regular bookings. Minimum Hire - 2 hours

# PUBLIC HALLS

## BROXBOURNE LEISURE AND CULTURE

All prices are maximum which may be varied at the discretion of the Director of Finance.

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>PUBLIC HALLS</b>				
For all Halls off peak periods are Monday to Thursday all hours & Friday up to 6pm excluding Bank Holidays.				
All other times are peak periods including Bank Holidays.				
Wedding packages are delegated to the Director of Finance				
Bar tariffs are delegated to the Director of Finance				
Conference and delegate rates are delegated to the Director of Finance				
<b>PUBLIC HALLS - SPOTLIGHT</b>				
<b>Peak (per hour unless stated)</b>				
- Whole Complex (excluding Kitchen)	165.00	5.80	4%	SS
- Whole Complex (excluding Kitchen) Sat only	175.00	4.60	3%	SS
- Main Hall (no or partial theatre set-up)	115.00	1.70	2%	SS
- Bar Lounge	75.00	18.90	34%	SS
- Dinant Room	40.00	6.30	19%	SS
- Kitchen ( Minimum three hours )	40.00	4.30	12%	SS
- Rehearsal / Setting up rate	80.00	0.40	1%	SS
<b>Off Peak (per hour unless stated)</b>				
- Whole Complex (excluding Kitchen)	90.00	4.30	5%	SS
- Main Hall (no or partial theatre set-up)	65.00	5.80	10%	SS
- Bar Lounge	40.00	5.30	15%	SS
- Dinant Room	35.00	6.40	22%	SS
- Kitchen ( Minimum three hours)	35.00	9.50	37%	SS
- Rehearsal / setting up rate	50.00	3.00	6%	SS
<b>External set up - Gardens</b>	350.00	44.00	14%	SS
<b>Off Peak Wedding and Civil ceremonies (per hour unless stated)</b>				
- Dinant Room (Reception included)	115.00	2.80	2%	SS
- Main Hall (Reception included)	150.00	3.10	2%	SS
- Outdoor Ceremony (Reception at Spotlight)	325.00	8.80	3%	SS
<b>Cinema</b>				
The ticket price includes a booking fee				
<b>2D Cinema</b>				
- Cinema Standard (FoB - 50p discount)	7.30	0.10	1%	SS
- Family price (price each ticket)	5.80	0.10	2%	SS
<b>Surcharges</b>				
Surcharges prevail for all bookings as follows :-				
- Non-Resident - Charge plus 25% at both peak and off-peak time				
- Commercial - Peak charge plus 40% all times (incl. hirers taking fees for tutored classes)				
- Charities will be charged as resident - off peak only				
- Penalty Charge of double the hourly rate for every 30 minutes over agreed booking time.				
<b>Deposits</b>				
Booking Deposit on all functions (or 20% of total if greater)				
- Spotlight	260.00	5.00	2%	SO
Damage/Additional Cleaning Deposit:				
- Spotlight	1,050.00	30.00	3%	SO
Damage/Additional cleaning deposit - Kitchen hire				
- Spotlight	520.00	10.00	2%	SO

# PUBLIC HALLS

## BROXBOURNE LEISURE AND CULTURE

All prices are maximum which may be varied at the discretion of the Director of Finance.

