

MINUTES OF FRIENDS OF BARCLAY PARK COMMITTEE MEETING HELD AT 7.00PM ON TUESDAY, 20 NOVEMBER 2018

Present:

Peter Grant (PG)	- Chair
Theresa Casbard (TC)	- Secretary
Gill Woollgar (GW)	- FoBP Volunteer Co-Ordinator
Bob Ivison (BI)	- Committee Member
Alan Casbard (AC)	- Committee Member
Marjorie Boulton (MB)	- Committee Member

Apologies: Elaine Lovick

		Action
1. Welcome/Apologies	The meeting opened at 7 pm. PG was glad to be back and was welcomed by the committee.	
2. Minutes of Last Meeting of 11 September 2018	Matters Arising: FoBP promotional leaflet – PG felt it would help to have an A5 promotional leaflet for the Friends. PG will produce a draft. All other actions had been completed or were dealt with as part of the agenda.	PG
3. Treasurer's Update	Following the meeting EL reported a balance of £4,260.24 in the account.	
4. Love Hoddesdon Update	MB attended a meeting prior to this FoBP one. The focus was on the forthcoming Hoddesdon Loves Christmas event. MB helped with the poppy project and the committee thanked her for all her work. MB & BI reported LH would like to run something to tie in with the next Banana Hunt. FoBP will ensure dates are shared. MB reported the Youth Council should be able to help with staffing.	
5. (Small) Works List – see attached	BI had previously circulated some suggestions for future works in the park. TC to amalgamate these with others raised. PG and BI to arrange a meeting with Dave Renouf (DR) to discuss the future relationship and way ahead with Broxbourne Council following Pam Hallesy's resignation. No fishing signs – this item has been waiting to be addressed. TC to draft an email to DR with information on quote as Cllr Tim Hutchings has already agreed to fund the items.	TC PG/BI TC
6. 2019 Planning	Green Flag Application – BI to remind DR to make another application in January. Communication with Volunteers/Friends - PG wishes to cleanse the current database. It was agreed that a message will be sent to those with email and letters will go to those without an email address. This will be a one-off exercise. PG to draft the content, to include information that all future communication will be electronic (email & Facebook) or placed on the park notice board.	BI PG
7. Any Other Business	Current status – discussion was had regarding Council plans to replace Pam Hallesy, how future volunteer tasks will be handled (ie provision of tools and equipment, First Aid).	

		Action
	<p>Minutes on the Council Website – Nothing has been uploaded since the AGM in June. TC has emailed Kate Lock but had no response.</p> <p>Council Coffee Morning (Tuesday 11 Dec) – PG, BI and MB will attend.</p> <p>GDPR Form – All on the committee to complete the form and return to the council asap. TC has emailed a copy to EL, GW, MB.</p> <p>General Meeting 5 Feb 2019 – despite PH's resignation it was agreed that the meeting will go ahead. DR to be invited to attend.</p> <p>Draft Volunteer Task and Event Programme for 2019</p> <ul style="list-style-type: none"> It was noted that the first volunteer task (if it goes ahead) would be Saturday 5 January and not 8th as stated. Banana Hunt 2019 – The committee agreed to keep the event on Bank Holiday Saturday 24 August and not 17th as stated. TC to liaise with Love Hoddesdon regarding the date. The date of the October General Meeting should read 15 and not 17th as stated. Easter Egg Hunt 2019 – Will be on Saturday 20 April. TC to inform DR. Banner needed. <p>Green Flag Certificate – AC agreed to put it on the noticeboard.</p> <p>Graffiti on Beech Walk Noticeboard – This still needs to be cleaned off. PH would have dealt with this in the past. What is the procedure in future?</p> <p>Facebook – BI agreed to assist Di Smith with maintaining the Facebook pages. Photos required please asap.</p> <p>Friends of Cedars Park – The committee has been approached by FoCP to attend one of our meetings. TC to inform them of next date. BI suggested a forum for all friends of Broxbourne open spaces.</p> <p>Tree Tags – PG queried whether they had ever been installed. GW to do the tree trail and check.</p> <p>Pam's replacement – prior to the meeting GW requested information on how recruitment is progressing. She also asked that the new person be able to supervise and plan what goes on in the park from a position of knowledge of the environment and ecosystems, as Pam did.</p>	<p>PG/BI/MB EL/GW/MB</p> <p>TC</p> <p>TC</p> <p>TC</p> <p>TC</p> <p>AC</p> <p></p> <p>ALL</p> <p>TC</p> <p>GW</p>
8.	<p>Date of Next Meeting</p> <p>NEXT COMMITTEE MEETING – THURSDAY 10 January 2019.</p> <p>The meeting closed at 8.34 pm.</p>	

Proposed Future Works in Barclay Park

1. Path edging and path clearing, around the Park View area particularly.
2. Edging around seating areas and playground. All hard areas.
3. Edge and clear fence/railing bases (Park View)
4. Clear rubbish out of boundary hedges. Cut self-set / unwanted seedlings out of hedges.
5. Paint the main gates in Park View to make them look more presentable.
6. Repaint the "RB" on railings.

Larger Projects

1. Renovate / renew / revamp playground, following Green Flag judging comments.
2. Tea house possibly in the woods near the Lowfield pavilion.
3. Install keep fit equipment for adults.
4. Develop a rustic walk way through the copse area behind the WW1 area down to the Spitalbrook.