

# The Friends of Cedars Park

## Constitution

### **This group shall be called the “Friends of Cedars Park”**

1. Objectives: The aims of the group are to:
  - a. Protect and conserve the character of Cedars Park for future generations to enjoy
  - b. Raise the profile of the park and the group amongst the local community
  - c. Facilitate the opportunity for local people to learn new skills through volunteering and training
  - d. Ensure Cedars Park is an enjoyable place to visit for the whole community, accessible to all ages and abilities
  - e. Provide a clear channel of communication between the Council and the local community about management and developments in the park
  - f. Enable effective, coordinated management of the park
  - g. Assist the Council in making development decisions about the park
  - h. Encourage local people to have a say in the management of Cedars Park
2. These aims will be fulfilled by:
  - a. Organising and supporting activities and events at Cedars Park for the benefit of the whole community
  - b. Providing a link between the community and the Council to voice opinions and other feedback about the park
  - c. Receiving regular updates and consultation from the Council and the Parks Manager regarding park development and management
  - d. Creating and distributing information newsletters, press releases to provide information to the local community
  - e. Raising funds where necessary to achieve the aims of the group
  - f. Undertaking practical conservation work and other activities
3. Members: Membership of the group shall be open to anyone interested in taking an active part in the work and aims of the group
4. Equal opportunities: The activities of the group shall be conducted in such a way as to ensure that no person receives less favourable treatment on any grounds
5. General business: The affairs of the group will be controlled by a committee elected from and by the members of the group. The group will meet a minimum of 4 times a year, including an AGM to discuss its activities; all members will be entitled to attend. Additional meetings may be called, if requested by group members. No less than 14 days notice will be given when calling additional meetings. A minimum of 4 members/officers will be required in order to make decisions on behalf of the group.

6. Accounts: Where the group wishes to hold funds, account will be kept by the treasurer, and published on the internet for independent inspection and approved at a member meeting. All funds shall be paid into an account in the name of the group. If the group ceases to exist, any money in the accounts should be donated to a registered charity or in the case of the Council funds, be returned.
7. Insurance:
  - a. Broxbourne Borough Council will provide cover for voluntary activities within Cedars Park when they are arranged in liaison with the Parks Manager and help to deliver the agreed management and activity plans for the park.
  - b. The group will ensure they have appropriate personal accident insurance for activities outside of the park and public liability insurance as advised by Broxbourne Borough Council and the Community Outreach Service
8. Health and safety at work: All members of the group shall ensure the health and safety of others through their actions.
9. Changing the constitution: Alterations to the constitution shall only be made with the consent of the majority of the members of the group.
10. Group closure: In the event of the group deciding to disband, agreement will be reached within the groups membership regarding recipients of any remaining assets including tools and machinery. Where agreement cannot be reached, the assets are to be given to Broxbourne Borough Council for redistribution.

Chairman	Dan Simbrey		Date
Treasurer/Secretary	Paul McCormack		Date