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>Self catering/Corkage</b>				
- Spotlight	1,150.00	5.50	0%	SS
<b>Box Office Commission Percentages /Charges</b>				
Amateur Dramatic groups/Charity Events (min charge £75)	9.0%	n/a	6%	SS
Commercial Hirers (min charge £175)	10.5%	n/a	5%	SS
BOB Events NOT held at Spotlight, WCC	7.0%	n/a	7%	SS
Ticket printing for Non Box Office sales (per 100 tickets, min charge £18.00)	19.00	0.60	3%	SS
<b>PUBLIC HALLS</b>				
<b>Miscellaneous Hire Charges</b>				
Mercedes Box van - half day	41.50	0.70	2%	SS
Mercedes Box van - full day	67.00	1.70	3%	SS
Driver - per hour	25.00	0.50	2%	SS
Diesel - per mile	1.15	0.05	5%	SS
Chair - each	1.15	0.05	5%	SS
Table - each	2.70	0.10	4%	SS
<b>Additional facilities / staff</b>				
Hall charges for Spotlight are inclusive of a Front of House manager (and a technician where necessary). Additional services such as floral decorations, catering, hire of equipment/furniture, security guard etc. are available for an extra charge on application.				
<b>* Please note PRS / PPL charges incurred will be recharged to the hirer.</b>				
<b>Spotlight Friends membership (Max charge set throughout the year)</b>				
Individual	15.00	0.70	5%	SS
Joint	25.00	0.50	2%	SS
Replacement Friends of Broxbourne Card	2.60	0.00	0%	SS
<b>SESSIONAL ACTIVITIES</b>				
Exercise Classes - 1 hour	5.00	0.10	2%	SE
Exercise Classes - 1 hour (FoB)	4.70	0.10	2%	SE
Line Dancing - 1 hour	5.60	0.10	2%	SE
Line Dancing - 1 hour (FoB)	5.00	0.10	2%	SE
Line Dancing - 2 hour	6.85	0.15	2%	SE
Line Dancing - 2 hour (FoB)	6.30	0.10	2%	SE
Regular Ballroom & Sequence Dancing	4.70	0.10	2%	SE
Regular Ballroom & Sequence Dancing (FoB)	4.20	0.10	2%	SE



# CHESHUNT PARK GOLF COURSE

## BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.

These Fees apply from 1 January 2020

	Fee from 1 January 2020 £	Change from 2019 £	Change from 2019 %	VAT Indicator
<b><u>Rounds of Golf (Weekend and bank/public holidays)</u></b>				
<b>Time band 1 (Open up to 11.00 )</b>				
Visitor	30.00	1.50	5%	SS
Member's Guest (1 guest per member)	26.25	1.25	5%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0%	SS
Company 2nd -3rd Guest	26.25	3.75	17%	SS
CGC & CPGC Matchday Visiting Team Fee Per Player / Captain's Day Visitors (During Club Allocated Tee Times Only)	20.25	0.30	2%	SS
<b>Time band 2 (From 11.01 to 14.00)</b>				
Visitor	26.00	0.00	0%	SS
Member's Guest (1 guest per member)	22.75	(0.65)	(3%)	SS
CGC & CPGC Matchday Visiting Team Fee Per Player / Captain's Day Visitors (During Club Allocated Tee Times Only)	18.20	0.00	0%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0%	SS
Company 2nd -3rd Guest	22.75	1.95	9%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	21.00	0.00	0%	SS
<b>Time band 3 (From 14.01 until 16.30 )</b>				
Visitor	20.00	2.00	11%	SS
Member's Guest (1 guest per member)/Senior visitor	17.50	1.30	8%	SS
CGC & CPGC Matchday Visiting Team Fee Per Player / Captain's Day Visitors (During Club Allocated Tee Times Only)	16.00	1.00	7%	SS
Company 1st Guest (per corporate member)	0.00	0.00	n/a	SS
Company 2nd -3rd Guest	16.00	1.50	10%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	16.00	1.50	10%	SS
<b>Time band 4 (From 16.30 until close )</b>				
Visitor	15.00	0.00	0%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0%	SS
Company 2nd -3rd Guest	13.50	1.50	13%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	13.50	1.50	13%	SS
<b><u>Rounds of Golf (Midweek - excluding bank/public holidays)</u></b>				
<b>Time band 1 (Open up to 11.00 )</b>				
Visitor	25.00	1.00	4%	SS
Company 1st Guest	0.00	0.00	0%	SS
Company 2nd -3rd Guest	22.00	2.80	15%	SS
CGC & CPGC Matchday Visiting Team Fee Per Player / Captain's Day Visitors (During Club Allocated Tee Times Only)	16.00	0.40	3%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	20.00	0.80	4%	SS

# CHESHUNT PARK GOLF COURSE

## BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.

These Fees apply from 1 January 2020	Fee from 1 January 2020 £	Change from 2019 £	Change from 2019 %	VAT Indicator
<b>Time band 2 (From 11.01 - 14.00)</b>				
Visitor	20.00	(2.00)	(9%)	SS
Member's Guest (1 guest per member)/Senior visitor	17.50	(2.30)	(12%)	SS
Company 1st Guest (per corporate member)	0.00	0.00	0%	SS
Company 2nd -3rd Guest	17.50	(0.10)	(1%)	SS
CGC & CPGC Matchday Visiting Team Fee Per Player / Captain's Day Visitors (During Club Allocated Tee Times Only)	14.00	(0.30)	(2%)	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	16.00	(1.60)	(9%)	SS
Active Herts (must provide proof of being on scheme)	6.50	0.00	0%	SS
<b>Time band 3 (From 14.01 - 16.30)</b>				
Visitor	16.00	0.00	0%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0%	SS
Company 2nd -3rd Guest	14.00	1.20	9%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	13.00	0.20	2%	SS
Active Herts (must provide proof of being on scheme)	6.50	0.00	0%	SS
<b>Time band 4 (From 16.31 until close)</b>				
Visitor	12.50	1.50	14%	SS
Company 1st Guest (per corporate member)	0.00	0.00	0%	SS
Company 2nd -3rd Guest	12.50	1.50	14%	SS
Societies (Minimum 8 players. If 12 booked then organiser goes free)	12.50	1.50	14%	SS
Active Herts (must provide proof of being on scheme)	6.50	0.00	0%	SS
Junior rate (under 18 years)	12.50	12.50	NEW	SS
<b>Juniors can only play during band 3 and 4 at Weekends and 2,3 and 4 in Midweek</b>				
<b>Band 4 becomes band 3 during winter months (Oct - Mar) when the clocks change in October and the band times change as follows:</b>				
<b>(Weekend and bank/public holidays)</b>				
Band 1: Open to 10.30am (Senior discounts n/a)				
Band 2: 10.31 to 12pm (Senior discounts n/a)				
Band 3: 12.01pm until close (Senior above band 4 rate applies)				
<b>(Midweek - excluding bank/public holidays)</b>				
Band 1: Open to 10.30am (Senior discounts n/a)				
Band 2: 10.31 to 12pm (Senior above band 2 rate applies)				
Band 3: 12.01pm until close (Senior above band 4 rate applies)				
Summer 9 hole golf and buggy (Only available May - Aug from 16.00 - 17.30 )				
Buggy and 9 holes (1-2 people)	25.00	3.00	14%	SS
<b>Membership Cards</b>				
Replacement membership card	2.50	0.30	14%	SS

# CHESHUNT PARK GOLF COURSE

## BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.

These Fees apply from 1 January 2020

	Fee from 1 January 2020 £	Change from 2019 £	Change from 2019 %	VAT Indicator
<b>Other Charges</b>				
Buggy hire - Visitor	25.50	0.50	2%	SS
Buggy hire - Member	20.50	0.50	3%	SS
Buggy hire - Registered disabled	17.50	0.50	3%	SS
Trolley Hire	5.25	0.25	5%	SS
Club hire - half set	15.25	0.25	2%	SS
Club hire - half set Active Hearts	7.50	0.00	0%	SS
Full member locker hire (annual fee)	61.50	1.50	3%	SS
Bucket of balls for driving range (25 balls)	3.00	0.00	0%	SS
Bucket of balls for driving range (50 balls)	5.00	0.00	0%	SS
Bucket of balls for driving range (100 balls)	6.50	0.00	0%	SS
Bucket of balls for driving range Juniors (25 balls)	2.25	0.00	0%	SS
Bucket of balls for driving range Juniors (50 balls)	3.75	0.00	0%	SS
Bucket of balls for driving range Juniors (100 balls)	5.00	0.13	3%	SS
<b>Golf Course Membership (excluding golf union fees which are recharged at cost)</b>				
7 Day Adult - Golf & Leisure	870.00	26.00	3%	SS
7 Day Senior / Registered Disabled - Golf & Leisure	720.00	20.00	3%	SS
7 Day - Intermediate (18-24)	350.00	10.00	3%	SS
7 Day - Juniors (under 18)	110.00	2.00	2%	SS
5 Day - Adult (Monday to Friday only)	690.00	15.00	2%	SS
5 Day - Concession (Monday to Friday only, Senior and registered disabled)	590.00	15.00	3%	SS
Company Golf & Leisure membership (per member - min of 2 members)	680.00	20.00	3%	SS
7 Day Individual Corporate Golf&Leisure Membership (National Schemes)	735.00	18.00	3%	SS
<b>The following membership types are only available for existing members to renew if they are already on the rate and still qualify at time of renewal.</b>				
7 Day - Cadet (19-21)	310.00	10.00	3%	SS
7 Day - Joint (2 adults at same address)	1,560.00	40.00	3%	SS
5 Day - Adult	690.00	15.00	2%	SS
5 Day - Joint adult	1,120.00	120.00	12%	SS
5 Day - Concession	575.00	55.00	11%	SS
5 Day - Joint Concession	870.00	122.00	16%	SS
5 Day - Over 75s	375.00	71.00	23%	SS
<b>Room Hire charges</b>				
<b>Main Bar (Weekend nights Friday/Saturday 18.00 - 00.00 and Sunday 18.00 - 23.00)</b>				
Friday	350.00	30.00	9%	SS
Saturday	450.00	30.00	7%	SS
Sunday	350.00	0.00	0%	SS
<b>Main Bar (Weekend days 12.00 - 16.00)</b>				
Saturday or Sunday	350.00	50.00	17%	SS
<b>Main Bar Additional Hours (Friday, Saturday, Sunday)</b>				
Rate per hour Saturday	68.00	3.00	5%	SS
<b>Midweek Main Bar (Monday - Friday day time)</b>				
Rate per hour	48.00	3.00	7%	SS
<b>Small Bar Weekday (Monday to Friday day time)</b>				
Rate per hour	18.00	1.50	9%	SS
<b>Small Bar Weekend (Saturday and Sunday)</b>				
Rate per hour	48.00	3.00	7%	SS
<b>Damage/Additional cleaning deposit</b>	250.00	(475.00)	(66%)	SO

# LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

## BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b><u>ASTROTURF</u></b>				
<b>LTLC 5-a-side pitch - per hour</b>				
- Adult	35.40	0.80	2%	SS
- Junior (weekends & before 4.30pm weekdays)	18.80	0.40	2%	SS
- Block booking (summer term)	17.80	0.40	2%	SS
<b>JWSC 5-a-side pitch - per hour</b>				
- Adult	45.00	0.90	2%	SS
- Junior (weekends & before 4.30pm weekdays)	21.90	0.50	2%	SS
- Block booking	50.00	0.80	2%	SS
- Block booking (summer term)	20.30	0.40	2%	SS
<b>JWSC Astroturf - per hour</b>				
- Full pitch - Adult	128.80	3.10	2%	SS
- Full pitch - Junior (weekends & before 4.30pm weekdays)	64.00	1.40	2%	SS
- Full pitch - Block booking	143.00	3.00	2%	SS
- Full pitch - Block booking (summer term)	57.00	1.10	2%	SS
- Half pitch - Adult	83.50	1.40	2%	SS
- Half pitch - Junior (weekends & before 4.30pm weekdays)	41.50	1.00	2%	SS
- Half pitch - Block booking	93.00	1.70	2%	SS
- Half pitch - Block booking (summer term)	37.50	0.70	2%	SS
- Quarter pitch - Adult	44.50	0.70	2%	SS
- Quarter pitch - Junior (weekends & before 4.30pm weekdays)	22.50	0.50	2%	SS
- Quarter pitch - Block booking	44.50	0.70	2%	SS
- Quarter pitch - Block booking (summer term)	22.50	0.50	2%	SS
<b><u>CHILDREN'S ACTIVITIES</u></b>				
- Junior activities per hour	5.00	0.10	2%	SE
- Bouncy Castle session	1.85	0.05	3%	SS
- Casual astroturf (16 & under)	1.75	0.05	3%	SS
- Casual astroturf (17/18)	4.10	0.10	2%	SS
- Face painting	2.50	0.10	4%	SS
- Themed dance day	14.00	0.00	0%	SE
<b>Children's Parties per head</b>				
- Party - Activity & food	11.50	0.10	1%	SS
- Party - Scrambles Softplay & food	8.70	0.20	2%	SS
- Party - Crèche & food	11.20	0.20	2%	SS
- Party - Room hire	23.00	0.50	2%	SS
- Party - no coach option (JW only)	62.50	0.70	1%	SS
<b>Crèche (LTLC)</b>				
- 60 mins (with a workout)	3.80	0.10	3%	SE
- 75 mins (with a workout)	4.10	0.10	2%	SE
- 120 mins (with a workout)	7.00	0.10	1%	SE
<b>Scrambles Softplay (JWSC)</b>				
- per hour	3.15	0.05	2%	SS
- Under 1 (under six months free if accompanying paying child)	1.75	0.05	3%	SS
- 6 for the price of 5	15.75	0.25	2%	SS
- exclusive hire (1.5 hours)	140.00	3.40	2%	SS

# LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

## BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b><u>FIT&amp;WELL</u></b>				
<b>Gym</b>				
- Adult	8.75	0.15	2%	SS
- Youth (youth fitness times)/Active Youth	4.90	0.10	2%	SS
- GP referral discount card (including swim)	4.40	0.10	2%	SS
- Leisure Over 50s session	6.30	0.10	2%	SS
- Induction	33.00	0.80	2%	SE
- Induction - Group	26.00	0.20	1%	SE
- Induction - Youth/Active Youth	19.00	0.30	2%	SE
- Induction - School student	7.90	0.10	1%	SE
<b>Exercise Classes</b>				
- Adult (up to 40 mins plus 5 mins changeover)	5.80	0.10	2%	SE
- Adult (up to 55 mins plus 5 mins changeover)	7.70	0.10	1%	SE
- Youth (youth classes only)	4.90	0.10	2%	SE
- Leisure 50s	6.30	0.10	2%	SE
- Specialist (cardiac rehab/GP referral etc.)	4.40	0.10	2%	SE
- Pilates/yoga (premium) class (up to 70 mins plus changeover)	9.40	0.20	2%	SE
- Pilates/yoga (premium) class (30 mins)	4.70	0.10	2%	SE
<b>Fit&amp;Well Exercise Studio (per hour)</b>	47.80	1.10	2%	SS
<b>Personal Training</b>				
- Personal Training session (60 mins)	37.60	0.00	0%	SE
- Personal Training - youth (60 mins)	34.00	0.00	0%	SE
- Personal Training - 4 sessions (60 mins)	130.00	0.00	0%	SE
- Personal Training - 4 sessions, 2 person/couple (60 mins)	220.00	220.00	NEW	SE
- Personal Training - youth - 6 sessions (60 mins)	170.00	0.00	0%	SE
- Personal Training - 8 sessions (60 mins)	245.00	0.00	0%	SE
- Personal Training - 16 sessions (60 mins)	450.00	0.00	0%	SE
- Personal Training session (30 mins)	19.20	0.00	0%	SE
- Personal Training - youth (30 mins)	17.10	0.00	0%	SE
- Personal Training - 6 sessions (30 mins)	96.00	0.00	0%	SE
- Personal Training - youth - 6 sessions (30 mins)	85.50	0.00	0%	SE
- Personal Training session on powerplate (30 mins)	19.20	0.00	0%	SE
- Personal Training on powerplate (30 mins) - 6 sessions	96.00	0.00	0%	SE

# LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

## BROXBOURNE SPORT

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	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b><u>FIT&amp;WELL MEMBERSHIPS</u></b>				
<b><u>DUAL CENTRE (LTLC &amp; JWSC) - new memberships only - current members stay on price when they joined</u></b>				
<b>Direct Debit option</b> - continuous membership with a minimum membership of 4 months (one month notice after 3 months membership)				
Individual	47.00	0.00	0%	SS
Concession (15% discount)	39.95	0.00	0%	SS
Corporate (10% discount)	42.30	0.00	0%	SS
Active Youth (16 yrs and under)	23.50	0.00	0%	SS
<b>ANNUAL option</b>				
<b>12 x monthly DD fee</b>				
Individual	564.00	0.00	0%	SS
Concession	479.40	0.00	0%	SS
Corporate	507.60	0.00	0%	SS
Active Youth (16 yrs & under)	282.00	0.00	0%	SS
<b>SHORT TERM FIT&amp;WELL MEMBERSHIPS (no joining or induction fee payable)</b>				
Student Summer Holiday - one month	39.95	0.00	0%	SS
(Sold from 1st August to 31st August, December and Easter)				
Student Summer Holiday - two months	79.90	0.00	0%	SS
(Sold from 1st July to 31st August)				
Student Summer Holiday - three months	119.85	0.00	0%	SS
(Sold from 1st June to 31st July)				
Student Summer Holiday - four months	159.80	0.00	0%	SS
(Sold from 1st May to 30th June)				
Referral - three months (GP, probation, HYJS)	99.90	0.00	0%	SS
Hertfordshire Youth Justice Service - three months (14-15 yrs)	70.50	0.00	0%	SS
<b><u>SINGLE SITE (JWSC only) - new memberships only - current members stay on price when they joined</u></b>				
<b>Direct Debit option</b> - continuous membership with a minimum membership of 4 months (one month notice after 3 months membership)				
Individual	39.95	0.00	0%	SS
<b>ANNUAL option</b>				
<b>12 x monthly DD fee</b>				
Individual	479.40	0.00	0%	SS
<b>SHORT TERM FIT&amp;WELL MEMBERSHIPS (no joining or induction fee payable)</b>				
JWSC school pupil summer holiday	39.95	0.00	0%	SS
<b>FIT&amp;WELL JOINING FEE - for both sites</b>				
Adult	30.00	0.00	0%	SS
Concession	30.00	0.00	0%	SS
Corporate	30.00	0.00	0%	SS
Youth - one youth can join with no joining fee for each parent who is a Fit&Well member	15.00	0.00	0%	SS
<b>Replacement membership card/replacement locker card</b>	2.50	0.10	4%	SS
<b>Administration fee for membership debt collection</b>	25.00	0.00	0%	SS

# LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

## BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b><u>MISCELLANEOUS</u></b>				
<b>Locker Hire</b>				
- Locker hire	0.20	0.00	0%	SS
- Replacement Locker card	5.00	0.00	0%	SS
<b>Health Suite - including swim (per session)</b>				
- Adult	8.70	0.10	1%	SS
- Concession	8.00	0.10	1%	SS
- Leisure 50s (specific sessions)	5.80	0.10	2%	SS
- Health Suite with activity	4.80	0.10	2%	SS
<b>Squash Court (Per 40 Minutes)</b>				
- Adult	11.00	0.20	2%	SS
- Junior (off peak times only)	5.00	0.10	2%	SS
- Adult - 6 sessions for the price of 5	55.00	1.00	2%	SS
<b>JWSC outdoor cricket nets (2 nets)</b>				
- per hour - new area	30.00	0.70	2%	SS
<b>Leisure over 50s</b>				
- Bowls per session	4.90	0.10	2%	SS
- Activity per session	5.50	0.10	2%	SS
<b>Leisure 50 activity/bowls books - 6 sessions for the price of 5</b>				
- Leisure 50s	27.50	0.50	2%	SS
Short Mat Bowls - 2 hours	3.90	0.10	3%	SS
Short Mat Bowls - 2 hours (FoB)	3.60	0.10	3%	SS
<b>Equipment Hire</b>				
- Rackets	2.50	0.10	4%	SS
- Refundable deposit	5.00	0.00	0%	SS
- Chair - each	0.90	0.00	0%	SS
- Table - each	2.50	0.00	0%	SS
- Barrier - each	2.40	0.00	0%	SS
<b>Meeting Room per hour (large - LT MPR, bar for meeting))</b>	26.00	0.20	1%	SS
<b>Meeting Room per hour (medium - JW classroom, LT activity space)</b>	20.00	0.20	1%	SS
<b>Bar Area (per hour)</b>				
LTLC	34.00	0.70	2%	SS
JWSC	34.00	0.70	2%	SS
Minimum hire period of six hours on Friday/Saturday evening				

## Damage deposit for events

Up to 100% of the value of the booking at the manager's discretion.

# LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

## BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b><u>TRAINING COURSES</u></b>				
National Pool Lifeguarding Qualification (with AED)	295.00	0.00	0%	SE
National Pool Lifeguarding Qualification (without AED)	262.90	0.00	0%	SE
First Aid at Work	224.00	0.00	0%	SE
First Aid at Work - renewal	178.20	0.00	0%	SE
First Aid at Work - refresher	39.30	0.00	0%	SE
Emergency first aid	122.60	0.00	0%	SE
ASA level 1 - from 1st January 2018	412.40	0.00	0%	SE
ASA level 2 - from 1st January 2018	680.10	0.00	0%	SE
ASA Coaching Aquatic Pre-Fundamentals (QCF) - 1/1/2018	289.60	0.00	0%	SE
<b><u>SPORTS HALL</u></b>				
<b>Badminton - (Per hour, per court)</b>				
- Adult	12.20	0.20	2%	SS
- Adult (block booking)	14.50	0.10	1%	SS
- Junior (off peak times only)	7.80	0.10	1%	SS
- Club	7.10	0.10	1%	SS
Badminton - 6 sessions for the price of 5	61.00	1.00	2%	SS
<b>Table Tennis - (Per hour, per table)</b>				
- Adult	12.20	0.20	2%	SS
- Junior (off peak times only)	7.80	0.10	1%	SS
Second table on court	6.20	0.10	2%	SS
Table tennis - 6 sessions for the price of 5	61.00	1.00	2%	SS
<b>LTLC Olympic Hall (6 courts) JWSC Sports Hall (4 courts)</b>				
- Per hour/per court	21.20	0.50	2%	SS
- Per hour/whole hall (LTLC - including bleachers)	165.00	3.20	2%	SS
- Per hour/whole hall (LTLC - excluding bleachers)	119.00	2.00	2%	SS
<b>JWSC Cricket Nets (four nets) per hour</b>	74.00	1.20	2%	SS



# LAURA TROTT LEISURE CENTRE and THE JOHN WARNER SPORTS CENTRE

## BROXBOURNE SPORT

All prices are maximum which may be varied at the discretion of the Director of Finance.

	Fee 2020/21 £	Change from 2019/20 £	Change from 2019/20 %	VAT Indicator
<b>SWIMMING</b>				
<b>Casual swimming</b>				
- Adult	5.40	0.10	2%	SS
- Junior	2.95	0.05	2%	SS
- Concession (other than junior)	3.25	0.05	2%	SS
- Family swim (two adults + up to two children or one adult and up to three children)	12.40	0.20	2%	SS
- Parent/guardian plus under three	2.95	0.05	2%	SS
- Fun toy swim	3.25	0.05	2%	SS
- Leisure 50s	3.25	0.05	2%	SS
- Swim and socialise	4.20	0.10	2%	SS
- Child under three		free		
- Designated disabled session (customer and carer). In any other public swim session the disabled person pays the normal price but a carer attending purely to aid the disabled person is allowed in free of charge)		free		
<b>Book of Swimming Tickets (6 tickets for the price of 5)</b>				
- Adult	27.00	0.50	2%	SS
- Junior	14.75	0.25	2%	SS
- Concessionary	16.25	0.25	2%	SS
- Leisure Club over 50s	16.25	0.25	2%	SS
<b>Swimming Lessons / Courses</b>				
<b>Adult lesson (30 mins), youth lifesaving &amp; swim trainer</b>				
- 50 weeks cash block - including free casual swimming	400.00	7.96	2%	SE
- Direct Debit membership (per month) - including free casual swimming for Youth & Swim Trainer	37.00	0.70	2%	SE
<b>Junior lesson (30 mins)</b>				
- 50 weeks cash block - including free casual swimming	315.00	7.20	2%	SE
- Direct Debit membership (per month) - including free casual swimming	29.20	0.70	2%	SE
Re-joining fee if more than one DD membership cancellation	25.50	0.50	2%	SS
- School Swimming (30 mins) with instruction/per child - from 1st September 2018	2.75	0.05	2%	SE
- Individual course (6 x 30 mins) (1 to 1)	139.50	0.00	0%	SE
- Individual course (6 x 30 mins) (1 to 2)	217.50	0.00	0%	SE
- Individual course (6 x 30 mins) (1 to 3)	247.10	0.00	0%	SE
<b>Pool Hire (per hour)</b>				
Pool Parties - main pool	170.00	2.70	2%	SS
Pool Parties - JWSC learner pool on its own	113.80	2.20	2%	SS
Pool Parties - JWSC learner pool in addition to main pool	28.65	0.55	2%	SS
Gala Pool Hire	135.60	3.30	2%	SS
Club Hire Training - single lane	19.35	0.45	2%	SS
Club Hire Training - multiple lanes - per lane	14.75	0.25	2%	SS

## BROXBOURNE SPORT AND BROXBOURNE LESIURE AND CULTURE CONCESSIONARY QUALIFICATIONS

Category	Proof required	Renewal date	Expiry date
Young people 16 or under	Passport or birth certificate	N/A	17th birthday
People in full time education	Student ID card or school letter	August 31st at end of academic year that proof relates to	
Income based job seekers	Notice of entitlement to income based job seekers allowance	Last date of period specified on notice	
Low income families	Notice of entitlement to income support	Last date of period specified on notice	
Disabled persons	Notice of entitlement showing allowance for disability	Last date of period specified on notice	
Persons aged 65 or above	Passport, driving licence or birth certificate	N/A	None
War pensioner or widow	Notice of entitlement	N/A	None
Hertfordshire Additional Needs Database (HAND) member	Membership card	N/A	20th birthday
Ex-service personnel	Proof of service	N/A	

## **Earmarked Reserves**

		Estimated Balance at 31/03/20 £000	Estimated Contribution to Reserve 2020/21 £000	Estimated Expenditure 2020/21 £000	Estimated Balance at 31/03/21 £000
<b>Capital Reserves</b>					
Capital and Building Works Reserve	1	3,200	0	0	3,200
		3,200	0	0	3,200
<b>Revenue Reserves</b>					
Service Protection and Enhancement Fund	2	2,804	0	0	2,804
Economic Development Reserve	3	370	125	(235)	260
Repairs and Renewals Fund	4	956	0	0	956
Housing & Planning Delivery Grant Reserve	5	400	0	(100)	300
Personnel Reserve	6	291	0	0	291
Performance Reward Grant Reserve	7	45	0	0	45
Service Specific Grants Reserve	8	1,196	95	(218)	1,073
Grave Maintenance Reserve	9	17	0	0	17
Park Lane Footbridge Reserve	10	318	0	0	318
Brookfield Reserve	11	3,298	422	0	3,720
Lottery Grant Reserve	12	21	0	0	21
Rental Income Protection Reserve	13	400	450	0	850
		10,116	1,092	(553)	10,655
<b>SO Reserves</b>					
Environmental Services Reserve	14	272	460	0	732
Leisure Management Reserve	15	438	309	(150)	597
		710	769	(150)	1,329
		14,026	1,861	(703)	15,184

These General Fund reserves are an important way of projecting the Council's current resources into the future and preparing to meet future needs. Their purposes are:

1. Capital and Building Works Reserve - used to finance capital works to the Council's buildings as well as purchases of vehicles, plant and equipment.
2. Service Protection and Enhancement Fund - to protect and enhance services in future years.
3. Economic Development Reserve - used to invest in the future economic wellbeing of the Borough, including its town centres.
4. Repairs and Renewals Fund - to enable accelerated maintenance of revenue generating fixed assets.
5. Housing, Planning Delivery Grant Reserve - to fund future expenditure associated with the Local Plan.
6. Personnel Reserve - to provide for potential personnel related costs.
7. Performance Reward Grant Reserves - to hold performance reward grant funding for future allocation by the Local Strategic Partnership.
8. Service Specific Grants Reserve - grants received in advance of expenditure being incurred but which need to be recognised as income in the year they are received.
9. Money received from individuals to maintain graves in perpetuity.
10. Park Lane Footbridge Reserve - to fund the construction of a footbridge over the railway at Park Lane.
11. Brookfield Reserve - to fund the future relocation of the Council's depot and allotments.
12. Lottery Grant Reserve - contributions received from the Broxbourne Community Lottery, set aside to fund grant applications
13. Rental Income Protection Reserve - to be drawn upon in the event of a significant drop in the commercial rental income the Council receives.
14. Environmental Services Reserve - used to finance purchases of vehicles, plant and equipment for Environmental Services.
15. Leisure Management Reserve - used to finance capital works, plant and equipment at the Council's leisure facilities.



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